HIP Implementation Notice
PIH 2024-12

Training for PHAs

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We’ll walk through each section of the HIP Implementation Notice together.

References to sections of the notice appear at the bottom of each slide.
The HIP Implementation Notice, PIH Notice 2024-12, describes the process for PHAs and their software vendors to transition from IMS/PIC to HIP.

**Key Terms:**

- **Transition Date**: Access to IMS/PIC Ends
- **Transition Period**: No Access to IMS/PIC or HIP
- **HIP Opening Date**: Access to HIP Begins

See Sections 1 and 2 (Purpose and Applicability) of PIH Notice 2024-12.
Automated User Management

Building and Unit, Inventory Removals

2020 Versions of 50058:
- Vendor Submissions
- Fillable 50058

Not Previously in IMS/PIC:
- MTW Supplement
- Tribal HUD-VASH*

* The HIP Implementation Notice does not apply to Tribes and TDHEs that use the Tribal HUD-VASH module in HIP. ONAP will issue a separate notice about reporting in this module.

See Section 3 (Background) of PIH Notice 2024-12. In this section, Table 1 has a “Timeline for the Roll-Out of HIP Functionality”.
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2024 Versions of 50058:
✓ Vendor Submissions
✓ Fillable 50058
FUTURE RELEASE(S)

Future Release(s)

Capital Fund Annual Certification

SEMAP Certifications

Not Previously in IMS/PIC:
- PBV HAP Contract
- PHA Plans

See Section 3 (Background) of PIH Notice 2024-12. In this section, Table 1 has a “Timeline for the Roll-Out of HIP Functionality”.
Successor System

Because HIP is the successor system to IMS/PIC, all requirements previously detailed in notices applying to IMS/PIC apply to HIP.

- Official PH inventory
- Timely Submission of 50058s
- Timely Submission of UTS Changes
- Timely Reporting on Unit & Accessible Designations
- FSS Reporting

See Section 4 (Establishment of HIP as Successor System to IMS/PIC) of PIH Notice 2024-12.
# Schedule

<table>
<thead>
<tr>
<th>Summer '24</th>
<th>Fall '24</th>
<th>Winter '24-25</th>
<th>Spring '25</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1, 2024:</td>
<td>Fall: HIP Opening Date</td>
<td>NLT January 1, 2025:</td>
<td>March 2, 2025:</td>
</tr>
<tr>
<td>Last Day to Submit</td>
<td>* PHAs use 2020 version of the HUD-50058 forms</td>
<td>2024 Version of HUD-50058 Functionality Added to HIP</td>
<td>Date by Which HUD-50058 Forms Effective 1/1/2025 Should Be Submitted</td>
</tr>
<tr>
<td>Inventory Removal Applications in IMS/PIC</td>
<td></td>
<td>* To comply with Sections 102 and 104 of HOTMA, PHAs must use 2024 versions of the form HUD-50058 for all actions effective on or after 1/1/2025.</td>
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<tr>
<td>2 Weeks Prior to Transition Date:</td>
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<tr>
<td>Deadline for IMS/PIC B&amp;U Data Corrections</td>
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<tr>
<td>Late Summer: Transition Date</td>
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See Section 5 (Overview of Transition to HIP) of PIH Notice 2024-12. In this section, Table 2 has a “Summary of Transition to HIP”.
Before the Transition Date, PHAs will:

- Ensure Accurate PHA Email Address and PHA Contacts in IMS/PIC
- Ensure Accurate B&U Data and Submit B&U Data for Approval 2 Weeks Before Transition Date
- Reconcile Tenant Data

See Section 6 (Requirements to Ensure Data Accuracy Prior to Transition Date) of PIH Notice 2024-12.
Priorities for B&U Data Clean-Up

In reviewing their B&U data, PHAs should prioritize:

- Unit Counts
- Bedroom Counts
- Unit Designations
- Accessible Designations
- Unit Tenant Statuses
- Dwelling Units, Non-Dwelling Units, Non-Dwelling Structures, Total Acres, and Total Removed Acres

See Section 6 (Requirements to Ensure Data Accuracy Prior to Transition Date) and Appendices of PIH Notice 2024-12.
Special Considerations

Tailored guidance for certain subsets of PHAs:

- PHAs with HCV: Adjustment of eVMS Roll-Out
- MTW PHAs: MTW and MTW Expansion 58s
- Closing out PH Program: What to do pre-transition
- Submitting inventory removal app: 7/1/24 deadline

See Section 7 (Considerations for PHAs Based on Program Type and Status) of PIH Notice 2024-12.
Considerations for PHAs Submitting Inventory Removal Applications

• HUD will not accept inventory removal application submissions in IMS/PIC after July 1, 2024.

• HUD will migrate all applications and documents to HIP.

• PHA should consult field office if they need to submit between July 2, 2024, and the HIP Opening Date.

• RAD inventory removal application inquiries: send to SACTA@hud.gov.

See Section 7.4 (Considerations for PHAs Submitting Inventory Removal Applications) of PIH Notice 2024-12.
During Transition Period, PHAs will:

- Continue to conduct routine operations
- Confirm readiness of software vendor
- Plan for HOTMA compliance
- Update administrative policies and procedures for the transmission of data to HUD

See Section 8 (Guidance on Actions PHAs Should Take During Transition Period) of PIH Notice 2024-12.
Following HIP Opening Date, PHAs will:

- Confirm access to HIP
- Ensure success of data migration
- Timely submit form HUD-50058s
- Comply with HUD and PHA processes and policies

See Section 9 (Guidance on Actions PHAs Should Take Following HIP Opening Date) of PIH Notice 2024-12.
Further Information

- REAC TAC: [https://www.hud.gov/program_offices/public_indian_housing/reac/support/tac](https://www.hud.gov/program_offices/public_indian_housing/reac/support/tac)

See Section 12 (Further Information) of PIH Notice 2024-12.
Questions and Feedback

• Questions?