



U.S. Department of Housing and Urban Development

Public and Indian Housing

Indian Housing Block Grant (IHBG) - Competitive Grant Program

FR-6400-N-48

12/10/2020

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Program Office:

Public and Indian Housing

Funding Opportunity Title:

Indian Housing Block Grant (IHBG) - Competitive Grant Program

Funding Opportunity Number:

FR-6400-N-48

Primary CFDA Number:

14.867

Due Date for Applications:

12/10/2020

Overview

The U.S. Department of Housing and Urban Development (HUD) issues this Notice of Funding Availability (NOFA) to invite applications from eligible applicants for the program and purpose described within this NOFA. Prospective applicants should carefully read all instructions in all sections to avoid sending an incomplete or ineligible application. HUD funding is highly competitive. Failure to respond accurately to any submission requirement could result in an incomplete or noncompetitive proposal.

During the selection process HUD is prohibited from disclosing 1) information regarding any applicant's relative standing, 2) the amount of assistance requested by an applicant, and 3) any information contained in the application. Prior to the application deadline, HUD may not disclose the identity of any applicant or the number of applicants that have applied for assistance.

For Further Information Regarding this NOFA: Please direct questions regarding the specific requirements of this Notice of Funding Availability (NOFA) to the office contact identified in Section VII.

OMB Approval Number(s):

2577-0218

I. FUNDING OPPORTUNITY DESCRIPTION.**A. Program Description.****1. Purpose**

This Notice of Funding Availability (NOFA) announces the availability of the Indian Housing Block Grant (IHBG)--Competitive Grant Program.

The IHBG program is authorized under Title I of the Native American Housing Assistance and Self-Determination Act of 1996, as amended, (25 U.S.C. 4101 et seq.) (NAHASDA). Under the program, eligible Indian tribes and tribally designated housing entities (TDHEs) receive grants to carry out a range of affordable housing activities. Grant funds may be used to develop, maintain, and operate affordable housing in safe and healthy environments on Indian reservations and in other Indian areas and carry out other affordable housing activities. Grant funds must be used to primarily benefit low-income Indian families.

In the Consolidated Appropriations Act, 2020 (Appropriations Act) (Public Law 116-94, approved December 20, 2019), Congress provided a total of \$100,000,000 for competitive grants to eligible IHBG recipients authorized under NAHASDA in addition to formula-based funding. This NOFA describes the criteria that HUD will use to award IHBG Competitive grants, and outlines program requirements. Consistent with the Appropriations Act, HUD may transfer up to \$1 million to the Program Office–Public and Indian Housing account for the administration and oversight of grants awarded under this NOFA.

In January 2017, HUD released a study entitled, “Housing Needs of American Indians and Alaska Natives in Tribal Areas: A Report from the Assessment of American Indian, Alaska Native, and Native Hawaiian Housing Needs.” Among the findings, the study found that tribal households are substantially worse than other U.S. households, with overcrowding in tribal areas being especially severe. The study noted that in the 2013-2015 period alone, 68,000 new units would have been necessary to help eliminate overcrowding and replace physically deteriorating units. Additional information is available at: <https://www.huduser.gov/portal/pdredge/pdr-edge-research-022117.html>

The Department recognizes that this additional IHBG funding provides an opportunity to fund strong and viable affordable housing projects in Indian Country. These projects could begin to address the concerns identified in the study.

In accordance with the Appropriations Act, HUD will give priority to projects that spur construction and rehabilitation, while considering need and administrative capacity. HUD strongly encourages new affordable housing construction projects that will increase the number of housing units available for low-income Indian families and help address the housing shortage in Indian Country. Additionally, HUD encourages housing rehabilitation projects that will increase the useful life of existing affordable housing units and alleviate substandard housing conditions. HUD also encourages the acquisition of existing housing units that increases housing stock and necessary affordable housing-related infrastructure projects that will enable future construction or rehabilitation.

While HUD will give funding priority for new construction projects, rehabilitation projects, acquisition of existing housing units that increases housing stock, and necessary affordable housing-related infrastructure projects, applicants may also apply for funding to carry out other eligible activities under NAHASDA.

Finally, Indian tribes and TDHEs that are applying for funding under this NOFA are encouraged to propose projects that are part of a comprehensive plan to address housing conditions in their communities, including overcrowding and physically deteriorating units, as appropriate. Applicants should also engage in long-term planning and ensure that the project being proposed is part of a holistic plan that considers planned future infrastructure development, economic development opportunities, and more.

All applications received through this NOFA that pass initial application screening and threshold review will be rated. Funds will be awarded in rank order based on the score received on the application submitted under this NOFA. HUD reserves the right to issue a supplemental or

independent NOFA if necessary (e.g., to ensure that all appropriated funds are awarded). Grantees must comply with the requirements of NAHASDA and 24 CFR part 1000.

The Office of Native American Programs (ONAP) within HUD's Office of Public and Indian Housing will administer this program.

2. Changes from Previous NOFA.

Section I.A.4.-Program Definitions

Noted in the definition for "Other NAHASDA-eligible activities" that model activities are not eligible under this NOFA.

Section II.A.-Available Funds

Updated to reflect that funding of up to \$91,013,382 is available through this NOFA. Included an explanation of how the availability of this amount was calculated.

Section II.D.-Period of Performance

Added language clarifying that applicants may request a shorter period of performance based on the project(s) proposed for IHBG Competitive funding. The period of performance for projects considered remains at a maximum of 5 years.

Section III.A.-Eligible Applicants

- Language added to clarify that applicants must have been allocated IHBG formula funding in previous years
- Language added to clarify eligibility issues for Alaska Tribes

Section III.C.-Cost Sharing or Matching

Language added specifying that HUD will also award points to applicants that have an inability to effectively leverage funds due to distressed conditions of their communities.

Section III.D.-Threshold Eligibility Requirements

- Threshold #3-Number of Applications and Eligible Activity Project(s): Added language explaining that if an applicant submits more than one application, HUD will only accept the last application submitted by the application deadline. Also, an Indian tribe that authorizes a TDHE to apply on its behalf may not also submit an application under this NOFA.
- Threshold #5-Late Audit Submission: Modified the threshold criteria. HUD will review the timely submission of Single Audit reports under threshold, while the review of Single Audit findings will occur in Rating Factor 1.
- Threshold #6-Rating Factors Threshold: Modified the criteria. Instead of a minimum score threshold for Rating Factor 1, applicants must receive a minimum combined score of 35 points for Rating Factor 1-Capacity of the Applicant and Rating Factor 2-Need. The

minimum score threshold for Rating Factor 3-Soundness of Approach and overall score of 75 points (without the addition of Preference Points) remain the same.

- Threshold #7-Workplan Narrative: This is a new threshold requirement. HUD will not review applications with Workplan Narratives that do not comply with the requirements of the NOFA.

Section IV.B.-Content and Form of Application Submission

- e) One-Page Project Summary (Curable deficiency): This is a new submission item. Applicants must include a brief description of the proposed project.
- f) Workplan Narrative: Total pages increased from 25 to 30 pages. As indicated in Section III.D.-Threshold #7, HUD will not review applications with Workplan Narratives that do not comply with the requirements.
- g) Workplan Narrative Supporting Attachments are limited to 150 pages.
- j) Code of Conduct: This is now a curable deficiency.
- k) Environmental Review - Expression of Intent: This is now a curable deficiency.
- l) Tribal Certification: This is now a curable deficiency.
- o) Certification for Opportunity Zone Preference Points (HUD-2996): This is a new submission item. Applicants will be required to complete and submit this form along with the SF-424 in order to be eligible for Opportunity Zone preference points.

Section IV.F.-Funding Restrictions

- Eligible activities: Added that projects funded under this NOFA are limited to eligible affordable activities in accordance with Section 202 of NAHASDA, except for model activities. Model activities under Section 202(6) of NAHASDA are ineligible under this NOFA.
- Pre-award costs: Clarified that with the exception of proposal costs incurred to prepare an application submission and the value of land acquisition used towards an applicant's leveraging contribution as discussed in Rating Factor 4, all costs, including leveraging resources, must be incurred within the period of performance dates established in the IHBG Competitive grant agreement.

Section V.A.-Review Criteria

- Rating Factor Point Changes:
 - Rating Factor 2-Need/Extent of the Problem: Increased to 25 points
 - Rating Factor 5-Comprehensiveness and Coordination: Decreased to 10 points
 - Preference Points: Applicants may only receive 2 preference points for either Opportunity Zones or Promise Zones, not both.
 - Total Points: Decreased from 104 to 102
- Subfactor 1.3.-IHBG Expenditures: Eligible applicants that are not currently administering an IHBG formula program and, accordingly, do not have balances of IHBG

formula funds, will automatically receive 2 points for this Subfactor. Additionally, specified that HUD will not consider IHBG funds awarded under the Coronavirus Aid, Relief, and Economic Security (CARES) Act during the review of this Subfactor.

- Subfactor 1.4-Findings: Revised Subfactor to include Single Audit findings, which was previously considered under threshold. Applicants that have Single Audit findings pertaining to financial management, accounting, and internal controls for HUD-ONAP programs during the rating period will receive zero points in this Subfactor.
- Subfactor 1.5.-Timely Reporting: Added COVID-19 Recovery Programs (IHBG-CARES and ICDBG-CARES) to the list of programs that ONAP will consider when reviewing the timely submission of reports.
- Subfactor 2.1.a.-Identified Needs: Added language that an applicant proposing to acquire existing housing units that increases its affordable housing stock must also: 1) indicate the total number of units its proposes to acquire with IHBG competitive funds; and 2) demonstrate that the new units that it plans to acquire will result in an increase in the affordable housing stock in the community, and will not be entirely offset by the disposition or demolition of other affordable housing units that it currently owns or operates.
- Deleted Subfactor 2.4.-Current Funding Assessment from FY18/19 IHBG Competitive Grant NOFA.
- Subfactor 2.5-New and Previously Unfunded Applicants: Added Subfactor to award 5 points to applicants that neither received nor applied for an award under the FY18/19 IHBG Competitive Grant NOFA. For this Subfactor, HUD will also review the applicant's corresponding tribe or TDHE when awarding points.
- Subfactor 3.1c-IHBG Competitive Priorities (Acquisition of Units): New Subfactor added for applicants that propose the acquisition of existing housing units that increases affordable housing stock without any associated costs for construction, rehabilitation, or infrastructure. Subfactor is worth up to 7 points.
- Subfactor 3.4.-Budget: Incorporated review of Total Development Costs in the point structure.
- Rating Factor 4-Leveraging Resources:

- Distress: HUD will award at least 3 points to applicants that may have an inability to effectively leverage funds due to the distressed conditions of their communities.
 - Leveraging Resources-Land: Land that has previously been used as leverage towards other ONAP competitions may not be proposed as leveraging for this NOFA
- Subfactor 5.2.-Outputs and Outcomes: Listed the example of units connected to utilities under outputs instead of outcomes.

Section VIII.-Other Information

Updated language under National Environmental Policy Act. This NOFA provides funding under, and does not alter the environmental requirements of, 24 CFR Part 1000. Accordingly, under 24 CFR 50.19(c)(5), this NOFA is categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321). Activities under this NOFA are subject to the environmental review provisions set out at 24 CFR 1000.18 – 1000.24.

3. Definitions.

a. Standard Definitions

Affirmatively Furthering Fair Housing (AFFH). The obligation to affirmatively further the purposes and policies of the Fair Housing Act.

Assistance Listings (formerly CFDA) is a directory of the various Federal listings, projects, services and activities offering financial and non-financial assistance and benefits to the American public. An Assistance Listing (CFDA) Number is the unique number assigned to each program, project, service or activity listed in the Catalog of Federal Domestic Assistance (CFDA).

Authorized Organization Representative (AOR) is the person authorized to submit applications on behalf of the organization via Grants.gov. The AOR is authorized by the E-Biz point of contact in the System for Award Management. The AOR is listed in item 21 on the SF-424.

Award, as used in this NOFA means a federal grant OR cooperative agreement as specified in Section II.E (Type of Funding Instrument).

Consolidated Plan is a document developed by states and local jurisdictions. This plan is completed by engaging in a participatory process to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions with funding from formula grant programs. (See 24 CFR part 91 for more information about the Consolidated Plan and related Action Plan).

Contract means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this NOFA does not include a legal instrument, even if the non-Federal entity considers it a contract,

when the substance of the transaction meets the definition of a Federal award or subaward (See 2 CFR 200.22.)

Contractor means an entity receiving a contract.

Deficiency is information missing or omitted within a submitted application. Examples of deficiencies include missing documents, information on a form, or some other type of unsatisfied information requirement (e.g., an unsigned form, unchecked box.). Depending on specific criteria, deficiencies may be either curable or non-curable.

- Curable Deficiency – Applicants may correct a curable deficiency with timely action.

To be curable the deficiency must:

- Not be a threshold requirement, except for documentation of applicant eligibility;
- not influence how an applicant is ranked or scored versus other applicants; and
- be remedied within the time frame specified in the notice of deficiency.
- Non-Curable Deficiency – An applicant cannot correct a non-curable deficiency after the submission deadline.

Non-curable deficiencies are deficiencies that, if corrected, would change an applicant's score or rank versus other applicants. Non-curable deficiencies may result in an application being marked ineligible, or otherwise adversely affect an application's score and final determination.

DUNS Number is the nine-digit identification number assigned to a business or organization by Dun & Bradstreet and provides a means of identifying business entities on a location-specific basis. Requests for a DUNS number can be made by visiting the Online DUNS Request Portal.

Eligibility requirements are mandatory requirements for an application to be eligible for funding.

Grants.gov is the website serving as the Federal government's central portal for searching and applying for federal financial assistance throughout the Federal government. Registration on Grants.gov is required for submission of applications to prospective agencies unless otherwise specified in this NOFA.

