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1 Summary

The Housing Choice Voucher (HCV) dashboard shows budget and leasing trends, reserve balances, attrition, and leasing potential for the program nationally and allows the user to drill down to the State level. The dashboard also provides a current snapshot of utilization for HUD’s special purpose voucher programs including the Mainstream, Family Unification (FUP) and Veterans Affairs Supportive Housing (VASH) programs. The dashboard is updated monthly for the most current and relevant data. However, it should be noted that much of HUD’s data is received from the PHAs and is aggregated resulting in an approximately 2-month interval between the reporting period and the data’s availability.

2 How to Access the Dashboard

The HCV dashboard is accessible both internally to HUD employees and externally for the public. The public facing dashboard is located here:


3 Dashboard Overview

When initially navigating to the dashboard you will land on the following introduction page which indicates the most current vintage of the data in the dashboard as well as the data sources.
3.1 Does the HCV Dashboard include Moving-To-Work (MTW) Agencies?

The dashboard only includes non-MTW PHAs only. At the current time the public-facing HCV dashboard does not provide access to MTW PHA data.

For more information on the Moving-To-Work program and a list of participating agencies please click here.

3.2 How to Navigate Between Pages in the Dashboard

To navigate to each page of the dashboard, use the arrows on the bottom of the screen to navigate between the various report pages in the dashboard. The report pages within the dashboard are as follows: Summary Page, Budget & Reserves, Leasing, Per Unit Cost (PUC), and Special Purpose Vouchers.

4 Summary Report Page of the Dashboard

The Summary Report of the HCV Dashboard is located on Tab #2 and has four main sections. Each section will be explained in detail in this data dictionary.
4.1 Drop Down Menu to Select Analysis Level
The Dropdown menu allows you to select your analysis level for the dashboard. The dashboard will default to national level. The user can select to analyze data on the State level as well.

4.2 Leasing Overview
The Leasing Overview provides leasing information on your selected analysis level. The data dictionary definitions for each of the Leasing Overview components is listed below.
• **Current Units under ACC** = total units under the Annual Contributions Contract (ACC)
• **Current Reported Leasing** = most current number of vouchers under lease
• **Units Remaining under ACC** = difference between Current Units under ACC and Current Reported Leasing.
  ***Please note that the PHAs may not have enough money to lease all of these units as this is a budget-based program.***
• **2019 YTD Leasing Percentage** = Year to Date (YTD) units leased / YTD units under ACC as of the report date.
• **Average Per Unit Cost** = Total Housing Assistance Payments (HAP) / Total Units under Lease as of that month’s report date.
• **Number of Estimated Units with Leasing Potential** = Leasing potential is calculated as the number of additional units a PHA could lease for a full 12 months, while maintaining reserves as a percentage of budget authority of 4/6/12%, based on size (0/250/500 units). This is done by taking remaining total HAP reserves over the threshold of eligibility at the end of the current calendar year and dividing by the current PUC. Then, the potential is capped at the Unit Months Available (UMA) ceiling by taking the lesser of this calculation or the current remaining units under ACC.

4.3 **Budget Overview**
The Budget Overview provides budget information on your selected analysis level. The data dictionary definitions for each of the Budget Overview components is listed below.
• **2019 YTD HAP Expenditures** = Total monthly Housing Assistance Payments (HAP) expenditures to date.

• **2019 YTD Budget Authority** = Total Annual Budget Authority (ABA) prorated to the reporting month. For example, for June: Total ABA x 6/12 as June is 6th month.

• **2019 YTD Spending as a Percentage of Budget Authority** = Calculated based on the total monthly HAP Expenditures to date at analysis level divided by the prorated [Total ABA] for the reporting month. For example, for June the calculation would be: Total HAP Expenditures for the PHA from Jan-June / (Total ABA x 6/12)

• **Total Reserves** = The amount of money obligated to PHA(s) that has not yet been disbursed. This is composed of unspent funds from prior years as well as funds obligated during the current calendar year that have not been disbursed. HUD adheres to Treasury’s cash management process, therefore, most of a PHA’s unspent HAP is held at HUD (which is still available to the PHA as needed). A biannual review is completed to bring unspent HAP dollars back to HUD, thus assuring PHA-held reserves are minimized.

4.4 Budget and Unit Utilization Since 2014
The Budget and Unit Utilization chart displays the monthly budget and unit utilization trends since 2014 for your selected analysis level. The data dictionary definitions for the Budget and Unit Utilization chart is listed below.
% Budget Utilization = HAP Expenditures / Budget Authority. Both HAP expenditures and budget authority would use the monthly figures to calculate a monthly point in time budget utilization so trends can be seen over five years.

