

203A Nightly Process Errors and Discrepancies

Tenant

Tenant Discrepancy Error Messages for TRACS Release 203A

- TRACS allows submission of the following race and ethnicity fields.
 - Certified Household Member Entity and Local views:
 - Hispanic - Puerto Rican
 - Hispanic - Cuban
 - Hispanic - Mexican, Mexican American, Chicano
 - Hispanic - Another Hispanic, Latino/a or Spanish Origin
 - Asian - India
 - Asian – Japanese
 - Asian - Chinese
 - Asian - Korean
 - Asian - Filipino
 - Asian - Vietnamese
 - Asian – Other Asian
 - Native Hawaiian or Pacific Islander - Native Hawaiian
 - Native Hawaiian or Pacific Islander - Samoan
 - Native Hawaiian or Pacific Islander – Guamanian or Chamorro
 - Native Hawaiian or Pacific Islander - Other Pacific Islander

Note: The same discrepancy codes will be returned if any subcategory is filled with something other than a blank or Y and the condition is met.

Code	Description	Recommended Text
CE302	New race field (Asian subcategory) is a value other than “Y” or Blank.	CE302 - INVALID RACE CODE SUBMITTED FOR ASIAN.
Recommended Solution: SUBMIT CORRECT RACE CODE "Y" OR LEAVE BLANK. Action required: 3.		
Code	Description	Recommended Text
CE304	New race field (Native Hawaiian or Pacific Islander subcategory) is a value other than “Y” or Blank.	CE304 - INVALID RACE CODE SUBMITTED FOR NATIVE HAWAIIAN OR OTHER PACIFIC ISLAND.
Recommended Solution: SUBMIT CORRECT RACE CODE "Y" OR LEAVE BLANK. Action required: 3.		
CE308	New ethnicity field (Hispanic subcategory) is a value other than “Y” or	CE308 – INVALID ETHNICITY CODE SUBMITTED FOR HISPANIC.

	Blank.	
Recommended Solution: SUBMIT CORRECT RACE CODE "Y" OR LEAVE BLANK. Action required: 3.		
Code	Description	Recommended Text
CE348	Certification recorded. Household member under 6 years of age has no SSN	CE348 - MEMBER WAS ELIGIBLE NON-CITIZEN- NO SSN. NOW INELIGIBLE NON-CITIZEN - NO SSN
Recommended Solution: Member cannot change status from eligible to ineligible. Verify Status. Action Required: 3		

- Add new logic to check every 90 days and 180 days if discrepancy CE349 has been corrected or if the member SSN is valid.
 - Upon receipt of submission check to see if any household member is under 6 six years of age and has no SSN (i.e. 999999999, 999990000, blank, of T-ID) and if so, check to see if the discrepancy CE349 has already been issued and if it has been over 90 days without being corrected and if so, generated discrepancy CE350. Otherwise, if any household member is under 6 six years of age and has no SSN, then generate discrepancy CE349 - CERTIFICATION RECORDED. HOUSEHOLD MEMBER UNDER 6 YEARS OF AGE HAS NO SSN. Recommended Solution - OWNER/AGENT HAS 90 (TO POSSIBLY 180) DAYS TO PROVIDE VALID SSN. Action required is 3.
- Modify edits for CE349 to include 999990000 when checking SSN Exceptions:
 - Add 999990000 to the existing validation (household member age is < 6 and SSN is 999999999 or T-ID) when generating the discrepancy CE349 when household member is less than 6 years old and has no SSN.

Code	Description	Recommended Text
CE349	Certification recorded. Household member under 6 years of age has no SSN	CERTIFICATION RECORDED. HOUSEHOLD MEMBER UNDER 6 YEARS OF AGE HAS NO SSN
Recommended Solution: Owner/Agent has 90 (to possibly 180) days to provide valid SSN. Action Required: 3		
CE350	Household member still does not have a valid SSN after 90 days.	HOUSEHOLD MEMBER STILL DOES NOT HAVE A VALID SSN AFTER 90 DAYS.
Recommended Solution: In some cases OA can provide additional 90 days. Correct certification within 180 days and re-submit. If resident does not provide SSN, begin steps to terminate tenancy, Refer to Notice 10-08. Action Required: 3		