Non-Federal Entity is a state, local government, Indian tribe, institution of higher education (IHE), or non-profit organization carrying out a Federal award as a recipient or sub recipient. If eligible applicants under the NOFA include for profit entities, this definition of non-federal entity includes for profit entities.

Opportunity Zone (OZs) are defined in 26 U.S.C. 1400Z-1. In general, OZs are census tracts located in low-income communities where new investments, under certain conditions, may be eligible for preferential tax treatment.

Point of Contact (POC) is the person who may be contacted with questions about the application submitted by the AOR. The POC is listed in item 8F on the SF-424.

Promise Zones (PZs) are high poverty communities where the federal government partners with local leaders to increase economic activity, improve educational opportunities, leverage private

investment, reduce violent crime, enhance public health and address other priorities identified by the community.

Recipient means a non-Federal entity receiving an award directly from HUD to carry out an activity under a HUD program.

Subaward means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the recipient. It does not include payments to a contractor or payments to an individual beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract. The legal agreement must contain the subrecipient's assurance of compliance with program requirements, including but not limited to nondiscrimination and equal opportunity requirements.

Subrecipient is a non-Federal entity receiving a subaward from a pass-through entity to carry out part of a HUD program; but does not include an individual beneficiary of such program. A subrecipient may also receive other Federal awards directly from a Federal awarding agency (including HUD).

System for Award Management (SAM), is a U.S. Government system that consolidated the capabilities of Central Contractor Registry (CCR), Excluded Parties List System (EPLS) and the Online Representations and Certifications Application (ORCA). Registration with SAM is required for submission of applications via Grants.gov. You can access the website at <https://www.sam.gov/SAM/>. There is no cost to use SAM.

Threshold Requirements are an eligibility requirement that must be met for an application to be reviewed. Threshold requirements are not curable, except for documentation of applicant eligibility and are listed in Section III.D Threshold Eligibility Requirements. Similarly, there are eligibility requirements under Section III.E, Statutory and Regulatory Requirements Affecting Eligibility.

Unique Entity Identifier is a number used to identify a specific commercial, nonprofit, or government entity. SAM states that currently Dun & Bradstreet (D&B) is the designated entity to establish and maintain the DUNS Number as the unique entity identifier required for registration in SAM and further used throughout federal procurement, financial assistance, and financial management systems. Beginning December 2020, the DUNS number will no longer be the official identifier for entities doing business with the government.

4. Program Definitions

The definitions in NAHASDA and in the IHBG program regulations at 24 CFR 1000.10 apply to this program.

Other NAHASDA-eligible activities: For this NOFA, this term refers to the eligible activities found in NAHASDA Section 202, other than new housing construction, rehabilitation, acquisition of existing housing units that increases affordable housing stock, and affordable housing-related infrastructure. Model activities under Section 202(6) are not eligible under this NOFA.

Firm Commitment: This term refers to a letter of commitment, memorandum of understanding or agreement to participate from an applicant’s partner specifying that it agrees to perform and/or support an activity specified in the application. The firm commitment must demonstrate that the partner has the financial capacity to deliver the resources or skills necessary to implement the proposed activity, either in cash or through in-kind contributions, if HUD awards IHBG competitive funds. Partners that may provide a firm commitment may be the tribal government, a public agency, foundation, or other private party resource provider.

B. Authority.

This program is authorized under the Consolidated Appropriations Act, 2020 (Public Law 116-94, approved December 20, 2019), the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4101 et seq.), and any other authorities that may make additional funds available for award under this NOFA in the future.

II. Award Information.

A. Available Funds

Funding of approximately **\$ 91,013,382** is available through this NOFA. Additional funds may become available for award under this NOFA, because of HUD's efforts to recapture funds, use carryover funds, or because of the availability of additional appropriated funds. Use of these funds is subject to statutory constraints. All awards are subject to the funding restrictions contained in this NOFA.

Congress appropriated \$100 million for the IHBG Competitive Grant Program in FY2020. In accordance with the Appropriations Act, HUD is setting aside \$1 million of this amount for costs of administering and overseeing the obligation and expenditure of IHBG Competitive funding.

Additionally, Section VI.A. of the FY18/19 IHBG Competitive NOFA provided that “if HUD commits an error that when corrected would cause selection of an applicant during the funding round of a Program NOFA, HUD may select that applicant for funding, subject to the availability of funds.” Pursuant to this authority, HUD awarded amounts appropriated in FY2020 to applicants under the FY18/19 IHBG Competitive NOFA due to HUD errors. Accordingly, HUD is making \$91,013,382 available under this NOFA.

All applications received through this NOFA that pass the initial application screening and threshold requirements will be rated and ranked. Funds will be awarded in rank order based on the score received on the application submitted under this NOFA.

HUD reserves the right to issue a supplemental or independent NOFA if necessary (e.g., to ensure that all appropriated funds are awarded).

B. Number of Awards.

HUD expects to make approximately 20 awards from the funds available under this NOFA.

The number of awards will be based on the number of proposals HUD reviews, approves, and funds.

C. Minimum/Maximum Award Information

Estimated Total Funding:

\$ 91,013,382

Minimum Award Amount:

\$ 100,000

Per Project Period

Maximum Award Amount:

\$ 5,000,000

Per Project Period

D. Period of Performance

The period of performance and planned drawdowns for any grant awarded under this NOFA must be included on the SF-424 (Blocks 17a-17b) and Implementation Schedule (form HUD-53247), and approved by HUD. Costs must be incurred during the period of performance identified on the grant award.

Applicants may request a shorter period of performance based on the project(s) that is being proposed for IHBG Competitive funding. The period of performance for projects considered under this NOFA cannot exceed 5 years.

Estimated Project Start Date:

04/01/2021

Estimated Project End Date:

03/31/2026

Length of Project Periods:

Other

Length of Periods Explanation of Other:

Projects awarded under this NOFA will be limited to 5 years.

E. Type of Funding Instrument.

Funding Instrument Type:

G (Grant)

F. Supplementation.

For this NOFA, sub-section "F. Supplementation" is Not Applicable

N/A

III. Eligibility Information.

A. Eligible Applicants.

Others (see text field entitled "Additional Information on Eligibility" for clarification)

Information on Eligible Applicants

The following are eligible:

- Indian Tribes (as defined under Section 4(13) of NAHASDA) and Tribally Designated Housing Entity (TDHE) (as defined under Section 4(22) of NAHASDA) who have ever been allocated formula funding.

Applications submitted by a TDHE on behalf of an Indian tribe(s) must include a tribal certification(s) or resolution(s) on official letterhead authorizing the TDHE to apply on behalf of the tribe(s). HUD will accept existing Indian Housing Plan (IHP) certifications that state that the tribe has delegated to the TDHE the authority to submit an IHP or application on behalf of the tribe without prior review by the tribe. The certification(s) or resolution(s) must be submitted with the application. See Section IV.B.2.1.

An Indian tribe that authorizes a TDHE to apply on its behalf may not also submit its own application for funding. Such application will not be evaluated.

Alaska Tribes Only: Pursuant to Section 211 of the General Provisions in the Appropriations Act, only Native Alaskan Indian Housing Block Grant recipients that received IHBG grants in Fiscal Year 2005 are eligible to apply directly for funding under this Notice of Funding Availability (NOFA). Native Alaskan tribes that are required to designate a Tribally Designated Housing Entity (TDHE) in Alaska for their IHBG formula program may not apply directly for funding under this competition. Native Alaskan tribes that choose to but are not required to designate a TDHE in Alaska for its IHBG formula program may apply for IHBG competitive funds directly.

B. Ineligible Applicants.

HUD does not award grants to individuals. HUD will not evaluate applications from ineligible applicants.

C. Cost Sharing or Matching.

This Program does not require cost sharing or matching.

Cost sharing, mandatory matching or leveraging is not required under this grant, but applicants are encouraged to leverage other Federal (including IHBG formula funds) and non-Federal sources. HUD will award maximum points for applications that propose a certain percentage of leverage and provide the required firm commitments and/or supporting documentation to support each source of leverage. (See Rating Factor 4 of this NOFA). All leveraging must be secured and used by the end of the grant term. Other Federal sources are only allowed to be used as leveraging if permitted by a program's authorizing statute. Grantees will be required to show evidence that leveraging resources were actually received and used for their intended purposes through quarterly Federal Financial Reports (SF-425) as the project proceeds.

D. Threshold Eligibility Requirements.

Applicants who fail to meet any of the following threshold eligibility requirements will be deemed ineligible. Applications from ineligible applicants will not be evaluated.

1. Outstanding civil rights matters must be resolved to HUD's satisfaction prior to grant award, provided that all applicable legal processes have been satisfied.

2. Timely Submission of Applications. Applications submitted after the deadline stated within this NOFA that do not meet the requirements of the grace period policy will be marked late. Late applications are ineligible and will not be considered for funding. See Section IV. D. Application Submission Dates and Times.

3. Number of Applications and Eligible Activity Project(s)

Each eligible applicant may only submit one application under this NOFA, which may include one project or multiple projects. If an applicant submits more than one application under this NOFA, then HUD will only accept the last application submitted by the application deadline specified in Section IV.D.-Application Submission Dates and Times specified in this NOFA.

The applicant's IHBG competitive request may not exceed the \$5,000,000 grant ceiling set under this NOFA regardless of the number of projects proposed in the one application. Additionally, if an applicant proposes multiple projects, HUD will evaluate all projects covered in the application together and will not separately score each project proposed.

Regardless of whether the applicant proposes one or multiple projects with funding under this NOFA, the applicant may not receive a grant that exceeds the maximum \$5,000,000 grant ceiling set under this NOFA. Additionally, if an applicant proposes multiple projects, HUD will evaluate all projects covered in the application together and will not separately score each project proposed.

An Indian tribe that authorizes a TDHE to apply on its behalf may not also submit its own application for funding. Such application will not be evaluated.

4. Grant Ceiling

If an applicant requests more than the maximum grant amount of \$5,000,000 under this NOFA, then the application will not be reviewed. Applicants must clearly document the amount requested under this NOFA on line 18a of the Application for Federal Assistance (SF-424). See Section IV.B.2.a. for guidance.

5. Late Audit Submission

Applicants subject to the audit reporting requirements of 2 CFR part 200, Subpart F must not have any late Single Audit report submissions during the one-year period immediately preceding the date that the NOFA is published. Such applications will not be evaluated.

Report submission will be verified using the Federal Audit Clearinghouse (FAC) at <https://harvester.census.gov/facdissem/main.aspx>.

6. Rating Factors Thresholds

Applicants must receive a minimum combined score of 35 points for Rating Factor 1-Capacity of the Applicant and Rating Factor 2-Need, and 20 points for Rating Factor 3-Soundness of Approach. Applicants who do not meet the minimum score for each of these rating factors and an overall score of 75 points (without the addition of Preference Points) will be ineligible to receive a grant under this competition.

7. Workplan Narrative

The Workplan Narrative is the response to all five rating factors listed in Section V of this NOFA and encompass the proposed IHBG Competitive project(s). HUD will not review applications with Workplan Narratives that do not comply with the following requirements:

1. Maximum 30 pages (excluding supporting attachments and required forms);
2. Double-Spaced;
3. Letter-sized paper, 8-1/2 x 11 inches;
4. Times New Roman 12-point font; and
5. At least 1-inch margins on all sides.

E. Statutory and Regulatory Requirements Affecting Eligibility.

Eligibility Requirements for Applicants of HUD's Grants Programs

The following requirements affect applicant eligibility. Detailed information on each requirement is posted on [HUD's Funding Opportunities Page](#).

- Outstanding Delinquent Federal Debts
- Debarments and/or Suspensions
- Pre-selection Review of Performance
- Sufficiency of Financial Management System
- False Statements
- Mandatory Disclosure Requirement
- Prohibition Against Lobbying Activities
- Equal Participation of Faith-Based Organizations in HUD Programs and Activities

F. Program-Specific Requirements Affecting Eligibility.

Applicants awarded a grant under this NOFA are required to comply with all laws, regulations, and program requirements, including IHBG program regulations at 24 CFR part 1000.

Compliance with Fair Housing and Civil Rights Laws. Nondiscrimination requirements are outlined in 24 CFR 1000.12. Actions under NAHASDA by Federally recognized Indian tribes and their instrumentalities are subject to the requirements of Title II of the Civil Rights Act of 1968, known as the Indian Civil Rights Act, in addition to the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973. Title VI of the Civil Rights Act of 1964 and Title VIII of the Civil Rights Act of 1968 (the Fair Housing Act), including the obligation to Affirmatively Furthering Fair Housing apply to recipients that are not Federally recognized Indian tribes and their instrumentalities.

G. Criteria for Beneficiaries.

The beneficiaries of funds awarded under the IHBG Competitive program are families that meet the criteria of NAHASDA and 24 CFR 1000.104.

IV. Application and Submission Information.

A. Obtaining an Application Package.

Instructions for Applicants.

You must download both the Application Instructions and the Application Package from Grants.gov. You must verify that the CFDA Number and CFDA Description on the first page of the Application Package, and the Funding Opportunity Title and the Funding Opportunity Number match the Program and NOFA to which you are applying.

The Application Package contains the portable document forms (PDFs) available on Grants.gov, such as the SF-424 Family. The Instruction Download contains official copies of the NOFA and forms necessary for a complete application. The Instruction Download may include Microsoft Word, Microsoft Excel and additional documents.

