

# **Curation/Education Guidelines for Architectural Features Attributed to Master Woodcarver Erik Kristian Johnsen Salvaged from House 21, Luther Seminary Campus**

September 26, 2017

This document has been prepared in response to Stipulation III of the Memorandum of Agreement (MOA) between the U.S. Department of Housing and Urban Development (HUD) and the Minnesota State Historic Preservation Office regarding construction of the Zvago Saint Anthony Park Senior Cooperative Development in Saint Paul. The MOA was executed in September 2017. The document has been submitted by the developer, the Zvago Cooperative at St. Anthony Park, to HUD for distribution to parties to the MOA.

## **Curation**

1. Prior to commencement of site work, demolition, or construction activities for the Zvago project, the Developer, in conjunction with Luther Seminary, will identify and carefully remove architectural features attributed to master woodcarver Erik Kristian Johnsen from House 21.
2. The salvaged items will be placed in secure, climate-controlled storage in the Luther Seminary Archives for processing.
3. A curator who meets the Academy of Certified Archivists standards will complete the accessioning process. This will include:
  - a. Documenting the as-is condition of each artifact with notes and photographs, noting conditions that should be addressed by a conservator prior to permanent curation.
  - b. Affixing an inventory number to each artifact.
  - c. Completing an inventory sheet incorporating information from 3.a. and 3.b.
  - d. Logging each artifact into Luther Seminary's collections descriptive database, Past Perfect.
  - e. Completing any necessary conservation treatments prior to archival storage.
  - f. Identifying appropriate archival materials for safeguarding artifacts for curation.
  - g. Placing artifacts in secure location for curation and storage.
  - h. Identify safe public spaces for display of the artifacts (see Education section below).

## **Education**

1. A selection of the artifacts will be exhibited, with appropriate interpretation, for at least one week per year. The exhibit will be in a location that is secure and generally accessible to the public (e.g., the Luther Seminary Library). A notice about the exhibit will be sent to a local newspaper (e.g., the *Park Bugle*) four weeks in advance of the exhibit's opening. Additional online publicity of the showing will be provided through Luther Seminary's communications and marketing department.
2. The artifacts will be available for examination by scholars and the general public at the Luther Seminary Library upon written request to the curator.