Exhibit 7-5: Sample Recertification Interview and Verification Record

Name of Tenant: ____________________________________________

Address/Unit No.: ____________________________________________

1. Date Initial Letter Mailed to Tenant to Arrange Recertification Interview: ___/___/___

2. Date and Type of Action Required to Follow Up Initial Letter to Arrange Recertification Interview:

   Date               Type of Action
   /___/___/___  ________________________________________________
   (M       D       y)                                            
   /___/___/___  ________________________________________________
   /___/___/___  ________________________________________________

3. Date Recertification Interview Completed ___/___/___. If interview not completed, give reason. __________________________________________________________

4. Member #1*

   *For verifications not available in the EIV System:*

   Verifications Sent To:  Processing Dates:

   Written               Oral
   Sent               Rec’d    Sent               Rec’d
   ___________________________  ___________________________  ___________________________  ___________________________
   a. ___________________________  ___________________________  ___________________________  ___________________________
   b. ___________________________  ___________________________  ___________________________  ___________________________
   c. ___________________________  ___________________________  ___________________________  ___________________________
   d. ___________________________  ___________________________  ___________________________  ___________________________
   e. ___________________________  ___________________________  ___________________________  ___________________________

   * This information should be completed for all household members. Include additional sheets as needed.