MEMORANDUM FOR: David C. Woll, Jr., Principal Deputy Assistant Secretary
Office of Community Planning and Development, D

FROM: Jackie Williams, Ph.D., Director, Office of Rural Housing
and Economic Development, DED

SUBJECT: Environmental Assessment and Finding of No Significant Impact under
the National Environmental Policy Act - Notice of Funding Availability
for the Fiscal Year 2019 Self-Help Homeownership Opportunity
Program (FR-6300-N-19)

It is the finding of this Office that the FY 2019 Self-Help Homeownership Opportunity
Program (SHOP) Notice of Funding Availability (NOFA) does not constitute a major Federal action
having an individually or cumulatively significant effect on the human environment, and therefore,
does not require the preparation of an environmental impact statement.

The SHOP NOFA sets forth the requirements governing grants authorized for Fiscal Year
12805 note) (the Extension Act), as amended. SHOP is a competitive program for which national
and regional nonprofit organizations and consortia experienced in administering self-help housing
programs are eligible to apply for funding. Due to the statutory limitation on eligible applicants,
only three to five organizations have qualified previously to receive SHOP funds in any single year.
This office expects the same for FY 2019 funding.

SHOP funds are used to facilitate and encourage innovative homeownership opportunities
by national and regional organizations on a geographically diverse basis through self-help housing
programs that require significant sweat equity by the homebuyer. The grant funds will be used for
land acquisition, infrastructure improvements, and related planning, administration and management
costs (not to exceed twenty percent). Public and private leveraged funds are used for construction
of the units, along with the low-income homebuyers’ sweat equity and other volunteer labor.

Individual projects funded by these grants are generally not known at the time the grants are
awarded and may not be known at the time sub-awards are made to local affiliates, but all activities
assisted with SHOP funds are subject to environmental review in accordance with 24 CFR part 58,
or part 50 when the unit of general local government within which the project is located declines or
is unable to perform the environmental review procedure under 24 CFR part 58 (as determined by
HUD).

SHOP applicants and development participants may not undertake or commit funds to an
activity that would limit reasonable choices or produce an adverse environmental impact until all
required environmental reviews have been completed and HUD has approved the State or unit of
general local government’s environmental certification and Request for Release of Funds (RROF)
under part 58, or the Grantee has received HUD’s approval of the property under 24 CFR part 50, as applicable, except that in accordance with Section 11(d)(2)(A) of the Extension Act, an organization, consortium, or affiliate may advance non-grant funds to acquire land prior to completion of an environmental review and HUD’s approval of the RROF and certification. However, any such advance is at the risk of the organization, consortium, or affiliate, and reimbursement from SHOP funds will depend on the result of the environmental review. The environmental impact of any construction or development activities will be assessed at the appropriate time.

Accordingly, this office concludes that the publication of this NOFA is not a major Federal action having a significant impact on the human environment.

Concurrences:

Danielle Schopp
Departmental Environmental Clearance Officer
Office of Environment and Energy

Lauren McNamara
Environmental Clearance Officer
Office of Community Planning and Development

Christopher Hartenau
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Office of General Counsel

Approval:

David C. Woll, Jr.
Principal Deputy Assistant Secretary
Office of Community Planning and Development