





**5. Management Information (Optional)**

- a. 1) Attach a list of names and contract information for individuals who have responsibility for lead-based paint. Include owner, property manager (if applicable), maintenance supervisor and staff (if applicable), and others. Include any training in lead hazard control work (by inspector, supervisor, worker, etc.) that has been completed. This information will be needed to devise the management plan contained in the risk assessor's report.
- 2) Is the property owner or property management firm (if separate) a certified lead renovation firm?  Yes  No (If yes, list the name of each certified firm and the expiration date of its renovation firm certification.)

b. Maintenance usually conducted at time of dwelling turnover, including typical cleaning, repainting, and repair activity:

Repainting: \_\_\_\_\_  
Cleaning: \_\_\_\_\_  
Repair: \_\_\_\_\_  
Other: \_\_\_\_\_  
Comments: \_\_\_\_\_

c. Employee and worker safety plan.

- 1) Is there an occupational safety and health plan for maintenance workers?  Yes  No (If yes, attach plan.)
- 2) Are any employees certified lead renovators or certified lead abatement supervisors?  Yes  No (If yes, list, for each certified individual, the person's name, type of certification and certification expiration date.)
- 3) If answer 2 is "No," Are workers trained in lead hazard recognition?  Yes  No (If yes, what was the title, and who did the training?)
- 4) Are workers involved in a lead hazard communication program?  Yes  No (If yes, attach plan.)
- 5) Are workers trained in proper use of respirators?  Yes  No
- 6) Is there a medical surveillance program pertaining to lead?  Yes  No
- 7) Is a HEPA vacuum available?  Yes  No

d. On-site child care center facilities.

- 1) Are there any onsite child-care facilities, whether licensed or unlicensed?  Yes  No
- 2) If yes, give location(s): \_\_\_\_\_

e. Planning for resident children with elevated blood lead levels (EBLs):

- 1) Who would respond for the owner if a resident child with an EBL is identified? \_\_\_\_\_
- 2) Is there a plan to relocate such children?  Yes  No If yes, where? \_\_\_\_\_
- 3) Does the owner know if there ever has been a resident child with an elevated blood lead level?  Yes  No  Unknown

f. Routine Inspections. Are there periodic inspections of all dwellings by the owner?  Yes  No

- 1) If yes, how often? \_\_\_\_\_
- 2) Is the paint condition assessed during these inspections?  Yes  No

g. Notification of Residents. If previously detected lead-based paint that is unabated exists in the dwelling, have the residents been informed?

Yes  No  Not Applicable

**6. Maintenance Information (Optional)**

a. Painting frequency and methods /

- 1) How often is painting completed? Every \_\_\_\_\_ years
- 2) Is painting completed upon vacancy, if necessary?  Yes  No
- 3) Who does the painting? Property Owner \_\_\_\_\_ Residents \_\_\_\_\_ (If residents, skip to Question b.)
- 4) Is painting accompanied by scraping, sanding, or paint removal?  Yes  No
- 5) How are paint dust/chips cleaned up? (check any that apply)  
Sweeping \_\_\_\_\_ Vacuum \_\_\_\_\_ Mopping \_\_\_\_\_ HEPA/wet wash/HEPA cycle \_\_\_\_\_
- 6) Is the work area sealed off during painting?  Yes  No
- 7) Is furniture removed from the work area?  Yes  No
- 8) If no, is furniture covered with plastic during work?  Yes  No

b. Is there a preventive maintenance program?  Yes  No

- 1) If yes, does it include an ongoing maintenance program for lead?  Yes  No (If yes, attach ongoing maintenance plan for lead.)

c. Describe work order system (if applicable, attach copy of work order form).

d. How are resident complaints received and addressed? How are requests prioritized? If formal work orders are issued, is the presence or potential presence of lead-based paint considered in the work instructions?