% Leasing (Unit Utilization) = Units Leased / Units under ACC. Both Units Leased and Units under ACC authority would use the monthly figures to calculate a monthly point in time unit utilization so trends can be seen over five years.

The Budget & Reserves Report of the HCV Dashboard is located on Tab #3 and has four main sections. Each section will be explained in detail in this data dictionary.
5.1 Drop Down Menu to Select Analysis Level

The Dropdown menu allows you to select your analysis level for the dashboard. The dashboard will default to national level. The user can select to analyze data on the State level as well.

Select a State:

Clear All Filters:

5.2 Budget and Reserves Summary

The Budget and Reserves Summary provides budget authority, total reserves, programmatic reserves levels and the top twenty PHAs based on total reserves at your selected analysis level. The data dictionary definitions for each of the Budget and Reserves Summary components is listed below.
### Housing Choice Voucher (HCV) Program

**Total 2019 Budget Authority for HCV Program** = Total Housing Choice Voucher Budget Authority for 2019 (total ABA).

**Total Reserves** = The amount of money obligated to PHA(s) that has not yet been disbursed. This is composed of unspent funds from prior years as well as funds obligated during the current calendar year that have not been disbursed. HUD adheres to Treasury’s cash management process, therefore, most of a PHA’s unspent HAP is held at HUD (which is still available to the PHA as needed). A biannual review is to be completed to bring unspent HAP dollars back to HUD, thus assuring PHA-held reserves are minimized.

**% BA** = Budget utilization as of current month

**Reserves %** = Total Reserves / Total 2019 Budget Authority. This provides the reserves as a percentage of budget authority on-hand for the specified level of analysis. For a PHA it is recommended to have no more than 4% of budget authority in reserves if the PHA has over 500 units; no more than 6% of budget authority in reserves if the PHA has between 250-2500 units; and no more than 12% of budget authority in reserves if the PHA has less than 250 units.
5.3 Housing Assistance Payments Compared to Budget Authority
The Housing Assistance Payments compared to Budget Authority chart provides historical HAP and BA expenditures by month for your selected analysis level. The data dictionary definitions for each of the chart components is listed below.

- **HAP** = Housing Assistance Payment by month for period of 5 years
- **BA** = Budget Authority by month for period of 5 years

** Months where HAP is higher than BA, reserves are being spent down. Months where BA is higher than HAP, reserves are being accumulated.**

5.4 Budget Utilization Year over Year
The Budget Utilization chart displays the year over year budget utilization trends since 2014 at your selected analysis level. The data dictionary definition for the Budget Utilization Year over Year chart is listed below.
**Budget Utilization** = HAP Expenditures / Budget Authority. For previous years budget utilization is calculated as 12 months HAP Expenditures / 12 months Budget Authority. For current year budget utilization is equivalent to YTD budget utilization (i.e. Calculated based on the total monthly HAP Expenditures to date at analysis level divided by the prorated [Total ABA] for the reporting month.)

6 Leasing Report Page of the Dashboard
The Leasing Report of the HCV Dashboard is located on Tab #4 and has five main sections. Each section will be explained in detail in this data dictionary.
6.1 Drop Down Menu to Select Analysis Level
The Dropdown menu allows you to select your analysis level for the dashboard. The dashboard will default to national level. The user can select to analyze data on the State level as well.

6.2 Unit Leasing Percentage Since 2014
The Unit Leasing Percentage chart provides leasing utilization information on your selected analysis level. If selecting a state-level analysis the chart will compare the state’s leasing trend to the national leasing trend. The data dictionary definitions for each of the Unit Leasing Percentage components is listed below.

- **Selection % Leasing** = Unit utilization (Units Leased / Units under ACC). Both Units Leased and Units under ACC authority would use the monthly figures to calculate a monthly point in time unit utilization so trends can be seen over five years at the selected analysis level (i.e. State-level).
- **National % Leasing** = Unit utilization (Units Leased / Units under ACC). Both Units Leased and Units under ACC authority would use the monthly figures to calculate a monthly point in time unit utilization so trends can be seen over five years at a national level for comparison to the selection.

6.3 Leasing Summary
The Leasing Summary provides leasing, attrition and vouchers ported into and out of the
jurisdiction based on your selected analysis level. The data dictionary definitions for each of the Leasing Summary components is listed below.