- Add a new Extenuating Circumstance Code “11” for Fixed Income
 - Validate submitted Extenuating Circumstance Code by adding Extenuating

Circumstance Code “11” for “Fixed Income” to the Extenuating Circumstances Code reference table

Code	Description	Recommended Text
CE356	Invalid Extenuating Circumstances code used.	REMOVE CODE AND RE-SUBMIT OR USE A VALID EXTENUATING CIRCUMSTANCES CODE.
<p>Recommended Solution: Remove code and re-submit or use a valid extenuating circumstances code.</p> <p>Action Required: 3</p>		

Tenant Fatal Error Messages for TRACS Release 203A

- Modify existing certification logic to by-pass fatal error F0235 for RAD contract where Total Tenant Payment is greater than the Gross Rent
 - Upon receipt of submission check to see if the contract is a Section 8 RAD contract and if the TTP is greater than the Gross Rent. If so, do not generate fatal error F0235. Otherwise, if the TTP is greater than the Gross Rent and the contact is not Section 8 RAD contract then generate fatal error F0235 - MAT10 NOT PROCESSED. TOTAL TENANT PAYMENT MUST NOT BE GREATER THAN GROSS RENT FOR SUBSIDY TYPES SECTION 8, RENTSUPP, RAP, OR PAC.

Code	Description	Recommended Text
F0235	The contract is not a Section 8 RAD contract and the TTP is greater than the Gross Rent.	F0235 - MAT10 NOT PROCESSED. TOTAL TENANT PAYMENT MUST NOT BE GREATER THAN GROSS RENT FOR SUBSIDY TYPES SECTION 8, RENTSUPP, RAP, OR PAC

- Modify existing certification logic to by-pass fatal error F0236 for RAD contract where subsidy type is Section 8 and Assistance Payment is 0.
 - Upon receipt of submission check to see if the contract is a Section 8 RAD contract and the AP amount is zero. If so, do not generate fatal error F0236. Otherwise, if the AP amount is zero and the contact is not Section 8 RAD contract then generate fatal error F0236 - MAT10 NOT PROCESSED. ASSISTANCE PAYMENT AMOUNT MUST BE GREATER THAN ZERO FOR SUBSIDY TYPES OTHER THAN PRAC, BMIR, AND SECTION 236.

Code	Description	Recommended Text
F0236	AP amount is zero and the contact is not Section 8 RAD contract.	F0236 - MAT10 NOT PROCESSED. ASSISTANCE PAYMENT AMOUNT MUST BE GREATER THAN ZERO FOR SUBSIDY TYPES OTHER THAN PRAC, BMIR, AND SECTION 236

- Modify existing certification logic to allow “F” Family Self-Sufficiency for new Special Status Code.
 - Validate the submitted MAT Family special status code of “F” by adding it to the existing edit check of special status codes “ESHMPJKC” to allow submission. Otherwise, generate fatal error F0344 - INVALID SPECIAL STATUS CODE.

Code	Description	Recommended Text
F0344	Status Code must be one of the following special status codes: ESHMPJKCF	F0344 - INVALID SPECIAL STATUS CODE.

- Modify existing certification logic to by-pass fatal error F0345 for 811 PRA Demo for non-citizen rule do not apply:

Note: Upon receipt of submission check to see if the submitted certification type = MI or IC meets the criteria for non-citizen rule (MAT Family SSN Exception Code <> M OR MAT Family SSN Exception Code <> C and MAT Family SSN = 99999999, blank, or T-ID). If so, then generate fatal error F0345 - MINOR WITH NO SSN IS NOT ALLOWED AT MI OR IC UNLESS INELIGIBLE NON-CITIZEN.

Code	Description	Recommended Text
F0345	Submitted 811 PRA Demo does not meet the criteria for non-citizen rule. Minor with no SSN is not allowed at MI or IC unless ineligible non-citizen.	F0345 - MINOR WITH NO SSN IS NOT ALLOWED AT MI OR IC UNLESS INELIGIBLE NON-CITIZEN.