An applicant demonstrating good cause may request a waiver from the requirement for electronic submission. For example, a lack of available Internet access in the geographic area in which your business offices are located. Lack of SAM registration or valid DUNS is not good cause. If you cannot submit your application electronically, you must ask in writing for a waiver of the electronic grant submission requirements. HUD will not grant a waiver if HUD does not receive your written request at least 15 days before the application deadline and if you do not demonstrate good cause. An email request for a waiver received by HUD 15 days before the application is due will also be considered. If HUD waives the requirement, HUD must receive your paper application before the deadline of this NOFA. To request a waiver you must contact:

Name:

Director-Grants Mgmt

Email:

IHBGCompetitiveProgram@hud.gov

HUD Organization:

PIH-ONAP

Street:

451 7th Street SW, Rm. 4108

City:

Washington

State:

DC DISTRICT OF COLUMBIA

Zip:

20410

Notwithstanding the 15-day deadline referenced in Section IV.A. of this NOFA, applicants for the IHBG Competitive Grant Program may submit a waiver request up to 7 business

days prior to the application deadline date. Applicants should send waiver requests to the contact listed above, with a copy to their respective ONAP Area Office.

B. Content and Form of Application Submission.

You must verify that boxes 11, 12, and 13 on the SF-424 match the NOFA for which you are applying. If they do not match, you have downloaded the wrong Application Instruction and Application Package.

Submission of an application that is otherwise sufficient, under the wrong CFDA and Funding Opportunity Number is a curable deficiency.

1. Content.

Additionally, your complete application must include the following narratives and non-form attachments.

See required application components listed in Section IV.B.2. See below for a list of required content.

2. Format and Form.

Narratives and other attachments to your application must follow the following format guidelines.

Submissions for All Projects: The following information must be submitted by applicants for all types of IHBG Competitive projects. Unless otherwise noted as a curable deficiency as defined in Section I.A.3.-Definitions, if information under this section is not submitted with the application or is submitted incorrectly, then the application will be disqualified and not evaluated. Submitted incorrectly includes documents or forms that are blank, forms for other competitive grant programs (e.g., Indian Community Development Block Grant), or that have file extensions that are incompatible with Grants.gov. Do not submit third party documents, such as audits, general letters of support, or policies, unless specifically asked to do so. Unsolicited information will not be used when rating the applications.

a) Application for Federal Assistance (SF-424):

The SF-424 must include the information listed below. HUD may require successful applicants to update errors on the SF-424 based on the pre-award requirement process outlined in this NOFA. Line 18a (Federal) must list the amount requested under this IHBG Competitive Grant only. Other federal funding should not be listed.

1. Key Contact (Block 8f): List the contact information of the applicant's proposed IHBG Competitive Grant Program manager. Do not list a non-employee of the applicant, such as a contractor/consultant grant writer.
2. Catalog of Federal Domestic Assistance Number (Block 11): 14.867
3. Proposed Project Dates (Blocks 17a-b): The estimated period of performance start and end dates for projects awarded under this NOFA is 4/1/2021-3/31/2026. Applicants may request a shorter period of performance based on the project that is being proposed for IHBG Competitive funding. Projects considered under this NOFA cannot exceed 5 years.
4. Estimated Funding (Blocks 18a-g):

- a. Line 18a (Federal) must list the amount requested under this IHBG Competitive grant only. This must not include any proposed federal funding used as leveraged funds.
 - b. Lines 18b-18f must list any proposed leveraged funds. Any federal funds proposed as leverage (e.g., IHBG formula) should be listed in line 18e, "Other."
 - c. Line 18g: Overall total from 18a-18g.
5. Authorized Representative (Block 21): Include the applicant's authorized representative contact information (e.g., Tribal Chief, TDHE Executive Director, etc.). This should not be the same person listed as the Key Contact in Block 8f.

b) Applicant/Recipient Disclosure/Update Report (form HUD-2880, Curable deficiency)

c) Implementation Schedule (form HUD-53247) for implementing the project. The dates listed on the Implementation Schedule must match the dates proposed on the SF-424, Blocks 17a-b. For applications proposing multiple projects, applicant may choose to submit a separate Implementation Schedule for each project. HUD may require successful applicants to update errors on the Implementation Schedule based on the pre-award requirement process outlined in this NOFA.

d) Cost Summary (form HUD-53246) providing cost information including specific activity costs, administration, planning, and total resources that will be committed to the project, including resources from both Federal and non-Federal sources. For applications proposing multiple projects, applicant may choose to submit a separate Cost Summary form for each project. HUD may require successful applicants to update errors on the Cost Summary form based on the pre-award requirement process outlined in this NOFA. The Cost Summary totals must match the information provided on the SF-424 and Budget Narrative and be completed as follows:

1. Planned NAHBG Expenditures (Column b): List the amount requested under this IHBG Competitive grant only and this must match requested amount listed in Line 18a of the SF-424. This must not include any proposed federal funding used as leveraged funds.
2. Planned Other Federal Funds Expenditures (Column c): List any proposed federal funds used as leverage (e.g., IHBG formula funds)
3. Planned Non-Federal Funds Expenditures (Column d): List any proposed non-federal funds used as leverage. Note: The totals for Columns c and d must match the total leveraged funds proposed in lines 18b-18f of the SF-424.
4. Administration (Line 5a-c): List any proposed funds towards administration and planning expenses in this section and must match the Budget Narrative. Any funds proposed towards Indirect Costs must be included in line 5b of the Cost Summary.
5. Grand Total (Line 7): The total must match the overall total in line 18g of the SF-424.

e) One-Page Proposal Summary (Curable deficiency): The applicant must include a one-page summary of the proposed project(s), including which affordable housing activities it will implement under NAHASDA Sec. 202 and 24 CFR 1000 Subpart B. The summary must also include key outcomes the applicant will achieve (e.g., number of units constructed, rehabbed,

number families targeted, etc.), should it be awarded an IHBG Competitive Grant. If the applicant is a TDHE applying on behalf of multiple tribes, then the TDHE must identify those tribes in its summary. HUD will not consider any information in the summary when rating applications and may require successful applicants to update the summary based on the pre-award requirement process outlined in this NOFA.

f) Workplan Narrative: The Workplan Narrative is the response to all five rating factors listed in Section V of this NOFA and encompass the proposed IHBG Competitive project(s). As stated in Section III.D.-Threshold Eligibility Requirements, HUD will not review applications with Workplan Narratives that do not comply with the following requirements:

1. Maximum 30 pages (excluding supporting attachments and required forms);
2. Double-Spaced;
3. Letter-sized paper, 8-1/2 x 11 inches;
4. Times New Roman 12-point font; and
5. At least 1-inch margins on all sides

g) Workplan Narrative Supporting Attachments:

Applicants may provide attachments to support the Workplan Narrative. Material provided in the attachments must support the rating factors information and will not be used in lieu of information provided in response to the rating factor criteria. Applicants are strongly urged to submit only information that is required and/or requested in the NOFA or relevant to a specific narrative response. The supporting attachments must not exceed 150 pages; supporting attachments submitted beyond the first 150 pages will not be reviewed. Label each page of each attachment with a page number and with a reference to the applicable Rating Factors and Subfactors in the NOFA.

h) Budget Narrative: The application must include a Budget Narrative separate from the Workplan Narrative that shows a breakdown for each budget line, including all sources and uses of funding for the proposed project(s). This Budget Narrative must match the figures on the SF-424 (Blocks 18a-g) and Cost Summary (HUD-53246). The applicant may also choose to submit this in the format of its own choosing (e.g., Word table attachment, Excel spreadsheet, etc.). The narrative must provide details on eligible activities and all planning and administrative costs (including indirect costs). For applications proposing multiple projects, applicant may choose to submit a separate Budget Narrative for each project. HUD may require successful applicants to update errors on the Budget Narrative based on the pre-award requirement process outlined in this NOFA.

i) Certification of Compliance: Each application must include as a separate, standalone document signed by an authorized official of the applicant that provides the following:

1. The applicant certifies that, in carrying out a grant under this NOFA, it will comply with the applicable provisions of Title II of the Civil Rights Act of 1968, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and any other applicable federal laws and regulations;

2. The applicant certifies that it will maintain adequate insurance coverage for housing units that are owned and operated or assisted with grant amounts provided under this NOFA;
3. The applicant certifies that policies are in effect and are available for review by HUD and the public governing the eligibility, admission, and occupancy of families for housing assisted with grant amounts provided under this NOFA;
4. The applicant certifies that policies are in effect and are available for review by HUD and the public governing rents and homebuyer payments charged, including the methods by which such rents or homebuyer payments are determined, for housing assisted with grant amounts provided under this NOFA;
5. The applicant certifies that policies are in effect and are available for review by HUD and the public governing the management and maintenance of housing assisted with grant amounts provided under this NOFA;
6. The applicant certifies that it will comply with section 104(b) of NAHASDA governing labor standards and 24 CFR 1000.16 governing labor standards; and
7. The applicant certifies that it will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA) (42 U.S.C. 4601-4655), the regulations at 49 CFR part 24, and the requirements of 24 CFR 1000.14.

j) Code of Conduct (Curable deficiency): Applicants must submit their Code of Conduct with the application **if it is not listed on HUD's website** at: https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conductgrants or if the information on the website has changed. This requirement is applicable to all applicants, even if the Code of Conduct is on file with the Area ONAP.

k) Environmental Review - Expression of Intent (Curable deficiency): Applicants must include, in a separate standalone document, a statement on whether the tribe plans to assume environmental responsibilities under 24 CFR part 58 or decline to assume environmental responsibilities and request HUD perform the review under 24 CFR part 50, in accordance with 24 CFR 1000.20.

l) Tribal Certification (Curable deficiency): If an application is submitted by a TDHE on behalf of a tribe, then a tribal certification or resolution on official letterhead must be submitted authorizing the TDHE to submit the application. HUD will accept copies of existing Indian Housing Plan (IHP) certifications that state that the tribe has delegated to the TDHE the authority to submit an IHP or application on behalf of the tribe without prior review by the tribe. The tribal certification or resolution must be submitted with the application.

m) Indirect Cost Rate (Curable deficiency): The applicant must submit the following information if it is including indirect costs as part of the budget:

1. If the applicant is using a federally negotiated indirect cost rate, then the application must clearly state the approved rate and distribution base in the Budget Narrative and amount budgeted in the Cost Summary (HUD-53246, line 5B). The applicant must also include a letter stating the approved rate and distribution base or other documentation from the cognizant agency showing the approved rate; or

2. If the applicant has never had an indirect cost rate and wishes to use the de minimus rate, then the application must clearly state the intent to use the de minimis 10 percent of Modified Total Direct Costs (MTDC) in accordance with 2 CFR 200.414(f).

n) Disclosure of Lobbying Activities (SF-LLL) (Curable deficiency): State-recognized Indian tribes and TDHEs established under State law must submit this form.

Submission Requirements for Preference Points: Applicants may qualify for Preference Points under this NOFA by submitting the information below. Applicants may qualify for either Opportunity Zone Preference Points or Promise Zones Preference Points, not both.

o) Certification for Opportunity Zone Preference Points (HUD-2996): For Fiscal Year 2020, the applicant will earn points where the proposed activities/projects are located in a Census Tract that has been designated as an Opportunity Zone. Applicants that propose projects which substantially and directly benefit Opportunity Zone Census Tracts, but which do not consist of activities delivered within the Opportunity Zone Census Tracts may also be considered for competitive preference points.

In order to be eligible for Opportunity Zone preference points, applicants must complete and submit the HUD-2996 along with the SF-424. Applicants who do not complete this form and submit along with the rest of their application package will not be eligible to receive the points. Additionally, applicants who do complete this form, but indicate they intend to use less than 50% of the award within Opportunity Zone tracts will also be ineligible to receive preference points, unless: a.) the grantee can show why they are unable to expend at least 50% of the grant award within Opportunity Zone designated tracts, or b.) the grantee is able to make a compelling case for why the amount that will be expended will have a significant impact within Opportunity Zone designated tracts. To view the list of designated OZs, please see the following link on the U.S. Department of the Treasury website: <https://www.cdfifund.gov/Pages/Opportunity-Zones.aspx>.

p) Certification of Consistency with Promise Zone Goals and Implementation (HUD-50153): To receive Promise Zones Preference Points, applicants must submit form HUD-50153, "Certification of Consistency with Promise Zone Goals and Implementation," signed by the Promise Zone Official authorized to certify that the project meets the criteria to receive preference points. To View the list of designated Promise Zones and persons authorized to certify, please see the Promise Zone pages on <https://www.hudexchange.info/programs/promise-zones/>.

C. System for Award Management (SAM) and Dun and Bradstreet Universal Numbering System (DUNS) Number.

1. SAM Registration Requirement.

Applicants must be registered with <https://www.sam.gov/SAM> before submitting their application. In addition, Applicants must maintain an active SAM registration with current information while they have an active Federal award or an application or plan under consideration by HUD.

2. DUNS Number Requirement.

Applicants must provide a valid DUNS number, registered and active at <https://www.sam.gov/SAM>, in the application. DUNS numbers may be obtained for free from Dun & Bradstreet.

3. Requirement to Register with Grants.gov.

Anyone planning to submit applications on behalf of an organization must register at grants.gov and be approved by the EBiz POC in SAM to submit applications for the organization.

Registration for SAM and grants.gov is a multi-step process and can take four (4) weeks or longer to complete if data issues arise. Applicants without a valid registration cannot apply through grants.gov. Complete registration instructions and guidance are provided on grants.gov.

D. Application Submission Dates and Times.

Application Due Date Explanation

The application deadline is 11:59:59 pm Eastern Standard time on

12/10/2020

Applications must be received no later than the deadline.

Submit your application to Grants.gov unless a waiver has been issued allowing you to submit your application in paper form. Instructions for submitting your paper application will be contained in the waiver of electronic submission.

"Received by Grants.gov" means the applicant received a confirmation of receipt and an application tracking number from Grants.gov. Grants.gov then assigns an application tracking number and date-and-timestamps each application upon successful receipt by the Grants.gov system. A submission attempt not resulting in confirmation of receipt and an application tracking number is not considered received by Grants.gov.

