

# The RAP

A Summary of Conference Call Highlights and Other News

## The Reverse Auction Program

### The Tally:

May 6<sup>th</sup> – 40 participants. 45 minutes.  
May 11<sup>th</sup> – 32 participants. 46 minutes

May 13, 2010  
Volume 1, Issue 1

### The Coordinator's Corner

Lara Philbert (202) 475-8930  
Jill Rudy (202) 475-8573

**Jill Rudy**, RAP Supervisor, introduced **Lara Philbert**, co-founder of RAP with Johnson Abraham, as the new RAP Coordinator. Lara and Johnson cultivated RAP to be one of PASS' most viable programs. Her goal is to enhance what works well and tweak what needs fixing with continual input from RAP contractors and inspectors, property owners and PHAs. **Your input is valuable.**

### Looking Ahead

- Multi-family auction of approximately 450 properties tentatively scheduled for **June 5<sup>th</sup>**.
- Another Public Housing auction tentatively scheduled for **June 12<sup>th</sup>**.
- Multi-family auction of 2000-3000 properties is currently being scheduled.
- Philadelphia HA auction postponed until further notice.

## Partnership in Progress

The RAP and eligible REAC contractors will collaborate for another auction of public housing properties on **Saturday, May 15, 2010**. Auctions 78 & 79 will include a total of 850 properties and all eligible contractors are welcomed to bid from **10:00am-4:00pm (EST)**.

### Key Contact Info for Auction:

- <https://access.globaleprocure.com/hud>. To place bids.
- [Justin.Perumattil@globaleprocure.com](mailto:Justin.Perumattil@globaleprocure.com). To alert of technical issues during auction.
- [ReverseAuctionProgram@hud.gov](mailto:ReverseAuctionProgram@hud.gov). To alert RAP of general concerns during non-auction hours.
- **732 382 6565 Ext. 4251**. To call Globale-procure in an emergency after emailing.

### Tips for Successful Contractor Performance

- **Count the Cost.** When bidding, consider that one or more properties in a lot may be cancelled and/or may require additional mileage/travel. AMPs can be reconfigured each year and PHAs may not have updated HUD's Public Info Center (PIC) as required. Info provided to contractors is downloaded from PIC.
- **Jump to It.** Contractors are advised to begin contacting properties as soon as purchase orders are awarded, which is typically 5 business days after the auction. *The 5 day delay allows RAP and Globale-procure to certify auction results and is factored in when the POP is established.*
- **Meet Deadlines.** Although RAP expects every purchase order to be fulfilled within the POP according to the POTC, extension requests for no longer than 30 days after the POP should be emailed to RAP and will be considered.

- **Communicate Constantly.** See the three ways to contact with HUD staff below.
- **Let Us Take a Second Look.** If a property is too large or too scattered to be inspected within the estimated duration without placing significant hardship on the contractor, RU the inspection and email RAP immediately. RAP will obtain verification from the Field and in verified cases, cancel the inspection without payment or penalty to the contractor.

**Did you know TAC is staffed by 10-20 people at all times from 7am-8:30pm (EST)?**  
Try emailing [REAC\\_TAC@hud.gov](mailto:REAC_TAC@hud.gov) before the day of the inspection for profile discrepancies to avoid long telephone delays.

## Three Ways to Communicate with RAP

There are 3 ways to effectively communicate with RAP:

- **The RU.** At the first sign of trouble with scheduling, i.e. availability conflict, profile discrepancy, vacant property, RU the inspection. RUs are processed within 5 business days.
- **The RUU.** This status should only be used when an inspector arrives on-site to alert RAP of an unsuccessful inspection, i.e., no available escort or residents not notified. RUUs **must** be accompanied by TAC numbers and are processed within 72 hours.
- **RAP In-box.** A RAP team member is on the other end of the RAP inbox from 6:00am-5:00pm (EST), Mon-Fri, to immediately act upon all emails and will respond with an answer within 72 hours. If obtaining an answer requires more than 72 hours, RAP will apprise the sender of the situation.

**REMINDER: Log into Globaleprocure's website regularly to better manage inspections. This tool is for you!**

THIS PAGE IS INTENTIONALLY BLANK.

