

# THE SECTION 106 REVIEW PROCESS

Catharine “Cate” M. Wood  
Historical Archaeologist  
Section 106 Program Coordinator  
Oklahoma Historic  
Preservation Office

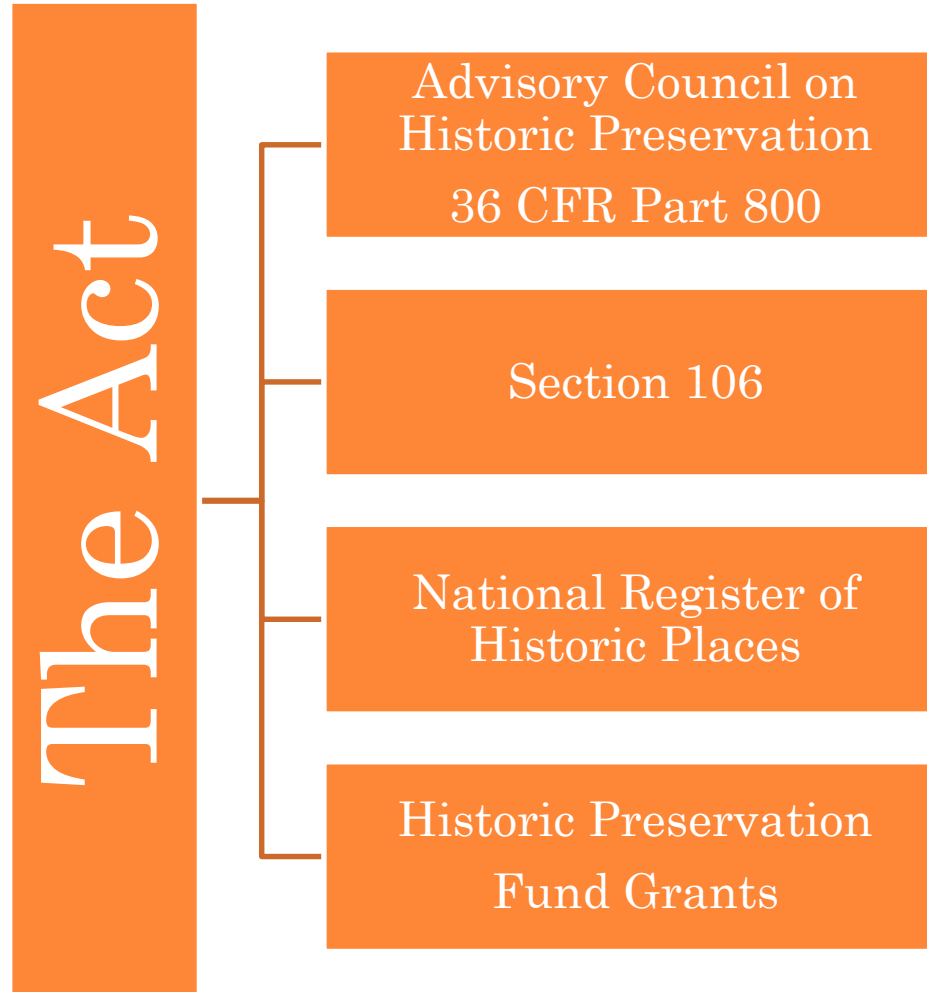
Southern Plains Indian  
Housing Association  
Summer Meeting  
Durant, Oklahoma  
July 18, 2018

# NATIONAL HISTORIC PRESERVATION ACT

- Enacted in 1966
- Amended in 1980, 1992, 2014, and 2016
- Recodified on December 19, 2014
- 2016 50<sup>th</sup> Anniversary
  
- NHPA
- Old: 16 U.S.C. 470 et seq
- New: 54 U.S.C. 300101 et seq
  
- Section 106
- Old: 16 U.S.C. 470f
- New: 54 U.S.C. 306108



# NATIONAL HISTORIC PRESERVATION ACT



# OKLAHOMA STATE HISTORIC PRESERVATION OFFICE (SHPO)

- National Register of Historic Places (NRHP)
- Survey and Inventory
- Review and Compliance (Section 106 Review)
- Preservation Tax Incentives
- Public Outreach and Technical Assistance



# SHPO & OAS

## Oklahoma State Historic Preservation Office

1967 Appointment of a State  
Liaison Officer (State Historic  
Preservation Officer/SHPO)

1975 SHPO separate division from  
Oklahoma Historical Society (OHS)

1976 SHPO and OAS enter into  
cooperative agreement approved by  
NPS

## Oklahoma Archeological Survey

1968 OAS established as a research adjunct

1970 Senate Bill 623 creation of the OAS

Excavation for the purpose of securing data and objects relating  
to early man in OK

Research in OK archaeology and encouragement of public  
cooperation in the preservation of OK antiquities

Research into and study of anthropology and related social and  
physical sciences to plan and aid in the discovery of  
archaeological sites and artifacts and in their proper assessment  
and preservation once discovered

Publication of findings in terms of their scientific, popular and  
cultural values

Display and custodianship of relics, artifacts, sites, and other  
tangible results of the operations of the survey

Educational activities and

To initiate, operate, and maintain a program of archaeology  
which shall include the specific responsibilities set out above  
which shall not be limited to those areas of action.



# SECTION 106

The head of any Federal agency having direct or indirect jurisdiction over a proposed Federal or federally assisted undertaking in any State and the head of any Federal department or independent agency having authority to license any undertaking shall,

*prior to the approval of the expenditure of any Federal funds on the undertaking or prior to the issuance of any license, as the case may be, shall take into account the effect of the undertaking on any district, site, building, structure, or object that is included in or eligible for inclusion in the National Register.*

The head of any such Federal agency shall afford the Advisory Council on Historic Preservation a reasonable opportunity to comment with regard to such undertaking.

# ACHP

## 36 CFR PART 800

### PROTECTION OF HISTORIC PROPERTIES

**Purpose:** The Section 106 process seeks to accommodate historic preservation concerns with the needs of Federal undertakings.

**Goal of Consultation:** to identify historic properties potentially affected by the undertaking, assess its effects and seek ways to avoid, minimize or mitigate any adverse effects on historic properties.

**Timing:** The agency official must complete the Section 106 process prior to the approval of the expenditure of any Federal funds on the undertaking or prior to the issuance of any license.



# PARTICIPANTS IN SECTION 106

Consultation is the process of *seeking*, *discussing*, and *considering* the views of other participants, and, where feasible, seeking agreement with them regarding matters arising in the Section 106 process.

