



# Foster Youth To Independence



Overview of  
Notice PIH 2023-04  
&  
The FYI Form  
Submission Process

*Presentation by Michelle Daniels*

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# AGENDA

- **Notice PIH 2023-04**
- **Updates to Utilization Threshold Criteria**
- **Supporting Documentation**
- **Updated Application Process: FYI Form**
- **Funding Application (Form HUD-52515)**
- **Resources**
- **Questions**





# NOTICE PIH 2023-04: OVERVIEW

- **On March 15, 2023, HUD issued Notice PIH 2023-04.** This notice amends Notice PIH 2021-26. Therefore, HUD is no longer accepting requests for FYI vouchers under Notice PIH 2021-26.
- **A PHA that wishes to request vouchers under this notice must complete the FYI Form located on the FYI webpage.**
- **Notice PIH 2023-04 sets forth the process by which PHAs may apply for \$30 million<sup>1</sup> in new incremental voucher assistance.**

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<sup>1</sup> This \$30 million is made available by the Consolidated Appropriations Act, 2023 (Public Law 117-328), referred to hereafter as “the 2023 Act,” enacted on December 29, 2022, and the Consolidated Appropriations Act, 2022 (Public Law 117-103), enacted on March 15, 2022, and any carryover funding remaining from the 2021 Consolidated Appropriations Act (Public Law 116-260, referred to hereafter as “the 2021 Act”) and the Further Consolidated Appropriations Act (Public Law 116-94, referred to hereafter as “the 2020 Act”).



# NOTICE PIH 2023-04: OVERVIEW (cont'd)

- **Introduces a New VMS field for Foster Youth to Independence Vouchers.**
- **Clarifies VMS reporting requirements for FYI Tenant Protection Voucher (TPV) awards made under Notice PIH 2019-20.**
- **Adds changes to threshold requirements for PHAs with small FYI/FUP allocations.**
- **Allows for PHAs that fall under the utilization threshold to submit a narrative to justify the need for more vouchers based on actual leased or issued vouchers and/or their plan to improve utilization.**
- **Clarifies that PHAs must comply with the Fostering Stable Housing Opportunities (FSHO) amendments<sup>2</sup> which provides an extension of the 36-month time limit for up to an additional 24 months if FYI/FUP youth meet certain requirements.**

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<sup>2</sup> Fostering Stable Housing Opportunities (FSHO) amendments (Section 103 of Division Q of the Consolidated Appropriations Act, 2021 (Public Law 116-260)) which provides, in part, an extension of the 36-month time limit for up to an additional 24 months if FYI/FUP youth meet certain requirements. HUD published an FSHO implementation notice in the Federal Register on January 24, 2022 (87 FR 3570).





# NOTICE PIH 2023-04: OVERVIEW (cont'd)

## PHA's Utilization Threshold Criteria

*A PHA that wishes to request vouchers under this notice must complete the FYI Form located on the FYI webpage.*

- PHA currently administers the Housing Choice Voucher (HCV) Program.
  - The PHA must have an existing ACC with HUD for HCVs.
  - **Nonprofit administrators of HCV mainstream assistance only are ineligible for FYI.**
  
- PHA's eligibility is based on utilization of existing FUP and/or FYI awards.
  - **90 % utilization** is required for PHAs that administer **11 or more FYI and/or FUP vouchers.**
  - **50% utilization** is required for PHAs that administer **no more than 10 FYI and/or FUP vouchers.**
  
- PHA must have a referral of an eligible youth from the partnering PCWA before making a request via the FYI Form for assistance.



# NOTICE PIH 2023-04 OVERVIEW (cont'd)

## Supporting Documentation

*Exceptions for PHAs not meeting utilization requirements are in Section 6.B.3.a. and b. of the notice.*

### ➤ **First Exception: Project-Basing FYI and/or FUP**

➤ To be eligible for this exception, PHAs must submit a copy of their confirmation email received from [PBVsubmission@hud.gov](mailto:PBVsubmission@hud.gov) in response to the PHA's notification of intent to project-base FYI and/or FUP vouchers, documenting review and approval of required information to:

[FYI@hud.gov](mailto:FYI@hud.gov), with email subject field entitled "PHA Code PBV Confirmation Email"

➤ **The PBV Confirmation Email must be submitted** when the PHA submits their request for FYI vouchers via the FYI Form.





# NOTICE PIH 2023-04 OVERVIEW (cont'd)

## Supporting Documentation

*Exceptions for PHAs not meeting utilization requirements are in Section 6.B.3.a. and b. of the notice.*

### ➤ **Second Exception: Families Searching for a Unit**

- To be eligible for this exception, **PHAs must submit a narrative (no more than 2 pages, 12-point font)** and provide the reason their agency does not meet the utilization threshold and has a need for FYI vouchers to:

[FYI@hud.gov](mailto:FYI@hud.gov), with email subject field entitled “PHA Code Narrative”

- This narrative will be reviewed and must be to HUD’s satisfaction. The content the narrative may include (depending on the PHA’s circumstances) is addressed in the notice.
- **The narrative must be submitted** when the PHA submits their request for FYI vouchers via the FYI Form.

