EIV System's Multiple Subsidy Report **Training Slides** 2022



MULTIPLE SUBSIDY REPORT

Provides information that PHAs use to determine whether they may have one or more tenants within their jurisdiction that might be receiving duplicate housing subsidy. The intended outcome of the Multiple Subsidy Report is for PHAs to identify families receiving more than one rental subsidy and to act in accordance with HUD issued Guidance as well as their PHA approved Administrative Policy.

GENERATING THE MULTIPLE SUBSIDY REPORT

- Back to Secure Systems
- Back to EIV Main Page
- Program Office Selection

Debts Owed to PHAs & Terminations

- Former Tenant Search
- Enter/Update Information By SSN By Batch
- Debts Owed to PHAs & Terminations Report
 Income Information
- By Head of Household
- By Reexamination Month
- New Hires Report

Verification Reports

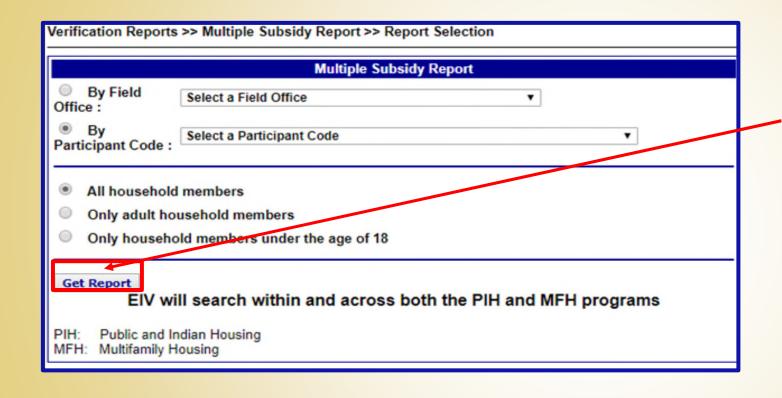
- Evicting Tonant Search
- Multiple Subsidy Report
- PHA Disaster Tenant Report
- Identity Verification Report
- Immigration Report
- Deceased Tenants Report
- Income Validation Tool

- PHA users with the following assigned EIV roles can generate the Multiple Subsidy Report:
 - PHA Occupancy Application Processor
 - PHA Occupancy Voucher
 - PHA Occupancy Public Housing
- Click on the Multiple Subsidy Report link on EIV's left navigation panel

Click on Multiple Subsidy Report link



GENERATING THE MULTIPLE SUBSIDY REPORT

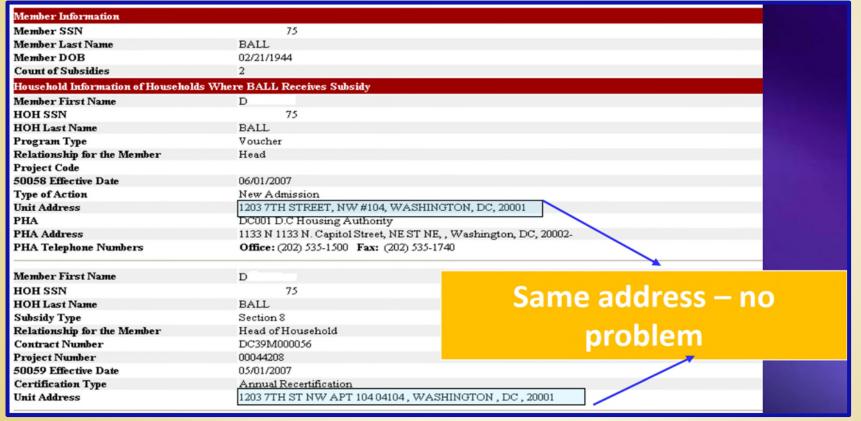


- Select report criteria
- Click on the Get Report button
- EIV will display summary and detail results



EIV searches within and across both PIH and MFH Programs and displays all results of potential duplicate rental assistance

MULTIPLE SUBSIDY REPORT EXAMPLE OF FALSE-POSITIVE RESULTS



Note: If the unit addresses are the same but have been recorded differently (e.g. Apt 102 vs. #102), this would trigger a false positive.



