

HUD-93211
April 1971
(Formerly FHA-3211)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
MONTHLY REPORT OF COOPERATIVE HOUSING CORPORATIONS

Form Approved
OMB No. 63-80774

PROJECT NAME _____ PROJECT NO. _____

NUMBER OF UNITS IN PROJECT _____ COVERS FISCAL YEAR BEGINNING _____

REPORTING BASIS CASH ACCRUAL COMBINATION REPORT COVERING MONTH ENDING _____

INSTRUCTIONS. Submit in duplicate to the HUD Area or HUD-FHA Insuring Office by the 15th day of the month following the end of the month covered by this report. Column No. 1 must be in agreement with the annual budget Form HUD-93240. Use HUD Handbook HM 4371.2 to classify by code amounts entered on blank lines. Use separate sheets, if necessary, to supply required information. Amounts may be rounded off to nearest dollar, if desired and type or ink may be used. It may be a convenience to set up the first two columns at the beginning of the fiscal year and make photocopies for use throughout the year.

EXPENSES	ACCOUNT NO	1 Annual Budget	2 Max. Budget (1-12 Am.)	3 Expenses This Month	4 Expenses To Date	5 Budget To Date	6 Over (Under) To Date
1. Vacancy & Collection Loss	6270			XXXXXX	XXXXXX	XXXXXX	XXXXXX
2. Employee Apartment Rent	6330			XXXXXX	XXXXXX	XXXXXX	XXXXXX
3. Apartment Resale Expense	6200						
4. Management Fee	6320						
5. Legal Expense	6340						
6. Audit Expense	6350						
7. Telephone	6360						
8. Office & Adm. Salaries	6310						
9. Office Expenses	6311						
10. Misc. Administrative Exp	6390						
11.							
12.							
13.							
14.							
15. Fuel	6420						
16. Electricity	6460						
17. Water & Sewer	6451						
18. Veh. & Equip. Oper. Expense	6441						
19. Janitor's Payroll	6430						
20. Janitor's Supplies	6431						
21. Estimating	6467						
22. Rubbish Removal	6470						
23. Parking Area Expense	6480						
24.							
25.							
26.							
27. Grounds Maintenance	6520						
28. Painting & Decorating	6560						
29. Structural Repairs	6540						
30. Heating & Air Cond. Maint.	6510						
31. Plumbing Maintenance	6511						
32. Electrical Maintenance	6512						
33. Elevator Maintenance	6550						
34. Pool Maintenance	6521						
35. Maintenance Supplies	6515						
36. Maintenance Payroll	6585						
37. Misc. Maintenance Repar.	6590						
38.							
39. Real Estate Taxes	6710						
40. Employer's Payroll Taxes	6711						
41. Miscellaneous Taxes	6719						
42. Property & Liability Insurance	6720						
43. Workmen's Compensation	6721						
44. Fidelity Bonds	6723						
45. Miscellaneous Insurance	6729						
46.							
47.							
48.							
49. Ground Rent	6815						
50. Mortgage Ins. Premium	6850						
51. Mortgage Interest	6820						
52. Mortgage Principal	2320						
53. Replacement Reserve	1320						
54. General Operating Reserve	1365						
55. Painting Reserve	1330						
56. Project Equipment Purch.	1470						
57. Capital Improvements	1400						
58. TOTAL EXPENSE							

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