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2. Reporting Section 8 Fund Reservations/Amendments.
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Forms Required by Handbook

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| 2. | Form HUD-52491.1 | Section 8 Non-HFDA New/Rehab Activity Report (Pursuant to an IFP/NOFA) |
| 3. | Form HUD-52491.2 | Section 8 Non-HFDA New/Rehab Activity Report (Not Pursuant to an IFP/NOFA) (Includes the Moderate Rehabilitation Property Disposition program) |
| 4. | Form HUD-52491.3 | Section 8 Activity Report For: All Existing Housing, Housing Vouchers, and Moderate Rehabilitation (Excludes the Moderate |

	Rehabilitation Property Disposition Program)
5. Draft HUD-52491.3A	Section 8 Statewide Project Activity Report
6. Form HUD-52491.4	Section 8 HFDA New/Rehab Activity Report (Fast Track)
7. Form HUD-52491.5	Section 8 HFDA New/Rehab Activity Report (Slow Track)
8. Form HUD-52491.7	Report of Section 8 Management Reviews
9. Form HUD-52491.10	Section 8 Address Reporting Form
10. Form HUD-52540	AHAS/Project Accounting Data
11. Modified Form HUD-52540	PAS/Modified Project Accounting Data
12. Form HUD-52683	Report on Program Utilization for Section 8 Existing Certificates and Housing Vouchers
13. Form HUD-52684	Report on Program Utilization for Section 8 New Construction, Substantial Rehabilitation, Existing Project-Based, and Moderate Rehabilitation Project-Based
14. Form HUD-52685	Report on Program Utilization for Section 8 Moderate Rehabilitation Regulars, Homeless, and Homeless SROs, and Moderate Rehabilitation Section 23 Conversions
15. Form HUD-5041-C	Section 8 Annual Contributions Contract List: Housing Assistance Payments Program
16. Form HUD-52491.CHG-1	Section 8 Change Form
17. Form HUD-52491.CHG-2	Section 8 Change Form
18. Form HUD-52491.CHG-3	Section 8 Change Form

FOREWORD

Purpose. This Handbook is designed to provide users with a tool necessary to manage, control, and direct the operation of the automated Section 8 Management Information System (MIS). It specifically defines Field Office and Regional procedures for reporting Section 8 program activity to the Section 8 MIS, which has the assigned computer system code of "F05".

Audience. This Handbook is directed (where applicable) to the following Field organizations:

- o The Office of Regional Housing,
- o The Housing Development Division,
- o The Housing Management Division,
- o The Loan Management Branch,
- o The Property Disposition Branch,
- o The Assisted Housing Management Branch,
- o Field Operations Branch,
- o Housing Programs Branch,
- o The Public Housing Division,
- o The Indian Housing Division,
- o The Regional Accounting Division (RAD),
- o The Regional Management Information Division (MID),
- o The Management Systems Division (MSD),
- o Fair Housing and Equal Opportunity Division (FH&EO).

Organization.

- Chapter 1 of this Handbook covers the responsibility, system flow, and data quality within the Section 8 MIS.
- Each subsequent chapter consists of reporting instructions for a specific Section 8 Program type and the applicable reporting forms.
- Appendices contain reporting requirements that are common to all Section 8 programs reported to the Section 8 MIS.

Programs covered in this Handbook. This Handbook covers reporting instructions for Section 8 programs funded and active at the time of publication. It also includes historical (not currently funded) Section 8 programs in the pipeline at publication. Refer to appendix 10 of this Handbook for the list of Section 8 programs which are funded and active and those which are inactive but are maintained for historical purposes.

References

A. General References

1. Handbook 000.2 REV-1, HUD Directives System
2. Handbook 1170.1 REV-4, Revised Regional Office Organization
3. Handbook 1171.1 REV-3, Revised Field Office Organization
4. Handbook 1160.10 REV-1, User Guide for Geographic Code System
5. Handbook 1362.8, Section 8 MIS ADP Terminal Operators Guide (TOG)
6. Handbook 4350.3, Occupancy Requirements of Subsidized Multifamily Housing Programs

B. Section 8 Program References

1. Handbook 4571.1 REV-2, Section 202 Direct Loan Program for Housing for the Elderly and Handicapped
2. Handbook 7420.1 REV-1, Section 8 Housing Assistance Payments Program, New Construction Processing
3. Handbook 7420.2 REV-1, Section 8 Housing Assistance Payments Program, Substantial Rehabilitation Processing
4. Handbook 7420.3 REV-2, Section 8 Housing Assistance Payments Program, Existing Housing and Moderate Rehabilitation Processing
5. Handbook 7420.7, Public Housing Agency Administrative Practices Handbook for the Section 8 Existing Housing Program
6. 24CFR Ch. VIII, Docket No. R-84-1184; FR-1897: Section 8 Vouchers and Certificates; Advance Notice of Rulemaking
7. 24CFR CH. VIII, Docket No. R-84-1409; FR-1897: Section 8 Vouchers and Certificates