

**KENDALL HOUSING AUTHORITY**  
**RESOLUTION NO. 2024-03**  
**ADOPTION OF THE MOVING TO WORK AMENDMENT**  
**TO ANNUAL CONTRIBUTIONS CONTRACT**

***BE IT RESOLVED BY THE MEMBERS OF KENDALL HOUSING AUTHORITY Board of Commissioners, as follows:***

WHEREAS, the Kendall Housing Authority has been selected by the United States Department of Housing and Urban Development to participate in the Move to Work (MTS) Demonstration Expansion, to design and test new ways of providing housing assistance and services to low-income households.

THEREFORE, BE IT RESOLVED, that the Kendall Housing Authority shall execute the Moving to Work Annual Contributions Contract(s) Amendment to the Public Housing and Housing Choice Voucher Annual Contributions Contracts with the United States Department of Housing and Urban Development.

FURTHER RESOLVED, that the Kendall Housing Authority Board of Commissioners has examined and approves the Moving to Work ACC Amendment.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Kendall Housing Authority hereby authorizes and directs its designated officers or the Executive Director to execute and deliver in the name of or on behalf of the Sponsor the Agreement and any and all amendments, modifications and supplements thereto, and to execute and deliver such additional documents, instruments and certificates, as may be necessary or desirable for the Sponsor to perform its obligations under the Agreement.

*Approved and adopted by Kendall Housing Authority Board of Commissioners on the 17th day of May, 2024.*

  
Matthew Prochaska  
Chairman

  
Elizabeth Flowers  
Secretary/Treasurer

Ayes: 5

Nays: 2

Abstain: 1

## **MOVING TO WORK AMENDMENT TO ANNUAL CONTRIBUTIONS CONTRACT(S)**

**Section 1.** This Moving to Work (MTW) Amendment to the Annual Contributions Contract(s) (MTW ACC Amendment) is entered into between the United States Department of Housing and Urban Development (“HUD”) and **KENDALL HOUSING AUTHORITY** (the “Public Housing Agency, “PHA”).

**Section 2.** This MTW ACC Amendment is an amendment to any Annual Contributions Contract(s) (“ACC”) or Annual Contributions Terms and Conditions (“ACC”) in effect between the PHA and HUD for the Public Housing and Housing Choice Voucher programs.

**Section 3.** The ACC is amended in connection with the PHA’s designation as a participant in the expansion of the MTW demonstration pursuant to Section 239 of the Consolidated Appropriations Act, 2016, P.L. 114-113; 129 Stat. 2897 (2016 MTW Expansion Statute) and Section 204 of the Departments of Veterans Affairs and Housing and Urban Development and Independent Agencies Appropriations Act, 1996, P.L. 104-134; 110 Stat. 1321-281 (1996 MTW statute). The PHA’s participation in the expansion of the MTW demonstration shall be governed by the MTW Operations Notice for the Expansion of the Moving to Work Demonstration as it is issued and may be amended in the future, or any successor notice issued by HUD (“the MTW Operations Notice”).

**Section 4.** The term of this amendment shall be for 20 years from the beginning of the PHA’s first full fiscal year following execution by the PHA and HUD or, until termination of this amendment, whichever is sooner.

### **Section 5.** Requirements and Covenants

(A) As a participant in the MTW demonstration, the PHA must operate in accordance with the express terms and conditions set forth in the MTW Operations Notice. The MTW Operations Notice may be superseded or amended by HUD at any time during the twenty-year MTW term.

(B) The PHA will cooperate fully with HUD and its contractors for the duration of the HUD-sponsored evaluation of the cohort of the MTW Expansion for which the PHA was selected and shall comply with all aspects of its Cohort Study as outlined in the selection notice under which the PHA was designated.

(C) The PHA is only exempted from specific provisions of the Housing Act of 1937 (“the Act”) and its implementing regulations as specified in the MTW Operations Notice. Each such exemption also extends to sub-regulatory guidance to the extent that the sub-regulatory guidance implements the provisions of the Act or its implementing regulations exempted pursuant to the MTW Operations Notice. The PHA remains subject to all other applicable requirements including, but not limited to, those in Title 24 of the Code of Federal Regulations and Title 42 of the U.S. Code, Appropriations Acts,

Annual Contributions Contracts, notices of funding availability under which the PHA has received funds, and the applicable requirements listed in the MTW Operations Notice (collectively, "the Requirements"), as they may be amended or implemented in the future. Accordingly, if any Requirement, other than the provisions of the Act and its implementing regulatory requirements or sub-regulatory guidance exempted pursuant to this MTW ACC Amendment and the MTW Operations Notice, conflicts with any exemption or authorization granted by this MTW ACC Amendment, the MTW Agency remains subject to that Requirement.

