

EIV System's Identity Verification Report Training Slides 2023



Identity Verification Report

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Assists with the availability of EIV tenant income information and helps the PHA in identifying tenant personal identifiers that require correction.

Tenants with incorrect PII, or an assigned Alternate-ID, or whose Form HUD 50058 on file with the PHA is 15 months or older, will not have their income information matched during HUD's data matching process with the National Directory of New Hires Database.

PHAs are required to:

- ▶ Monitor the Identity Verification Report on a monthly basis
- ▶ If applicable, require family to provide updated information, official documentation and/or current documentation from SSA
 - ▶ **birth certificate, state-issued identification card**
- ▶ Update Form HUD-50058 with SSA-provided information
- ▶ Update Form HUD-50058 with tenant-provided information



Identity Verification Report

Identifies tenants that:

- ▶ **Failed EIV Pre-Screening** – PII (Name, SSN, DOB) does NOT match SSA database
- ▶ **Failed SSA Identity Test** – Incorrect PII or invalid Form HUD 50058, meaning the effective date of action on line 2b of Form HUD-50058 is 15 months or older, indicating a possible overdue Annual Reexam
- ▶ **Have Pending Verification by HUD** - PII NOT yet sent to SSA for validation
- ▶ **Are Deceased**
- ▶ **May not be eligible for assistance due to non-compliance with SSN disclosure requirements (24 CFR 5.216)**

Generating the Identity Verification Report

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- Back to Secure Systems
- Back to EIV Main Page
- Program Office Selection
- **Debts Owed to PHAs & Terminations**
- Former Tenant Search
- Enter/Update Information
 - By SSN
 - By Batch
- Debts Owed to PHAs & Terminations Report
- **Income Information**
- By Head of Household
- By Reexamination Month
- New Hires Report
- **Verification Reports**
- Existing Tenant Search
- Multiple Subsidy Report
- PHA Disaster Tenant Report
- **Identity Verification Report**
- Immigration Report
- Deceased Tenants Report
- Income Validation Tool

PHA users with the following assigned EIV user roles may generate the Identity Verification Report:

- ▶ PHA Occupancy – Voucher
- ▶ PHA Occupancy – Public Housing

Click on the *Identity Verification Report* link from EIV's left navigation panel

Click on Identity Verification Report link

Generating the Identity Verification Report Continued

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Verification Reports >> Identity Verification Report >> Report Selection

Select Program Type, Reexamination Month and Action Type*:

Program Type:

Reexamination Month:

Action Type:

Select Region:

☒ HUD HQ

☐ STATE

☐ HUB

☐ FO

☐ TARC

☐ PHA

- ▶ **Select report criteria**
 - ▶ Program Type, Reexamination Month, Action Type, PHA
- ▶ **Click on the Get Report button and EIV will display the results:**
 - ▶ Failed EIV Pre-Screening
 - ▶ Failed SSA Identity Test
 - ▶ Pending Verification

Identity Verification - Failed EIV Pre-Screening


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Verification Reports >> [Report Selection](#) >> PHA Statistics

EIV Pre-Screening Deficiencies SSA Screening Deficiencies Pending Verification By HUD

EIV Pre-Screening Deficiencies as of 03/10/2019

Participant Code:	AK001 AHFC - MTW PH
Program Type:	All PIH Programs
Reexamination Month:	All
Action Type:	All
Number of Households with Failed EIV Pre-Screening Deficiency:	10
Number of Households with Failed Effective Date Check (Overdue Annual Reexam) Deficiency:	4
Number of Households with Failed SSN Check (Invalid SSN) Deficiency:	6
Number of Household Members with Failed SSN Check (Invalid SSN) Deficiency:	6

 [Print Report](#)
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[Error Description Help](#)

1 - 10 of 10 Households

HOH SSN	HOH Name Anna	HOH DOB 01/15/1986	Project AK001000275 FAIRBANKS
Member SSN	Member Name	Member DOB	Failed EIV Pre-Screening Description
H00- [REDACTED]	[REDACTED]	11/01/2018	Failed SSN check.

