**Attachment B: Sample FSS Individual Training and Services Plan**

**Family Self-Sufficiency Program
Sample Individual Training and Services Plan**

Name of Participant: Unit Number:

**Final Goal**

Maintain full-time employment and pursue higher salary opportunities.

Interim Goal Number 1

Obtain GED certification

Date Accomplished

Activities/Services Responsible Parties Date/s

Take placement test

Start classes

Maintain attendance

Complete program and bring proof of completion

Contact FSS representative on a monthly basis

Interim Goal Number 2

Obtain Construction Certification

Date Accomplished

Activities/Services Responsible Parties Date/s

Take placement test

Start class

Maintain attendance

Complete program and bring proof of completion

Interim Goal Number 3

Obtain full-time employment

Date Accomplished

Activities/Services Responsible Parties Date/s

Attend job recruitment

Attend job fair

Research through newspaper

Submit resume

Obtain employment and report income to housing specialist

Interim Goal Number 4

Achieve independence from TANF grant

Date Accomplished