MULTIFAMILY HOUSING CERT DATA ENTRY WORKSHEET - PART A

Sheet Name

Item 1: Do you want instructions?  □ Yes  □ No

Item 2: Project Number: [Redacted]

Item 3: Is it a BSRA?  □ Yes  □ No

NOTE: The Program, at this point, will check to see if Change Orders have been entered.

If Change Orders have not been entered, Go To Item 4.

If Change Orders have been entered, Go To Item 4.

Item 4: Change Orders for this project have not been entered, do you wish to do so now?  □ Yes  □ No

If No, program will continue and, at this point, check to see if 2330 A data has already been entered.

If No 2330 A data has been entered, the program will Go To Item 5.

If 2330 A data has not been entered, the program will Go To Item 7.

Item 5: Important 2330 A costs already exist for this project — Do you want to remove or modify the existing Costs?  □ Yes  □ No

If Yes, Go To Item 6.

If No, Go To Item 8

Item 6: Do you wish to modify (MOD) or Remove (REM), □ MOD □ REM

If the MOD option is used, the computer will remove the previous 2330 A costs and allow the user to re-run the CERT program and enter 2330 A dollar values.

If the MOD option is used, enter the values for the items that have been modified below:

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>NEW DOLLAR VALUE</th>
<th>ITEM NO</th>
<th>NEW DOLLAR VALUE</th>
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</thead>
<tbody>
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MULTIFAMILY HOUSING CERT DATA ENTRY WORKSHEET – PART B

**Project Number:**

**ITEM 7 –** Do you have any 2330-A data to be entered?  
☐ Yes  ☐ No

If No, program will terminate.

If Yes, use attached 2330-A for data input.

- **Architect's Fee (Prior)**: $  
- **Architect's Fee (During)**: $

**ITEM 8 –** Do you want a Recap Report?  
☐ Yes  ☐ No

If Yes, Recap Report will print.

If No, Go to Item 10.

**ITEM 9 –** For Data Purposes - Do you want to revise any of the actual cost Data from 2330-A?  
☐ Yes  ☐ No

If No, Go to Item 10.

If Yes, enter revised dollar values below.

<table>
<thead>
<tr>
<th>REvised Dollar Values for Data Items 20-61 (1993 when finished)</th>
<th>REvised Values for Data Items 102-120 (1993 when finished)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ITEM NO</strong></td>
<td><strong>NEW DOLLAR VALUE</strong></td>
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</tbody>
</table>

**ITEM 10 –** Do you want a 2326 report reflecting this data?  
☐ Yes  ☐ No

If Yes, the 2326 report will print.

**ITEM 11 –** Do you accept these figures as final for data purposes?  
☐ Yes  ☐ No

If Yes, a new 2326 file will be written based on certified data. The previous commissioner's estimate and 2326 data will be removed.

If No, the 2330-A data will be saved and the CERT program can be re-run for final acceptance at a later time.