Pre-Screening Results

Identity Verification Report

Failed EIV Pre-Screening Resolution

Failed SSN Check

- ▶ Alternate ID or invalid SSN
- ▶ If applicable, replace alternate ID with valid SSN

(For further clarification on the failed SSN check, reference Notice 2012-10 pages 19, 20 and 21)

Failed Effective Date Check

- ▶ Indication of form HUD-50058 with an effective date older than 15 months (indication of possible overdue annual reexams)

HUD cannot obtain income information for anyone with a PIC-generated alternate ID or an invalid SSN



Identity Verification Failed SSA Identity Test


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Verification Reports >> [Report Selection](#) >> PHA Statistics

EIV Pre-Screening Deficiencies **SSA Screening Deficiencies** Pending Verification By HUD

SSA Screening Deficiencies as of 03/10/2019

Participant Code:	AK001 AHFC - MTW PH
Program Type:	All PIH Programs
Reexamination Month:	All
Action Type:	All
Number of Households with SSA Screening Deficiency:	9
Number of Household Members with SSA Screening Deficiency:	9

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[Error Description Help](#)

1 - 9 of 9 Households

HOH SSN	HOH Name	HOH DOB	03/11/1981	Project	AK001000277 JUNEAU
Member SSN	Member Name	Member DOB	Failed Verification Description	Verification Date	
	D	02/28/2005	Verification failed - Date of birth matched, but surname did not match with SSA records	03/02/2019	

HOH SSN | **HOH Name** Lisa | **HOH DOB** 12/07/1969 | **Project** AK001000277 JUNEAU

Failed SSA Identity Test Corrective Actions

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- ▶ Error Descriptions and Corrective actions outlined in PIH Notice 2018-24, pages 19-23
- ▶ If tenant continues to appear on Identity Verification Report after PHA implementation of corrective action, tenant must work with the local SSA office to resolve



Pending Verification

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Verification Reports >> [Report Selection](#) >> PHA Statistics

EIV Pre-Screening Deficiencies


SSA Screening Deficiencies

Pending Verification By HUD

Pending Verification Report by HUD as of 03/10/2019

Participant Code:	AK001
Program Type:	All
Reexamination Month:	All
Action Type:	All
Number of Households Pending Verification by HUD:	17

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1 to 17 of 17 Households

HOH SSN *-**-1466 | HOH Name Leanders TOLER JR | HOH DOB 09/29/1953 | Project AK001000274 ANCHORAGE EAST**

Member SSN	Member Name	Member DOB
***-**-1466	Leanders TOLER JR	XX/XX/1953



Pending Verification Resolution

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- ▶ **No action required by PHA**
- ▶ HUD will send tenant PII to SSA with next regularly scheduled Data Match
- ▶ Families scheduled for routine SSA quarterly computer matching will also appear on this report

Identity Verification Failed EIV Pre-Screening Error Descriptions

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Failed EIV Prescreen - Error Code Description - Google Chrome

<https://hudvpn1.hud.gov/go/hudapps.hud.gov~ssl/eiv/reexamination/failedEIVPrescreenreport?showErrors=true>

Error Code	Error Short Description	Error Long Description
1	Failed effective date check.	The effective date of action is more than 15 months old.
2	Failed DOB check.	The date of birth is blank or null.
3	Failed last name check.	The last name is blank or null.
4	Failed SSN check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000}.
5	Failed DOB & effective date check.	The date of birth is blank or null & the effective date of action is more than 15 months old.
6	Failed last name & effective date check.	The last name is blank or null & the effective date of action is more than 15 months old.
7	Failed last name & DOB check.	The last name is blank or null & the date of birth is blank or null.
8	Failed SSN & effective date check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the effective date of action is more than 15 months old.
9	Failed SSN & DOB check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the date of birth is blank or null.
10	Failed SSN & last name check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the last name is blank or null.
11	Failed last name & DOB & effective date check.	The last name is blank or null & the date of birth is blank & the effective date of action is more than 15 months old.
12	Failed SSN & DOB & effective date check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the date of birth is blank or null & the effective date of action is more than 15 months old.
13	Failed SSN & last name & effective date check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the last name is blank or null & the effective date of action is more than 15 months old.
14	Failed SSN & last name & DOB check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the last name is blank or null & the date of birth is blank or null.
15	Failed SSN & last name & DOB & effective date check.	The SSN is not numeric or all 9s or LIKE {000%} or LIKE {__00%} or LIKE {%0000} & the last name is blank or null & the date of birth is blank or null & the effective date of action is more than 15 months old.