Dear Executive Director:

The Office of Public and Indian Housing (PIH) is pleased to inform you that the Capital Fund Program (CFP) Formula Grant awards for Federal Fiscal Year (FFY) 2020 have been posted to the FFY 2020 Capital Fund Processing Information Web site located at:


We recommend that you bookmark this Web site for future reference. On the Web site, you will also find guidance on FFY 2020 processing of Capital Fund grants as well as a timeline of key processing dates. In order to ensure that your PHA has access to its Capital Funds as soon as possible, please comply with the timeline that has been established.

In accordance with Public Law 116-94, Division H, Title II, Section 235 (The Further Consolidated Appropriations Act, 2020), the person with authority to obligate the PHA (e.g. the Executive Director, Chief Executive Officer or another person with delegated authority) must sign the printed CFP the Annual Contributions Contract (ACC) Amendment. Three copies of the signed CFP ACC Amendment must be received by the HUD Field Office by the date identified in the year-specific Capital Fund Timeline posted to the web.

Please visit the CFP Web site to view the grant information and to access the ACC Amendment for your PHA. By signing the ACC Amendment, your PHA is agreeing to comply with the United States Housing Act of 1937, including the Capital Fund Program statutory requirements (Section 9 of the United States Housing Act of 1937, as amended), and the Capital Fund regulation effective November 25, 2013, found at 24 CFR Part 905.

**Processing of ACC Amendments Received in Field Office After Due Date.** The obligation of any ACC Amendments that are received in the Field Office after the due date established in the timeline will be delayed until after the Office of Capital Improvements (OCI) has completed the obligation on the FFY 2020 ACC Amendments that were received by the deadline. Any ACC Amendment(s) that are received in the Field Office after the due date will be subject to a delay in processing but will have the same obligation start date. PHAs that do not submit their ACC Amendment(s) by the due date will be given a second deadline to submit the signed ACC Amendment to the Field Office. If the PHA fails to meet the second deadline, the funds will not be available to the PHA, and HUD may de-reserve these funds.
Data Universal Number System (DUNS) Number Registration in the System for Award Management (SAM). The DUNS registration in the System for Awards Management (SAM) is a requirement to receive Federal awards, and the registration must be active. If you have an expired DUNS number, your FY 2020 CFP grant will be awarded, but the funds will not be obligated in LOCCS until the registration is updated.

PIC Updates to email Addresses and Contact Information. When sending emails to PHAs and contacting the Executive Directors of PHAs, HUD uses the PIC database. For corrections to a PHA’s email address or contact information, please make the appropriate update in the PIC data system. PHAs are responsible for ensuring that their email addresses and contact information are accurate in the Inventory Management System (IMS)/PIH Information Center (PIC).

If you have any questions after viewing the Capital Fund Program Awards or reading the additional processing guidance that is posted to the Web site, contact your local HUD Field Office or send an email to PIHOCI@HUD.gov with “Capital Fund Processing” as the subject.

Sincerely,

David Fleischman
Director, Capital Program Division