Generating the Overlapping Dates Report

March 2019

The Overlapping Date Report is a report that can give a PHA details about the households that have moved to another PHA or have moved into your PHA from another PHA. This report consists of three tabs that are described below. Example screen prints are provided later in this document.

- Automatic EOPs/Port Outs Pending—this shows tenants that lived in the jurisdiction of the PHA accessing the report that the system will automatically do an End of Participation (EOP) or Portability Move-out (Section 8 portability) on the first day of the next month if no action is taken prior to that date. This is caused by another PHA submitting a New Admission or Portability Move-in (Section 8 portability) 50058 for a tenant with the same SSN as one of the tenants under the PHA that is accessing the report.
- New Admissions/Port Ins Causing Overlapping Dates—this shows tenants that a PHA has submitted a New Admission or Portability Move-in (Section 8 portability) 50058 for that is a tenant that was residing in another PHA's jurisdiction.
- Automatic EOPs/Port Outs Processed—this shows tenants that the system has already processed the automatic End of Participation (EOP) or Portability Move-out (Section 8 portability) 50058 with an effective date matching the date processed. This is the tab where a user can find tenants when a fatal error is received on a 50058 submission that says the tenant does not reside in your PHA's jurisdiction (this can occur with any action type submitted but usually happens when submitting the EOP or port out).

Facts about the Overlapping Date Report:

- This is a live report that changes as 50058 data is accepted by IMS-PIC; therefore, the data will be constantly changing. For this reason, it is recommended that PHAs check this report a couple of times during the month. One of those instances should be at the end of the month since another PHA may submit a New Admission or Portability Move-in (Section 8 portability) 50058 late in the month and cause an overlapping date situation that would need to be dealt with in a very short amount of time.
- This report flags overlapping date situations based on the tenant's SSN. In some rare instances a tenant may be incorrectly flagged (e.g. an incorrect SSN is assigned to a tenant) so PHAs need to verify this information and work with the other PHA that is involved.
- An example of an overlapping date situation would be if PHA 1 has a tenant that lives in their jurisdiction and PHA 2 submits a move in action for that tenant on December 28th. It does not matter the program type or effective date. Since the occurrence date of overlap on the first tab is December 28th IMS-PIC will automatically process an EOP or port out, depending on the situation, on January 1st if PHA 1 does not do it prior to January 1st.

How to access the Overlapping Date Report:

1. Log into REAC/Secure Systems and access PIC from your Main Menu. The website for the REAC login page is: http://portal.hud.gov/hudportal/HUD/program_offices/public_indian_housing/reac/online
2. Once logged into IMS-PIC, single click on Viewer under the Form-50058 module. You will need to read and agree to the Privacy Act statement.
3. At the top of the Viewer Search page single click on the Reports tab.

4. There is a row of links (sub tabs) below the row of tabs at the top of the page. One of them is titled Overlapping Date Report, single click on this link. Note that depending on the size of your screen you may need to scroll to the right to see it.
5. Under the Effective Date section, you can use the default dates (the past year) or you can change the dates. Keep in mind that if a 50058 has an effective date outside of this range it will not show up so occasionally it is a good idea to use a wide date range.
6. Single click on the Generate Report button on the right side of the page to run the report. Note that depending on your screen size you may need to scroll to the right to see it.
7. A new window will open and display your report. Due to how the report is run it may take up to a couple of minutes for the page to populate depending on the number of records.

You will need to navigate to each tab of the report to view the data that it contains. You can use the View Entire Report button in the upper right-hand corner to view all the data for that tab. You can download the report to Excel or print it if you wish using the buttons in the upper right-hand corner. If you do download or print the report only the data for the active tab will print. The report is automatically formatted for printing. **If the tenant data is unmasked for your user ID, please use extreme caution when downloading or printing the report in order to protect the PII that it contains.**

Overlapping Date Report
As of 4/27/2010

Hub: **5HCHI Chicago Hub**
Field Office: **5APH CHICAGO HUB OFFICE**
Housing Authority: **IL002 Chicago Housing Authority**

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Automatic EOPs / Port Outs Pending | **New Admissions / Port Ins Causing Overlapping Dates** | **Automatic EOPs / Port Outs Processed**

