

## Form 15.4 Clearance Report Review Worksheet

**You may use the worksheet for a project that requires clearance, or when the owner chooses to have clearance, to document clearance was achieved and the clearance report is complete.**

Property Address: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Reviewer: \_\_\_\_\_

Title: \_\_\_\_\_

Question	Yes	No	Notes
<i>The clearance examiner's report must include the information in items number 1 through 6, and 13a. See below on instructions for Items 7-12. Item 12 may be required.</i>			
1. Property address and specific unit or common areas identified.			
2. Name, address, signature and certification number of each person involved in the clearance examinations.			
3. Name and NLLAP identification number of each laboratory conducting an analysis.			
4. Dates of clearance examination.			
5. Results of visual assessment for the presence of deteriorated paint and visible dust, debris, residue or paint chips.			
6. Results of all analyses (dust wipes in micrograms per square feet ( $\mu\text{g}/\text{ft}^2$ ); soil in parts per million) by location of sample, as well as information about the laboratory.			
<i>The clearance report must also include information on lead hazard reduction (Items 7-11). Indicate the source of the information (the designated party or contractor may have to provide this information) if the clearance examiner was not responsible for the information. <b>Item 12 is required for abatement and optional for other projects.</b></i>			
7. Name and address of each firm and supervisor involved in the lead hazard reduction activity.			
8. Start and completion dates of lead hazard reduction activity.			
9. Detailed <i>written</i> description of the lead hazard reduction activity, including the methods used.			
10. Locations of exterior surfaces, interior rooms, common areas and/or components where the hazard reduction activity occurred.			
11. Any suggested monitoring requirements. (If none, enter "N/A".)			
12. Occupant protection plan ( <i>required for abatement project, optional otherwise; if not required or done, enter "N/A"</i> ).			
<i>Evaluate the results of the report.</i>			
13. Did each unit <i>or common area</i> pass clearance?			

**Other Notes:**

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