

FY 2025 Indian Community Development Block Grant NOFO Submission Checklist

This document is for reference only and does not replace or supersede the [NOFO](#).

REMINDERS				
<i>Do not apply for more than your grant ceiling amount listed on page 26 of the NOFO, or less than the minimum amount of \$500,000 (see NOFO page 7).</i>				
<i>Period of performance (POP) for your proposed project cannot exceed five years from the project start date. NOFO page 5 estimates a POP start date of 4/24/2026 and end of 4/24/2031.</i>				
<i>Low and Moderate Income (LMI) Benefit: Your application must demonstrate that at least 70 percent of the grant funds will be used for activities that benefit LMI persons in accordance with the requirements of 24 CFR 1003.208.</i>				
✓	Form Number	Checklist Item	Notes	Curable or Non-Curable Deficiency
REQUIRED FOR ALL APPLICANTS				
	SF-424	Application for Federal Assistance	Standard form required for submission for ICDBG applications. See, NOFO page 16.	Non-curable
	HUD-4123 & HUD-4125	Combined Cost Summary and Implementation Schedule - Indian Community Development Block Grant (ICDBG) and Indian Housing Block Grant Competitive (IHBG-COMP)	Information for the project(s): Implementation schedule -See NOFO, page 16-17. Cost Summary - See NOFO, page 19.	Only curable if IHBG form HUD-53247 and/ or HUD-53246 is submitted instead of the required HUD-4123 and HUD-4125 forms.
		Project Plan Narrative	This contains your narrative responses to all five rating factors, and addresses all the components of each factor and subfactor and describes the proposed project. Sections should be labeled with the Rating Factor/Subfactor numbers. If you are proposing several projects, include a separate, labeled, narrative for each project. No page limit. See NOFO, page 20.	Non-curable
		Budget Detail	This may be in the format of your choosing and may be a part of your Project Plan Narrative or a standalone	Non-curable

			document. If you are proposing multiple projects, you must submit a separate Budget Detail for each project. See NOFO, page. 18, and Subfactor 3.2. page 19.	
		Citizen Participation	Submit a Tribal resolution dated within 12 months of December 8, 2025, stating that citizen participation requirements were met. See NOFO, page 19, and 24 CFR 1003.604.	Non-Curable
	HUD-424B	Applicant and Recipient Assurances and Certifications	All general federal nondiscrimination requirements in the administration of the federal assistance award. See NOFO, page 16.	Curable
	SF-424D	Assurances for Construction Programs	General federal assurances, some of which may not be applicable to your project or program. See NOFO, page 18.	Curable
	HUD 2880	Applicant/Recipient Disclosure/Update Report	Required if you are applying for assistance on any project subject to the HUD Reform Act (Sec 102d). See NOFO pages 16.	Curable
REQUIRED IF APPLICABLE				
		Tribal Resolution and other Documentation Authorizing Tribal Organization to submit application	If a tribal organization defined in 24 CFR 1003.5(b) will apply, you must provide a current (within 12 months of November 24, 2025) tribal resolution authorizing the tribal organization to apply on behalf of the Tribe. See NOFO, pages 19.	Non-curable
		BIA/IHS letter for Tribal Organizations	If a tribal organization is applying, you must provide a letter from BIA or IHS stating the tribal organization is eligible under Title I of the Indian Self Determination and Education Assistance Act. Only applicable if not already on file with the AONAP. See NOFO page 19.	Non-curable
		Alaska applicants: Resolution for tribal organizations to submit.	If a tribal organization applying from Alaska, you must submit a current (within 12 months prior to the application deadline date) concurring resolution from each tribe or village authorizing the submission of the application. See NOFO page 21.	Non-curable

	SF-LLL	Disclosure of Lobbying Activities	State-recognized Indian Tribes and TDHE's established under State law must submit. See NOFO page 17.	Curable
		Certification Regarding Lobbying	State-recognized Indian Tribes and TDHE's established under State law must submit. See NOFO page 17.	Curable
		Code of Conduct	Applications must include a Code of Conduct document only if the applicant's current code of conduct is not listed on the HUD's website here or the version online is not the current version. See NOFO, page 20.	Curable
	HUD-426	Indirect Cost Information Certification	This must be submitted with an application if indirect costs are part of the project budget. See NOFO page 18.	Curable
		Evidence of Partner Commitment	For projects proposing partnerships, submit evidence that entity is willing and able to participate. See NOFO page 20.	Non-Curable
		Firm Commitment Documentation	For project proposing leverage, submit appropriate documentation per Rating Factor 4.	Non-curable