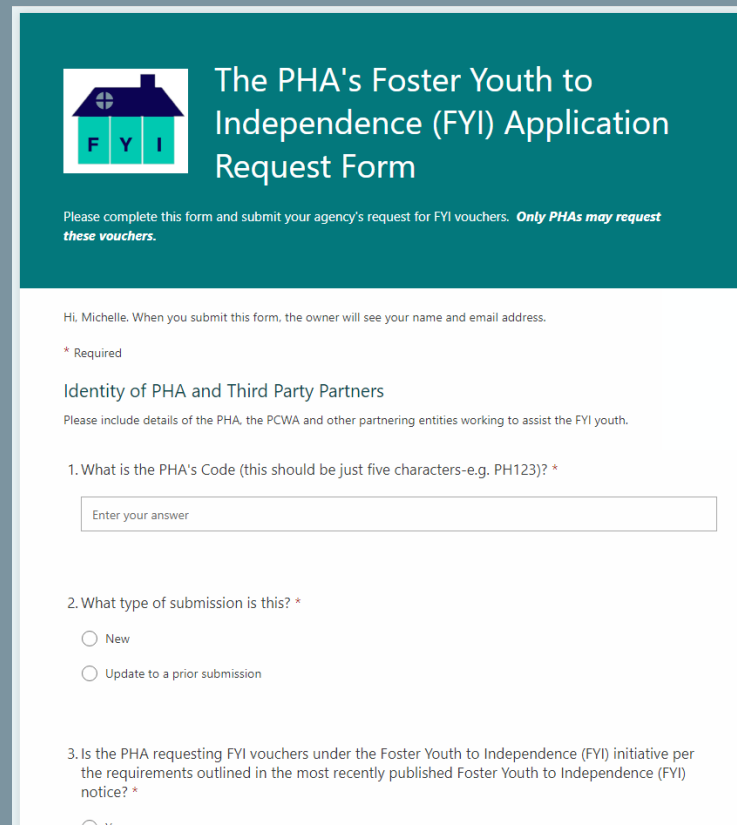






# APPLICATION PROCESS: FYI FORM

- A PHA that wishes to request vouchers under this notice must complete the [FYI Form](#) on the [FYI webpage](#).

A screenshot of the "The PHA's Foster Youth to Independence (FYI) Application Request Form". The form has a teal header with a house icon containing "FYI". Below the header, it says "Please complete this form and submit your agency's request for FYI vouchers. Only PHAs may request these vouchers." The main content area is white and contains a greeting: "Hi, Michelle. When you submit this form, the owner will see your name and email address." Below this is a section for "Identity of PHA and Third Party Partners" with a note: "Please include details of the PHA, the PCWA and other partnering entities working to assist the FYI youth." There are three numbered questions:  
1. "What is the PHA's Code (this should be just five characters-e.g. PH123)? \*" with a text input field containing "Enter your answer".  
2. "What type of submission is this? \*" with radio buttons for "New" and "Update to a prior submission".  
3. "Is the PHA requesting FYI vouchers under the Foster Youth to Independence (FYI) initiative per the requirements outlined in the most recently published Foster Youth to Independence (FYI) notice? \*" with a radio button for "Yes".  
The form ends with a teal footer containing the "FYI" logo and the text "FOSTER YOUTH TO INDEPENDENCE".



# APPLICATION PROCESS: FYI FORM (cont'd.)

- The FYI Form is housed on the [FYI Webpage](#). PHAs can click on the link and complete their application. See Section 16. *Application Process* of the notice for more details.

## FYI VOUCHERS FOR THE FOSTER YOUTH TO INDEPENDENCE INITIATIVE

The Foster Youth to Independence (FYI) initiative makes Housing Choice Voucher (HCV) assistance available to Public Housing Agencies (PHAs) in partnership with Public Child Welfare Agencies (PCWAs). Under FYI, PHAs provide housing assistance on behalf of:

Youth at least 18 years and not more than 24 years of age (have not reached their 25th birthday) who left foster care, or will leave foster care within 90 days, in accordance with a transition plan described in Section 475(5)(H) of the Social Security Act, and are homeless or are at risk of becoming homeless at age 16 or older.

As required by statute, an FYI voucher issued to such a youth may only be used to provide housing assistance for the youth for a maximum of 36 months.

In addition to providing up to 36 months of rental assistance, youth must be provided supportive services to assist the young person on their path to self-sufficiency.