- Add a new SSN Exception Code of “F” Foster that should be allowed to request T-ID.
 - Validate submitted SSN Exception Code by adding SSN Exception Code “F” and “SSN FOR FOSTER NOT DISCLOSED” for SSN Exception Description to the SSN Exception reference table. Otherwise, generate fatal error F0350 - CERTIFICATION HAS NOT BEEN RECORDED. SSN EXCEPTION CODE IS INVALID.

Code	Description	Recommended Text
F0350	Add a new SSN Exception Code of “F” Foster that should be allowed to request T-ID. Validate submitted SSN Exception Code by adding SSN Exception Code “F” and “SSN FOR FOSTER NOT DISCLOSED” for SSN Exception Description to the SSN Exception reference table. Otherwise, generate fatal error F0350 - CERTIFICATION HAS NOT BEEN RECORDED. SSN EXCEPTION CODE IS INVALID. Note: TRACS does not have other validations tying F exception code to F	F0350 - CERTIFICATION HAS NOT BEEN RECORDED. SSN EXCEPTION CODE IS INVALID.

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- Add new edit to check for 811 PRA Demo for MI or IC Household must be Extremely Low Income and must have a member (Head or Co-Head) with a disability who is 18 years of age or older and under the age of 62 to qualify for eligibility.y
 - Upon receipt of submission check the 811 PRA Demo MI or IC submission has an extremely low income and if the head of household or co-head of household has a disability and age is between 18 and 62 and if so, tenant qualifies for eligibility. Otherwise, generate the fatal error F0365 - HOUSEHOLD INELIGIBLE FOR THE 811 PRA DEMO PROGRAM.

Code	Description	Recommended Text
F0365	Household ineligible for the 811 PRA Demo program.	F0365 - HOUSEHOLD INELIGIBLE FOR THE 811 PRA DEMO PROGRAM.

Voucher

Voucher Discrepancy Error Messages for TRACS Release 203A

- AV – Active (Record Type = R or F)
 - If agreement status equals AV but no transactions greater than \$0.00 have been recorded in TRACS for three consecutive months then generate discrepancy.
 - VE035 Submit new transaction or change Agreement Status

Code	Description	Recommended Text
VE035	Status is AV but no transactions greater than zero recorded for three consecutive months	SUBMIT NEW TRANSACTION OR CHANGE AGREEMENT STATUS
Recommended Resolution: Submit new transaction or change Agreement Status		
Action Required: 3		

- CO – Completed (Record Type = R or F)
 - If previous agreement status equals CO but change has been made to this agreement then generate discrepancy – the status is still CO.
 - VE036 Remove transaction or change Agreement Status

Code	Description	Recommended Text
VE036	Status is CO but change has been made to this agreement	REMOVE TRANSACTION OR CHANGE AGREEMENT STATUS
Recommended Resolution: Remove transaction or change Agreement Status		
Action Required: 3		

- If agreement status equals CO but repayment balance is greater than zero then generate discrepancy
- VE037 Correct ending balance, transaction amount or change Agreement Status

Code	Description	Recommended Text
VE037	Status is CO but repayment balance is greater than zero	CORRECT ENDING BALANCE, TRANSACTION AMOUNT OR CHANGE AGREEMENT STATUS
Recommended Resolution: Correct ending balance, transaction amount or change Agreement Status		
Action Required: 3		

- If agreement is other than CO but repayment balance equals zero then generate discrepancy.
- VE038 Correct ending balance or change Agreement Status

Code	Description	Recommended Text
VE038	Status is CO but repayment balance is not zero	CORRECT ENDING BALANCE OR CHANGE AGREEMENT STATUS
Recommended Resolution: Correct ending balance or change Agreement Status		
Action Required: 3		

- SU – Suspended (Record Type= R)
 - If previous agreement status equals SU but change has been made to this agreement, then generate discrepancy.
 - VE039 Remove transaction or change Agreement Status

Code	Description	Recommended Text
VE039	Status is SU but change has been made to this agreement	REMOVE TRANSACTION OR CHANGE AGREEMENT STATUS
Recommended Resolution: Remove transaction or change Agreement Status		
Action Required: 3		

