
CHAPTER 4. DERIVATIVE CLASSIFICATION AND MARKING

- 4-1. DEFINITION. "Derivative classification" as used in Executive Order 12356 and this Handbook means a determination that information is in substance the same as information currently classified, and the application of the same classification markings.
- 4-2. ASSIGNMENT OF DERIVATIVE CLASSIFICATION. (Appendix 1)
- a. The Assistant Director for Security, Office of Investigation, will be responsible for the assignment of all derivative classification and markings in the Department.
 - b. Personnel who originate information in this Department which incorporate, paraphrase, restate, or generate in new form information that is already classified, or appearing to require classification under one of the classification levels set forth in Chapter 3, shall hand carry the information to the Assistant Director for Security, Office of Investigation, who will resolve the question, if any of classification, with the appropriate official of the original classification authority.
- 4-3. DERIVATIVE IDENTIFICATION AND MARKINGS. Documents classified derivatively on the basis of source documents or classification guides shall bear all markings prescribed in Chapter 3, paragraph 35a through e as are applicable. Information for these markings shall be taken from the source document or instructions in the appropriate classification guide.
- a. Classification Authority. The authority for classification shall be shown as follows:

"CLASSIFIED BY (description of source document or classification guide)"

If a document is classified on the basis of more than one source document or classification guide, the authority for classification shall be shown as follows:

"CLASSIFIED BY MULTIPLE SOURCES"

In these cases the derivative classifier shall maintain

the identification of each source with the file or record copy of the derivatively classified document. A document derivatively classified on the basis of a source document that is marked "CLASSIFIED BY MULTIPLE SOURCES" shall cite the source document in its "CLASSIFIED BY" line rather than the term "MULTIPLE SOURCES."

- b. Declassification and Downgrading Instructions. Dates or events for automatic declassification or downgrading, or the notation "ORIGINATING AGENCY'S DETERMINATION REQUIRED" to indicate that the document is not to be declassified automatically, shall be carried forward from the source document, or as directed by a classification guide, and shown on a "DECLASSIFY ON" line as follows:

"DECLASSIFY ON: (date; description of event; or 'ORIGINATING AGENCY'S DETERMINATION REQUIRED' (OADR))"