### Funding Opportunities

#### HUD makes FYI available in two ways:

- **1. Non-Competitive:** PHAs may request assistance on a rolling basis under [Notice PIH 2023-04](#). See the notice for an explanation of eligibility and application requirements.
  - **(New)** Please click [here](#), to submit your agency's request using the [FYI Application Request Form](#) (only PHAs may submit a request). *Google Chrome is the best platform to use this form.*
- **2. Competitive:** The U.S. Department of Housing and Urban Development (HUD) issues this Notice of Funding Opportunity (NOFO) to invite applications from eligible applicants for the program and purpose described within the NOFO. Prospective applicants should carefully read all instructions in all sections to avoid sending an incomplete or ineligible application. HUD funding is highly competitive. Failure to respond accurately to any submission requirement could result in an incomplete or noncompetitive proposal.

### Contact Us

If your question has not been answered in the FAQ, you may email your question to [FYI@hud.gov](mailto:FYI@hud.gov)

### FYI Webinar Presentations

#### Technical Assistance for PHAs

##### *Voucher Program*

*Administration, (Recording now available)*

Jan. 25, 2022, 2 - 3PM(EST)

Peer-to-Peer Convening:

Jan. 26, 2022, 2 - 3PM(EDT)

*Intro to Child Welfare, (Recording now available)*

Aug. 17, 2021, 3 - 4PM(EST)

Peer-to-Peer Convening:

Aug. 18, 2021, 2 - 3:00 PM(EST)

##### *Partnership Development &*

*Maintenance, (Recording now available)*





# APPLICATION PROCESS: FYI FORM (cont'd.)

- PHAs must confirm submission of Funding Application and, if applicable, supporting documentation related to the utilization requirement before submitting the FYI Form.
- After sending the required items to [FYI@hud.gov](mailto:FYI@hud.gov), PHAs will type “Ok” for their response to the last question (Question #18) and click submit.
- PHAs will receive a confirmation message once their FYI Form is submitted.

The PHA's Foster Youth to Independence (FYI) Application Request Form

\* Required

Funding Application (Form HUD-52515) Attachment & Additional Documentation (as applicable)

**WARNING: DO NOT navigate from this site before you click submit! Please open a new window or tab to complete this step. If you navigate from this site before clicking submit you will lose all your information.**

Complete page one of the Form HUD-52515. Please remember to sign and date the form. You may copy and paste the following link (in a new window or tab) to access the funding application: <https://www.hud.gov/sites/dfiles/OCHCO/documents/52515.PDF>.

**Additional Documentation: (Narrative and/or PBV Confirmation Email (as applicable)). A PHA may be eligible for exceptions to the utilization criteria if it does not meet the utilization threshold and requires the award of FYI vouchers. Please email the narrative and/or PBV confirmation email (as applicable) as an attachment to [FYI@hud.gov](mailto:FYI@hud.gov). Please see Section 6.B.3.a and b. for more details regarding the required documentation including required subject line content.**

18. Email your completed Form HUD-52515 with **Subject line: PHA Code Form HUD-52515 Request for FYI Vouchers** to [FYI@hud.gov](mailto:FYI@hud.gov). Then type "Ok" below and submit your agency's application. \*

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# SUPPORTING DOCUMENTATION: Exception To Utilization Requirement (if applicable)

*PHAs should review Section 6.B.3.a. and b. of the notice to submit the appropriate documentation.*

➤ If the PHA's response to the utilization question is, "My PHA believes that it does not meet the utilization requirement and therefore, has submitted additional documentation: a narrative and/or PBV confirmation email to [FYI@hud.gov](mailto:FYI@hud.gov) with appropriate subject line(s)." please ensure that the PHA sends the corresponding item before submitting the FYI Form:

➤ **Project-Basing FYI and/or FUP**

➤ Send documentation to [FYI@hud.gov](mailto:FYI@hud.gov), Subject Field: "PHA Code PBV Confirmation Email"

➤ **Families Searching for a Unit**

➤ Send documentation to [FYI@hud.gov](mailto:FYI@hud.gov), Subject Field: "PHA Code Narrative"





# FUNDING APPLICATION FORM HUD-52515 SUBMISSION

- PHAs must submit the funding application (Form HUD-52515) to [FYI@hud.gov](mailto:FYI@hud.gov).
- Subject field [PHA Code Form HUD-52515 Request for FYI Vouchers]
- Form HUD-52515 is accessible at the following link:  
<https://www.hud.gov/sites/dfiles/OCHCO/documents/52515.PDF>
- PHAs should use the Form HUD-52515 with an expiration of July 31, 2022.
- PHAs may continue to use this existing funding application until there is an updated form available.



# FYI RESOURCES

## ➤ Notice PIH 2023-04

➤ Notice PIH 2023-04 URL:

➤ <https://www.hud.gov/sites/dfiles/OCHCO/documents/2023-04pihn.pdf>

## ➤ FYI Webpage

➤ FYI Webpage URL:

[https://www.hud.gov/program\\_offices/public\\_indian\\_housing/programs/hcv/fyi](https://www.hud.gov/program_offices/public_indian_housing/programs/hcv/fyi)

## ➤ FYI Form

➤ Please use this form to submit your PHA's request for FYI vouchers through the Non-Competitive process.





# QUESTIONS?



➤ Please send questions to [FYI@hud.gov](mailto:FYI@hud.gov).