Federal Agencies

Advisory Council on Historic Preservation (ACHP)

State Historic Preservation Office (SHPO)

Oklahoma Archaeological Survey (OAS)

Tribal Historic Preservation Officer (THPO)

Indian Tribes

Local Government

Public and Others





# SECTION 106 CONSULTATION WITH SHPO

## 24 CFR Part 58

## 24 CFR Part 50




OFFICE OF COMMUNITY PLANNING  
AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-7000

SEP 21 2005

MEMORANDUM TO: REGIONAL AND FIELD ENVIRONMENTAL OFFICERS

FROM: Richard H. Broun, Director, Office of Environment and  
Energy, DGE 

SUBJECT: HUD Environmental Regulations and Section 106 Agreement  
Documents

The purpose of this memorandum is to clarify that, in order to maintain clear distinctions of legal environmental responsibility, HUD **does not** sign Section 106 agreement documents covering 24 CFR Part 58 programs and grants. HUD must not sign either as a signatory or as a consulting/concurring party. This memorandum also articulates the roles of the field office and the Office of Environment and Energy (OEE) in providing technical assistance on Section 106 agreements that have precedent-setting implications, such as statewide applicability or mixed HUD assistance.

Field office environmental staff is hereby directed to amend any Part 58 Section 106 agreement documents to remove HUD as a signatory or consulting/concurring party. Staff should accomplish this as soon as is feasible. Section 106 agreements should contain standard clauses that establish an amendment process. If they do not, staff can file an amendment request in accordance with 36 CFR 800.6(c)(7).

#### HUD's role under 24 CFR Part 58:

HUD has unique legislative authority, as specified in several statutes, including the Housing and Community Development Act of 1974, as amended, that allows State, Tribal, and local governments ("responsible entities" or REs) to assume responsibility for all of HUD's environmental requirements in a number of HUD programs. This has been codified in 24 CFR Part 58, "Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities." Within Part 58, Sections 106 and 110 of the National Historic Preservation Act and 36 CFR Part 800 are identified as specific requirements that may be assumed by the RE. As noted in various subsections of 36 CFR Part 800, including §800.2(a), REs are the "agency official" for the purposes of Section 106. HUD may provide technical assistance or otherwise facilitate Section 106 agreements for REs. However, as noted above, HUD is **not** a signatory to those agreements. The legal responsibility lies with the RE.

Part 58 includes two of HUD's most popular and flexible programs -- Community Development Block Grants and HOME Investment Partnership Grants. A list of Part 58 programs and grants and their authorizing statutes is identified at §58.1(b) and is available on line at:

<http://www.hud.gov/offices/cpd/energyenviro/environ/lawsandregs/laws/index.cfm#assumption>

#### HUD's role under 24 CFR Part 50:

A separate set of regulations, 24 CFR Part 50, "Protection and Enhancement of Environmental Quality," establishes procedures for HUD compliance with environmental requirements, including Section 106. Under Part 50, HUD is directly responsible for environmental compliance. Part 50 covers all HUD grant and other programs not specifically identified in §58.1(b). For Part 50 programs, HUD is a signatory to Section 106 agreement documents. The HUD signatory should be the head of the field office from which the grant is administered. If that is not possible, then OEE will determine the appropriate signatory.

There may be cases where a Part 58 program and a Part 50 program will provide assistance to the same project or undertaking. In such cases, it is legally appropriate for both an RE and HUD to sign a Section 106 agreement for a specific project. However, the project-specific agreement must clearly state that HUD is signing only for the assistance covered by Part 50, and that it is not signing for assistance covered by Part 58. Cases such as these and others with precedent-setting implications will be handled on a case-by-case basis, and the field office must request OEE technical assistance.

For questions or comments regarding this policy, please contact David Blick, Historic Preservation Officer at (202) 708-2894, ext. 5718 or David\_G\_Blick@hud.gov, or me at (202) 708-2894, ext. 4439 or Richard\_Broun@hud.gov.



# SECTION 106 IN OKLAHOMA

## CASE STATISTICS FOR FEDERAL FISCAL YEAR 2017

October 1, 2016 - September 30, 2017

- 2,532: Undertakings reviewed
- 9,163: Properties evaluated for National Register eligibility
- 188: Properties determined eligible for the National Register
- 185: Effect findings on properties already listed on or determined eligible for the National Register
- 2,002: Requests for Additional Information
- 6: Memorandum of Agreement or Programmatic Agreements executed



# OK SHPO HUD CASE STATISTICS

## FEDERAL FISCAL YEAR 2017

- 1,001 Undertakings
- 4,443 properties evaluated for the National Register of Historic Places
- 439 Community Development Block Grants (CDBGs)
- 112 HOMEs
- 30 Indian Housing Block Grant/Indian Community Development Block Grant(IHBG/ICDBGs)
- 45 Capital Fund Group (CFGs)
- 375 other/unspecified HUD programs



# 30 DAY REVIEW PERIOD

[HTTP://WWW.ACHP.GOV/30DAYTIMELIMIT.HTML](http://www.achp.gov/30daytimelimit.html)

36 CFR § 800.3(c)(4) Failure of SHPO and/or THPO to respond

36 CFR § 800.4(d)(1)(i-iv) No historic properties affected

36 CFR § 800.5(b) No adverse effect

36 CFR § 800.5(c)(2)(i) Disagree on findings

36 CFR § 800.11(d) or (e) Adequate Documentation

30 day review period is **NOT** applicable when:

Establishing APE

Identifying historic properties

Resolving adverse effects

Developing MOA/PA




# ADEQUATE DOCUMENTATION

## 36 CFR § 800.11(a) Documentation Standards

The agency official shall ensure that a determination, finding or agreement is supported by sufficient documentation to enable any reviewing parties to understand its basis.

The agency official shall provide such documentation to the extent permitted by law and within available funds.

If the Council, or the SHPO and/or THPO, determines the applicable documentation standards are not met, the Council or the SHPO and/or THPO, shall notify the agency official and specify the information needed to meet the standard.



