## Appendix A

Privacy Act Case Log US Department of Housing and Urban Development

Case Case Case Case Case Case Num./Name Num./Name Num./Name Num./Name Num./Name

Action Requested

Date request received

Date request Transferred

10-day extension notice sent

Request for additional Information sent

Request for additional information received

Official Processing Date

Departmental Action Type and Date

Date Requester Appeal Upheld

Departmental Action taken In response to appeal and date

Information sent to requester

Information sent to Other agencies

Comments

A-1 10/95