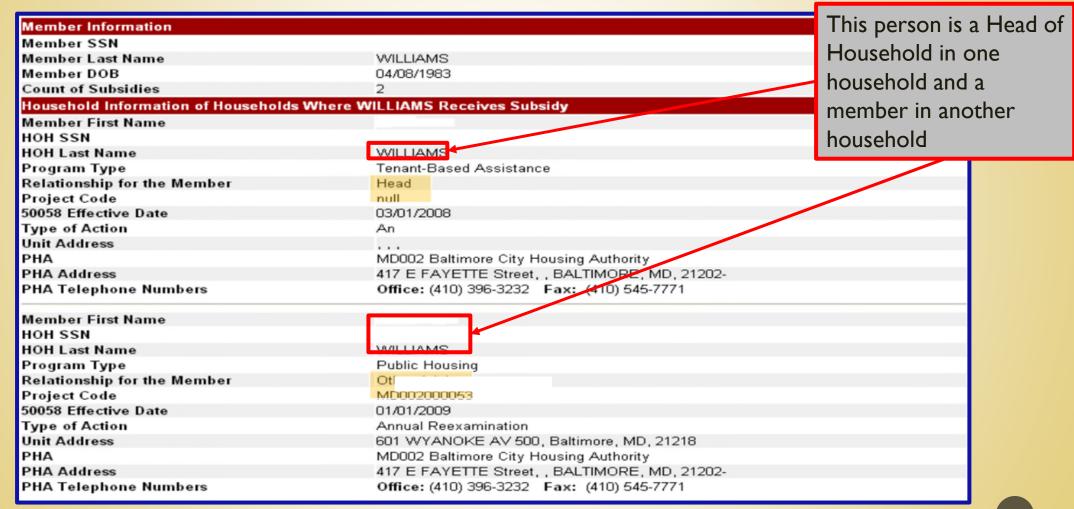
MULTIPLE SUBSIDY REPORT FALSE-POSITIVE RESULTS

- ▶ PHA or owner/management agent did not update the family composition on Form HUD-50058 (PIH) or Form HUD-50059 (MFH) to remove family members who have moved out of the unit
- In this case, renter did not inform PHA of update to family composition when a household member moved out of the assisted unit, or the updated Form HUD 50058 was not successfully transmitted to PIC.
- Family is using voucher in eligible project-based Section 8 unit
- Unit address is the same for both households on the report however the addresses are recorded differently



If the unit addresses are the same but have been recorded differently (e.g. Apt 102 vs. #102), this would trigger a false positive.

MULTIPLE SUBSIDY REPORT EXAMPLE OF POSITIVE RESULT





MULTIPLE SUBSIDY REPORT POSITIVE RESULTS

When a positive result occurs in EIV, PHAs must:

- Require the family to immediately terminate participation in the other rental assistance program
- Update the family composition to remove household members who no longer reside in the unit
- ➤ Maintain documentation of resolved duplicate subsidy issue in tenant file

24 CFR 982.551 – Obligations of Participant. (n) Other housing assistance. "An assisted family, or members of the family, may not receive Section 8 tenant-based assistance while receiving another housing subsidy, for the same unit or a different unit, under any duplicative (as determined by HUD or per HUD requirements) federal, state or local housing assistance program".



MULTIPLE SUBSIDY REPORT PHA CORRECTIVE ACTIONS

- 1. Log onto EIV to review your agency's current *Multiple Subsidy Report*, and determine the root cause of the identified deficiencies
- 2. If applicable, submit an updated Form HUD-50058 to PIC
- 3. Update the unit address on line 5a of the Form HUD-50058 to exactly match the unit address listed on the Form HUD-50059, as displayed on the Multiple Subsidy Report. For example, if the unit address is listed on the Form HUD-50058 as 123 Main Street, Apt B; and the unit address is listed as 123-Bmain Street.
- 4. If applicable, terminate assistance and/or tenancy of individuals erroneously receiving duplicate rental housing assistance and occupying more than one HUD assisted unit.
- 5. If applicable, identify and recover any improper payments made on behalf of an individual or family that received duplicate rental housing assistance.
- 6. Document the family file with the disposition of the identified household member(s).



If the tenant is a new admission to the PHA, and a match is identified at a Multi-family property, the PHA must report the program admission date to the Multi-family property and document the notification in the tenant file.