

**ADP Request for Insured Home Mortgage Case File**

U.S. Department of Housing and Urban Development  
Office of Housing / Federal Housing Commissioner



Case Number	Accession Number	Requester Code (RID) or Name	Box Number	Date
045-3131283	207-91-091	120	09285	910510

**Records Center Use Only**

File Currently Charged Out to:  
Code / Name : \_\_\_\_\_ Date: \_\_\_\_\_

File Missing ( neither file nor charge-out card found )

Other : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Searcher's Initials : \_\_\_\_\_ Date : \_\_\_\_\_

Return the File and/or this Request to the S/F Records Section

**Information for Requesters**

**For Files Already Charged Out:**  
If the file is in your office or building, contact the holder of the file directly. If the file is transferred to you, inform the S/F Records Section (which will notify Washington National Records Center of the transfer of custody on Optional Form 1  
If the file is elsewhere: Request assistance from the S/F Records Section.

**For Missing Files or Other Problems:**  
Contact the S/F Records Section;

U.S. Department of Housing and Urban Development  
S/F Records Section, HOAM  
Room B-264  
Washington, D.C. 20410-8000

Phone: 755-8249