- **Current Reported Leasing** = most current number of vouchers under lease
- **12 Month Average Attrition Rate** = # Vouchers with End of Participation (EOP) Actions in 12-month time period / Units under Lease
- **Vouchers Ported into Jurisdiction** = number of vouchers ported into a jurisdiction and administered by PHA in that jurisdiction. The absorbing PHA administers the vouchers but is not required to pay for the costs of vouchers ported into their jurisdiction.
- **Vouchers Ported out of Jurisdiction** = number of vouchers ported out of a jurisdiction and into an alternate jurisdiction. The original PHA is required to pay the costs associated with these vouchers ported out of their jurisdiction.

### 6.4 Number of Vouchers on the Street

The Number of Vouchers on the Street chart displays the monthly vouchers on the street trend since 2014 for your selected analysis level. The data dictionary definitions for the Monthly Vouchers on the Street chart is listed below.
• **Vouchers on the Street** = number of vouchers issued by PHAs within the selected analysis level and reported as on the street in Voucher Management System (VMS). Vouchers on the street is reported monthly in VMS and data is shown here for five years so trends can be identified.

6.5 **Average Per Unit Cost (PUC) since 2014**

The Per Unit Cost chart displays the monthly average per unit cost trends since 2014 for your selected analysis level. The data dictionary definitions for the Per Unit Cost chart is listed below.

- **Average Per Unit Cost** = Total Housing Assistance Payments (HAP) / Total Units under Lease. Both HAP and Units Leased would use monthly figures to calculate a monthly point in time PUC so trends can be seen over five years.

7 **Per Unit Cost (PUC) Report Page of the Dashboard**

The Per Unit Cost Report of the HCV Dashboard is located on Tab #5 and has four main sections. This report page dives deeper into the trends seen in per-unit-cost over the past five years instead of looking at it at a single point in time. Each section will be explained in detail in this data dictionary.
7.1 Drop Down Menu to Select Analysis Level
The Dropdown menu allows you to select your analysis level for the dashboard. The dashboard will default to national level. The user can select to analyze data on the State level as well.

7.2 Top PHAs with Highest Increases/Reductions in PUC
This section displays a list of the Top 10 PHAs with the highest increases in PUC over a 5-year period as well as a list of the Top 10 PHAs with the largest reductions in PUC over a 5-year period based on your selected analysis level. Each table displays PHA code, PHA name, 2019 YTD average PUC and % change of PUC over 5 years. The data dictionary definitions for each component of these tables is listed below.
2019 PUC = Total YTD Housing Assistance Payments (HAP) / Total YTD Units under Lease as of the report date.

5 Yr % Change = (2019 YTD PUC - 2014 Average PUC)/2014 Average PUC

7.3 Per Unit Cost Summary
The Per Unit Cost Summary provides the average per unit cost as of the most recent report date and the average per unit cost trend since 2014 based on your selected analysis level. The data dictionary definitions for each of the Per Unit Cost Summary components is listed below.
• **Average Per Unit Cost (PUC)** = Total HAP / Total Units under Lease for the report date
• **Average Per Unit Cost since 2014** = Total Housing Assistance Payments / Total Units under Lease. Both HAP and Units Leased would use monthly figures to calculate a monthly point in time PUC so trends can be seen over five years.

### 7.4 Average Per Unit Cost (PUC) Year over Year
The Average YoY PUC chart displays the average yearly PUC for your selected analysis level. The data dictionary definition for the Average Yearly PUC chart is listed below.
• **Average Per Unit Cost** = Total Housing Assistance Payments (HAP) / Total Units under Lease. For previous years, average PUC is calculated as 12 months HAP Expenditures / 12 months Units Leased. For current year PUC it is equivalent to YTD PUC (i.e. Calculated based on total monthly HAP Expenditures to date at analysis level divided by the total monthly units leased to date.)

8 **Special Purpose Vouchers Report Page of the Dashboard**

The Special Purpose Voucher (SPV) Report of the HCV Dashboard is located on Tab #6 and has five main sections. Each section will be explained in detail in this data dictionary.

8.1 **Drop Down Menu to Select Analysis Level**

The Dropdown menu allows you to select your analysis level for the dashboard. The dashboard will default to national level. The user can select to analyze data on the State level as well.
8.2 Mainstream Vouchers

The Mainstream (MS) Voucher Program assists families that include a non-elderly person with disabilities. The program previously served families where the head, co-head, or spouse was a person with disabilities, and many of those families still receive assistance under the program. These vouchers were previously known as Mainstream 5 or Section 811 vouchers. The table provides PHA code, total effective Mainstream awards, total MS leased and MS % leased. The data dictionary definitions for each of these components is listed below.

