

U.S. Department of Housing and Urban Development  
Office of Housing

Special Attention of: Transmittal for Handbook No.: 4460.1 REV-2  
CHG-1

Secretary's Representatives,  
State and Area Coordinators,  
Directors, Multifamily Divisions

Issued: November 12, 1996

1. This Transmits revised Page 1-5 of Handbook 4460.1 REV-2, Architectural Analysis and Inspections for Project Mortgage Insurance.
2. Summary. Major change concerns Paragraph 1-4B, Handicapped Accessibility.
  - A. Revision to Paragraph 1-4 B.2 clarifies HUD's role in providing technical assistance to our clients regarding their compliance with the Fair Housing Act.
  - B. Additional copies of the Fair Housing Accessibility Guidelines and the Fair Housing Act Design Manual may be obtained by calling the Fair Housing Information Clearinghouse at 1-800-343-3442 (voice) or 1-800-290-1617 (TTY); or the Office of Fair Housing and Equal Opportunity, Disability Rights Division at (202) 708-2333 (voice) or (202) 708-1734 (TTY).
3. Other changes are described below.
  - A. Eliminates current Paragraph 1-4 A.2. Handbook 4940.1 has been cancelled.
  - B. Eliminates current Paragraph 1-4 A.3. Handbook 4940.2 has been cancelled.
  - C. Renames current Paragraph 1-4 A.4. New name is Paragraph 1-4 A.2.
4. Filling instructions

Remove:	Insert:
Handbook 4460.1 REV-2 dated 12/95	Page 1-5 dated 11/96
Pages 1-5 and 1-6 dated 12/95	Page 1-6 dated 12/95

Assistant Secretary for Housing-  
Federal Housing Commissioner

HMHP: Distribution:W-3-1,R-1,R-2,R-3-1(H)(RC),R-3-2,R-3-3,R-6,R-6-2,R-7,  
R-7-2,R-8,ASC

U.S Department of Housing and Urban Development

H O U S I N G

Special Attention of:

Transmittal Handbook No.: 4460.1 REV-2

Issued: 12/5/95

Secretary's Representatives,  
State and Area Coordinators,  
Directors, Multifamily Divisions

1. This Transmits Handbook 4460.1 REV-2, Architectural Analysis and Inspections for Project Mortgage Insurance.
2. Summary. Although numerous changes, additions and deletions have been made to this handbook, major changes are described below.
  - A. Eliminates paragraphs 1-4K2 and 2-7B3.0 regarding A&E collection of pipelines operator compliance certifications and surveyor identification of Gas and Hazardous Liquids regulated by 49 CFR parts 192 and 195.
  - B. Additional "Note" at paragraph 1-4J5.b regarding testing laboratories for lead analysis in paint.
  - C. Additional paragraphs 1.5C4.a and b regarding reimbursable expenses and additional service of architect for Section 202/811 projects.
  - D. Additional paragraph 4-7D. Specify seismic resistance for substantial rehabilitation projects and existing projects pursuant to Section 223(f).
  - E. Additional Chapter 5 which provides basic architectural/engineering instructions to HUD personnel, architects and sponsors in the processing of proposals under Section 223(f).

3. Filing Instructions

Remove:

Handbook 4460.1 REV-1  
Dated August, 1991

Insert:

Handbook 4460.1 REV-2  
Dated 12/95

Assistant Secretary for Housing-  
Federal Housing Commissioner

HMIT:Distribution: W-3-1, W-2(H)(ZAOO)(OGC), W-4(H)(OGC), R-1, R-2, R-3,  
R-3-1(H)(RC), R-3-2, R-3-3, R-6, R-6-1, R-6-2, R-7, R-7-1, R-7-2, R-8, R-8-1

Handbook 4460.1 REV-2

U.S. Department of Housing and Urban Development  
Washington, D.C. 20410  
Office of Housing

Architectural Analysis  
and Inspections for  
Project Mortgage  
Insurance

FOREWORD

This Handbook provides architectural/engineering instructions for HUD personnel, architects and sponsors in the design and construction of Multifamily projects under mortgage insurance programs and those programs which follow mortgage insurance procedures.