# WISER & THE OK SHPO

[HTTPS://WWW.HUDEXCHANGE.INFO/TRAININGS/WISER/](https://www.huexchange.info/trainings/wiser/)

WISER - Historic Preservation - Google Chrome

Secure | [https://services.geolearning.com/courseware/show/1040/573458/v2.zip/file/index\\_lms.html](https://services.geolearning.com/courseware/show/1040/573458/v2.zip/file/index_lms.html)

U.S. Department of Housing and Urban Development

OFFICE OF ENVIRONMENT AND ENERGY

WISER: HISTORIC PRESERVATION

Exit

100% Complete

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  - 2.4. What Kinds of Places Do We Want to Preserve?
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  - 3.3. Purpose of the National Historic Preservation Act (NHPA)
  - 3.4. Compliance with Section 106 of the NHPA
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- 4. The National Register of Historic Places
  - 4.1. The National Register of

Live in a Landmark

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Welcome to Web-Based Instructional System for Environmental Reviews (WISER)

NEXT >

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# WISER SECTION 7.10

## DOCUMENTATION STANDARDS

[HTTPS://SERVICES.GEOLEARNING.COM/COURSEWARE/SHOW/1040/573458/V2.ZIP/FILE/INDEX\\_LMS.HTML](https://services.geolearning.com/courseware/show/1040/573458/v2.zip/file/index_lms.html)

WISER - Historic Preservation - Google Chrome

Secure | [https://services.geolearning.com/courseware/show/1040/573458/v2.zip/file/index\\_lms.html](https://services.geolearning.com/courseware/show/1040/573458/v2.zip/file/index_lms.html)

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100% Complete

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- 7.2. Step #2 Identifying and Evaluating Historic Properties
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- 7.6. Archeological Investigations
- 7.7. Level of Effort in Identification of Historic Properties within the APE
- 7.8. Evaluating National Register Eligibility
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- 7.10. Documentation Standards**
- 7.11. No Historic Properties Affected
- 7.12. Documenting A Finding of "No Historic Properties Affected"
- 7.13. Converting to Exempt
- 7.14. Knowledge Check 3
- 7.15. Knowledge Check 4
- 8. Section 106 Process: Step #3
- 9. The Section 106 Process: Step 4
  - 9.1. The Section 106 Process: Step #4 Resolving Adverse Effects
  - 9.2. The Final Step in Section 106 Process


### Documentation Standards

**Every step in the Section 106 Process needs to be documented.**

The Documentation Standards for Submission to the SHPO, found in **36 CFR Part 800.11**, provides guidance on what the RE or HUD program official needs to include when submitting a determination to the SHPO.

When contacting the SHPO, it is important to provide a detailed narrative and substantiating documents. The submission packet to the SHPO should always contain:

- Description of the Undertaking



< PREV

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1:53 PM 6/29/2018

# SECTION 106 REVIEW REQUEST

## OK SHPO Information Needed

- Correct SHPO mailing address
- Correct agency/organization name and return address;
- Clearly identifies the **federal agency** which has **direct** or **indirect jurisdiction** over the project or that has the authority to **license** or **permit** the undertaking;
- Identifies the **exact federal funding, licensing, or permitting program** under which your request is submitted;
- State the status of delegation of authority;
- Include the statement that the request is made under Section 106 of the National Historic Preservation Act;

## Mary Holland Rehabilitation Project 403 N. Gunter, Vinita

- Cherokee Nation Environmental Programs
- HUD/Native American Housing Assistance & Self Determination Act





# SECTION 106 REVIEW REQUEST

## OK SHPO Information Needed

- A description of the proposed project
- Exact locational information
- Statement on existing buildings/structures
- A map or aerial of the project area with the project location clearly depicted
- Archaeological Site form, Historic Preservation Resource Identification Form (HPRIF), Bridge forms and Cemetery form

## Mary Holland Rehabilitation Project 403 N. Gunter, Vinita

- Rehabilitation of one single-family home.
- House built in 1895
- 403 N. Gunter, Vinita
- Township 25 North  
Range 20 East  
Section 15 NW  $\frac{1}{4}$ , SW  $\frac{1}{4}$



# HISTORIC PRESERVATION RESOURCE IDENTIFICATION FORM

## HISTORIC PRESERVATION RESOURCE IDENTIFICATION FORM

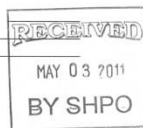
### TYPE ALL ENTRIES:

1. PROPERTY NAME: MARY HOLLAND  
2. RESOURCE NAME: SAME  
3. ADDRESS: 403 N. GUNTER  
4. CITY: VINITA  
5. VICINITY: V  
6. COUNTY: CRAIG  
7. COUNTY CODE: 035  
8. LOT: 9 & 10  
9. BLOCK: 19  
10. PLAT NAME: CITY OF VINITA  
11. SECTION: 15  
12. TOWNSHIP: T25N  
13. RANGE: R20E

14. RESOURCE TYPE: B BUILDING  
15. HISTORIC TYPE: 01A SINGLE DWELLING  
16. CURRENT FUNCTION: 01A SINGLE DWELLING  
17. AREA OF SIGNIFICANCE, PRIMARY: 030 ARCHITECTURE  
18. AREA OF SIGNIFICANCE, SECONDARY:  
19. DESCRIPTION OF SIGNIFICANCE: NOT ELIGIBLE FOR NATIONAL REGISTER

20. DOCUMENTATION SOURCES: PERSONAL VISIT TO SITE

21. NAME OF PREPARER: LINDA PENCE  
22. THEMATIC SURVEY OF PROJECT: N PROJECT NAME:  
23. DATE OF PREPARATION: 4/20/11  
24. PHOTOGRAPHS: Y YEAR: 2011



NAME OF PROPERTY: MARY HOLLAND

LOCATION: CRAIG COUNTY

VINITA

OKLAHOMA

NAME OF PHOTOGRAPHER: LINDA PENCE

DATE OF PHOTOGRAPH: 4/20/11

LOCATION OF NEGATIVE: ENVIRONMENTAL PROGRAMS OFFICE

INDICATION OF DIRECTION CAMERA IS POINTING: NORTH

NUMBER OF PHOTOGRAPH IN SERIES: 1 OF 2



mytopo

VINITA QUADRANGLE  
OKLAHOMA  
TOPOGRAPHIC SERIES

(WELCH  
SOUTH)

(PYRAMID CORNERS)

(ESTELLA)

(VINITA NE)

(BIG CABIN)

(WHITE OAK)

Declination

Scale 1:24,000

MILE

YARDS

KILOMETER

CONTOUR INTERVAL 10 FEET  
MEAN SEA LEVEL

MARY HOLLAND PROJECT  
NW4 SW4  
SEC 15 T25N R20E

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Printed 07/2011

GN 1.28° W  
MN 2.99° E

Indicated by MyTopo Terrain Navigator  
"Geography based on USGS 1:24,000  
Topo  
North American 1983 Datum (NAD83)  
"Yorcon Projection  
9 points on the predicted North American  
927 move the projection lines 10M N and  
2M W

# FREQUENTLY ASKED QUESTIONS

What kinds of properties are eligible for the National Register?

**Criteria A:** Event, property associated with events that have made a significant contribution to the broad patterns of our history.

