U.S. Department of Housing and Urban Development

Special Attention of: All Administrative Officers and Regional Inspectors General for Investigation Transmittal Handbook No.: 1750.1 REV-4 CHG-3 Issued: April 18, 1991

1. This Transmits

HUD Handbook 1750.1 REV-4, CHG-3, National Security Information.

2. Changes and Additions:

This revision clarifies and simplifies the procedures to be followed to be in compliance with NSDD-197, Reporting Hostile Contacts and Security Awareness, and E.O. 12356, National Security Information.

3. Filing Instructions:

Remove:

HUD Handbook 1750.1 REV-4, CHG-2, Pages 2-1 through 2-2 dated 4/86 and 2-3 dated 2/84 Insert:

HUD Handbook 1750.1 REV-4, CHG-3, Pages 2-1 through 2-3 dated 4/91

U.S. Department of Housing and Urban Development

Special Attention of:All AdministrativeTransmittal Handbook No.:Officers and Regional1750.1 REV-4 CHG-2Inspectors Generalfor InvestigationIssued:April 14, 1986

1. This Transmits

HUD Handbook 1750.1, REV-4, CHG-2, National Security Information.

2. Changes and Additions:

On November 1, 1985, the President signed National Security Decision Directive 197 (NSDD-197), "Reporting Hostile Contacts and Security Awareness." The National Security Council has advised the Department to implement our program as proposed. The following procedures implement the Department's response to the requirements of NSDD-197:

a. Create and maintain a security awareness program to inform

employees of the potential threat to proprietary, sensitive, and classified information from foreign sources, overt and covert, including hostile intelligence services.

- b. Provide for the prescribed reporting of employee contacts with nationals of certain foreign countries or political entities.
- 3. HUD Handbook 1750.1 REV-4, CHG-2, Chapter 2, Section 2-2, paragraph f, provides for a comprehensive initial briefing before permitting access to classified information and the completion of a debriefing or termination statement when access is no longer necessary. In addition, Administrative Officers are now requested to monitor the need for access clearances, administer initial briefings, coordinate refresher training, and obtain debriefing or termination statements when access to classified information is no longer necessary.
- 4. Filing Instructions:

Remove: HUD Handbook 1750.1, REV-4, Pages 2-1 and 2-2, dated 11/82 Insert: HUD Handbook 1750.1, REV-4, CHG-2, Pages 2-1 and 2-2, Appendix 6 & 7, dated 4/86

U.S. Department of Housing and Urban Development

Special Attention of:	Transmittal		Handbook No.:		1750.1	REV-4
						CHG-1
	Issued:	Janu	ary 24,	1984		

1. This Transmits:

HUD Handbook 1750.1 REV-4, CHG-1, National Security Information.

2. Changes and Additions:

On March 11, 1983, the President signed National Security Directive 84 (NSDD-84), "Safeguarding National Security Information." The Director for Intelligence Programs, National Security Council, on December 21, 1983, advised the Department to proceed with implementation of NSDD-84. The following specifies the changes required by NSDD-84, that are applicable to the Department:

- a. The Directive requires that all persons who are authorized access to classified information sign a nondisclosure agreement as a condition of access.
- b. Procedures be established to govern contacts between media representatives and agency personnel with access to classified information, in order to minimize the opportunity for the negligent or deliberate unauthorized disclosure of classified

information.

- c. Individuals responsible for the unauthorized disclosure be denied further access to classified information.
- d. Unauthorized disclosures of classified information are promptly reported to the Department of Justice and the Information Security Oversight Office.
- 3. Filing Instructions:

Remove Handbook 1750.1 REV-4, dated 11/82 Insert: Handbook 1750.1 REV-4, & CHG-1, dated 1/84

Special Attention of:

Transmittal Handbook No.: 1750.1 REV-4

Issued: November 1, 1982

1. This Transmits:

HUD Handbook 1750.1 REV-4, National Security Information.

2. Changes and Additions:

Executive Order 12356, National Security Information replaces Executive Order 12065. The following major changes are designed to enhance the executive branch's ability to protect national security information from unauthorized or premature disclosure without increasing the quantity of classified information:

- a. The threshold standard for classification of information as "confidential" has been modified from "identifiable damage" to "damage." The reason for this change is to eliminate uncertainty regarding the intent of the term "identifiable."
- b. Another change to the requirements for classification is the addition of several subject matter categories of information (e.g., "cryptography" and "the vulnerabilities or capabilities of systems, installations, projects or plans relating to the national security") to the list of types of information that may be considered for classification.
- c. The new order eliminates the so-called "balancing test"; removes the limits on the duration of classification; and allows classifiers to continue to establish specific dates or events for declassification where that is appropriate.
- d. Another change made by the new order is the addition of a requirement that, in cases of doubt as to classification or proper level of classification, the information shall be

safeguarded as if it were classified pending a determination by an original classification authority, who shall make this determination within thirty (30) days.

- e. The new order also eliminates the prohibition against the reclassification of information previously declassified and released by providing that such information can be reclassified if it "may reasonably be recovered."
- f. The order also broadens the scope of the presumption that disclosure of certain types of information will cause damage to the national security.

3. Filing Instructions:

Remove: Handbook 1750.1 REV-3, dated 9/79. Insert: Handbook 1750.1 REV-4, dated 11/82.

11/82

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Handbook

1750.1 REV-4

U.S. Department of Housing and Urban Development Office of Inspector General

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Staff

November 1982

National Security

Information

ZI: Distribution : W-1,W-2,W-3,W-3-1,R-1,R-2, R-3,R-3-2,R-5