

# **Enterprise Income Verification (EIV 8.1)**

March 13<sup>th</sup> 2008

# Agenda

- What's coming
- Goal
- EIV application overview
- What's new for EIV 8.1
- NDNH data availability for MF Program users
- Q & A

# What's Coming

- ❖ **Release EIV 8.1 will become available on Monday May 12<sup>th</sup> 2008.**
- ❖ **No additional major releases are planned for at least one year.**

# Goal

- ✓ The major goal of EIV 8.1 is to implement functionality to perform the data match of MF Housing Tenants with SSA and NDNH and provide this information to the MF Housing and PIH user base to facilitate income verification.
- ✓ The EIV system is designed to serve as a central repository and source for income and benefits data, securely accessible over the Internet, to be used by O/As, and CAs to improve the accuracy of income verifications, which take place at least once per year (or in the interim if the tenant's non-exempt income rises by more than \$2400).
- ✓ EIV will collect and store new hire, wage, and unemployment insurance benefits data from the NDNH in addition to SS/SSI benefits data obtained from SSA.

# EIV Application Overview

- ✓ Web-based income information accessible to users via HUD Secure Systems (WASS) for use in income verification.
- ✓ Provides information on tenant income (wages, unemployment benefits and SS/SSI benefits) and new hire actions reported by employers on form W-4 for MF Housing tenants reported via HUD-50059 (stored in TRACS) as well as PIH tenants reported via HUD-50058 (stored in IMS/PIC).
- ✓ Tenant data is dynamic (updated daily from TRACS and PIC). Income information is updated quarterly but new tenants or tenants whose status has changed will be included in the next monthly cycle. EIV summary reports (income discrepancy report, etc.) are generated each weekend.

# EIV application overview (cont..)

EIV is a critical component in HUD's Rental Housing Integrity Improvement Project (RHIP) initiative developed in keeping with Presidential Management Initiative #10 to reduce overpayment of rent subsidies. EIV addresses the problem of erroneous subsidy payments in HUD's public and assisted rental housing assistance (RHA) programs by making information concerning tenant income available to the HUD business partners that make the income-based subsidy determinations. Key features of EIV include:

- ✓ Efficiently collect and store new hire, wage, and benefit information for individual tenants received quarterly from HHS and SSA through matching of tenant ID information against NDNH and SSA databases.
- ✓ Extend the availability of the full range of wage and benefit information to the owners/agents (O/As) and contract administrators (CAs) of multifamily (MF) Housing projects, so that they may use that data as part of the income verification process during tenant re-certifications for more accurate subsidy determinations.

# What's new for EIV 8.1

## Verification Reports

- Failed EIV Pre-screening Report:  
provides the capability to list all tenants in TRACS active households who were not sent to SSA from EIV for verification because the IDs failed the EIV prescreening test.

# What's new for EIV 8.1

Failed EIV Pre-screening Report is available under the identity verification report as shown below.

**Enterprise Income Verification** HUD Home MF Housing EIV Home Search Email

Verification Reports >> Identity Verification Report >> [Report Selection](#)

Identity Verification Report	
Contract Number	CA16E000027
Re-Certification Month	All

Identity Verification Report Statistics	
<b>Number of households - excluding End of Participation (EOP)</b>	107
<b>Number of households with all members verified (Verified or Deceased)</b>	80
<b>Number of households where one or more members are Not-Verified or Failed</b>	27
• Number of households Not-Verified (verification in process)	0
• Percentage of households Not-Verified	00.00%
• Number of households Failed	27
• <b>Failed EIV Pre-screening</b>	3
• Failed the SSA Identity Test	24
• Percentage of households Failed	25.23%
<b>Number of household members</b>	317
<b>Number of deceased members</b>	0
<b>Percentage of verified households</b>	74.77%
<b>Percentage of household members who are Not-Verified</b>	00.00%
<b>Percentage of household members who are Failed</b>	09.78%

Confidential Privacy Act Data. Civil and Criminal penalties apply to misuse of this data.

Adobe Acrobat Reader



# What's new for EIV 8.1

Click on the Failed EIV Pre-Screening link on the identity verification report to navigate to the report.