**Criteria B:** Person, associated with the lives of persons significant in our past.

**Criteria C:** Embody the distinctive characteristics of a type, period, or method of construction.

**Criteria D:** That have yielded, or may be likely to yield, information important in prehistory or history.



# ADVERSE EFFECT

When an undertaking may alter, directly, indirectly any of the characteristics of a historic property that qualify the property for inclusion in the NR in a manner that would **diminish the integrity of the property's location, design, setting, materials, workmanship, feeling, or association.**

**Reasonably foreseeable effects:**  
caused by the undertaking that may occur later in time, be farther removed in distance or be cumulative



# EXAMPLES OF ADVERSE EFFECT

Physical destruction of or damage to all or part of the property

**Alteration of a property, including restoration, rehabilitation, repair, maintenance,** stabilization, hazardous material remediation and provision of handicapped access, that is not consistent with the Secretary's Standards for the Treatment of Historic Properties (36 CFR Part 68)

Removal of the property from its historic location

Change of the character of the property's use or of physical features within the property's setting that contribute to its historic significance

Introduction of visual, atmospheric or audible elements that diminish the integrity of the property's significant historic features

Neglect of a property which causes its deterioration, except where such neglect and deterioration are recognized qualities of a property of religious and cultural significance to an Indian tribe and

Transfer, lease, or sale of property out of federal ownership or control without adequate and legally enforceable restrictions or conditions to ensure long term preservation of the property's historic significance



# RESPONSES REGARDING EFFECT

- ✓ No effect on historic properties.
- ✓ No **adverse** effect on historic properties.
- ✓ Find that the project will have **no adverse effect** on historic properties **provided certain conditions are met.**
- ✓ Find that the project **will have an adverse effect** on historic properties.



# SECTION 106 REVIEW REQUEST

## OK SHPO Information Needed

Eligible under NRHP Criterion C:  
Property embodies the distinctive  
characteristics of a type, period, or  
method of construction...

Colonial Revival style

Cherokee Nation concurrence on  
eligibility

Detailed description of rehabilitation  
project.

Conditional No Adverse Effect  
Provided that the new storm door did not:  
obstruct visibility of existing entrance  
finish and frame match in color the color  
of exterior trim of the entrance door.

## Mary Holland Rehabilitation Project 403 N. Gunter, Vinita

Cherokee Nation and home owner  
concurred on NRHP eligibility

Provided work write up: majority of work  
interior

New storm door

Cherokee Nation accepted conditions of  
storm door installation.

2011 NRHP nominated at the local level

<http://nr2.shpo.okstate.edu/QueryResult.aspx?id=11000894>





# SHPO WEBSITE

[HTTP://WWW.OKHISTORY.ORG/SHPO/SHPOM.HTM](http://www.okhistory.org/shpo/shpom.htm)

State Historic Preservation Office - Google Chrome

www.okhistory.org/shpo/shpom.htm

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**OUR LEGACY. OUR FUTURE**

Celebrating 50 Years  
of the National Historic  
Preservation Act

[Home](#) > [SHPO](#) > [State Historic Preservation Office](#)

## State Historic Preservation Office (SHPO)

State Historic Preservation Office  
Oklahoma Historical Society  
800 Nazih Zuhdi Drive  
Oklahoma City, OK 73105  
405/521-6249  
FAX 405/522-0816

**Hours of Operation: M-F 8AM-5PM**

**Preservation Calendar of Events** 



# REVIEW & COMPLIANCE

## SECTION 106

[HTTP://WWW.OKHISTORY.ORG/SHPO/SECTION106.HTM](http://www.okhistory.org/shpo/section106.htm)

Section 106 - Google Chrome

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## Review and Compliance (Section 106)

Section 106 of the National Historic Preservation Act stipulates that federal agencies must consider the effects of their undertakings on properties listed in or eligible for the National Register of Historic Places. The State Historic Preservation Office (SHPO) has an important role in this process and consults with the Oklahoma Archeological Survey (OAS) under the program. The SHPO assists federal agencies or their recipients of funding, license, or permits to determine if significant archeological or historic resources are located within the project area and, if so, whether the undertaking will impact those properties. Depending on the situation, the SHPO helps the agency to develop appropriate mitigation of any adverse effects on these valuable resources. For detailed information, contact Catharine Wood 405/521-6381 or [cwood@okhistory.org](mailto:cwood@okhistory.org).

### Section 106 Introduction

[Review & Compliance \(Section 106 Process\) Fact Sheet \(PDF\)](#)

[Frequently Asked Questions About Section 106 Review \(PDF\)](#)

[National Register Criteria for Evaluation](#)

[Interactive NRHP Map \(unrestricted locations\)](#)

### Section 106 Process

[Review & Compliance \(Section 106 Process\) Manual](#)

\*\*\*UPDATED NOVEMBER 2015\*\*\*


(To access the Table of Contents links, please right click and choose "Save As" or "Save Link As" and save the manual to your computer)

View an Interactive NRHP Map (unrestricted locations)




[Click to View Map](#)

Search the DOE List



[Click to Search](#)

Search Tower Projects



[Click to Search](#)

# OKLAHOMA LANDMARKS INVENTORY

[HTTP://WWW.OKHISTORY.ORG/SHPO/OLI.HTM](http://www.okhistory.org/shpo/oli.htm)