**Section 6.** At least one year prior to expiration of this MTW ACC Amendment<sup>1</sup>, the PHA shall submit a transition plan to HUD. It is the PHA's responsibility to be able to end all MTW activities that it has implemented through its MTW Supplement to the PHA Plan upon expiration of this MTW ACC Amendment. The transition plan shall describe plans for phasing out such activities. The plan may also include any proposals of authorizations/features of the ACC Amendment and the MTW Operations Notice that the PHA wishes to continue beyond the expiration of the MTW ACC Amendment. The PHA shall specify the proposed duration and shall provide justification for extension of such authorization/features. HUD will review and respond to timely-submitted transition plans from the PHA in writing within 75-days or they are deemed approved. Only authorizations/features specifically approved for extension shall continue beyond the term of the MTW ACC Amendment. The extended features shall remain in effect only for the duration and in the manner specified in the approved transition plan and be subject to any necessary ACC Amendments as required by HUD.

#### **Section 7. Termination and Default**

(A) If the PHA violates or fails to comply with any requirement or provision of the ACC, including this amendment, HUD is authorized to take any corrective or remedial action described in this Section for PHA default or any other right or remedy existing under applicable law, or available at equity. HUD will give the PHA written notice of any default, which shall identify with specificity the measures, which the PHA must take to cure the default and provide a specific time frame for the PHA to cure the default, taking into consideration the nature of the default. The PHA will have the opportunity to cure such default within the specified period after the date of said notice, or to demonstrate within 10 days after the date of said notice, by submitting substantial evidence satisfactory to HUD, that it is not in default. However, in cases involving clear and apparent fraud, serious criminal behavior, or emergency conditions that pose an imminent threat to life, health, or safety, if HUD, in its sole discretion, determines that immediate action is necessary it may institute the remedies under Section 7(B) of this MTW ACC Amendment without giving the PHA the opportunity to cure.

---

<sup>1</sup> Should the PHA receive an extension(s) of its MTW participation (e.g. by extension or replacement of its MTW ACC Amendment) the transition plan will be due one year prior to the end of the extension(s).

- (B) If the PHA is in default of this MTW ACC Amendment and/or the MTW Operations Notice and the default has not been cured, HUD may undertake any one or all remedies available by law, including but not limited to the following:
- i. Require additional reporting by the PHA on the deficient areas and the steps being taken to address the deficiencies;
  - ii. Require the PHA to prepare and follow a HUD-approved schedule of actions and/or a management plan for properly completing the activities approved under this MTW ACC Amendment;
  - iii. Suspend the MTW waiver authorization for the affected activities;
  - iv. Require reimbursement by the PHA to HUD for amounts used in violation of this MTW ACC Amendment;
  - v. Terminate this MTW ACC Amendment and require the PHA to transition out of MTW;
  - vi. Restrict a PHA's ability to use its MTW funding flexibly; and/or
  - vii. Take any other corrective or remedial action legally available.

(C) The PHA may choose to terminate this MTW ACC Amendment at any time. Upon HUD's receipt of written notification from the PHA and a copy of a resolution approving termination from its governing board, termination will be effective. The PHA will then begin to transition out of MTW and will work with HUD to establish an orderly phase-out of MTW activities, consistent with Section 6 of this MTW ACC Amendment.

(D) Nothing contained in this ACC Amendment shall prohibit or limit HUD from the exercise of any other right or remedy existing under any ACC or available under applicable law. HUD's exercise or non-exercise of any right or remedy under this amendment shall not be construed as a waiver of HUD's right to exercise that or any other right or remedy at any time.

**Section 8.** Notwithstanding any provision set forth in this MTW ACC Amendment, any future law that conflicts with any provision of this ACC Amendment, as determined by HUD, shall not be deemed to be a breach of this ACC Amendment. Nor shall HUD's execution of any future law be deemed a breach of this ACC Amendment. Any future laws affecting the PHA's funding, even if that future law causes a decrease in the PHA's funding, shall not be deemed a breach of this ACC Amendment. No future law or HUD's execution thereof shall serve as a basis for a breach of contract claim in any court.

**Section 9.** If any clause, or portion of a clause, in this Agreement is considered invalid under the rule of law, it shall be regarded as stricken while the remainder of this Agreement shall continue to be in full effect.

In consideration of the foregoing covenants, the parties do hereby execute this MTW ACC  
Amendment:

**KENDALL HOUSING AUTHORITY**



By: Cheron Corbett  
Its: Executive Director  
Date: May 17, 2024

**UNITED STATES DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT**



By: Dominique Blom  
Its: General Deputy Assistant Secretary PHH  
Date: 10/10/24