Total Number of Records = **7**

#	HOH SSN or AID	HOH Name		HA CODE Gaining	HA NAME Gaining	Program Type Gaining	Occurrence Date of Overlap	Projected Automatic EOP / Port Out Date	Online EOP
1	4722	mlgulo	wviworn	MN151	OLMSTED COUNTY HRA	VO	08/22/2008	09/01/2008	Online EOP
2	0762	hroov	zwmzofb	IA022	Iowa City	VO	12/01/2006	01/01/2007	Online EOP
3	1118	hmlnvox	zpvnzg	IA022	Iowa City	VO	09/10/2008	10/01/2008	Online EOP
4	9331	gilkmvezw	zmvoiz	IL002	Chicago Housing Authority	VO	01/16/2008	02/01/2008	Online EOP
5	5281	tmrmmfw	hvgmzrfj	IL002	Chicago Housing Authority	VO	09/05/2007	10/01/2007	Online EOP
6	7865	hnzroord	vmroz	IL002	Chicago Housing Authority	VO	06/08/2007	07/01/2007	Online EOP
7	1616	oovyknzx	zgvmza	OK073	TULSA	VO	02/12/2007	03/01/2007	Online EOP

Note: An Automatic EOP / Port Outs will be generated on the first of the month after the Occurrence Date of the Overlap

Tab 1, Automatic EOPs/Port Outs Pending, example

Overlapping Date Report
As of 4/27/2010

Hub: 5HCHI Chicago Hub
Field Office: 5APH CHICAGO HUB OFFICE
Housing Authority: IL002 Chicago Housing Authority

Download in Excel Print Page View Entire Report

Automatic EOPs / Port Outs Pending | New Admissions / Port Ins Causing Overlapping Dates | Automatic EOPs / Port Outs Processed

Total Number of Records = 3

#	HOH SSN or AID	HOH Name		HA CODE Losing	HA NAME Losing	Program Type Losing	Occurrence Date of Overlap	Projected Automatic EOP/ Port Out Date
1	9331	gilkmvezw	zmvoiz	IL002	Chicago Housing Authority	P	01/16/2008	02/01/2008
2	5281	tmrmmfw	hvgmzrfj	IL002	Chicago Housing Authority	P	09/05/2007	10/01/2007
3	7865	hnzroord	vmroz	IL002	Chicago Housing Authority	P	06/08/2007	07/01/2007

Note: An Automatic EOP / Port Outs will be generated on the first of the month after the Occurrence Date of the Overlap

Tab 2, New Admissions/Port Ins Causing Overlapping Dates, example

Overlapping Date Report
As of 4/27/2010

Hub: 5HCHI Chicago Hub
Field Office: 5APH CHICAGO HUB OFFICE
Housing Authority: IL002 Chicago Housing Authority

Download in Excel Print Page View Entire Report

Occurrence Date Starts: 4/27/2009 Occurrence Date Ends: 4/27/2010

Automatic EOPs / Port Outs Pending | New Admissions / Port Ins Causing Overlapping Dates | Automatic EOPs / Port Outs Processed

Total Number of Records = 44

#	HOH SSN or AID	HOH Name		HA CODE Gaining	HA NAME Gaining	Program Type Gaining	Occurrence Date of Overlap	Date of Automatic EOP / Port Outs
1	3612	mznpxzoy	vrizn	NY005	New York City HA	VO	05/05/2009	02/01/2010
2	3365	mlhmslq	zmmzlq	IL002	Chicago Housing Authority	VO	04/30/2009	05/05/2009
3	4214	hpizk	mdzw	IN017	Indianapolis Housing Agency	VO	05/07/2009	02/01/2010
4	4556	mdliy	zrxrigzk	IN019	Michigan City Housing Authority	VO	05/19/2009	02/01/2010
5	6117	ivwzix	bmzuurg	GA011	DECATUR	VO	04/30/2009	05/05/2009
6	2533	ivghlu	zyvpzm	CA007	Sacramento County	VO	04/29/2009	05/05/2009
7	4688	mlhmryli	zmrvshrip	IL002	Chicago Housing Authority	VO	04/29/2009	05/05/2009
8	0365	mdliy	zmmz	IL002	Chicago Housing Authority	VO	05/22/2009	02/01/2010

Tab 3, Automatic EOPs / Port Outs Processed, example