



Real Estate Assessment Center

TRACS Industry Meeting

Tenant Assessment Subsystem (TASS) *System Capabilities and Enhancements*

December 12, 2003

Agenda



- ✓ **Overview of System Capabilities**
- ✓ **TASS Announcements / News**
- ✓ **Recent Enhancements**
- ✓ **Proposed Enhancements**
- ✓ **TASS Demo**
- ✓ **Question and Answer Session**

TASS: Overview of Capabilities



- ✓ **Web-based income verification application which is accessed via HUD secure server**
- ✓ **Matches tenant information to Social Security benefit information (SS/SSI)**
- ✓ **Provides three reports for users**
 - **Benefit History Report**
 - **Income Discrepancy Report**
 - **Error Report**
- ✓ **Reports are created 4 months prior to re-certification month**
- ✓ **Benefit Reports can be accessed by Head of Household SSN, by Contract # or by Project #**

✓ Annual SSA Cost of Living Adjustment (COLA)

- Update TASS reports to reflect COLA increase
 - Jan 2004 were updated 12/09/2003
 - Feb 2004 will be updated 12/15/2003
 - Mar 2004 were updated 12/03/2003
- Create future reports with COLA increase
 - Beginning with April 2004

✓ Printing TASS Reports

- HTML Scissors is not required if using IE 5.5 or above
- HTML Scissors is not required if printing reports in PDF format

TASS: Recent Enhancements



- ✓ **Enhanced search capability**
 - provides information for **ALL** members in the household;
not just members receiving benefits
- ✓ **Error Report**
 - provides information on tenants whose identity could
not be verified by SSA
- ✓ **Enhanced Printing - Benefit Reports in Portable Document Format (PDF)**
 - ease of printing
 - industry standard
 - faster downloads

TASS: Recent Enhancements cont'd.



- ✓ **Dual Entitlement**
 - displays tenant records with multiple entitlement
ie., multiple Claim Account Numbers (CAN)
- ✓ **Benefit History Report**
 - added Medicare Buy-in Codes
- ✓ **Income Discrepancy Report**
 - added Start Dates for SS/SSI Benefits
- ✓ **Enhanced Web Resources**
 - On-line screen-based help available at the click of a button
 - Updated TASS User Guide
 - Adobe Acrobat download link

TASS: Proposed Enhancements



- ✓ Identification of other sources of income which impact rent calculation, e.g. child support
- ✓ Capability to download Error Reports

TASS Demo



Question and Answer Session



TASS Contacts



- ✓ TASS Program Manager: Elking Tarver (202) 708- 4932 x 3235
- ✓ TASS IT Project Manager: Yangja Lee (202) 708- 4932 x 3081
- ✓ TASS Security Administrator: Myra Newbill (202) 708- 4932 x 3211