SAMPLE OF FORM HUD-1443, CLASSIFIED CONTAINER LOCKING RECORD

U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

CLASSIFIED CONTAINER LOCKING RECORD

(HUD Handbook 1750.1 Rev-4)

MONTHS AND YEAR: July - August 1982

OFFICE: Office of Administrative Services

ROOM NUMBER: 10110

DIVISION: Assistant Secretary for Administration

CONTAINER NUMBER:

AS INDICATED BY MY INITIALS BELOW, I HAVE UNLOCKED, LOCKED OR CHECKED THE ABOVE IDENTIFIED CONTAINER ON DATE AND TIME NOTED. IN LOCKING OR CHECKING THIS CONTAINER, I HAVE ASCERTAINED THAT ALL DRAWERS *(or doors)* HAVE BEEN CLOSED, AND, WHEN APPLICABLE, THAT THE LOCKING BUTTON IS IN LOCKED POSITION, AND THAT I HAVE ROTATED THE DIAL AT LEAST FOUR TIMES IN THE SAME DIRECTION.

DATE	UNLOCKED BY		LOCKED BY		CHECKED BY		DATE	UNLOCKED BY		LOCKED BY		CHECKED BY	
	TIME	INITIALS	TIME	INITIALS	TIME	INITIALS		TIME	INITIALS	TIME	INITIALS	TIME	INITIALS
1	8:45	ABC	5:15	DEF	5:20	GHI							
2	8:00	ABC	5:00	DEF	5:05	GHI							
3	8:45	ABC	5:15	DEF	5:05	GHI							
4	Not Opened				5:20	GHI							
"													
"													
"													
"													
"													
"													
"													
"													
(Continuing daily entries)													
30	8:45	ABC	5:15	DEF	5:20	GHI							
	(Last working day of month)												

HUD-Wash., D. C.

HUD-1443 (4-70)