



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-5000

OFFICE OF PUBLIC AND INDIAN HOUSING

STATUS OF PHYSICAL NEEDS ASSESSMENT

HUD is proceeding with preparations for implementation of the Physical Needs Assessment requirement and revised energy audit standards outlined in previously published proposed rules. Recognizing the more recent challenge of the sequester impacts since our last communication on March 13, the final rulemaking and implementation timeline has been delayed.

At this time, the earliest possible required submissions would be in June, 2014 providing for finalization of the rule and an appropriate advance notice. The PNA process is one that will require time and engagement by all PHAs and HUD encourages PHAs to use this time to familiarize themselves and at least begin planning for implementation.

Training resources are available at our webpages (see links below) for those who are interested in learning about this now. For many PHAs the webcast training sessions and online content will be sufficient training to proceed with this activity. HUD will be offering a limited number of live in person training sessions in DC for those PHAs and vendors that would find it helpful. There is no requirement to attend any in person training that will be offered.

HUD continues to encourage PHAs to learn about the new standards and to consider the new standards as local need to perform PNAs and energy audits arise prior to the effectiveness of the new rules. The Green Physical Needs Assessment (GPNA) tool is available as are training resources on our webpages (see below). HUD is accepting submittals of PNA data from those PHAs that elect to proceed on a voluntary basis in advance of the final rules.

Training In Washington, DC on July 17

On the basis of expressions of interest received to its recent survey, HUD will be offering a day long training session on the Green Physical Needs Assessment (GPNA) on July 17, 2013 at the HUD headquarters building, the Weaver Building in Washington DC. There is no charge for the training session but participants will be responsible for their own travel and accommodations.

We are fully aware that current funding conditions make it impractical for some PHAs to travel to DC. We are also aware that some who can travel are planning to attend the NAHRO conference which begins in Denver on the following day. We decided to proceed because there remains interest even with these circumstances and we will be offering training on this subject matter and format again for those who may be able to do it later.

You may now formally register for the training session in DC on July 17 by visiting the following link: http://www.surveymonkey.com/s/July_17_Registration

When you complete the online registration steps please take note of the final screen. It will confirm if your registration has been accepted; you may then proceed to make travel and lodging arrangements. In the event the session approaches full subscription, you may receive a notice on the final screen that your registration is provisional and subject to confirmation. You will be asked via separate email after registering to provide certain personally identifying information that will be provided to HUD building

security to verify your identity upon your arrival. You will be denied entry to the building unless this information is provided in advance once requested via email. This information is closely held by the HUD security office.

Each person who is interested in attending this event should be individually registered for the training. It is not possible to register without a name as a name and picture ID will be required for entry into the building.

As indicated previously, this training will be held at HUD Headquarters located in the Robert C Weaver Federal Building at 451 Seventh St, SW in Washington, DC. Useful visitor information is attached for your convenience.

The training will be held from 9:30 am to 4:30 pm, with packet pickup beginning at 9:00 am. Each participant is encouraged to bring a fully charged laptop to the event, for use during training exercises. It is recommended that participants load their laptop with the “Anonymous” GPNA prototype tool and a blank GPNA tool downloaded from our web page as well as a PIC data .xml file that has been provided to you by HUD for your specific PHA if you are representing a PHA. As the training presentation will build upon previous training that is available, participants are urged to view the existing resource materials on our webpages:

http://portal.hud.gov/hudportal/HUD?src=/program_offices/public_indian_housing/programs/ph/capfund/gpnatool (FAQs, prototype tool)

http://portal.hud.gov/hudportal/HUD?src=/program_offices/public_indian_housing/programs/ph/capfund/physicalassessment (link to Green Physical Needs Assessment Webinar library-see previous webinars dated January 10, 2013 and March 21, 2013; link to GPNA Tool Demonstration Webinar.)

The tentative agenda for the day is attached.

Thank you for your interest, and we look forward to receiving your registration.

D.C. Visitor Notes

For visitors from out of the Washington DC area, the HUD building (Weaver Building) is located at 451 7th Street S.W. which is approximately 4 blocks south of the National Mall. Visitors to HUD for the DC Training Day will enter and check-in through security at the South Entrance which is nearest the six story tall building sign monument. Please allow time for the security process. **Registered participants must have provided identity verification information in advance in order to gain admittance to the Weaver Building.** At registration you will be issued a “property pass” for personal portable computers brought into the building.

Within the building there are coffee shops on the 1st and 3rd floors as well as a cafeteria on the first floor. A number of lunch options are also available in the L’Enfant Plaza retail area directly adjacent to the Weaver building. Please be aware when leaving the Weaver building that you will need to check back in through security to re-enter.

There are three primary airports that serve DC and an AMTRAK station. The city and close in suburbs are served by a subway train system, Metrorail. HUD headquarters is at the L’Enfant plaza stop on the Metrorail system (blue, orange, green, and yellow lines).

Rail service on AMTRAK is to Union Station near the U.S. Capital building. Union Station is a 10 minute trip by cab or Metro from the Weaver building.

Reagan National Airport in Arlington, Virginia is also a 10 minute trip by cab or Metro and is also Metro accessible. Dulles International Airport to the west and Baltimore/Washington International Airport to the north are each more than 20 miles from downtown and neither is Metro accessible. There is a commuter train connection to AMTRAK from BWI airport (MARC train). Cab fare from Dulles or BWI will run at least \$70 each way. Generally speaking “long haul” flights come into the international airports and flights from shorter distances (east of the Mississippi River) come in to National.

Nearest walking distance hotels to HUD are a Holiday Inn at 550 C Street S.W.;
<http://www.holidayinn.com/hotels/us/en/washington/wassm/hoteldetail>

Residence Inn at 333 E Street S.W. ;
<http://www.marriott.com/hotels/travel/WASCP-Residence-Inn-Washington-DC--Capitol>

and the L’Enfant Plaza Hotel immediately adjacent to the Weaver building
<http://www.lenfantplazahotel.com/>

Other Metro accessible hotel concentrations are in the Crystal City and Rosslyn areas of Arlington, Virginia as well as downtown Washington.

TENTATIVE AGENDA FOR 7/17 TRAINING

Green Physical Needs Assessment (GPNA)

Live Training - Session 2

July 17, 2013

- **9:00 am. Registration**
- **9:30 am. Introductions**
- **9:45 am. Overview - Brief summary/review of GPNA program requirements, including updated timeline**
- **10:15 am. Hands on exercises - GPNA software; to include:**
 - **Basic overall architecture-the Cost Projection is the HUB-it is built from the PHA’s inputs and it populates the dashboard and reports.**
 - **Importing/verifying PIC**
 - **Making minor adjustments to tool inventory data (adding non-dwelling buildings/deleting merged units)**
 - **Building cost library**
 - **EUL/RUL**
 - **Creating building sets**
 - **Entering condition data**
 - **Entering energy/sustainability data**
 - **Entering accessibility data**
 - **Entering marketability data**
 - **Generating reports**
- **11:00 am. Break.**
- **11:15 am continue exercises**
- **12:30 Lunch.**
- **1:45 pm. Question & Answer panel – Subject Matter Experts**

- **2:15 pm. GPNA Panel - PHAs/GPNA Providers who have used the HUD PIH GPNA software discuss experiences (approximately 15-20 minutes each including Q&A).**
 - **Panelist 1.**
 - **Panelist 2.**
 - **Panelist 3.**
- **3:00 pm. Break**
- **3:15 pm. Implementation process, technical assistance and resources**
- **4:15 pm. Closing comments**
- **4:30 pm. Close**