<table>
<thead>
<tr>
<th>PHA Name</th>
<th>State</th>
<th>MS Total Effective Awards</th>
<th>MS Total Leased</th>
<th>MS % Leased</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Authority of the Birmingham District</td>
<td>AL</td>
<td>79</td>
<td>32</td>
<td>40.51%</td>
</tr>
<tr>
<td>Jefferson County Housing Authority</td>
<td>AL</td>
<td>50</td>
<td>39</td>
<td>78.00%</td>
</tr>
<tr>
<td>Mobile Housing Board</td>
<td>AL</td>
<td>100</td>
<td>87</td>
<td>87.00%</td>
</tr>
<tr>
<td>Walker County Housing Authority</td>
<td>AL</td>
<td>75</td>
<td>75</td>
<td>100.00%</td>
</tr>
<tr>
<td>Housing Authority of the City of Little Rock</td>
<td>AR</td>
<td>40</td>
<td>35</td>
<td>87.50%</td>
</tr>
<tr>
<td>The Housing Authority of the City of Fort Smith</td>
<td>AR</td>
<td>28</td>
<td>26</td>
<td>92.86%</td>
</tr>
<tr>
<td>Housing Authority of the City of Benton, Ar</td>
<td>AR</td>
<td>75</td>
<td>74</td>
<td>98.67%</td>
</tr>
<tr>
<td>Housing Authority of Maricopa County</td>
<td>AZ</td>
<td>45</td>
<td>8</td>
<td>17.78%</td>
</tr>
<tr>
<td>Tempe Housing Authority</td>
<td>AZ</td>
<td>28</td>
<td>6</td>
<td>21.43%</td>
</tr>
<tr>
<td>City of Phoenix Housing Department</td>
<td>AZ</td>
<td>164</td>
<td>88</td>
<td>53.66%</td>
</tr>
<tr>
<td>Pima County Housing Authority</td>
<td>AZ</td>
<td>50</td>
<td>34</td>
<td>68.00%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>23,671</strong></td>
<td><strong>18,289</strong></td>
<td></td>
</tr>
</tbody>
</table>

- **MS Total Effective Awards** = Mainstream award allocation that have become effective as of current report. This is used as the denominator for unit utilization.
- **MS Total Leased** = Mainstream units leased as of current report per VMS
- **MS % Leased** = MS Total Leased / MS Total Effective Awards as of current report date.

8.3 Non-Elderly Disabled (NED) Vouchers

NED vouchers serve families where the head, co-head, or spouse is a non-elderly person with disabilities. There are several categories of NED vouchers, including NED Category 1, NED Category 2 (also known as Nursing Home Transition vouchers), Designated Housing, and Certain Developments vouchers. See the [NED Vouchers webpage](#) for more information on each type of NED voucher. The table provides PHA code, total NED awards, total NED leased and NED leasing %. The data dictionary definitions for each of these components is listed below.
Total NED Awards = NED award allocation (NED Category 1+NED Category 2) as of current report. This is used as the denominator for unit utilization.

**No new NED vouchers are currently being allocated therefore all awards are effective**

Total NED Leased = NED units leased as of current report per VMS. This includes NED Category 1 and NED Category 2 leasing.

NED Leasing % = Total NED Leased / Total NED Awards as of current report date.

8.4 Family Unification Program (FUP) Vouchers
The Family Unification Program is a special purpose voucher program (SPV) used to serve two different populations: 1) families for whom the lack of adequate housing is a primary factor in the imminent placement of the family’s child(ren) in out-of-home care or the delay in discharge of the child(ren) to the family from out-of-home care; 2) youth at least 18 years old and not more than 24 years old who left the foster care system, or will leave foster care within 90 days in accordance to a transition plan, and is homeless or is at risk of becoming homeless at age 16 or older. The table provides PHA code, FUP total effective awards, FUP total leased, and FUP% leasing. The data dictionary definitions for each of these components is listed below.
8.5 Veterans Supportive Housing Vouchers (HUD-VASH)

The HUD-VASH program combines HUD housing choice voucher rental assistance for homeless veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). Homeless veterans are referred to the PHA from the VA Medical Center for HUD-VASH vouchers and intensive case management services. The table provides PHA code, VASH total effective awards, VASH total leased and VASH % leasing. The data dictionary definitions for each of these components is listed below.

- **VASH Total Effective Awards** = VASH award allocation that have become effective as of current report. This is used as the denominator for unit utilization.
• **VASH Total Leased** = VASH units leased as of current report per VMS
• **VASH % Leasing** = VASH Total Leased / VASH Total Effective Awards as of current report date.