

## **Instructions on Reprogramming and Utilizing FY 2020 Indian Housing Block Grant funding to Prevent, Prepare for, and Respond to COVID-19 Under the CARES Act.**

**The alternative requirements in Notice PIH 2020-05 apply to FY2020 IHBG formula funds only.** Other years of IHBG formula funds can be used for COVID-19 purposes, as long as those purposes are also eligible activities under NAHASDA - the alternative requirements do not apply.

If the grantee wishes to use all or a portion of its 2020 Indian Housing Block Grant (IHBG) for COVID-19-related activities that are only permissible under the waivers in PIH Notice 2020-05, the grantee must draw such funding only from Budget Line Item (BLI) 1620 labelled “COVID-19.”

To do so, the following steps must be completed prior to the grantee making an eLOCCS draw:

- 1) The grantee must contact its Grants Management (GM) or Grants Evaluation (GE) Specialist in its local Area ONAP Office by email and advise the GM or GE Specialist of the following:
  - What CARES Act eligible activity(ies) it intends to carryout utilizing the 2020 funding,
  - The amount of 2020 IHBG funding it needs to carry out the activity, and
  - Request that amount be established in the grantee’s LOCCS account under BLI 1620 “COVID-19.”
- 2) The grantee’s GM or GE Specialist will then enter into eLOCCS and manually indicate the amount requested by the grantee in the grantee’s LOCCS account under BLI 1620 “COVID-19.”
- 3) The GM or GE Specialist will then respond to the grantee’s initial email and confirm that the amount of 2020 funding requested by the grantee has been made available under BLI 1620 “COVID-19” and is ready to be drawn by the grantee for the activity.
- 4) Only after receipt of the conformation email from the grantee’s GM or GE Specialist, the grantee may draw the amount requested only from BLI 1620 “COVID-19.”
- 5) After all these steps are taken, eLOCCS will generate a payment invoice, HUD 50080-IHBG, <https://www.hud.gov/sites/documents/50080IHB.PDF>.
- 6) If the grantee has not already done so, the grantee will also need to amend its FY 2020 IHP as soon as possible to provide the appropriate information.

If the grantee has already used FY 2020 IHBG funding for activities that require a waiver or alternative requirement, HUD needs to capture that information in LOCCS, as well. If the grantee has already used FY 2020 IHBG funding for COVID-19-related activities that are only permissible under the waivers in PIH Notice 2020-05, the grantee must inform the area office via email of:

- 1) The activity for which FY 2020 funding was used;
- 2) The dates the FY 2020 funding was used; and
- 3) The amount of FY 2020 IHBG funding already used.

If the grantee has not already done so, the grantee will also need to amend its FY 2020 IHP as soon as possible to provide the appropriate information.