- TE – Terminated (Record Type = R or F)
 - If agreement status is TE but change has been made to this agreement, then generate discrepancy.
 - VE040 Remove transaction or change Agreement Status

Code	Description	Recommended Text
VE040	Status is TE but change has been made to this agreement	REMOVE TRANSACTION OR CHANGE AGREEMENT STATUS
Recommended Resolution: Remove transaction or change Agreement Status		
Action Required: 3		

- RV – Reversed (Record Type = R or F)
 - If agreement status is RV but change has been made to this agreement, then generate discrepancy.
 - VE041 Remove transaction or change Agreement Status

Code	Description	Recommended Text
VE041	Status is RV but change has been made to this agreement	REMOVE TRANSACTION OR CHANGE AGREEMENT STATUS
Recommended Resolution: Remove transaction or change Agreement Status		
Action Required: 3		

- If previous agreement status is MA but no MO transaction is recorded in TRACS, then generate discrepancy.
- VE043 Submit MO or change Agreement Status

Code	Description	Recommended Text
VE043	Status is MA but no MO transaction is recorded in TRACS	SUBMIT MO OR CHANGE AGREEMENT STATUS
Recommended Resolution: Submit MO or change Agreement Status		
Action Required: 3		

- Status is MO but no MO transaction is recorded in TRACS.
- VE044 Submit MO or change Agreement Status

Code	Description	Recommended Text
VE044	Status is MO but no MO transaction is recorded in TRACS	SUBMIT MO OR CHANGE AGREEMENT STATUS
Recommended Resolution: Submit MO or change Agreement Status		
Action Required: 3		

- Status is not MA or MO when former status was AV, SU, CO TE, RV or IA.
- VE045 Submit New Agreement Status

Code	Description	Recommended Text
VE045	Status is MO but no MO transaction is recorded in TRACS	SUBMIT NEW AGREEMENT STATUS
Recommended Resolution: Submit MO or change Agreement Status		
Action Required: 3		

Voucher Fatal Error Messages for TRACS Release 203A

MAT30 Section 7: Repayments and Escrows

- Record Type (Field 3 Start Position 7, Alphanumeric, 2 Mandatory)
 - If Record Type does not equal R or F then generate fatal

Code	Description	Recommended Text
VF095	Record Type (Field 3 Start Position 7, Alphanumeric, 2 Mandatory) - if Record Type does not equal R or F then generate fatal.	INVALID RECORD TYPE SUBMITTED

- If Record Type equals F and (Field 4) Head Last Name is blank then generate fatal

Code	Description	Recommended Text
VF096	If Record Type equals F and (Field 4) Head Last Name is blank then generate fatal.	FSSE RECORD REQUIRES HEAD LAST NAME

- If Record Type equals F and (Field 5) Head First Name is blank then generate fatal

Code	Description	Recommended Text
VF097	If Record Type equals F and (Field 5) Head First Name is blank then generate fatal	FSSE RECORD REQUIRES HEAD FIRST NAME

- If Record Type equals F then (Field 10) Transaction Type does not equal O, D, W, or C then generate fatal

Code	Description	Recommended Text
VF098	<ul style="list-style-type: none"> ○ If Record Type equals F then (Field 10) Transaction Type does not equal E, D, W, or C then generate fatal 	FSSE RECORD CONTAINS INVALID TRANSACTION TYPE

- If Record Type equals R and (Field 10) Transaction Type equals T and N and Head Last Name is blank then generate fatal

Code	Description	Recommended Text
VF099	If Record Type equals R and (Field 10) Transaction Type equals T and N and Head Last Name is blank then generate fatal	REPAYMENT RECORD WITH TRANSACTION TYPE T OR N REQUIRES HEAD LAST NAME

- If Record Type equals F and (Field 6) Unit Number is blank then generate fatal

Code	Description	Recommended Text
VF100	If Record Type equals F and (Field 6) Unit Number is blank then generate fata	FSSE RECORD REQUIRES UNIT NUMBER

- If Record Type equals F and (Field 10) Transaction Type is not W and (Field 18) Amount Retained is populated then generate fatal