**Enterprise Income Verification** HUD Home MF Housing EIV Home Search Email

Verification Reports >> [Identity Verification Report](#) >> Failed EIV Prescreening Report

**Failed EIV Prescreen Report Report by Contract**

Contracts	CA16E000027
Re-certification Month	All
Households with Errors	3

[Printer Friendly Version](#)  
[Error Description Help](#)

**1 - 3 of 3 Households**

**Failed EIV Prescreen Report for Contract: CA16E000027**

HOH SSN: 604-05-5783   HOH Name: GTMOBRP MKJVFDPW3H   Contract Number: CA16E000027	Member SSN	Member Name	Error Description
	T25-11-5007	ZNVMIRP FNQIGF	Failed SSN check.
	T89-43-4009	AMNN FNQIGF	Failed SSN check.
HOH SSN: 609-66-3779   HOH Name: BBXYF BKXIHSE   Contract Number: CA16E000027	Member SSN	Member Name	Error Description
	T21-10-2005	VMJL JLUJGE	Failed SSN check.
HOH SSN: T23-06-7003   HOH Name: VBGCHZ RXOI   Contract Number: CA16E000027	Member SSN	Member Name	Error Description
	T23-06-7003	VBGCHZ RXOI	Failed SSN check.

**1 - 3 of 3 Households**

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Click here to view the EIV error descriptions

Welcome First - M00337 Last - uiv

- Back to Secure Systems
- Program Office Selection
- Switch Role
- Income Information**
- By Subsidy Contract
- By Project Number
- By Head of Household
- Verification Reports**
- Existing Tenant Search
- Multiple Subsidy Report
- Identity Verification Report
- Deceased Tenant Report
- User Administration**
- Coordinator Cert Report
- User Requests
- User Certification
- User Certification Report
- Coordinator Access Request**
- Authorization Form



# What's new for EIV 8.1

Screen shot displays the EIV error codes for the EIV SSA Prescreening test.

Error Code	Error Short Description	Error Long Description
1	Failed effective date check.	The effective date of action is more than 15 months old.
2	Failed DOB check.	The date of birth is blank or null.
3	Failed last name check.	The last name is blank or null.
4	Failed SSN check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000}.
5	Failed DOB & effective dater check.	The date of birth is blank or null & the effective date of action is more than 15 months old.
6	Failed last name & effective date check.	The last name is blank or null & the effective date of action is more than 15 months old.
7	Failed last name & DOB check.	The last name is blank or null & the date of birth is blank or null.
8	Failed SSN & effective date check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the effective date of action is more than 15 months old.
9	Failed SSN & DOB check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the date of birth is blank or null.
10	Failed SSN & last name check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the last name is blank or null.
11	Failed last name & DOB & effective date check.	The last name is blank or null & the date of birth is blank & the effective date of action is more than 15 months old.
12	Failed SSN & DOB & effective date check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the date of birth is blank or null & the effective date of action is more than 15 months old.
13	Failed SSN & last name & effective date check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the last name is blank or null & the effective date of action is more than 15 months old
14	Failed SSN & last name & DOB check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the last name is blank or null & the date of birth is blank or null.
15	Failed SSN & last name & DOB & effective date check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the last name is blank or null & the date of birth is blank or null & the effective date of action is more than 15 months old.

# What's new for EIV 8.1

## User Administration -- Mandatory Form Submission

- **User Certifications for the users (CAU,HSU) are tied to the respective User Requests (UAAF). Failure to submit the quarterly form or to obtain approval by the Coordinator will result in termination of user access at the end of the thirty-day period.**
- **For a Coordinator to be eligible for certification/re-certification in EIV, the CAAF must be submitted and completed so that the Helpdesk may provide timely approval before the end of the thirty-day period. Otherwise the access of the Coordinator End User will be terminated.**

# What's new for EIV 8.1

## Multiple roles for EIV external users

From EIV 8.1 release, External users are eligible to have multiple EIV MF External roles (HSC, CAC, HSU, CAU) assigned to them in WASS for the EIV system. However, a contract/project may only be assigned to one user role.

# EIV 8.1 – Multiple External Role Selection Page

**Enterprise Income Verification** HUD Home EIV Home Search Email

Select Role and click on Continue

- HSC (MF - EIV - Housing Coordinator )
- CAC (EIV - MF - Contract Admin Coordinator )
- HSU (MF - EIV - Non-HUD User )

Continue

# NDNH data availability for MF Program users

**Data has been available in EIV for  
MF Housing users since  
January 25, 2008**

# Reference:

EIV MF Housing reference material and forms may be found at <http://www.hud.gov/offices/hsg/mfh/rhiip/eiv/eivhome.cfm>.

# Q&A