

REPORTING SECTION 8 ACC/HAP CONTRACT LIST
Form HUD-5041-C (FRAME LST)

1. GENERAL INSTRUCTIONS.

A. The Annual Contributions Contract/Housing Assistance Payments (ACC/HAP) List is submitted to record costs incurred by the Public Housing Agency or HFDA in administering a project by unit size.

B. The LST Frame in the Section 8 MIS is automatically retrieved for data input when the HAP List Approved Date is entered on any one of the following forms:

- Form HUD-52491.1 (Frame 1F5),
- Form HUD-52491.2 (Frame 2F3),
- Form HUD-52491.3 (Frame 3F2),
- Form HUD-52491.4 (Frame 4F3).

C. FORM HUD-5041-C. See the following page for an illustration of the form.

Annual Contributions
Contract List

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*          GRAPHICS MATERIAL IN ORIGINAL DOCUMENT OMITTED      *
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2. SPECIFIC INSTRUCTION FOR REPORTING ACC/HAP LIST
FORM HUD-5041-C (LST FRAME)

A. LIST IDENTIFICATION.

LST, Block 2: List Number. Enter the List Number formatted as follows:

1. Positions 1 and 2: The abbreviated name of the Regional Office.
2. Positions 3: "--"
3. Positions 4 and 5: The last two digits of the applicable Fiscal Year.
4. Position 6: "--"
5. Positions 7 through 9: The chronological number, beginning with 001. Hence, the first List Number approved by the Boston Regional Office would be numbered as follows;

For Example:

 B - 7 5 - 0 0 1

B. PART C: PROJECT ASSISTANCE DATA. This part of Form HUD-5041-C reflects the per unit size and total project annual assistance committed for the project. In the case of projects being placed on a List for the first time, this represents the total program. In the case of projects being revised, this represents the total program, as amended. In the case of projects being canceled, this part shall not be completed.

Note: All dollar amounts should be rounded up to the next dollar.

LST, Column 1: Unit Size. Generally, no entry is required. Two blank spaces are provided for larger or other unit sizes.

LST, Column 2: Number of Assisted Units. Enter the number of elderly and family units and the total number of units by unit size.

LST, Column 3: Fair Market Rent (PUM). Enter the average monthly Fair Market Rent for the building types indicated in Part B,7. Indicate in Part F "Remarks", the Federal Register date, page, and market area or county, e.g. FR 12/19/74, p. 43845, Hartford Market Area.

APPENDIX 3

LST, Column 4: Gross Rent (PUM). Enter the average gross rent per unit month by unit size (sum of rent to owner plus any allowance for tenant-paid utilities and services). In the case of existing housing, the entries in column 4 should be the same as column 3 unless the AS/HPMC has approved gross rent in excess of the Fair Market Rents for a designated area. Indicate authorization in Part F, "Remarks".

LST, Column 5: PHA Administration Fee or HFA Financing Cost Contingency (PUM). Where applicable, enter the appropriate monthly PHA fee for the regular cost of administration. For an HFA financed project, utilizing a set-aside, enter any amount necessary for financing cost contingency. Only one of the above may be applicable.