Applications received by Grants.gov must be validated by Grants.gov to be received by HUD.

"Validated by Grants.gov" means the application has been accepted and was not rejected with errors. You can track the status of your application by logging into Grants.gov, selecting "Applicants" from the top navigation, and selecting "Track my application" from the dropdown list. If the application status is "rejected with errors," you must correct the error(s) and resubmit the application before the 24-hour grace period ends. Applications in "rejected with errors" status after the 24-hour grace period expires will not be received by HUD. Visit Grants.gov for a complete description of processing steps after applying.

HUD strongly recommends applications be submitted at least **48 hours before the deadline** and during regular business hours to allow enough time to correct errors or overcome other problems.

You can verify the contents of your submitted application to confirm Grants.gov received everything you intended to submit. To verify the contents of your submitted application:

- Log in to Grants.gov.

- Click the Check Application Status link, which appears under the Grant Applications heading in the Applicant Center page. This will take you to the Check Application Status page.
- Enter search criteria and a date range to narrow your search results.
- Click the Search button. To review your search results in Microsoft Excel, click the Export Data button.
- Review the Status column, to view more detailed submission information, click the Details link in the Actions column.
- To download the submitted application, click the Download link in the Actions column.

Please make note of the Grants.gov tracking number as it will be needed by the Grants.gov Help Desk if you seek their assistance.

HUD may extend the application deadline for any program if Grants.gov is offline or not available to applicants for at least 24 hours immediately prior to the deadline date, or the system is down for 24 hours or longer and impacts the ability of applicants to cure a submission deficiency within the grace period.

HUD may also extend the application deadline upon request if there is a presidentially declared disaster in the applicant's area.

If these events occur, HUD will post a notice on its website establishing the new, extended deadline for the affected applicants. HUD will also include the fact of the extension in the program's Notice of Funding Awards required to be published in the Federal Register.

In determining whether to grant a request for an extension based on a presidentially-declared disaster, HUD will consider the totality of the circumstances including the date of an applicant's extension request (how closely it followed the basis for the extension), whether other applicants in the geographic area are similarly affected by the disaster, and how quickly power or services are restored to enable the applicant to submit its application.

PLEASE NOTE: Busy servers, slow processing, large file sizes, improper registration or password issues are not valid circumstances to extend the deadline dates or the grace period.

1. Amending or Resubmitting an Application.

Before the submission deadline, you may amend a validated application through Grants.gov by resubmitting a revised application containing the new or changed material. The resubmitted application must be received and validated by Grants.gov by the applicable deadline.

If HUD receives an original and a revised application for a single proposal, HUD will evaluate only the last submission received by Grants.gov before the deadline.

2. Grace Period for Grants.gov Submissions.

If your application is received by Grants.gov before the deadline, but is rejected with errors, you have a grace period of 24 hours after the application deadline to submit a corrected, received, and validated application through Grants.gov. The date and time stamp on the

Grants.gov system determines the application receipt time. Any application submitted during the grace period not received and validated by Grants.gov will not be considered for funding. There is no grace period for paper applications.

3. Late Applications.

An application received after the NOFA deadline date that does not meet the Grace Period requirements will be marked late and will not be received by HUD for funding consideration. Improper or expired registration and password issues are not causes that allow HUD to accept applications after the deadline.

4. Corrections to Deficient Applications.

HUD will not consider information from applicants after the application deadline. Before the deadline, HUD may contact the applicant to clarify information submitted.

HUD will uniformly notify applicants of each curable deficiency. A curable deficiency is an error or oversight that, if corrected, would not alter, in a positive or negative fashion, the review and rating of the application. See curable deficiency in the definitions section (Section I.A.3.). Examples of curable (correctable) deficiencies include inconsistencies in the funding request and failure to submit required certifications. These examples are non-exhaustive.

When HUD identifies a curable deficiency, HUD will notify the authorized representative by email. This email is the official notification of a curable deficiency. Each applicant must provide accurate email addresses for receipt of these notifications and must monitor their email accounts to determine whether a deficiency notification has been received. The applicant must carefully review the request to cure a deficiency and must provide the response in accordance with the instructions contained in the deficiency notification.

Applicants must email corrections of curable deficiencies to applicationsupport@hud.gov within the time limits specified in the notification. The time allowed to correct deficiencies will be no less than 48 hours and no more than 14 calendar days from the date of the email notification. The start of the cure period will be the date stamp on the email sent from HUD. If the deficiency cure deadline date falls on a Saturday, Sunday, Federal holiday, or on a day when HUD's Headquarters are closed, then the applicant's correction must be received on the next business day HUD Headquarters offices in Washington, DC are open.

The subject line of the email sent to applicationsupport@hud.gov must state: Technical Cure and include the Grants.gov application tracking number or the GrantSolutions application number (e.g., Subject: Technical Cure - GRANT123456 or Technical Cure - XXXXXXXXXXXXX). If this information is not included, HUD cannot match the response with the application under review and the application may be rejected due to the deficiency.

Corrections to a paper application must be sent in accordance with and to the address indicated in the notification of deficiency. HUD will treat a paper application submitted in accordance with a waiver of electronic application containing the wrong DUNS number as having a curable deficiency. Failure to correct the deficiency and meet the requirement to have a DUNS number and active registration in SAM will render the application ineligible for funding.

5. Authoritative Versions of HUD NOFAs. The version of these NOFAs as posted on Grants.gov are the official documents HUD uses to solicit applications.

6. Exemptions. Parties that believe the requirements of the NOFA would impose a substantial burden on the exercise of their religion should seek an exemption under the Religious Freedom Restoration Act (RFRA).

E. Intergovernmental Review.

This program is not subject to Executive Order 12372, Intergovernmental Review of Federal Programs.

F. Funding Restrictions.

1. Eligible activities: With the exception of model activities, projects funded under this NOFA are limited to eligible affordable housing activities consistent with Section 202 of NAHASDA. Model activities under Section 202(6) of NAHASDA are ineligible under this NOFA.

2. Administrative and planning expenses: Consistent with 24 CFR 1000.238, recipients that are awarded a grant under this NOFA in excess of \$500,000 may use up to 20 percent of the grant award for IHBG-eligible administrative and planning expenses. Recipients awarded a grant in the amount of \$500,000 or less may use up to 30 percent of the grant award for these costs. A detailed breakdown for these costs must be included in the Budget Narrative.

3. Pre-award costs: With the exception of proposal costs incurred to prepare an application for submission under this NOFA and the value of land acquisition used towards an applicant's leveraging contribution as discussed in Rating Factor 4, all costs, including leveraging resources, must be incurred within the period of performance dates established in the IHBG Competitive grant agreement. Applicants requesting reimbursement of proposal costs associated with the preparation of the IHBG Competitive application must clearly identify this amount and activity in the narrative. If successful, any proposal costs incurred that are reimbursed with grant funds will count towards the applicant's administration and planning cap.

4. Consultant Cap: In accordance with 24 CFR 1000.26(b)(2), IHBG Competitive Grant funds may not be used, directly or indirectly, to pay or provide reimbursement for payment of the salary of a consultant in an employer-employee type of relationship at more than the daily equivalent of the rate paid for the Level IV of the Executive Schedule. For more information on the Executive Schedule, please see the [Office of Personnel Management \(OPM\) website: https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/20Tables/exec/html/EX.aspx](https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/20Tables/exec/html/EX.aspx).

5. Investment of IHBG competitive funds: IHBG Competitive Grant funds awarded under this NOFA may not be invested pursuant to section 204(b) of NAHASDA. Applications that propose to invest IHBG Competitive Grant funds will not be funded.

6. Title VI Loan Guarantees: IHBG Competitive Grant funds awarded under this NOFA may not be used for guarantees under Title VI of NAHASDA. Applications that propose to use funds for this purpose will not be funded.

Indirect Cost Rate.

Applicants other than state, county and local governments. If you have a Federally negotiated indirect cost rate, your application must clearly state the approved rate and distribution base and must include a letter or other documentation from the cognizant agency showing the approved rate. If you have never received a negotiated indirect cost rate and elect to use the de minimis rate, your application must clearly state you intend to use the de minimis rate of 10% of Modified Total Direct Costs (MTDC). As described in 2 CFR 200.403, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. Once elected, the de minimis rate must be applied consistently for all Federal awards until you choose to negotiate for a rate, which you may apply to do at any time. Documentation of the decision to use the de minimis rate must be retained on file for audit. Normal indirect cost rules under 2 CFR part 200, subpart E apply. If you intend to charge indirect costs to your award, your application must clearly state the rate and distribution base you intend to use. If you have a Federally negotiated indirect cost rate, your application must also include a letter or other documentation from the cognizant agency showing the approved rate. Successful applicants whose rate changes after the application deadline must submit new rate and documentation.

Statutory or Regulatory Restrictions Apply

G. Other Submission Requirements.

1. Application, Assurances and Certifications.

Standard Form 424 (SF-424) Application for Federal Assistance Programs is the government-wide form required to apply for Application for Federal Assistance Programs, discretionary Federal grants and other forms of financial assistance programs. Applicants for this Federal assistance program must submit all required forms in the SF-424 Family of forms, including SF-424B (Assurances of Non construction Programs) or SF424D (Assurances for Construction Programs). Applications receiving funds for both non construction programs and construction programs must submit both the SF-424B and SF-424D.

By signing the forms in the SF-424 either through electronic submission or in paper copy submission (for those granted a waiver), the applicant and the signing authorized representative affirm that they have reviewed the certifications and assurances associated with the application for federal assistance and (1) are aware the submission of the SF424 is an assertion that the relevant certifications and assurances are established and (2) acknowledge that the truthfulness of the certifications and assurances are material representations upon which HUD will rely when making an award to the applicant. If it is later determined the signing authorized representative to the application made a false certification or assurance, caused the submission of a false certification or assurance, or did not have the authority to make a legally binding commitment for the applicant, the applicant and the individual who signed the application may be subject to administrative, civil, or criminal action. Additionally, HUD may terminate the award to the applicant organization or pursue other available remedies. Each applicant is responsible for including the correct certifications and assurances with its application submission, including

those applicable to all applicants, those applicable only to federally recognized Indian tribes, and those applicable to applicants other than federally recognized Indian tribes. All program specific certifications and assurances are included in the program Instructions Download on Grants.gov.

Assurances. By submitting your application, you provide assurances that, if selected to receive an award, you will comply with U.S. statutory and public policy requirements, including, but not limited to civil rights requirements.

2. Lead Based Paint Requirements.

When providing housing assistance funding for purchase, lease, support services, operation, or work that may disturb painted surfaces, of pre-1978 housing, you must comply with the lead-based paint evaluation and hazard reduction requirements of HUD's lead-based paint rules (Lead Disclosure; and Lead Safe Housing (24 CFR part 35)), and EPA's lead-based paint rules (e.g., Repair, Renovation and Painting; Pre-Renovation Education; and Lead Training and Certification (40 CFR part 745)).

When providing education or counseling on buying or renting housing that may include pre-1978 housing, applicants must inform clients of their rights under the Lead Disclosure Rule (24 CFR part 35, subpart A), and, if the focus of the education or counseling is on rental or purchase of HUD-assisted pre-1978 housing, the Lead Safe Housing Rule (subparts B, R, and, as applicable, F - M).

V. Application Review Information.

A. Review Criteria.

1. Rating Factors.

The factors for rating and ranking applications and the points for each factor are explained below. A maximum of 100 points may be awarded under Rating Factors 1 through 5. To be considered for funding, the applicant must receive a minimum combined score of 35 points under Rating Factor 1 and Rating Factor 2, and 20 points under Rating Factor 3. Applicants who do not meet the minimum score for each of these rating factors are ineligible to receive an award under the competition. Eligible applicants must also receive an overall total of at least 75 points without the addition of the Preference Points to be considered for funding.

RATING FACTOR	FACTOR TITLE	POINTS
1	*CAPACITY OF THE APPLICANT	20
1.1	Managerial and Technical Staff	8
1.2	Procurement and Contract Management	3
1.3	IHBG Expenditures	3
1.4	Findings	3
1.5	Timely Reporting	3
2	*NEED/EXTENT OF THE PROBLEM	25

2.1	Identified Needs and Other Supporting Data	9
2.2	Project Beneficiaries	3
2.3	Past Efforts to Address Identified Need	3
2.4	Sustainability	5
2.5	New and Previously Unfunded Applicants	5
	*Minimum combined score of 35 points needed from Rating Factor 1 and Rating Factor 2 in order to meet threshold requirement	
3	SOUNDNESS OF APPROACH (Minimum of 20 points needed to meet threshold requirement)	40
3.1	IHBG Competitive Priorities	10
3.2	Project Implementation Plan	10
3.3	Project Implementation Schedule and Project Readiness	10
3.4	Budget	10
4	LEVERAGING RESOURCES	5
5	COMPREHENSIVENESS AND COORDINATION	10
5.1	Coordination	7
5.2	Outputs and Outcomes	3
	PREFERENCE POINTS FOR EITHER OPPORTUNITY ZONES OR PROMISE ZONES	2
	TOTAL POINTS (Minimum of 75 points needed, without the addition of Preference Points, to meet threshold requirement)	102

Rating Factor 1: Capacity of the Applicant

Maximum Points: 20

The applicant must demonstrate that it possesses the managerial, technical, and/or administrative capacity necessary to carry out the proposed project. Supporting attachments may include, but are not limited to, written summaries of qualifications and past experience of proposed staff, descriptions of staff responsibilities, and references or letters of endorsement from others who have worked with the proposed staff. Do not submit job descriptions or resumes. Do not submit Social Security Numbers of any personnel or consultants.