The primary objectives of the Handbook are to standardize procedures for all Field Offices; to provide the basis for sound architectural conclusions; to aid the determination of acceptability and desirability of proposals; and to guide architects and sponsors to architectural submissions that will allow processing to commitment and through construction as rapidly as the circumstances of the specific case will permit.

These instructions do not designate duties according to job titles or job descriptions but describe the duties and functions of Field Office architectural and engineering staff. Reference to the Production Branch Chief means the Chief of the architectural, engineering and cost functions or person acting in that capacity. Reference to the Design Representative or the Inspector is to any person acting in that capacity.

References:

1. Notice H93-93 Multifamily Underwriting Forms Catalog
2. Notice H94-88 Submission of Environmental Site Assessment Transaction Screen Process and Phase I Environmental Site Assessment Process
3. Notice H94-81 Survey our Identification of Gas and Hazardous Liquids Pipelines Regulated by 49 CFR Parts 192 and 195, and A&E Collection of Pipeline Operator. Compliance Certifications
4. 4410.1 REV-1 Project Fiscal Procedures
5. 1390.4 A Guide to HUD Environmental Criteria and Standards Contained in 24 CFR Part 51
6. 1344.1 REV-1 Federal Labor Standards Compliance in Housing and Community Development Programs

7. 4425.1 REV-2 Underwriting Technical Direction for Project Mortgage Insurance

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| 8.  | 4430.1 REV-1  | Initial Closing for Project Mortgages  |
| 9.  | 4435.01 REV-1 | Project Construction and Servicing<br>Before Final Closing   |
| 10. | 4450.1 REV-1  | Cost Estimation for Project Mortgage<br>Insurance  |
| 11. | 4465.1 REV-2  | The Valuation Analysis Handbook for<br>Project Mortgage Insurance  |
| 12. | 4410.1 REV-2  | Project Mortgage Analysis for Project<br>Mortgage Insurance  |
| 13. | 4410.2 REV-1  | Cost Certification Guide for<br>Mortgagors and Contractors of HUD-<br>Insured Multifamily Projects               |
| 14. | 4565.1        | Mortgage Insurance for the Purchase<br>or Refinancing of Existing Multifamily<br>Housing Projects Section 223(f) |
| 15. | 4910.1 (MPS)  | Minimum Property Standards for Housing   |

12/95

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U.S. Department of Housing and Urban Development  
H O U S I N G

Special Attention of: Transmittal Handbook No.: 4460.1 REV-1  
 Regional Administrators:  
 Regional Housing Commissioners; Issued: August 20, 1991  
 Directors of Regional Housing;  
 Managers, Category A, B and C Offices;  
 Directors of Housing Development Division.

1. This Transmits HUD Handbook 4460.1 REV-1, Architectural Analysis and Inspections for Project Mortgage Insurance.
2. Significant Changes:
  - a. This is a complete reissue of the existing Handbook. All Chapters have been reformatted reflecting the most current architectural/engineering instructions for HUD personnel, architects and sponsors in the design and construction of multifamily projects with mortgage insurance.
  - b. A Chapter on rehabilitation processing and inspection has been added.
3. Filing Instructions:

Remove:

HUD Handbook 4460.1 Rev,  
dated July, 1979

Insert:

HUD Handbook 4460.1 REV-1,  
dated August 1991

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Arthur J. Hill, Assistant Secretary for  
Housing-Federal Housing Commissioner

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Handbook

4460.1 REV 1

U.S. Department of Housing and Urban Development  
Washington, D.C. 20410  
Office of Housing

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Architectural Analysis  
and Inspections for  
Project Mortgage  
Insurance

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August 1991

Program Participants  
and HUD Staff