U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
HOUSING - FEDERAL HOUSING COMMISSIONER
COMPUTERIZED UNDERWRITING PROCESSING SYSTEM

MULTIFAMILY HOUSING CERT DATA ENTRY WORKSHEET – PART A

Project Name

Item 1. Do you want instructions? ☐ Yes ☐ No

Item 2. Project Number: ___ – ____

Item 3. Is this a BSPRA? ☐ Yes ☐ No

(NOTE The Program, at this point, will check to see if Change Orders have been entered.)

If Change Orders have not been entered, Go To Item 4

If Change Orders have had been entered, Go To Item 7.

Item 4 Change Orders for this project have not been entered, do you wish to do so now? ☐ Yes ☐ No

If No, program will continue and, at this point, check to see if 2330-A data has already been entered.

If No 2330 A data has been entered, the program will Go To Item 5.

If 2330 A data has not been entered, the program will Go To Item 7.

Item 5 Unaccepted 2330-A costs already exist for this project – Do you want to remove or modify the existing Costs? ☐ Yes ☐ No

If Yes, Go To Item 6.

If No, Go To Item 8

Item 6 Do you wish to modify (MOD) or Remove (REM) ☐ MOD ☐ REM

If the REM option is used, the computer will remove the previous 2330 A costs and allow the user to re-run the CERT program and enter 2330-A dollar values.

If the MOD option is used, enter the values for the items that have been modified below:

MODIFIED VALUES FOR DATA ITEMS 30 - 61 (999 when finished)		MODIFIED VALUES FOR DATA ITEMS 102 - 120 (999 when finished)	
ITEM NO	NEW DOLLAR VALUE	ITEM NO	NEW DOLLAR VALUE

HUD 92332 (V1 10 79)

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MULTIFAMILY HOUSING CERT DATA ENTRY WORKSHEET – PART B

Project Number: [redacted] — [redacted]

ITEM 7 – Do you have any 2330-A data to be entered? ☐ Yes ☐ No

If No, program will terminate.

If Yes, use attached 2330 A for data input.

Architect's Fee *(Prior)* $ [ ]

Architect's Fee *(During)* $ [ ]

ITEM 8 – Do you want a Recap Report? ☐ Yes ☐ No

If Yes, Recap Report will print.

If No, Go To Item 10.

ITEM 9 – For Data Purposes - Do you want to revise any of the actual cost Data from 2330-A? ☐ Yes ☐ No

If No, Go To Item 10.

If Yes, enter revised dollar values below.

REVISED DOLLAR VALUES FOR DATA ITEMS 30-61 *(999 when finished)*		REVISED VALUES FOR DATA ITEMS 102 - 120 *(999 when finished)*	
ITEM NO	NEW DOLLAR VALUE	ITEM NO	NEW DOLLAR VALUE

ITEM 10 – Do you want a 2326 report reflecting this data: ☐ Yes ☐ No

If Yes the 2326 report will print.

ITEM 11 – Do you accept these figures as final for data purposes? ☐ Yes ☐ No

If Yes, a new 2326 file will be written based on certified data. The previous commissioner's estimate and 2328 data will be removed.

If No, the 2330-A data will be saved and the CERT program can be re-run for final acceptance at a later time.

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