Subfactor 1.1. Managerial and Technical Staff

Maximum Points: 8

The applicant must provide a description of the roles and responsibilities, and knowledge and experience, of the key staff who will plan, manage, and implement the project(s) that will be funded with the IHBG Competitive Grant. Do not list tribal organizations (e.g., Tribal Councils, Board of Commissioners), contractors, or consultants for this Subfactor. Each key staff must be individually described.

Knowledge and experience will be judged in terms of recent, relevant and successful experience for each key staff. In rating this factor, HUD will consider the following:

- Recent: Experience within the last 5 years;
- Relevant: Experience pertaining to the specific activities being proposed or the specific roles and responsibilities described in the application; and
- Successful: Experience producing measurable impact on the quality and/or quantity of housing in the tribal community. Some indicators of success may include a description of key outcomes, overall impact of the accomplishment, award recognition, etc.

The applicant must also identify whether there are any potential gaps in capacity for managing and implementing the proposed project. This could include staffing needs for key staff, and/or the capacity of current staff to manage and implement the proposed project. If there are identified gaps, the applicant must provide a detailed assessment and plan for addressing the identified gaps. For example, the applicant should discuss timeliness and methods for identifying and bringing on qualified staff. If there are no gaps, the applicant must confirm that there are no gaps in capacity.

(8 points)

The applicant thoroughly described all of the following for this Subfactor:

- The applicant identifies key staff and describes the roles and responsibilities of each of its key staff in planning, managing, and implementing the proposed projects;
- Key staff knowledge and experience as described is recent;
- Key staff knowledge and experience as described is relevant;
- Key staff experience as described produced specific successful accomplishments; and
- The applicant either provided an assessment and plan for addressing identified gaps in capacity for managing and implementing the proposed project or the applicant confirmed there were no gaps in staff capacity for managing and implementing the proposed project.

(6 points)

The applicant described all of the following, but the information provided lacked detail to warrant the full points for this Subfactor:

- The applicant identifies key staff and describes the roles and responsibilities of each of its key staff in planning, managing, and implementing the proposed projects;
- Key staff knowledge and experience as described is recent;
- Key staff knowledge and experience as described is relevant;

- Key staff experience as described produced specific successful accomplishments; and
- The applicant either provided an assessment and plan for addressing identified gaps in capacity for managing and implementing the proposed project or the applicant confirmed there were no gaps in staff capacity for managing and implementing the proposed project.

(5 points)

The following is applicable for awarding points under this Subfactor:

- The applicant identifies key staff and describes the roles and responsibilities of some, but not all of its key staff in planning, managing, and implementing the proposed project.
- The applicant describes the knowledge and experience of some, but not all of its key staff. However, one of the following applies:
 - Key staff knowledge and experience as described in the application is not recent;
 - Key staff knowledge and experience as described in the application is not relevant; or
 - Key staff experience as described in the application did not produce specific successful accomplishments.
- The applicant either provided an assessment and plan for addressing identified gaps in capacity for managing and implementing the requested IHBG Competitive Grant funds or the applicant confirmed there were no gaps in staff capacity for managing and implementing the proposed project.

(3 points)

The following is applicable for awarding points under this Subfactor:

- The applicant identifies key staff and describes the roles and responsibilities of some, but not all of its key staff in planning, managing, and implementing the proposed project. However, two of the following applies:
 - Key staff knowledge and experience as described in the application is not recent;
 - Key staff knowledge and experience as described in the application is not relevant; or
 - Key staff experience as described in the application did not produce specific successful accomplishments.
- The applicant neither confirmed there were no identifiable gaps in staff capacity nor provided an assessment and plan for addressing identified gaps in capacity for managing and implementing the requested IHBG Competitive Grant funds.

(0 points)

The applicant did not address any of the components described above to receive points under this Subfactor.

Subfactor 1.2. Procurement and Contract Management

Maximum Points: 3

The applicant must describe how it is implementing its procurement and contract management policies and procedures in accordance with each of the following regulatory requirements:

- General procurement standards at 2 CFR 200.318-326 (excluding 200.322 and 200.324);
- Indian and tribal preference at 24 CFR 1000.48-1000.54; and
- Conflict of interest at 24 CFR 1000.30.

For full points, the applicant must address each of the regulatory requirements. Referring to copies of procurement policies and/or citing that the policies meet the regulatory requirements is insufficient for awarding points under this Subfactor. **Applicants may submit copies of policies or the appropriate extracts from the policies, but only as supporting documentation to their description of how their policies and procedures meet regulatory requirements.**

(3 points)

The applicant or the entity that will be responsible for procurement and contract management of the project clearly describes how it is implementing its procurement and contract management policies and procedures in accordance with each of the regulatory requirements cited above.

(2 points)

The applicant provided some description of how it is implementing its procurement and contract management policies and procedures in accordance with some of the regulatory requirements. However, it did not address each of the regulatory requirements cited above.

(0 points)

Either the applicant did not describe how it is implementing its procurement and contract management policies and procedures in accordance with the applicable regulatory requirements or the description provided does not meet the regulatory requirements.

Subfactor 1.3. IHBG Expenditures

Maximum Points: 3

HUD will evaluate administrative capacity by considering how applicants (or if they are not an IHBG recipient, their IHBG formula recipient) have spent or invested IHBG formula funds. In awarding points, HUD will take into account the amount of unexpended IHBG formula funds remaining in LOCCS and its plans for spending undisbursed IHBG funds, or if approved for investments, the status of the invested funds and the applicant's plans to use these funds for affordable housing activities.

HUD will evaluate administrative capacity under this Subfactor using the categories below. In assessing an applicant's undisbursed funds, HUD will neither consider IHBG formula funds awarded in FY 2020 nor the IHBG funds awarded under the Coronavirus Aid, Relief, and Economic Security (CARES) Act since Indian tribes and TDHEs would have recently been awarded this funding.

Eligible applicants that have ever been allocated IHBG formula funds but neither accept those funds nor have a current IHBG formula recipient will automatically receive 2 points for this Subfactor.

Category #1: Applicants not approved for investing formula IHBG funds or approved for but not investing IHBG formula funds.

For this Subfactor, applicants not approved for the investment of formula IHBG funds (or applicants approved for but not investing IHBG funds) will be evaluated on the expenditure of IHBG formula funding received in the 2017-2019 Federal fiscal years in comparison with the amount of undisbursed IHBG funds remaining in LOCCS on the date the NOFA is published. Applicants should not submit LOCCS or formula funding data for this Subfactor, as HUD will utilize its records to verify.

An applicant with an undisbursed balance that is more than 25% of IHBG formula cumulative amounts that it received for the last three Federal fiscal years may qualify for full points under this Subfactor only if it includes a justification that is satisfactory to HUD demonstrating well-developed plans to accumulate IHBG funds to carry out a specific activity in the future. The justification must include supporting information on when and how the recipient intends to spend its undisbursed IHBG funds in the future to qualify for the full 3 points. This may include specific references to past Indian Housing Plans, Annual Performance Reports, or other related documents.

(3 points)

One of the following applies:

- The applicant's undisbursed amount in LOCCS is no more than 25% of IHBG formula cumulative amounts it received for the 2017-2019 Federal fiscal years; or
- The applicant's undisbursed amount is more than 25% of IHBG formula cumulative amounts and the applicant provided sufficient justification demonstrating well-developed plans to accumulate IHBG funds to carry out specific IHBG eligible activities in the future. The justification included supporting information on when and how the recipient intends to spend its undisbursed IHBG funds in the future.

(2 points)

One of the following applies:

- The applicant's undisbursed amount in LOCCS is between 26% and 50% of IHBG formula cumulative amount for the 2017-2019 Federal fiscal years. The applicant did not provide a justification and supporting information satisfactory to HUD demonstrating well-developed plans to spend its undisbursed IHBG amounts; or
- The applicant does not currently administer the IHBG formula program and accordingly does not have balances of IHBG funds.

(1 point)

The applicant's undisbursed amount in LOCCS is between 51% and 75% of IHBG formula cumulative amount for the 2017-2019 Federal fiscal years. The applicant did not provide a

justification and supporting information satisfactory to HUD demonstrating well-developed plans to spend its undisbursed IHBG amounts.

(0 points)

The applicant's undisbursed amount in LOCCS is more than 75% of IHBG formula cumulative amount for the 2017-2019 Federal fiscal years. The applicant did not provide a justification and supporting information demonstrating a well-developed plan to spend its undisbursed IHBG amounts.

Category #2: Applicants approved for and investing IHBG formula funds

An applicant approved for and investing formula IHBG funds in accordance with Section 204(b) of NAHASDA and 24 CFR 1000.58 must submit information about its investment balances and its plans to spend the invested IHBG funds on affordable housing activities.

(3 points)

The applicant submitted all of the following information addressing its invested IHBG funds:

- The amount of IHBG grant funds that it currently has invested;
- The investment securities and other obligations in which the funds are invested; and
- A well-developed plan for spending the invested IHBG funds on affordable housing activities.

(2 points)

The applicant submitted some, but not all, of the following information addressing its invested IHBG grant funds:

- The amount of IHBG grant funds that it currently has invested;
- The investment securities and other obligations in which the funds are invested; and
- A well-developed plan for spending the invested IHBG funds on affordable housing activities.

(0 points)

The applicant is approved for and investing IHBG funds but did not provide information addressing its invested IHBG grant funds.

Subfactor 1.4. Findings

Maximum Points: 3

For this Subfactor, HUD will evaluate the performance of the applicant during the rating period of October 1, 2016 up to and including the NOFA publication date. To receive maximum points, the applicant must not have had any Single Audit findings, HUD-ONAP monitoring findings (IHBG, ICDBG, and other programs monitored by ONAP) or findings pertaining to ONAP

programs from either HUD's Office of the Inspector General (OIG) and/or the US Government Accountability Office (GAO) at any time during the rating period. Applicants that have Single Audit findings pertaining to financial management, accounting, and internal controls for HUD-ONAP programs during the rating period will receive zero points in this Subfactor.

Applicants should not submit supporting attachments for this Subfactor, as HUD will utilize HUD records to verify.

(3 points)

The applicant did not have Single Audit findings, HUD-ONAP monitoring, HUD-OIG, or GAO findings at any time during the rating period.

(1 point)

One of the following applies:

- The applicant had outstanding HUD-ONAP monitoring, HUD-OIG, or GAO findings during the rating period but submitted information by the established target date(s) or revised target date(s) that ultimately resolved these findings; or
- The outstanding HUD-ONAP monitoring, HUD-OIG, or GAO findings were not due for resolution during the rating period based on the established target date(s) or revised date(s).

(0 points)

One of the following applies:

- During the rating period, the applicant had HUD-ONAP monitoring, HUD-OIG, or GAO monitoring findings that were due for resolution, and the applicant did not resolve the findings by the established target date(s) or revised target date(s); or
- The applicant had Single Audit findings pertaining to financial management, accounting, and internal controls for HUD-ONAP programs during the rating period.

Subfactor 1.5. Timely Reporting

Maximum Points: 3

Applicants who currently receive HUD-ONAP grants under the Indian Housing Block Grant formula program, FY18/FY19 IHBG Competitive Program, Indian Community Development Block Grant (ICDBG) program, COVID-19 Recovery Programs (IHBG-CARES and ICDBG-CARES) or Tribal HUD-VASH program must ensure the timely submission of the following required reports: Annual Performance Report (APR), Annual Status and Evaluation Report (ASER), and the Federal Financial Report (SF-425). Applicants who have never received a HUD-ONAP grant will be awarded 2 points under this Subfactor.

HUD will award maximum points to those who have submitted all reports by the submission deadlines (which includes any granted extensions) for all HUD-ONAP grants during the one-year period immediately preceding the date that this NOFA is published. Applicants should not submit supporting attachments on this Subfactor, as HUD will utilize its records to verify.

(3 points)

The applicant submitted all required reports by the submission deadlines for all HUD-ONAP grants during the one-year period immediately preceding the date that this NOFA was published.

(2 points)

The applicant has never received a HUD-ONAP grant.

(1 point)

The applicant submitted some, but not all, required reports by the submission deadlines for HUD-ONAP grants during the one-year period immediately preceding the date this NOFA was published.

(0 points)

The applicant did not submit any required reports by the submission deadlines for HUD-ONAP grants during the one-year period immediately preceding the date that this NOFA was published.

Rating Factor 2: Need/Extent of the Problem

Maximum Points: 25

The applicant must identify its reasons for applying for an IHBG Competitive Grant and the activities that will be carried out with the grant funds. The narrative must explain the nature and extent of the need for the planned project or planned IHBG activities that the applicant will implement if awarded funding under this NOFA. The applicant must support its description of its needs and extent of the problem with credible, reliable, and quantitative information. Applicants are strongly encouraged to discuss their identified needs as they relate to long-term comprehensive plans for housing, infrastructure development, economic development, and related issues.

Subfactor 2.1. Identified Needs and Other Supporting Data

Maximum Points: 9

2.1.a Identified Needs (up to 6 points)

First, the applicant must identify the needs of the Indian tribe. The applicant must limit its description to the following factors for determining need. The applicant is not required to address all the factors listed in #1-7 below, but instead must identify only the factors that are relevant to its proposed project or activities.

1. American Indian and Alaskan Native (AIAN) households with housing cost burden greater than 50 percent of formula annual income in its formula area (as defined under 24 CFR 1000.302).
2. AIAN households which are overcrowded or without kitchen or plumbing in its formula area
3. Housing Shortage in its formula area
4. AIAN households with annual income less than or equal to 30 percent of formula median income in its formula area

5. AIAN households with annual income between 30 percent and 50 percent of formula median income in its formula area
6. AIAN households with annual income between 50 percent and 80 percent of formula median income in its formula area
7. Number of AIAN persons in its formula area

Then, the applicant must describe how each proposed project or activity (e.g., new construction, infrastructure, rehabilitation, acquisition of existing housing units that increases housing stock, other NAHASDA eligible activities, etc.) will address the identified needs. Each identified need factor that the applicant chooses to identify must be discussed.

