

Travel Authorization Designations

U.S. Department of Housing and Urban Development

To Accounting Office and Imprest Fund Cashiers

This is to notify you that only the undersigned or his/her designee may approve travel orders, travel advances, and/or travel vouchers for the organization indicated below.

Effective Date:
(To be updated whenever changes are made)

Check appropriate box(es) Travel Allowance Holder Travel Authorizing Official

Name (typed)	Signature	
Title	Organization	Date

Designee(s)

Name	Title
Organization	Organization
Type(s) of Approval <input type="checkbox"/> Travel Orders <input type="checkbox"/> Travel Advances <input type="checkbox"/> Travel Vouchers	
Signature	Date
Name	Title
Organization	Organization
Type(s) of Approval <input type="checkbox"/> Travel Orders <input type="checkbox"/> Travel Advances <input type="checkbox"/> Travel Vouchers	
Signature	Date
Name	Title
Organization	Organization
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