

U.S. Department of Housing and Urban Development

H O U S I N G

Special Attention of: Transmittal Handbook No.:  
All Regional Administrators, 4050.5 REV-1  
Directors, Office of Regional Housing,  
Directors, Office of Housing, Issued: December 1, 1991  
Housing Development Division,  
Housing Management Division,  
Office of Public Housing,  
Managers of Category A, B, and C Offices,  
Section 8 MIS Coordinators

1. This Transmits the Section 8 Management Information System Basic Reporting Instructions, Handbook 4050.5 REV-1, dated 9/91. This Handbook establishes the basic Housing reporting instructions and operating procedures for the Section 8 Management Information System (MIS). This Handbook replaces Handbooks 4050.2, all revisions and changes, and Handbook 4050.5.

The primary purposes for revising the reporting instructions for the MIS are to (1) include all reporting instructions into one handbook rather than from several handbooks; (2) revise the format of the handbook to be used as a learning tool for anyone needing to report data to the MIS by program type and subprograms; (3) include all modifications made to the MIS since the last handbook was issued in April, 1988. This handbook includes the latest programs effective as of September this year.

2. Effective Date. This handbook is effective immediately and is to remain active until both the Tenant Rental Assistance Certification System (TRACS) and the Control File Subsystem (CFS) are fully implemented in December 1992.
3. Headquarters Contact. Telephone Jerry Fasick on 8-458-3026.

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Assistant Secretary for  
Housing-Federal Housing Commissioner

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Handbook

4050.5 REV-1

U.S. Department of Housing and Urban Development  
Office of Housing-Federal Housing Commissioner

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Departmental

Staff

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December 1991

Section 8 Management  
Information System  
Reporting Instructions