An applicant proposing to acquire existing housing units that increases its affordable housing stock must also: 1) indicate the total number of units it proposes to acquire with IHBG competitive funds; and 2) demonstrate that the new units that it plans to acquire will result in an increase in the affordable housing stock in the community, and will not be entirely offset by the disposition or demolition of affordable housing units that it currently owns or operates.

Indian tribes that receive minimum needs funding must instead describe how the proposed project or activities will address the needs of the low-income households addressed in the certification that they are required to submit in their IHP pursuant to 24 CFR 1000.328.

(6 points)

The applicant identified some or all of the need factors listed in #1-7 above and described how the project will address each identified need factor.

(3 points)

The applicant identified the need for some or all of the need factors listed in #1-7 above but did not describe how the project will address each identified need factor.

(0 points)

The application did not discuss any of the need factors listed in #1-7 above.

2.1.b. Other Supporting Data (up to 3 points)

The needs identified in Subfactor 2.1.a. must be supported by final published U.S. Decennial Census data and American Community Survey data, and any other data used by HUD to calculate the FY 2020 final IHBG formula allocations. Alternatively, the needs identified in Subfactor 2.1.a. may be supported by any data included in a successful IHBG Census challenge previously approved by HUD before the date of publication of this NOFA.

A copy of all supporting data including census data or formula calculations from HUD must be included in the application.

In accordance with 24 CFR 1000.328, Indian tribes that receive minimum needs funding because of insufficient data can receive full points for this Subfactor if they certify the presence of any households at or below 80 percent of median income in their formula area.

(3 points)

The applicant thoroughly supported the needs identified in Subfactor 2.1.a. with data as described above in Subfactor 2.1.b.

(1 point)

The applicant provided data to support the needs identified in Subfactor 2.1.a. However, the data was not the data described in Subfactor 2.1.b.

(0 points)

The applicant did not provide any data to support the needs identified in Subfactor 2.1.a.

Subfactor 2.2. Project Beneficiaries

Maximum Points: 3

The applicant must explain how eligible families will benefit from the proposed project and the number of families that will be assisted. The applicant must provide supporting documentation (e.g., waiting lists with identifying information removed, etc.) demonstrating that eligible families that will benefit from the proposed project either have been identified and will be able to be served with grant funds under this NOFA or supporting documentation describing how the applicant will identify eligible families that will benefit from the proposed project in the future, such as through putting in place a policy on how to identify eligible families.

(3 points)

The following is applicable for awarding points under this Subfactor:

- The applicant adequately described how eligible families would benefit from the proposed project, including the total number of families that will be assisted; and
- The applicant provided supporting documentation showing that the applicant either has identified eligible families or has a plan to identify eligible families.

(1 point)

The applicant described how eligible families would benefit from the proposed project, but did not provide supporting documentation showing that the applicant has either identified eligible families or has a plan to identify eligible families.

(0 points)

The applicant failed to include information describing the eligible families that will benefit from the proposed project.

Subfactor 2.3. Past Efforts to Address Identified Need

Maximum Points: 3

The applicant must describe why it is an opportune time to pursue this project. The applicant must indicate whether it has actively pursued the proposed project or similar activity in the past, or whether this is a new undertaking based on this NOFA. If pursued in the past, the narrative must include an explanation of the time elapsed since the applicant has actively pursued the project or similar eligible activity. If the applicant has not pursued the project in the past, then the narrative should explain the reasons why it is an opportune time to pursue the project.

All applicants must discuss any past or potential barriers towards implementing the project and

strategies for overcoming possible barriers if awarded IHBG competitive funds.

(3 points)

One of the following applies:

- If pursued in the past, then the applicant has clearly addressed why this is an opportune time for this project, including an explanation of the time since last pursuing the proposed activity, a discussion of barriers, and strategies for overcoming possible barriers in the implementation process; or
- If the applicant has not pursued the project in the past, then the narrative explained the reasons why it is an opportune time to pursue the project and how it will overcome possible barriers.

(1 point)

The narrative either lacked a full explanation of why it is an opportune time to pursue the project or a discussion of barriers and strategies for implementation.

(0 points)

The applicant did not include an explanation of why it is an opportune time to actively pursue the project and did not identify possible barriers and how it will overcome possible barriers.

Subfactor 2.4. Sustainability

Maximum Points: 5

HUD encourages projects that are part of a comprehensive plan to address housing conditions in the Indian tribe's or TDHE's community, including overcrowding and physically deteriorating units, as appropriate. Applicants should engage in long-term planning and ensure that the project being proposed is part of a holistic plan that considers planned future infrastructure development, economic development opportunities, and related issues.

For this Subfactor, the applicant must describe its plans to operate and maintain the project upon completion, including a plan for securing future funding sources to sustain the project. The applicant must also describe its plans to ensure that, in accordance with Section 205(a) of NAHASDA, each housing unit assisted under this program will remain affordable, according to binding commitments satisfactory to HUD, for the remaining useful life of each property (or for such other period that HUD determines is the longest feasible period of time consistent with sound economics and the purposes of NAHASDA). Finally, the applicant must describe how the project furthers the applicant's goals for implementing its IHBG program.

Applicants are reminded that they are required to adequately maintain all housing assisted under this program, and to ensure that the housing remains affordable for the required applicable affordability periods. An applicant's failure to comply with these requirements may result in HUD taking corrective and remedial actions under 24 CFR Part 1000, Subpart F.

(5 points)

The applicant fully explained all of the following:

- How it would continue to operate and maintain the project beyond the period of performance including the source(s) of funding;
- Its plans to ensure that each housing unit assisted under the program will remain affordable, according to binding commitments for the remaining useful life of each property; and
- How the project furthers its goals for implementing its IHBG program.

(3 points)

The applicant did not explain one of the following:

- How it would continue to operate and maintain the project beyond the period of performance including the source(s) of funding;
- Its plans to ensure that each housing unit assisted under the program will remain affordable, according to binding commitments for the remaining useful life of each property; and
- How the project furthers its goals for implementing its IHBG program.

(1 point)

The applicant did not explain two of the following:

- How it would continue to operate and maintain the project beyond the period of performance including the source(s) of funding;
- Its plans to ensure that each housing unit assisted under the program will remain affordable, according to binding commitments for the remaining useful life of each property; and
- How the project furthers its goals for implementing its IHBG program.

(0 points)

The applicant did not explain any of the following:

- How it would continue to operate and maintain the project beyond the period of performance including the source(s) of funding;
- Its plans to ensure that each housing unit assisted under the program will remain affordable, according to binding commitments for the remaining useful life of each property; or
- How the project furthers its goals for implementing its IHBG program.

Subfactor 2.5. New and Previously Unfunded Applicants

Maximum Points: 5

The applicant will receive points if it did not receive an award under the FY18/19 IHBG Competitive Grant NOFA or if it did not apply. For this Subfactor, HUD will also review the applicant's corresponding tribe or TDHE when awarding points.

(5 points)

The applicant and its corresponding tribe or TDHE neither received an IHBG Competitive Grant

under the FY 2018/2019 NOFA nor did it apply.

(0 points)

Either the applicant or its corresponding tribe or TDHE received an IHBG Competitive Grant under the FY 2018/2019 NOFA.

Rating Factor 3: Soundness of Approach

Maximum Points: 40

The applicant must address the IHBG Competitive Priorities and its plans, schedule, and budget for implementing its proposed project.

Subfactor 3.1. IHBG Competitive Priorities

Maximum Points: 10

The Consolidated Appropriations Act, 2020 (Public Law 116-94) provided that in awarding funds under this program, HUD is required to give priority to projects that will spur construction and rehabilitation. Accordingly, HUD is prioritizing applications that propose funding new housing construction projects, housing rehabilitation, acquisition of existing housing units that increases affordable housing stock, and affordable housing-related infrastructure projects that spur construction or rehabilitation.

HUD will award the maximum number of points under this Subfactor to new housing construction projects that address the critical housing shortage and further the development of new affordable housing in Indian Country. Proposals that include multiple NAHASDA-eligible activities will be rated according to the Subfactor category that would provide the applicant with the highest amount of points.

HUD will rate applications that propose to use grant funds for acquisition under the appropriate Subfactor depending on the nature of the project being proposed. For instance, if an applicant is acquiring land or developing utilities to support the development of affordable housing in the future, then HUD will rate the application under Subfactor category 3.1.d. Affordable Housing-Related Infrastructure Projects. Similarly, if an applicant is acquiring units to rehabilitate them, then HUD will rate the application under Subfactor category 3.1.b. Housing Rehabilitation Projects. HUD will rate applications that propose the acquisition of existing housing units that increases affordable housing stock without any associated costs for construction, rehabilitation, or infrastructure using Subfactor category 3.1.c. Acquisition of Units.

HUD will use its best judgment based on the contents of the application when assessing which Subfactor category to use when rating an application.

3.1.a. New Housing Construction Projects

Maximum Points: 10

HUD will award points for applications that propose to carry out new housing construction projects (including demolition followed by reconstruction and acquisition of manufactured housing, since such housing is constructed before acquisition) as follows:

(10 points)

The applicant is proposing to use 100% of the funds awarded under this NOFA to carry out a new housing construction project that increases the total number of affordable housing units for

IHBG eligible families.

(8 points)

The applicant is proposing to use 80-99% of the funds awarded under this NOFA to carry out a new housing construction project that increases the total number of affordable housing units for IHBG eligible families. The applicant is also proposing to use the remainder of IHBG Competitive Grant funds towards other NAHASDA-eligible activities.

(6 points)

The applicant is proposing to use a 60-79% of the funds awarded under this NOFA to carry out a new housing construction project that increases the total number of affordable housing units for IHBG eligible families. The applicant is also proposing to use the remainder of IHBG Competitive Grant funds towards other NAHASDA-eligible activities.

(4 points)

The applicant is proposing to use 40-59% of funds awarded under this NOFA to carry out a new housing construction project that increases the total number of affordable housing units for IHBG eligible families. The applicant is also proposing to use the remainder of IHBG Competitive Grant funds towards other NAHASDA-eligible activities.

(2 points)

The applicant is proposing to use less than 39% of the funds awarded under this NOFA to carry out a new housing construction project that increases the total number of affordable housing units for IHBG eligible families. The applicant is also proposing to use the remainder of IHBG Competitive Grant funds towards other NAHASDA-eligible activities.

(0 points)

The application does not propose to carry out NAHASDA-eligible new housing construction activities with the funds awarded under this NOFA.

3.1.b. Housing Rehabilitation Projects

Maximum Points: 7

HUD will award points for applications that propose to carry out housing rehabilitation projects as follows:

(7 points)

The applicant is proposing to use 75-100% of the funds awarded under this NOFA to carry out a housing rehabilitation project that will improve the conditions of existing affordable housing units that are occupied, or will be occupied, by IHBG eligible families, and increase the useful life of such housing. The applicant is also proposing to use the remainder of IHBG Competitive Grant funds towards other NAHASDA-eligible activities.

(5 points)

The applicant is proposing to use 50-74% of the funds awarded under this NOFA to carry out a housing rehabilitation project that will improve the conditions of existing affordable housing units that are occupied, or will be occupied, by IHBG eligible families, and increase the useful life of such housing. The applicant is also proposing to use the remainder of IHBG Competitive

Grant funds towards other NAHASDA-eligible activities.

(3 points)

The applicant is proposing to use less than 49% of the funds awarded under this NOFA to carry out a housing rehabilitation project that will improve the conditions of existing affordable housing units that are occupied, or will be occupied, by IHBG eligible families and increase the useful life of such housing. The applicant is also proposing to use the remainder of IHBG Competitive Grant funds towards other NAHASDA-eligible activities.

(0 points)

The application does not propose to carry out NAHASDA-eligible housing rehabilitation activities with the funds awarded under this NOFA.

3.1.c. Acquisition of Units Maximum Points: 7

HUD awards points for applications that propose the acquisition of existing housing units that increases affordable housing stock without any associated costs for construction, rehabilitation, or infrastructure, as follows:

(7 points)

The applicant is proposing to use 75-100% of the funds awarded under this NOFA to acquire existing housing units that increase affordable housing stock for IHBG eligible families. The applicant is also proposing to use the remainder of the IHBG Competitive Grant funds towards other NAHASDA-eligible activities.

(5 points)

The applicant is proposing to use 50-74% of the funds awarded under this NOFA to acquire existing housing units that increase affordable housing stock for IHBG eligible families. The applicant is also proposing to use the remainder of the IHBG Competitive Grant funds towards other NAHASDA-eligible activities.

(3 points)

The applicant is proposing to use less than 49% of the funds awarded under this NOFA to acquire existing housing units that increase affordable housing stock for IHBG eligible families. The applicant is also proposing to use the remainder of the IHBG Competitive Grant funds towards other NAHASDA-eligible activities.

(0 points)

The application does not propose to carry out NAHASDA-eligible acquisition of affordable housing unit activities with the funds awarded under this NOFA.

3.1.d. Affordable Housing-Related Infrastructure Projects Maximum Points: 7

HUD will award points under this Subfactor for applications that propose to carry out necessary affordable housing-related infrastructure projects that will spur construction or rehabilitation. In order to be rated under this Subfactor, applications must demonstrate that the infrastructure will either support existing affordable housing or will support the development of affordable housing

that will be developed in the near future. HUD will award points as follows:

(7 points)

The applicant is proposing to use 75-100% of the funds awarded under this NOFA to carry out an affordable housing-related infrastructure project that will spur construction or rehabilitation activities.