Oklahoma Landmarks Inventory - Google Chrome

← → ↻

www.okhistory.org/shpo/oli.htm

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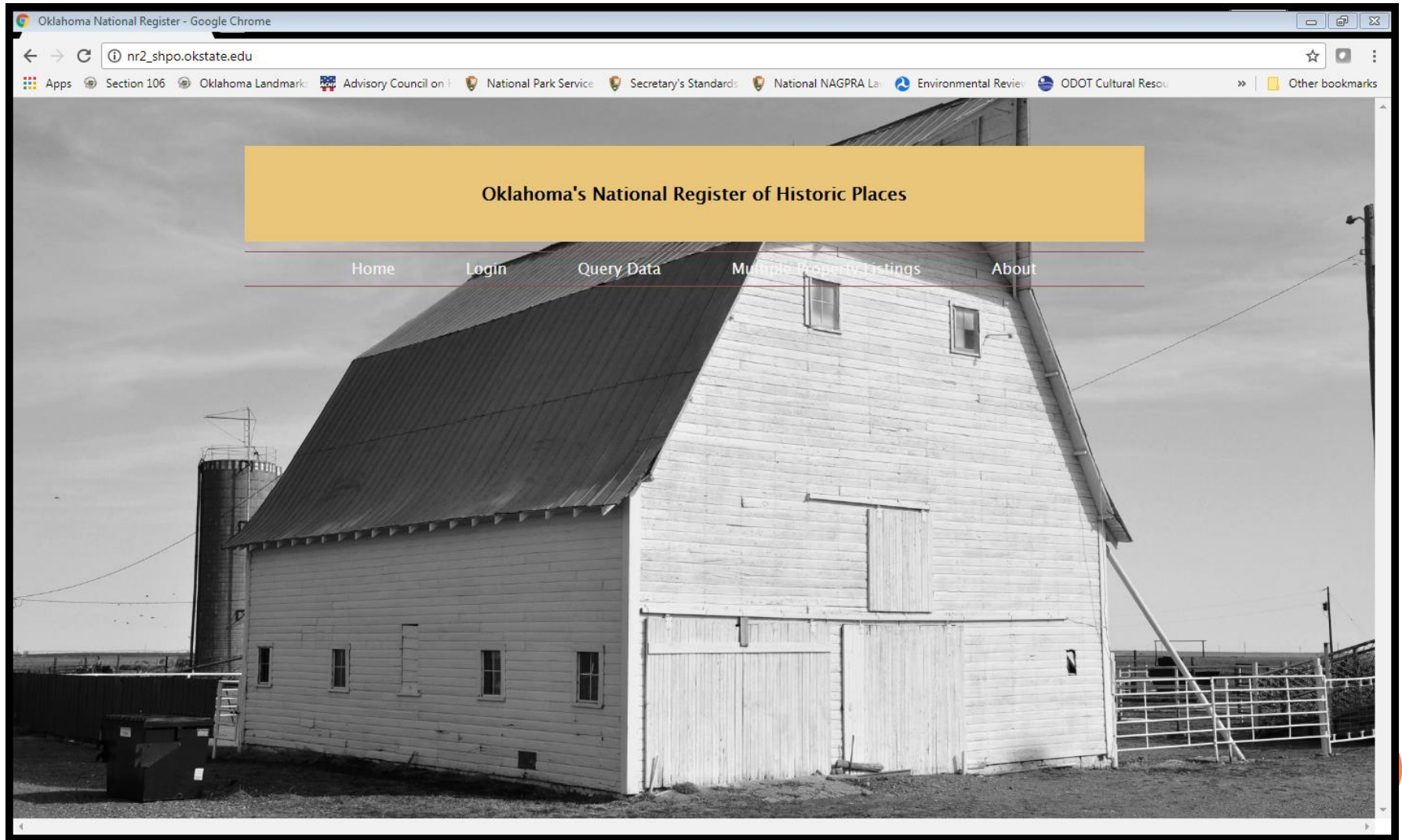
## Oklahoma Landmarks Inventory

The Oklahoma Landmarks Inventory is the collection of information the SHPO has compiled on thousands of individual properties throughout the state. Data is collected through various sources, including the SHPO's comprehensive survey program, through the federal Section 106 review process, or through information submitted by individuals. The level of documentation for each property varies, but provides a baseline for researchers.

[Oklahoma Landmarks Inventory Database](#)

# NATIONAL REGISTER OF HISTORIC PLACES

[HTTP://NR2\\_SHPO.OKSTATE.EDU/](http://nr2_shpo.okstate.edu/)





# PROPERTIES DETERMINED ELIGIBLE FOR THE NRHP

[HTTP://WWW.OKHISTORY.ORG/SHPO/DOESEARCH.PHP](http://www.okhistory.org/shpo/doesearch.php)

DOE List Search Results - Google Chrome

www.okhistory.org/shpo/doesearch.php

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## Determination of Eligibility Search Results

The following properties are not listed in the National Register of Historic Places (NRHP). However, each of them has been determined eligible for the NRHP through one of two processes outlined in federal regulations.

The Keeper of the National Register (Keeper) issues a formal Determination of Eligibility (DOE) whenever a majority of private property owners object to the listing of their property in the NRHP (36 CFR Part 60) or when a federal agency and a State Historic Preservation Officer (SHPO) do not agree about NRHP eligibility during consultation under Section 106 of the National Historic Preservation Act (NHPA) [36 CFR Part 800].

A Consensus Determination of Eligibility results during a federal agency's consultation with a SHPO pursuant to Section 106 of the NHPA. If the federal agency and the SHPO agree in writing that a property within a federal undertaking's area of potential effect is eligible for the NRHP, the property is treated as if it were listed in the NRHP or was formally determined eligible by the Keeper (36 CFR Part 800).

The DOEs are arranged alphabetically first by county, then by city or vicinity, then by the property name.

Each entry also includes the following information: the Property Location (unless this information is restricted); the Type of DOE (Consensus or Formal); the National Register Criteria Code(s) under which the determination was made, followed by "(CR)" if the property is a Contributing Resource to an eligible district; and the date of the determination.

An Excel version of the list is available. [Click to download Excel file.](#)

Updated 4/1/2018

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### Search

City

County

# SURVEY FORMS

[HTTP://WWW.OKHISTORY.ORG/SHPO/SURVEYFORMS.HTM](http://www.okhistory.org/shpo/surveyforms.htm)

The screenshot shows a web browser window with the title "Survey Forms - Google Chrome". The address bar displays "www.okhistory.org/shpo/surveyforms.htm". The browser's bookmark bar includes links to "Apps", "Section 106", "Oklahoma Landmarks", "Advisory Council on", "National Park Service", "Secretary's Standards", "National NAGPRA La", "Environmental Review", "ODOT Cultural Resou", and "Other bookmarks".

The website's navigation bar is orange and contains the following links: "Oklahoma History Center", "Research Center", "Museums and Sites", "State Historic Preservation Office" (which is highlighted), and "Publications". Below this, a secondary navigation bar lists: "Home", "About OHS", "Visit", "Education", "For Kids", "Calendar", "Support OHS", and "Store".

The main content area has a left sidebar for the "State Historic Preservation Office" with a menu including: "Events", "Programs", "Administrative", "Survey/Planning" (highlighted), "State Plan", "Oklahoma Landmarks Inventory", "Archeological Surveys", "Architectural Surveys", "Thematic Surveys", "Survey Forms", "Publications", "Preserve America", "Links", and "SHPO Staff".

The main content area features a breadcrumb trail: "Home | SHPO | Survey Forms". The title "Survey Forms" is prominently displayed. The text explains that the State Historic Preservation Office carries out a comprehensive survey program for the identification of historic properties, with results presented in reports detailing goals, methodology, and documented resources. A note advises users that if they receive a "Please wait..." message, they should right-click the icon and choose "Save As" or "Save Link As" to download the form, noting this issue occurs in Mozilla Firefox and Google Chrome.

Below this, the section "Historic Preservation Resource Identification Forms" describes the HPRI form, used for identifying standing structures eligible for the National Register of Historic Places and for facilitating the NHPA Section 106 review and compliance process. It provides links for the "Historic Preservation Resource Identification Form (in PDF)" and the "Historic Preservation Resource Identification Form for Cemeteries (in PDF)".