<i>New Housing Construction Projects</i>				
		CBDO requirement	Include documentation that project will be implemented through a Community Based Development Organization, if not previously approved. See NOFO, page 22.	Non-Curable
		Statement about Compliance with Constructions Standards	Include a statement in the Project Plan Narrative that the project will be constructed in accordance with construction standards that were adopted by tribal resolution prior to the application deadline date. See NOFO, Section IV.C.d., page 22.	Non-Curable
		Required documentation for new housing construction projects	You must provide documentation that addresses specific requirements (no other housing is available, and no other sources can meet the need; rehab is not feasible, or the households are overcrowded or have no current residence). See NOFO page 22.	Non-curable
		Statement about Assistance to LMI Households	For construction, rehab, acquisition or housing assistance, include a statement that all units (whether funded by ICDBG or leverage resources) will be occupied by LMI households upon completion or when assistance (e.g. down payment assistance) is provided. See NOFO, Section V.A.8., pages 26-27.	Non-Curable
<i>Housing Rehabilitation Projects</i>				
		Statement about Assistance to LMI Households	Include a statement in accordance with 24 CFR 1003.208(c) that all units (whether funded by ICDBG or leverage resources) will be occupied by LMI households upon completion or when assistance (e.g. down payment assistance) is provided. See NOFO pages 21.	Non-Curable
		Statement about Adoption of Standards and Policies Prior to Submission	Include a statement (not the policies themselves) in your Project Plan Narrative that you have adopted housing rehabilitation standards and policies before application submission as specified in NOFO, Section IV.C.c., page 21.	Non-Curable

		Statement about Homeowner Payments	If your housing rehab project includes homeownership units, include a statement in the Project Plan Narrative that ICDBG funds will be used to rehabilitate housing only when the homeowner's payments are current or the homeowner is current in a repayment agreement; or you may include a request in your application for an exception. See NOFO, Section IV.C.c., page 21.	Non-Curable
Other Project Types				
		Demonstration or Statement of LMI Benefit	For non-housing projects, demonstrate that at least 70% of the grant funds will be used for activities that benefit LMI persons in accordance with the requirements of 24 CFR 1003.208. See NOFO, Section V.A.8., page 26 and subfactor 2.2 Project Benefit, pages 34-35.	Non-Curable
		Economic Development Project Analysis	For economic development projects, provide analysis per the instructions in NOFO, Subfactor 3.4.b., page 43. This may be included in your Project Plan Narrative or as a standalone document.	Non-Curable
		Infrastructure Project Evidence of Completion in 5 years	For infrastructure projects that support future housing or community development projects, submit evidence that the housing/community development project will be completed in 5 years and describe who will operate/ maintain infrastructure. See NOFO, Subfactor 3.4.a., pages 41-42.	Non-Curable
		Public Facilities projects	For Public Facilities projects, include a funding commitment from entity that will operate and maintain the project, time frame for maintaining and operating the project is not less than five years following the grant closeout date, and include O&M plan. See NOFO, Subfactor 3.4.a., pages 42.	

		Land Acquisition Projects	For land acquisition to support new housing projects, include evidence the land is suitable for housing and that the number of acres to be purchased is reasonable, and submit documentation to indicate that all units will be constructed within two years after site purchase. See NOFO, Subfactor 3.4.d., pages 44-45.	Non-Curable
		Health Care Facilities	For facilities that would provide health care services funded by the Indian Health Service (IHS), include a statement in the Project Plan Narrative that the facility will meet all applicable IHS facility requirements. See NOFO, Section IV.C.e., page 22.	Non-Curable
		Correctional Facility or Juvenile Detention Center Statement about Compliance with Standards	For a correctional facility or juvenile detention center that would provide correctional services to be funded by the U.S. Department of Justice (DOJ) and/or Bureau of Indian Affairs (BIA), include a statement in the Project Plan Narrative that the facility meets all applicable BIA/DOJ standards regarding correctional operations, programs and designs. See NOFO, Section IV.C.f., page 22.	Non-Curable
		Demographic Data	For any type of project other than a housing project, include information about the number of LMI persons that will benefit from the project. See NOFO, Subfactor 2.2., pages 34-35.	Non-Curable
OPTIONAL SUBMISSIONS				
	HUD-50153	Certification of Consistency with Promise Zone Goals and Implementation (Promise Zone Preference Points)	Submission is required if applicant is requesting consideration for Preference Points. See NOFO, page 47 and online here .	Non-Curable if Requesting Preference Points
	HUD-2996	Certification for Opportunity Zone Preference Points	Submission is required if applicant is requesting consideration for Preference Points. See NOFO, page 47 and online here .	Non-Curable if Requesting Preference Points