(5 points)

The applicant is proposing to use 50-74% of the funds awarded under this NOFA to carry out an affordable housing-related infrastructure project that will spur construction or rehabilitation activities. The applicant is also proposing to use the remainder of IHBG Competitive Grant funds towards other NAHASDA-eligible activities.

(3 points)

The applicant is proposing to use less than 49% of the funds awarded under this NOFA to carry out an affordable housing-related infrastructure project that will spur construction or rehabilitation activities. The applicant is also proposing to use the remainder of IHBG Competitive Grant funds towards other NAHASDA-eligible activities.

(0 points)

The application does not propose to carry out NAHASDA-eligible affordable housing related infrastructure activities with the funds awarded under this NOFA.

3.1.e. Other NAHASDA-eligible activities Maximum Points: 2

HUD will award points for applications that propose to carry out other NAHASDA-eligible activities as follows:

(2 points)

The applicant is proposing to use 100% of the funds awarded under this NOFA to carry out other NAHASDA-eligible activities.

(0 points)

The application does not propose to carry out NAHASDA-eligible affordable housing activities with the funds awarded under this NOFA.

Subfactor 3.2. Project Implementation Plan Maximum Points: 10

The applicant must provide a narrative which describes its plans for implementing the proposed project that will be funded with the IHBG Competitive Grant. HUD will evaluate whether the proposed project is viable and cost-effective in relation to the applicant’s IHBG Competitive Grant application and the amount of funding being requested.

The applicant must describe the project in detail and include the following components:

- Description of how the project is feasible and cost-effective;
- Rationale behind the project design;

- Location of the project (e.g., include a map, address and/or aerial photo), site control of the location, and whether the units are on fee-simple or trust land;
- Description of how the applicant will comply with Indian Preference requirements.
- Infrastructure Projects: If the infrastructure project will support the development of affordable housing in the near future, then the applicant must describe its plans for the housing development project(s) and the anticipated completion date.

An applicant proposing new construction, reconstruction, rehabilitation, acquisition, modernization, necessary infrastructure, or other development activities using IHBG Competitive Grant funds must also address the following:

- **Affordability Period:** The applicant must establish a minimum affordability period to ensure dwelling units assisted with funds under this NOFA will remain available to IHBG-eligible families for their remaining useful life in accordance with Section 205 of NAHASDA. For this NOFA, HUD will award maximum points for an applicant that proposes an affordability period of at least 20 years;
- Description of estimated cost savings (in percentage or dollar amount) resulting from either the building design, construction methods, or energy efficient measures that will be realized in future years;
- Size and number of units; and
- Type of units (e.g., number of bedrooms proposed, single-family, multi-family units, etc.).

Applicants that propose multiple NAHASDA-eligible projects in its IHBG Competitive Grant application must ensure all the applicable components above are addressed for each project.

HUD will award points as follows:

(10 points)

The proposed project(s) is viable and cost-effective in relation to the IHBG Competitive Grant request. The applicant described its project(s) in detail and includes all the applicable components outlined in this Subfactor. If the applicant is proposing to carry out development activities, the applicant has proposed affordability periods of at least 20 years.

(7 points)

The proposed project(s) is viable and cost-effective in relation to the IHBG Competitive Grant request. The applicant described its project(s) in detail and includes all the applicable components outlined in this Subfactor. However, the applicant is proposing to carry out development activities and has proposed affordability periods of less than 20 years.

(6 points)

The proposed project(s) is viable and cost-effective in relation to the IHBG Competitive Grant request. The applicant described its project(s) but is missing a description for one of the applicable components outlined in this Subfactor regardless of the proposed affordability period.

(4 points)

The proposed project is viable and cost-effective in relation to the IHBG Competitive Grant request. The applicant described its project(s) but is missing a description for 2-3 of the applicable components outlined in this Subfactor regardless of the proposed affordability period.

(0 points)

Either the proposed project(s) is not viable and cost-effective in relation to the IHBG Competitive Grant request or the applicant described its project(s) but is missing a description for 4 or more of the applicable components outlined in this Subfactor regardless of the proposed affordability period.

Subfactor 3.3. Project Implementation Schedule and Project Readiness

Maximum Points: 10

For this Subfactor, the applicant must discuss the Implementation Schedule (Form HUD-53247) for its proposed project(s) submitted with the application. Additionally, points will be awarded on whether the applicant has already completed or will quickly implement key milestones. Examples of key milestones may include but are not limited to completion of environmental review, developing proposed plans or specifications for new construction or rehabilitation, proposed site for new development, initiating the bid process for procurement assistance, securing leveraged financing (See Rating Factor 4), beginning coordination efforts with the community (See Rating Factor 5), etc.

The applicant must address the following components:

- Describe the specific tasks and timelines that the applicant and/or hired contractors, consultants, and subrecipients will undertake to complete the proposed project on time and within budget;
- Implementation Schedule (Form HUD-53247) must identify each significant activity and milestone required for completing the planning process and should list key milestones, including planned start and completion dates of all tasks;
- Describe whether the applicant has already completed major steps to facilitate the implementation of the proposed project or activities (e.g., completion of environmental review, developing proposed plans or specifications for new construction or rehabilitation, proposed site for new development, initiating the bid process for procurement assistance, securing leveraged financing, beginning coordination efforts with the community, etc.);
- Identify key milestones that will begin immediately upon receipt of an IHBG Competitive Grant and description of how the applicant will ensure completion of the proposed project by the period of performance end date; and
- Ensure that no choice limiting actions will occur prior to completion of the environmental review process, and approval of the Request for Release of Funds where applicable, as discussed in Section VI.A. A choice limiting action may include, but is not limited to, real property acquisition, demolition, disposition, rehabilitation, repair, new construction, site preparation or clearance, ground disturbance, and leasing.

HUD will award points as follows:

(10 points)

The applicant fully addressed all of the components required in this Subfactor. The applicant has already completed major steps to facilitate the implementation of the proposed project or activities.

(8 points)

The applicant fully addressed all but one of the components required in this Subfactor. The applicant has already completed major steps to facilitate the implementation of the proposed project or activities.

(7 points)

The applicant fully addressed all of the components required in this Subfactor. However, the applicant has not already completed major steps to facilitate the implementation of the proposed project or activities.

(4 points)

The applicant did not fully address 2 of the components required in this Subfactor, regardless of whether the applicant has already completed major steps to facilitate the implementation of the proposed project or activities.

(0 points)

The applicant did not fully address 3 or more of the components required in this Subfactor, regardless of whether the applicant has already completed major steps to facilitate the implementation of the proposed project or activities.

Subfactor 3.4. Budget

Maximum Points: 10

The applicant must submit the Cost Summary (HUD-53246) and a detailed Budget Narrative for the proposed project and activities. HUD will evaluate whether the budget is thoroughly prepared and that all costs are eligible under NAHASDA, allowable, allocable, reasonable, and necessary for implementing the proposed project and activities. HUD will also evaluate whether housing and non-dwelling structures that the applicant proposes to develop, acquire, or assist will meet moderate cost or design standards outlined in 24 CFR 1000.156-1000.162.

The applicant must include the following components in its Cost Summary and Budget Narrative:

- Breakdown of cost estimates by line item for each proposed activity, including administration and planning costs;
- Budget calculations must all be mathematically correct;
- The SF-424, Cost Summary (HUD-53246), Budget Narrative, and supporting documentation must be consistent;
- Adequate information to allow HUD to determine that housing structures that the applicant proposes to develop, acquire, or assist with funds under this NOFA will meet

the standards outlined in 24 CFR 1000.156 – 1000.162 on moderate cost or design, including maximum Total Development Cost (TDC) requirements. See definition of TDC in 24 CFR 1000.302 and [Notice PIH-2019-19 Total Development Costs \(TDC\) for Affordable Housing under the Native American Housing Assistance and Self-Determination Act of 1996 \(NAHASDA\)](#). If a TDC limit waiver has been approved, it must be included as supporting documentation for this Subfactor;

- Description of the qualifications and experience of the individual(s) that prepared the budget and how the experience is recent and relevant to the proposed project;
- If applicable, applicants including indirect costs as part of the budget must demonstrate how they are calculating these costs in accordance with either their current federally-approved negotiated rate or the de minimus rate in accordance with 2 CFR 200.414. Indirect costs that are administrative costs will count towards the administration and planning cap; and
- If applicable, a breakdown of how the applicant proposes to use any leveraged resources towards the project.

HUD will award points as follows:

(10 points)

The budget is thoroughly prepared, and all costs are eligible under NAHASDA, allowable, allocable, reasonable, and necessary for implementing the proposed project. The per-unit TDCs are within the limits established by Notice PIH-2019-19. The applicant addressed all the components discussed above in detail.

(7 points)

The budget is adequately prepared, and all costs are eligible under NAHASDA, allowable, allocable, reasonable, and necessary for implementing the proposed project. However, either the per-unit TDCs are not within the limits established by Notice PIH 2019-19 with no approved waiver submitted or the applicant addressed some of the components discussed above but some details were lacking.

(4 points)

The budget is adequately prepared, and all costs are eligible under NAHASDA, allowable, allocable, reasonable, and necessary for implementing the proposed project. However, the per-unit TDCs are not within the limits established by the Notice PIH 2019-19 with no approved waiver submitted and the applicant only addressed some of the components discussed above but some details were lacking.

(0 points)

The budget is not adequately prepared and not all costs are eligible under NAHASDA, allowable, allocable, reasonable, and necessary for implementing the proposed project. The per-unit TDCs are not within the limits established by the Notice PIH 2019-19 with no approved waiver submitted.

Rating Factor 4: Leveraging Resources

Maximum Points: 5

Cost sharing or mandatory matching is not required under this grant, but voluntary leveraging with both Federal (including IHBG formula funding) and non-Federal funds is encouraged.

A Firm Commitment must be submitted for any sources of leveraging including cash or in-kind donations. Contributions that could be considered as leveraged resources for point award include, but are not limited to:

- Tribal government funds;
- Donations from individuals or organizations, private foundations, businesses;
- State, Federal, or private loans;
- Other grant funds;
- Donated goods and services needed for the project;
- Land needed for the project; and
- Direct administrative costs.

With the exception of land acquisition, funds that have been expended on the project prior to the application deadline and period of performance start dates will not be counted as leverage.

Applicants are reminded that all IHBG requirements apply to the commitment or use of both IHBG and non-IHBG funds in a leveraged project. Federal sources are only allowed to be used as leveraging if permitted by a program’s authorizing statute.

The applicant must submit the following firm commitment documents with the application:

LEVERAGED RESOURCE	FIRM COMMITMENT DOCUMENTATION NEEDED
Tribal Resources	<ul style="list-style-type: none"> • Tribal resolution committing funds or equivalent; the resolution (or equivalent) must identify the exact dollar amount (or value) of the resources to be committed
Federal Resources	<ul style="list-style-type: none"> • IHBG formula funds (whether administered by the tribe or a TDHE): <ul style="list-style-type: none"> ○ Leveraging with current program year funds: The most recently approved Indian Housing Plan (IHP) must identify the dollar amount and commit the IHBG resources to the project. If not currently approved in the most recent IHP, the application must state that an amendment to the IHP will be processed if the applicant is awarded IHBG Competitive Grant funds. ○ Future IHBG funding: If future IHBG funds will be used, then the application must identify the program year and the dollar amount of IHBG funds that will be used. • Other Federal Program Funds: might include funds from the U.S. Department of Agriculture, Indian Health Service, Bureau of Indian

	Affairs, or any other federal agency. If allowable by the federal program's statute, the applicant should submit a statement (e.g. letter, email, etc.) from the federal agency approving the amount of funds to be committed for leveraging.
Public Agency, Foundation, or Other Private Party	<ul style="list-style-type: none"> • Letters of commitment which must include: <ul style="list-style-type: none"> ○ the donor organization's name ○ the specific funds proposed ○ the dollar amount of the financial or in-kind resource ○ method for valuation ○ the purpose of that resource within the proposed project ○ signed commitment from an official of the organization legally authorized to make the commitment • Memorandum of understanding, and/or agreement to participate, including any conditions to which the contribution may be subject.
Goods and Services	<ul style="list-style-type: none"> • Must demonstrate that the donated items are necessary to the actual development of the project and include comparable costs that support the donation value.
Land	<ul style="list-style-type: none"> • Land valuation must be established using one of the following methods and the documentation must be contained in the application. The application of land valuation documentation must state the method used to determine land value and identify the land value. Land that has previously been used as leverage towards other ONAP competitions may not be proposed as leveraging for this NOFA. • The methods for land valuation include: <ul style="list-style-type: none"> ○ A site-specific appraisal no more than two years old ○ An appraisal of a nearby comparable site also no more than two years old ○ A reasonable extrapolation of land value based on current area realtor value guides ○ A reasonable extrapolation of land value based on recent sales of similar properties in the same area.

Grantees will be required to show evidence that leveraging resources were received and used for their intended purposes through quarterly reports (SF-425) as the project proceeds.

HUD recognizes that in some cases, the applicant cannot receive a firm commitment of non-tribal funds by the application deadline. In such cases, the applicant must include a statement from the contributing entity that describes why the firm commitment cannot be made at the current time. The statement must say that the tribe/organization and proposed project meets the eligibility criteria for receiving the leveraged funds. It must also include a date by which the

funding decisions will be made. This date cannot be over six months from the anticipated date of grant approval by HUD. If the applicant does not provide HUD with evidence of the firm commitment from the original leverage source or an alternative source within six months of the date of grant approval, or if anticipated leverage is not provided, HUD will re-rate and re-rank the application with the updated leverage information. If the application is no longer fundable after re-rating and re-ranking the application, HUD will rescind the grant and recapture grant funds.

HUD will award points based on the percentage of leveraged resources committed relative to the total IHBG Competitive Grant project costs. If an applicant proposes leveraging but does not provide firm commitment documentation for that source of leveraging, that source of leveraging will not be included in the total leverage resource amount.