The "Bridge Form" section mentions that the Oklahoma Department of Transportation offers two types of bridge survey forms: Truss and Non-Truss, used for bridges in Oklahoma and for NHPA Section 106 review and compliance. It includes links for the "Truss Bridge Form", "Non-Truss Bridge Form", and "Non-Truss Bridge Form Instructions".

The page concludes with the text "Last Updated: 7/10/13".

# HISTORIC PRESERVATION RESOURCE IDENTIFICATION FORM

## HISTORIC PRESERVATION RESOURCE IDENTIFICATION FORM

PLEASE TYPE ALL DATA IN UPPERCASE - FIELDS IN RED ARE REQUIRED

1. PROPERTY NAME: \_\_\_\_\_  
2. RESOURCE NAME: \_\_\_\_\_  
3. ADDRESS: \_\_\_\_\_  
4. CITY: \_\_\_\_\_ 5. VICINITY: \_\_\_\_\_  
6. COUNTY NAME: \_\_\_\_\_  
7. LOT: \_\_\_\_\_ 8. BLOCK: \_\_\_\_\_ 9. PLAT NAME: \_\_\_\_\_  
10. SECTION: \_\_\_\_\_ 11. TOWNSHIP: \_\_\_\_\_ 12. RANGE: \_\_\_\_\_  
13. LATITUDE (NORTH): (ENTER AS: "dd.ddd444") \_\_\_\_\_  
14. LONGITUDE (WEST): (ENTER AS: "-dd.ddd444") \_\_\_\_\_  
15. UTM ZONE: \_\_\_\_\_ 16. NORTHINGS: \_\_\_\_\_ 17. EASTINGS: \_\_\_\_\_  
18. RESOURCE TYPE: \_\_\_\_\_  
19. HISTORIC FUNCTION: \_\_\_\_\_  
20. CURRENT FUNCTION: \_\_\_\_\_  
21. AREA OF SIGNIFICANCE, PRIMARY: \_\_\_\_\_  
22. AREA OF SIGNIFICANCE, SECONDARY: \_\_\_\_\_  
23. DESCRIPTION OF SIGNIFICANCE: \_\_\_\_\_  
24. DOCUMENTATION RESOURCE: \_\_\_\_\_  
25. NAME OF PREPARER: \_\_\_\_\_  
26. PROJECT NAME: \_\_\_\_\_  
27. DATE OF PREPARATION: \_\_\_\_\_ 28. PHOTOGRAPHS \_\_\_\_\_  
29. YEAR: \_\_\_\_\_

30. ARCHITECT/BUILDER: \_\_\_\_\_  
31. YEAR BUILT: \_\_\_\_\_  
32. ORIGINAL SITE: \_\_\_\_\_ 33. DATE MOVED: \_\_\_\_\_  
34. FROM WHERE: \_\_\_\_\_ 35. ACCESSIBLE: \_\_\_\_\_  
36. ARCHITECTURAL STYLE: \_\_\_\_\_  
37. OTHER ARCHITECTURAL STYLE: \_\_\_\_\_  
38. FOUNDATION MATERIAL: \_\_\_\_\_  
39. ROOF TYPE: \_\_\_\_\_ 40. ROOF MATERIAL: \_\_\_\_\_  
41. WALL MATERIAL, PRIMARY: \_\_\_\_\_  
42. WALL MATERIAL, SECONDARY: \_\_\_\_\_  
43. WINDOW TYPE: \_\_\_\_\_ 44. WINDOW MATERIAL: \_\_\_\_\_  
45. DOOR TYPE: \_\_\_\_\_ 46. DOOR MATERIAL: \_\_\_\_\_  
47. EXTERIOR FEATURES: \_\_\_\_\_  
48. INTERIOR FEATURES: \_\_\_\_\_  
49. DECORATIVE DETAILS: \_\_\_\_\_  
50. CONDITION OF RESOURCE: \_\_\_\_\_  
51. DESCRIPTION OF RESOURCE: \_\_\_\_\_  
52. COMMENTS: \_\_\_\_\_  
53. ATTACH LOCATION MAP \_\_\_\_\_  
54. LISTED ON NATIONAL REGISTER: \_\_\_\_\_  
55. NATIONAL REGISTER ENTRY: \_\_\_\_\_  
56. CONTINUATION \_\_\_\_\_




# BRIDGE FORMS


## Non-TRUSS

Print Form

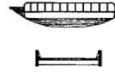
### OKLAHOMA BRIDGE SURVEY AND INVENTORY FORM: NON-TRUSS BRIDGES

1. STRUCTURE #: \_\_\_\_\_
  2. COUNTY: \_\_\_\_\_ 3. NEAREST CITY/TOWN: \_\_\_\_\_
  4. ROUTE CARRIED: \_\_\_\_\_ 5. FEATURE INTERSECTED: \_\_\_\_\_
  6. LEGAL LOCATION: \_\_\_\_\_
  7. REPLACEMENT PROJECT NUMBER: \_\_\_\_\_ 7(a). J/P NUMBER: \_\_\_\_\_
  8. CONSTRUCTION DATE: \_\_\_\_\_ 8(a). SOURCE OF DATE: \_\_\_\_\_
  9. BUILDER: \_\_\_\_\_ 10. FORMER STATE/US HIGHWAY: \_\_\_\_\_
  11. BRIDGE PLATE/STAMP: \_\_\_\_\_
  - 11(a). INFORMATION ON PLATE/STAMP: \_\_\_\_\_
  12. BRIDGE DESIGN: \_\_\_\_\_
  13. MATERIAL (MAIN, LOAD-SUPPORTING MATERIAL): \_\_\_\_\_
  14. BRIDGE TYPE (SEE BELOW): \_\_\_\_\_ OTHER TYPE: \_\_\_\_\_
- 


I BEAM



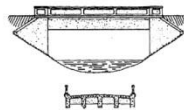
DECK GIRDER



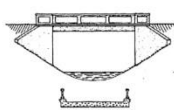
THROUGH GIRDER




RIGID FRAME - CONCRETE




CONCRETE T-BEAM




CONCRETE SLAB (PLAIN)



SPANDREL-FILLED ARCH



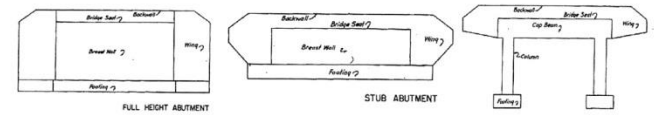
CONTINUOUS GIRDER



OPEN SPANDREL ARCH
15. MULTIPLE SPANS: MAIN: \_\_\_\_\_ APPROACH: \_\_\_\_\_
  16. NUMBER OF SPANS: \_\_\_\_\_ 17. TOTAL LENGTH: \_\_\_\_\_
  18. LONGEST SPAN: \_\_\_\_\_ 19. NUMBER OF LANES: \_\_\_\_\_
  20. TOTAL WIDTH: \_\_\_\_\_ 21. CURB TO CURB: \_\_\_\_\_

