



Special Attention of:  
Public Housing Agencies  
Public Housing Hub Directors  
Public Housing Program Center Directors  
Regional and Field Office Directors  
Resident Management Corporations

Notice PIH-2021-17

Issued: May 25, 2021

Expires: This Notice remains in effect until amended, superseded, or rescinded

Cross Reference(s):  
PIH-2020-30, PIH-2021-04

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**SUBJECT: Revision of Application Process for the Small-Rural Frozen Rolling Base Program**

**1. Purpose:** This Notice provides updated guidance to Public Housing Agencies (PHAs) on the implementation of Section 209 (b) of the Economic Growth, Regulatory Relief, and Consumer Protection Act (Economic Growth Act), Public Law No: 115-174. Specifically, this notice revises Notice PIH-2021-04 and establishes an updated and simplified procedure for electing to participate in the Small Rural-Frozen Rolling Base (FRB) program.

**2. Background:** The Economic Growth Act authorized the Department to permit eligible PHAs to freeze their three-year rolling base consumption level (RBCL) that is used to calculate Operating Fund grants. PHAs that qualify as Small Rural PHAs will be able to freeze consumption using the average annual consumption for the most recent three-year period for a period of up to 20 years. Eligibility criteria and program guidelines are detailed in PIH Notice 2020-30. Information about the election process was initially described in PIH Notice 2021-04 at Section 13; this notice revises that information.

**3. Electing to Participate in the SR-FRB Program:** In place of the email submission to the [SR-FRB@hud.gov](mailto:SR-FRB@hud.gov) mailbox described in Section 13 of PIH Notice 2021-04, interested eligible PHAs must simply elect to participate in the program via the Operating Fund Web Portal. The election will be made through the SR FRB submodule, which can be found in the Energy Incentives module. Elections must be made on or before June 30, 2021.

A list of PHAs that are eligible to participate has been deployed in the Operating Fund Web Portal Energy Incentives Module. Only those PHAs eligible to participate in the SR FRB will be able to make an election.

Detailed instructions on how to fill out the election form can be found here [https://www.hud.gov/program\\_offices/public\\_indian\\_housing/programs/ph/am/opfnd2021](https://www.hud.gov/program_offices/public_indian_housing/programs/ph/am/opfnd2021). As with other Operating Fund Web Portal Submissions, applications must be filled out by the PHA Executive Director.

HUD will review elections made by PHAs in accordance with the requirements of Notice PIH-2020-30 and notify PHAs of their approval or disapproval via email through [opfndwebportal@hud.gov](mailto:opfndwebportal@hud.gov) within two weeks.

**12. Paperwork Reduction Act:** The information collection requirements contained in this notice are approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act (PRA) of 1995 (44 U.S.C. 3520). In accordance with the PRA, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a currently valid OMB control number. The active information collections contained in this Notice are approved under the PRA OMB Control Number 2577-0157.

**13. Further Information:** Any questions concerning this Notice should be directed to [SR\\_FRB@hud.gov](mailto:SR_FRB@hud.gov).

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for Public and Indian Housing