RAPID 4.0 Photo Installation Manual
Fall 2018 Client Update
# Minimum Requirements

<table>
<thead>
<tr>
<th>Feature</th>
<th>Recommended Specifications (DCD 4.0 Photo)</th>
<th>Minimum Specifications for Tablets (DCD 4.0 Photo)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Operating System</td>
<td>Windows 8.1</td>
<td>Windows 8.1</td>
</tr>
<tr>
<td>2. Rear Camera</td>
<td>3.15 MP</td>
<td>2 MP</td>
</tr>
<tr>
<td>3. Processor Speed</td>
<td>1.9 GHz</td>
<td>1.8 GHz</td>
</tr>
<tr>
<td>4. Hard Drive</td>
<td>64 GB</td>
<td>64 GB</td>
</tr>
<tr>
<td>5. Memory (RAM)</td>
<td>8 GM</td>
<td>4 GB (64-bit)</td>
</tr>
<tr>
<td>6. Screen Size (inches)</td>
<td>~10</td>
<td>~10</td>
</tr>
<tr>
<td>7. Screen Resolution</td>
<td>1920 x 1200</td>
<td>1280 x 800</td>
</tr>
<tr>
<td>8. Internet Capability</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Legend:**
- Black Arrows { } are used to indicate instructional steps to perform
- Action words (click, check, etc.) indicating a specific step will be in **bold italic** font
- Black Dotted Arrows { } are used to indicate transition to the next step
- Red Dotted Arrows { } are used to indicate areas of interest
- Blue Star: data fields with a blue star are required in order to save your data
Prior to Installation

**Back Up Current RAPID Client & Inspection Data**

1. **CLOSE ANY APPLICATIONS YOU CURRENTLY HAVE RUNNING**

2. Delete the RAPID icon as well as the RAPID executable located on your desktop.

3. Open Windows Explorer and click on the “Program Files” folder within your “C” drive; 
  
   **C:\Program Files**

   *Please Note: For some, your folder may be labeled “Program Files x86”*

4. Click on the arrow to expand the folder

5. Scroll down and right-click on the “PASS” folder and select “Rename”

6. Rename the folder from “PASS” to “PASS_FALL2018”
**Installation Instructions**

To install the most recent RAPID Client, go to the following web site:

1. Click on the “(NEW) RAPID Client Fall 2018 RAPID client (EXE, 69.12 MB)” link to start the process.

2. Click on the drop-down arrow next to “Save” and select “Save As.”

   The “Save As” window will open; it will suggest saving to the “Desktop.”

3. Click “Save.”

   RAPID will start downloading. Once the download has completed, the RAPIDJASS icon will appear on the desktop.

4. Right-click on the “RAPIDJASS” icon and select “Run as administrator.”

   **Please Note:** Click Open if you do not have the admin rights for your system.
**Please Note:** you may get the following or similar “Security Warning” message, click “Yes.”

The following window will pop up

5. Click the “Next” button

6. Verify the path in the address field to
   C:\Program Files\PASS\RAPID\JASS

**Please Note:** Ensure that the “Create this directory if it does not exist” box is checked.

7. Click “Next” to extract the files.

Once the files have been extracted, the RAPID icon will appear on your desktop.

8. Right-click on the “RAPID” icon and select “Properties” at the bottom.

9. Click on the “Compatibility” tab.

In the “Privilege Level” box, verify the “Run this program as an administrator” box is checked.

10. If it is checked, click “Cancel.”

11. If the box is not checked, please check, click “Apply” then “Ok.”

**Please Note:** Skip this step if you do not have admin rights for your system.
12 **Option 1:** If you do not have the admin rights for your system, please follow instructions below:

12.a On the Extraction Path Screen click Browse and select Desktop as the folder to install the RAPID client.

12.b Complete the Download (the download closes automatically after it completes)

12.c Run the new RAPID Program with the new RAPID icon on your desktop (one time) when installation is complete.

*Please Note:* Run the client by double clicking on the RAPID Icon, since you do not have the Admin rights.

13 **Option 2:** If you have the admin rights for your system, please install in the path below:

13.a On the Extraction Path Screen verify the path in the address field:
C:\ProgramFiles\PASS\RAPIDJASS

*Please Note:* Ensure that the “Create this directory if it does not exist” box is checked.
Opening RAPID

1. Double-click on the “RAPIDJASS” icon to run the application.

2. Click “Yes” on the “Security” message if you receive it.

The following window will appear; this process loads the Main Database, creating a new “RAPIDDB” folder.

3. The RAPID PHOTO 4.0 application will open; click the “Help” button and select the “About” choice.

The “Build Number” should read 11.5.0.0(PHOTOS). The “Build Date” should read 09/05/2018, 01:50:49 PM.

4. Click the “OK” button to close the pop-up window.

This concludes the installation process.