22. ABUTMENT TYPE (SEE BELOW): \_\_\_\_\_ OTHER (DESCRIBE): \_\_\_\_\_

- 22(a). ABUTMENT MATERIAL: \_\_\_\_\_

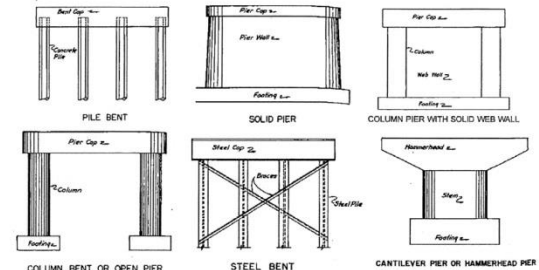


23. WING WALLS    STRAIGHT: ☐    FLARED: ☐    U: ☐    OTHER: ☐

- 23(a). MATERIAL: \_\_\_\_\_

24. PIER TYPE (SEE BELOW): \_\_\_\_\_ OTHER (DESCRIBE): \_\_\_\_\_

- 24(a). PIER MATERIAL: \_\_\_\_\_



25. PARAPET/RAILING: TYPE: \_\_\_\_\_ 25(a). MATERIAL: \_\_\_\_\_

26. DECK MATERIAL: \_\_\_\_\_ 27. CURB: \_\_\_\_\_

28. OTHER FEATURES: \_\_\_\_\_

29. CONDITION/DAMAGE: \_\_\_\_\_

- 29(a). SUFFICIENCY RATING: \_\_\_\_\_

30. ALTERATIONS: \_\_\_\_\_

31. MISCELLANEOUS INFORMATION: \_\_\_\_\_

32. DATE OF PHOTOGRAPHS/DATE SURVEYED: \_\_\_\_\_ ROLL: \_\_\_\_\_ NUMBER: \_\_\_\_\_ TO NUMBER: \_\_\_\_\_

- CAMERA DIRECTION FOR EACH PHOTOGRAPH: \_\_\_\_\_



# BRIDGE FORMS

## TRUSS

### BRIDGE SURVEY AND INVENTORY FORM OKLAHOMA DEPARTMENT OF TRANSPORTATION

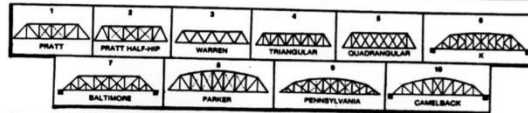
GEOGRAPHIC DATA	HISTORICAL DATA
Field Maintenance Division _____	Structure No. _____
County _____	Date Built _____
FHWA Co. No. _____	Designer _____
Nearest City/Town _____	Erector/Builder _____
Route Carried _____	Bridge Plate Present <input type="checkbox"/> yes <input type="checkbox"/> no
Feature Intersected (River/Stream/Railroad) _____	Historical Events or Personages Associated with Structure _____
Program Resolution Date _____	Jurisdiction _____
Replacement Project No. _____	Structure Use : <input type="checkbox"/> Vehicular <input type="checkbox"/> Other, explain ... _____
	Open to Traffic _____ Closed to Traffic _____

**DESIGN DATA** (Sketch on reverse)

Main Structure Type : \_\_\_\_\_

Thru(High)Truss \_\_\_\_\_; Pony(Low)Truss \_\_\_\_\_; Deck Truss \_\_\_\_\_ Other \_\_\_\_\_

Design Configuration : \_\_\_\_\_ No. of Spans \_\_\_\_\_ Total Structure Length \_\_\_\_\_



Span Types ( Multiple Structures Only ) :

- (1) \_\_\_\_\_ :Length \_\_\_\_\_
- (2) \_\_\_\_\_ :Length \_\_\_\_\_
- (3) \_\_\_\_\_ :Length \_\_\_\_\_
- (4) \_\_\_\_\_ :Length \_\_\_\_\_
- (5) \_\_\_\_\_ :Length \_\_\_\_\_

Lanes On Structure \_\_\_\_\_; Structure Width \_\_\_\_\_

Decorative Or Unique Architectural Features : \_\_\_\_\_

# CEMETERY FORM

## CEMETERY HISTORIC PRESERVATION RESOURCE IDENTIFICATION FORM

1. PROPERTY NAME: \_\_\_\_\_
2. RESOURCE NAME: \_\_\_\_\_
3. ADDRESS: \_\_\_\_\_
4. CITY: \_\_\_\_\_ 4. VICINITY: \_\_\_\_\_
6. COUNTY: \_\_\_\_\_
7. LOT: \_\_\_\_\_ 8. BLOCK: \_\_\_\_\_ 9. PLAT NAME: \_\_\_\_\_
10. SECTION: \_\_\_\_\_ 11. TOWNSHIP: \_\_\_\_\_ 12. RANGE: \_\_\_\_\_
- 13a. LATITUDE: (ENTER AS: "dd dddd") \_\_\_\_\_
- 13b. LONGITUDE: (ENTER AS: "dd dddd") \_\_\_\_\_
- 14a. UTM ZONE: \_\_\_\_\_ 14b. NORTHINGS: \_\_\_\_\_ 14c. EASTINGS: \_\_\_\_\_
15. RESOURCE TYPE: \_\_\_\_\_
16. HISTORIC FUNCTION: \_\_\_\_\_ 17. CURRENT FUNCTION: \_\_\_\_\_
18. AREA OF SIGNIFICANCE, PRIMARY: \_\_\_\_\_
19. AREA OF SIGNIFICANCE, SECONDARY: \_\_\_\_\_
20. DESCRIPTION OF SIGNIFICANCE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
21. DOCUMENTATION RESOURCE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
22. NAME OF PREPARER: \_\_\_\_\_
23. SURVEY PROJECT: ☐ PROJECT NAME: \_\_\_\_\_
24. DATE OF PREPARATION: \_\_\_\_\_ 25. PHOTOGRAPHS ☐ DATE: \_\_\_\_\_

