Effective Use of the EIV System

Immigration Report



Assists PHAs with effective monitoring of:

- ► PHA and tenant compliance with SSN disclosure and reporting requirements (See PIH Notice 2018-24)
- ► Implementation of prorated assistance for mixed families
- ► Assist PHAs with tenant follow-up
 - Pending verification of citizenship/immigration status as reported on Form HUD-50058
 - Eligible citizens or non-citizens with an assigned Alternate ID who need to disclose an SSN to the PHA



PHAs are required to:

- ► Monitor the Immigration Report on a monthly basis
- **▶** Update Form HUD-50058 with information provided by:
 - **►**Tenant
 - **SSA**
 - **▶** Department of Homeland Security (DHS)-SAVE System
- ► If applicable, require family to provide updated information and/or current documentation from SSA or DHS
- ► If applicable, for mixed families pro-rate assistance
- If applicable, terminate assistance and/or tenancy in accordance with HUD regulations and/or PHA policy



Generating the Immigration Report

- Back to Secure Systems
- Back to EIV Main Page
- Program Office Selection

Debts Owed to PHAs & Terminations

- Former Tenant Search
- Enter/Update Information By SSN By Batch
- Debts Owed to PHAs & Terminations Report

Income Information

- By Head of Household
- By Reexamination Month
- New Hires Report

Verification Reports

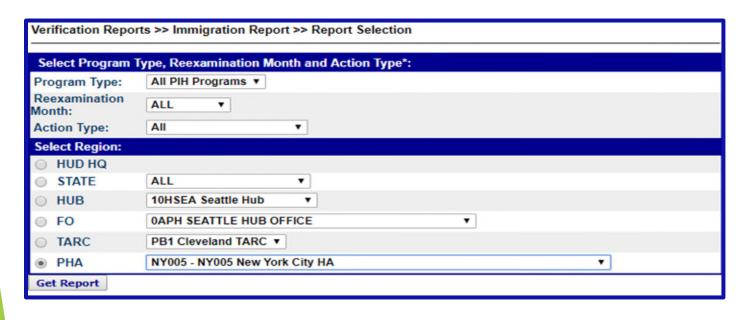
- Existing Tenant Search
- Multiple Subsidy Report
- PHA Disaster Tenant Report
- Identity Verification Report
- Immigration Report
- Deceased Tenants Report
- Income Validation Tool

- PHA users with the following assigned EIV roles can generate the Immigration Report:
 - ▶ PHA Occupancy Voucher
 - ► PHA Occupancy Public Housing
- Click on the *Immigration Report* link from EIV's left navigation panel

Click on **Immigration Report** link

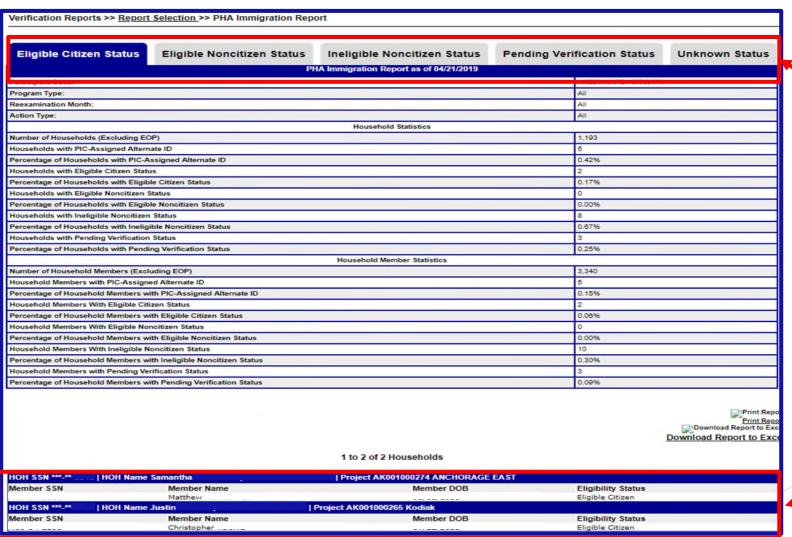


Generating the Immigration Report



- Select report criteria
 - Program Type, Reexamination Month, Action Type, PHA
- Use system defaulted selections
- Click on the Get Report button
- ► EIV will display results





Note: As you click on the other tabs, the top part will remain the same. The bottom part will populate with tenant information



Eligible Citizen Status:

This status means that the PHA has confirmed that the individual is a U.S. citizen or national.

In some cases, the individual may not provide his/her SSN to the PHA and the PHA will generate an ALT ID.



Eligible Noncitizen Status:

This status means that the PHA has confirmed that the individual has eligible immigration status (lawful permanent resident of the United States).



► Ineligible Noncitizen Status

Ineligible Noncitizen Status:

This status means that either the PHA has confirmed that the individual does not have eligible immigration status (lawful permanent resident of the United States) or the individual does not contend to have eligible immigration status (as noted in 24 CFR 5.508(e)). The PHA should confirm that the family is a mixed family, and that prorated assistance has been provided to the family. (Note: An "H" number in the SSN field is an ALT ID. Some ineligible noncitizens have been issued a SSN and they are required to disclose their SSN).



Pending Verification Status

This status means that the individual's citizenship/immigration status has not been positively confirmed. The PHA is required to follow up with the

family to receive appropriate documentation and confirm eligible immigration status through the Systemic Alien Verification for Entitlements (SAVE) system.