Code	Description	Recommended Text
VF101	If Record Type equals F and (Field 10) Transaction Type is not W and (Field 18) Amount Retained is populated then generate fatal	REMOVE TRANSACTION OR CHANGE AGREEMENT STATUS FSSE RECORD WITH A TRANS.TYPE EQUAL W CONTAINS INVALID AMOUNT

- If Record Type equals R and (Field 10) Transaction Type does not equal T, O or N then generate fatal

Code	Description	Recommended Text
VF102	If Record Type equals R and (Field 10) Transaction Type does not equal T, O or N then generate fatal	REPAYMENT AGREEMENT SUBMITTED WITH INVALID TRANSACTION TYPE

- If Record Type equals R and (Field 10) Transaction Type is O and (Field 18) Amount Retained is populated then generate fatal

Code	Description	Recommended Text
VF103	Repayment agreement submitted with Trans.Type equal O invalid Amount Retained	REPAYMENT AGREEMENT SUBMITTED WITH TRANS.TYPE EQUAL O INVALID AMOUNT RETAINED

- Status (Field 11) is populated with any other Status except valid statuses: AV, CO, SU, TE, RV, IA, MA, TR or MO then generate fatal

Code	Description	Recommended Text
VF104	Status (Field 11) is populated with any other Status except valid statuses: AV, CO, SU, TE, RV, IA, MA, TR or MO then generate fatal	INVALID STATUS SUBMITTED

- If Record Type is not equal to F and Agreement End Date is populated then generate fatal

Code	Description	Recommended Text
VF106	If Record Type is not equal to F and Agreement End Date is populated then generate fatal	SECTION 7 FIELD 9 SHOULD ONLY BE POPULATED FOR RECORD TYPE = F”

MAT30 Section 4: Adjustment Payment Detail

- When Certification Types in field 9 (Certification Type) contain data other than: AR, AR-I, AR-O, IR, IR-I, IR-O, MI, MI-I, MI-O, IC, IC-I, IC-O, MO, TM, GR, UT-I, UT-O, MO-D, TM-D, TM-N, then generate.

Code	Description	Recommended Text
VF105	When Certification Types in field 9 (Certification Type) contain data other than: AR, AR-I, AR-O, IR, IR-I, IR-O, MI, MI-I, MI-O, IC, IC-I, IC-O, MO, TM, GR, UT-I, UT-O, MO-D, TM-D, TM-N, then generate.	INVALID CERTIFICATION TYPE

MAT30 Section 2:

- Modify fatal error VF088 to reflect the following:
 - Voucher rejected Sect 2 Tot Repay Agree <> Amt Reqstd in Sect 7 Field 19

Code	Description	Recommended Text
VF088	Voucher rejected Sect 2 Tot Repay Agree <> Amt Reqstd in Sect 7 Field 20	VOUCHER REJECTED SECT 2 TOT REPAY AGREE <> AMT REQSTD IN SECT 7 FIELD 19

MAT30 Section 7: Repayments and Escrows (Calculations and Record Check Errors)

Code	Description	Recommended Text
VF107	Section 7 Field 14 <> Begin Agmnt Amt plus Agmnt Change Amt	VOUCHER REJECTED SECT 7 FIELD 14<> BEGIN AGMNT AMT PLUS AGMNT CHANGE AMT
VF108	Section 7 Field 17 <> Begin Bal plus Agmnt Change Amt minus Total Pymnt	VOUCHER REJECTED SECT 7 FIELD 17 <> BEGIN BAL PLUS AGMNT CHANGE AMT MINUS TOTAL PYMNT
VF109	Section7 Field 19 <> Agmnt Change Amt minus Total Pymnt plus Amt Retained	VOUCHER REJECTED SECT 7 FIELD 19 <> AGMNT CHANGE AMT MINUS TOTAL PYMNT PLUS AMT RETAINED
VF110	Prior record Ending Agreemnt Amt <> current record Begin Agmnt Amt	VOUCHER REJECTED PRIOR RECORD ENDING AGREEMNT AMT <> CURRENT RECORD BEGIN AGMNT AMT
VF111	Prior record Ending Balance <> Begin Bal	VOUCHER REJECTED PRIOR RECORD ENDING BALANCE <> CURRENT RECORD BEGIN BAL