26. ARCHITECT/BUILDER: \_\_\_\_\_
27. YEAR BUILT: \_\_\_\_\_ 28. YEAR CLOSED: \_\_\_\_\_
29. ORIGINAL SITE: ☐ DATE MOVED: \_\_\_\_\_ FROM WHERE: \_\_\_\_\_
30. ACCESSIBLE: ☐
31. ARCHITECTURAL STYLE: \_\_\_\_\_  
OTHER ARCHITECTURAL STYLE: \_\_\_\_\_
32. FOUNDATION MATERIAL: \_\_\_\_\_
33. ROOF TYPE: \_\_\_\_\_ 34. ROOF MATERIAL: \_\_\_\_\_
35. WALL MATERIAL (PRIMARY): \_\_\_\_\_
36. WALL MATERIAL (SECONDARY): \_\_\_\_\_
37. WINDOW TYPE: \_\_\_\_\_ 38. WINDOW MATERIAL: \_\_\_\_\_
39. DOOR TYPE: \_\_\_\_\_ 40. DOOR MATERIAL: \_\_\_\_\_
41. EXTERIOR FEATURES: \_\_\_\_\_
42. INTERIOR FEATURES: \_\_\_\_\_
43. DECORATIVE DETAILS: \_\_\_\_\_
44. CONDITION OF RESOURCE: \_\_\_\_\_
45. DESCRIPTION OF RESOURCE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
46. COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
47. PLACEMENT: \_\_\_\_\_
48. LISTED ON THE NATIONAL REGISTER: ☐

# OKLAHOMA ARCHEOLOGICAL SURVEY


[HTTP://WWW.OU.EDU/ARCHSURVEY/](http://www.ou.edu/archsurvey/)

Forms - Google Chrome

www.ou.edu/content/archsurvey/cultural-resource-management/forms.html

Apps Section 106 Oklahoma Landmarks Advisory Council on National Park Service Secretary's Standards National NAGPRA Law Environmental Review ODOT Cultural Resources Other bookmarks

The UNIVERSITY of OKLAHOMA



## OKLAHOMA ARCHEOLOGICAL SURVEY

The UNIVERSITY of OKLAHOMA

Oklahoma Archeological Survey Home

Research

Cultural Resource Management

Agencies and Applicants

Archaeological Consultants

Forms

Resources

Found An Artifact?

Staff

Contact

Quicklinks

Calendar

Make a Gift

Department of Anthropology

/ Cultural Resource Management / Forms

### Forms

*Below is a list of the most commonly used OAS forms and instructions.*

SITE FORM (PDF)

UPDATE SITE FORM (PDF)

ISOLATED FIND FORM (PDF)

INSTRUCTIONS FOR USING SITE FORM (PDF)

OAS FILE SEARCH FORM (DOCX)

APPLICATION FOR OK ARCHAEOLOGICAL PERMIT (DOCX)

# ARCHAEOLOGICAL SITE FORM

OKLAHOMA ARCHAEOLOGICAL  
SITE SURVEY FORM

Site#:

County:

COMPLETE ALL SECTIONS

## 1. SITE NUMBER AND NAME:

Site Name:  
(derived from owner's  
assigned  
name, etc.)

Project No.:  
(Temporary number or name  
during project.)

## 2. LOCATIONAL INFORMATION:

### U.T.M. Reference

Zone: 14

Northing:

Easting:

### Legal Description

\_\_\_ 1/4 of \_\_\_ 1/4 of \_\_\_ 1/4 of Section \_\_\_ Township \_\_\_ Range \_\_\_

U.S.G.S. Quad Name:

Quad Date (revised):

Other Locational References (i.e., benchmarks, road intersections,  
bridges, etc., please give distance and bearing to site):

## 3. OWNER(S) OF PROPERTY:

Name:  
Street and Number:  
City/Town, State:  
Zip:

## 4. SITE SURVEYED BY:

Reported by (if different):

Name:

Name:

Date Recorded:

Date Reported:

Time spent at site and time of day:

Use for both prehistoric  
and historic period sites

Including the ruins of  
buildings and structures

Trinomial assigned by  
OAS (e.g., 34OS001)




# FACT SHEETS



[HTTP://WWW.OKHISTORY.ORG/SHPO/FACTSHEETS.HTM](http://www.okhistory.org/shpo/factsheets.htm)

SHPO Fact Sheets - Google Chrome

www.okhistory.org/shpo/factsheets.htm

Apps Section 106 Oklahoma Landmarks Advisory Council on National Park Service Secretary's Standards National NAGPRA Law Environmental Review ODOT Cultural Resources Other bookmarks

 **Oklahoma Historical Society**  
*collect, preserve, share*

Contact Us | Press Room  

**Oklahoma History Center Research Center Museums and Sites State Historic Preservation Office Publications**

Home About Visit Education For Kids Calendar Support OHS Store

**State Historic Preservation Office**

Events  
Programs  
Administrative  
Survey/Planning  
**Publications**  
Economic Impact Study  
National Register Bulletins  
Preservation Briefs  
**Fact Sheets**  
Newsletter  
National Register Handbook  
Audio/Visual  
Preserve America  
Links  
SHPO Staff

Home > SHPO > Fact Sheets

## Fact Sheets

All SHPO Fact Sheets are available in Adobe PDF. If you need a copy of Adobe Reader, it is available for free [HERE](#). If you need a reader-friendly version of any of these fact sheets, please contact Shea Otley at [sjotley@okhistory.org](mailto:sjotley@okhistory.org).

1. National Register of Historic Places
2. Review and Compliance (Section 106)
3. Investment Tax Credits for Rehabilitation
4. Historic Preservation Resource Identification
5. Certified Local Governments
6. Historic District Designations
7. Historic Properties and the ADA
8. Oklahoma's State Historic Preservation Office
9. Cemeteries
10. Frequently Asked Questions About Section 106 Review
11. Frequently Asked Questions About the National Register of Historic Places
12. Evaluating Historic Period Archeological Sites for the National Register Under Section 106 with Particular Reference to Sites Dating After 1890
13. Ten Things Successful Preservationists Know
14. Frequently Asked Questions About Tax Credits for Rehabilitation
15. Oklahoma Historic Property Record Guidelines
16. Guidelines for Developing Archeological Survey Reports in Oklahoma and Report Components

# ONLINE RESOURCES

Oklahoma Historic Preservation Office  
Review & Compliance Manual (Section 106)

<http://www.okhistory.org/shpo/section106.htm>

Secretary of the Interior Standards

[https://www.nps.gov/history/local-law/arch\\_stnds\\_9.htm](https://www.nps.gov/history/local-law/arch_stnds_9.htm)

Advisory Council on Historic Preservation (ACHP)

<http://www.achp.gov>

ACHP 30-Day Review Period

<http://www.achp.gov/30daytimelimit.html>

ACHP Fees in the Section 106 Review Process

<http://www.achp.gov/regs-fees.html#appro>

ACHP Guidance on Agreement Documents

<http://www.achp.gov/agreementdocguidance.html>