HUD will calculate leverage percentage relative to the total IHBG Competitive Grant Project costs provided on line 18g of SF-424.

Example: Percentage of leverage = (equals) Total leverage resource amount/ (divided by) Total project cost (grant amount requested + total leverage resource amount)

Distress: HUD also recognizes that some Indian tribes and TDHEs may have significant challenges leveraging funds to carry out affordable housing projects due to severely distressed economic, housing, and infrastructure conditions in their communities. HUD noted in its 2017 Housing Needs Study that problems of American Indians and Alaska Natives living on reservations and other tribal areas remain strikingly more severe than those of other Americans. Particular circumstances of tribal areas — remoteness, lack of infrastructure, and complex legal and other constraints related to land ownership — make it extremely difficult to improve housing conditions in those areas. These challenges may mean that some Indian tribes and TDHEs simply do not have the ability to effectively leverage funds.

To address this concern, HUD will award at least 3 points under this Rating Factor to applicants that may have an inability to effectively leverage funds due to the distressed conditions of their communities. HUD will measure this by assessing AIAN incomes in each Indian tribe's IHBG formula area. HUD will award these 3 points to the bottom 25 percent of Indian tribes that received an IHBG formula allocation in FY 2020 that have the lowest AIAN per capita income, where the area AIAN per capita income is determined as the lesser of their multi-race or single-race estimate in their IHBG formula area (and the lesser of the overlapping area geography for overlapping Indian Tribes or their census designated area) using 2011-2015 ACS data, if the applicant does not otherwise score points under this Rating Factor for leveraging funds. HUD will provide the list of all tribes on its website (https://www.hud.gov/program_offices/public_indian_housing/ih/grants/ihbg_cgp), their per capita income estimate, and those Indian tribes that qualify for these points.

HUD will award points as follows:

(5 points)

The applicant is committing leveraging resources in the amount of 25% or more towards the

total IHBG Competitive Grant project costs, with firm commitment documentation supporting all sources of leveraging in accordance with the above requirements.

(3 points)

One of the following applies:

- The applicant is committing leveraging resources in the amount of 11-24% towards the total IHBG Competitive Grant project costs, with firm commitment documentation supporting all sources of leveraging in accordance with the above requirements; or
- The applicant is an Indian tribe, or TDHE applying on behalf of an Indian tribe, that ranks in the bottom 25 percentile of Indian tribes that have the lowest AIAN per capita income in their IHBG formula area nationally, according to the 2011-2015 ACS data.

(1 point)

The applicant is committing leveraging resources in the amount of 5-10% towards the total IHBG Competitive Grant project costs, with firm commitment documentation supporting all sources of leveraging in accordance with the above requirements.

(0 points)

One of the following applies:

- The applicant is committing leveraging resources in the amount of 4% or less towards the total IHBG Competitive Grant project costs, with firm commitment documentation supporting all sources of leveraging in accordance with the above requirements; or
- The applicant does not propose any leveraging resources towards the total IHBG Competitive Grant project costs.

Rating Factor 5: Comprehensiveness and Coordination

Maximum Points: 10

Subfactor 5.1. Coordination

Maximum Points: 7

For this Subfactor, the applicant must address how it has designed the project and plans to implement it in coordination with community members, tribal departments, and other agencies/organizations. The applicant must explain how its coordination efforts tie into its long-term planning efforts to address housing conditions in the community. HUD will assign points as follows:

(7 points)

The applicant identifies and describes in detail how it will coordinate and work on the project with community members, tribal departments, and other agencies/organizations. The applicant describes how its coordination efforts tie into its long-term planning efforts to address housing conditions in the community.

(5 points)

The applicant identifies and describes in detail how it will coordinate and work on the project with community members, tribal departments, and other agencies/organizations. The applicant

lacks detail in its description of how its coordination efforts tie into long-term planning efforts to address housing conditions in the community.

(3 points)

The applicant specifies that it plans to coordinate with community members, tribal departments, and other agencies/organizations on the project. However, the applicant does not describe how its coordination efforts tie into its long-term planning efforts to address housing conditions in the community.

(0 points)

The applicant neither identifies nor describes how the applicant plans to coordinate with other organizations on the project. The applicant does not describe how its coordination efforts tie into long-term planning efforts to address housing conditions in the community.

Subfactor 5.2. Outputs and Outcomes

Maximum Points: 3

The applicant must include outcomes and outputs it strives to achieve with the project and describe them in detail. Outputs are measured in the volume of work accomplished and must be identified by each key task proposed in the workplan. They should be clear enough to allow HUD to monitor and assess the proposed project's progress if funded. An outcome is the impact achieved from the outputs of the proposed project. They should be quantifiable measures or indicators that identify the change in the community, people's lives, economic status, etc.

Examples of outputs could include but are not limited to:

- Number of housing units constructed;
- Number of housing units rehabilitated;
- Number of housing units acquired to increase the affordable housing stock;
- Number of homeownership units constructed or financed;
- Number of units connected to utilities (e.g., gas, phone or electric lines/roads/water/sewer, etc.);
- Number of persons assisted; and
- Number of jobs created.

Examples of outcomes could include but are not limited to:

- Reduction in the number of families living in substandard housing;
- Reduction in overcrowding;
- Increase in homeownership rates;
- Reduction of drug-related crime or health-related hazards;
- Accessibility for persons with disabilities; and
- Improved energy efficiency.

HUD will assign points as follows:

(3 points)

The applicant clearly described measurable outputs and outcomes for each key task proposed in the workplan.

(2 points)

The applicant included measurable outputs and outcomes for each key task proposed the workplan but did not clearly describe them in detail.

(1 point)

The applicant included either measurable outputs or outcomes for each key task proposed in the workplan, but not both.

(0 points)

The applicant did not describe measurable outputs and outcomes for each key task proposed in the workplan.

2. Other Factors.

Preference Points.

HUD encourages activities in support of the Secretary's FY20 Initiatives. HUD may award up to two (2) points for any of the 3 preferences (OZ, PZ or HBCU).

Opportunity Zones.

Opportunity Zone (OZ) Certification and Supporting Documentation: Applicants proposing projects in an Opportunity Zone community must identify the state, county and census tract(s) of the opportunity zone(s) in which the activity will be carried out and provide certification to HUD in order to receive preference points. The certification must affirm that the investment is in a qualified Opportunity Zone, and be submitted as a supporting attachment on the applicant's letterhead with the application package. Applicants must also provide supporting documentation showing that the investment is in an Opportunity Zone. To view the list of designated Opportunity Zones, please see the following link on the U.S. Department of the Treasury website: <https://www.cdfifund.gov/Pages/Opportunity-Zones.aspx>. HUD encourages activities in Opportunity Zones. This form will be included as part of the grant application package on [grants.gov](https://www.grants.gov) for all HUD grants that offer Opportunity Zone preference points. For Fiscal Year 2020, applicants will be required to complete and submit this form along with the SF-424 in order to be eligible for Opportunity Zone preference. Applicants who do not complete this form and submit it along with the rest of their application package will not be eligible to receive the points. Additionally, applicants who do complete and submit this form, but indicate they intend to use less than 50% of the award within Opportunity Zone tracts, will also be ineligible to receive preference points, unless: a.) the applicant can show why they are unable to expend at least 50% of the grant award within Opportunity Zone designated tracts, or b.) the applicant is able to make a compelling case for why the amount that will be expended will have a significant impact within Opportunity Zone designated tracts.

HBCU.

This program does not offer HBCU preference points.

Promise Zones

HUD encourages activities in Promise Zones (PZ). To receive Promise Zones Preference Points, applicants must submit form HUD 50153, "Certification of Consistency with Promise Zone

Goals and Implementation,” signed by the Promise Zone Official authorized to certify the project meets the criteria to receive preference points. To view the list of designated Promise Zones and persons authorized to certify, please see the [Promise Zone](#) pages on HUD’s website.

B. Review and Selection Process.

1. Past Performance

In evaluating applications for funding, HUD will consider an applicant’s past performance in managing funds. Items HUD will consider include, but are not limited to:

The ability to account for funds in compliance with applicable reporting and recordkeeping requirements;

Timely use of funds received from HUD;

Timely submission and quality of reports submitted to HUD;

Meeting program requirements;

Meeting performance targets as established in the grant agreement;

The applicant's organizational capacity, including staffing structures and capabilities;

Timely completion of activities and receipt and expenditure of promised matching or leveraged funds;

The number of persons served or targeted for assistance;

HUD may reduce scores as specified under V. A. Review Criteria. Whenever possible, HUD will obtain past performance information. If this review results in an adverse finding related to integrity or performance, HUD reserves the right to take any of the remedies provided in Section III. E Statutory and Regulatory Requirements Affecting Eligibility, “Pre-selection Review of Performance” document link above.

2. Assessing Applicant Risk.

In evaluating risks posed by applicants, HUD may use a risk-based approach and may consider any items such as the following:

- Financial stability;
- Quality of management systems and ability to meet the management standards prescribed in this part;
- History of performance. The applicant's record in managing Federal awards, if it is a prior recipient of Federal awards, including timeliness of compliance with applicable reporting requirements, conformance to the terms and conditions of previous Federal awards, and if applicable, the extent to which any previously awarded amounts will be expended prior to future awards;
- Reports and findings from audits performed under Subpart F—Audit Requirements of this part or the reports and findings of any other available audits; and
- The applicant's ability to effectively implement statutory, regulatory, or other requirements imposed on non-Federal entities.

3. Application Selection Process: HUD will review each application from an eligible applicant and assign points in accordance with the selection factors described in this section.

a) Application Screening and Acceptance

ONAP will screen and accept applications if they meet all the criteria listed below:

- The application is received or submitted in accordance with the requirements of this NOFA;
- The applicant is eligible to submit an application;
- The proposed project is eligible; and
- The application contains all of the applicable components listed in Section IV.B. of this NOFA.

b) Threshold Compliance: HUD will review each application that passes the screening process to ensure that each applicant and each proposed project meets the eligibility and submission thresholds in the Eligibility Requirements and this NOFA.

c) Past Performance: HUD will evaluate applicants' past performance under Rating Factor 1-Capacity of the Applicant.

d) Rating: HUD will rate all eligible applications that meet the Threshold Requirements against the criteria in Rating Factors 1 through 5 and assign a rating score. The maximum total rating score for the five Rating Factors is 100 points. An applicant can receive Preference Points if it scores a minimum of 75 points for the five Rating Factors. HUD will award up to two Preference Points to applicants that meet either the Opportunity Zones or Promise Zones criteria. An applicant can receive a possible total of 102 points which includes Rating Factors 1 through 5 and Preference Points. HUD will review and rate each application that meets the acceptance criteria and threshold requirements. Once all applications are rated, HUD will conduct a review to ensure consistency in the application rating.

e) Minimum Points: To be considered for funding, the application must receive a minimum combined score of 35 points under Rating Factor 1-Capacity of the Applicant and Rating Factor 2-Need, a minimum of 20 points under Rating Factor 3-Soundness of Approach, and an overall score of at least 75 points (without the addition of the Preference Points). HUD will reject any application that does not meet the minimum rating score requirements.

f) Ranked Order: After adding any Preference Points, HUD will place eligible applications that meet the minimum rating score requirements in ranked order. HUD will award funds in rank order based on the score received on the application submitted under this NOFA. HUD will consider applicants for funding within the fundable range of 75 or more points in ranked order up to the amount requested, or a lesser amount if sufficient funds are not available. Meeting the minimum score of 75 points does not guarantee the funding of an award. HUD also reserves the right to adjust funding to meet urgent policy priorities. HUD reserves the right to issue a supplemental or independent NOFA if necessary (e.g., to ensure that all appropriated funds are awarded).

g) Grant Award Adjustments: At its discretion, if HUD determines that there are not enough funds available to fully fund a project as proposed by a successful applicant, then HUD may contact the applicant to determine whether revisions can be made to the program budget and workplan to reflect the actual award offer. If it is not possible to agree on a revised program budget and workplan, then an award will not be made to that applicant. In such an instance, HUD

may offer an award, in a rank order, to another applicant. HUD may also select additional applicants for funding, in rank order, if additional funds become available. See also Adjustments to Funding information in section VI.A. below.

h) Tiebreakers: When rating results in a tie among projects and there is not enough money to fund all tied projects, HUD will use the following factors in order to resolve the tie:

- HUD will approve projects that can be fully funded over those that cannot be fully funded;
- Projects that address IHBG Competitive Priorities: HUD will prioritize projects according to the rating criteria order of Subfactor 3.1-IHBG Competitive Priorities; and
- Applicants that score the highest cumulative points for Rating Factor 1-Capacity of the Applicant and Rating Factor 2-Need/Extent of the Problem.

i) IHBG Competitive Grant Progress and Performance: Failing to make significant progress by September 30, 2022, as evidenced by failing to meet planned activities described in an IHBG Competitive workplan, may constitute substantial noncompliance under 24 CFR 1000.534. HUD will review the circumstances of each grantee on a case by case basis to determine if the noncompliance is substantial.

j) Additional IHBG Competitive Funds:

If, after publication of this NOFA, additional funds become available either through additional appropriations or through the de-obligation or recapture of funds, HUD reserves the right to:

- Award funding to additional applicants based on their score from this competition;
- Use the additional funds to provide additional funding to an applicant awarded less than the original requested amount of funds to make the full award
- Fund additional applicants that were eligible to receive an award, but for which there were no funds available from the FY2020 appropriations; and
- Award funding to applicants that meet the funding errors category in section VI.A. below.

k) Curable Deficiencies and Pre-Award Requirements:

- **Curable Deficiencies:** If there are curable deficiencies identified in successful applications, then applicants must satisfactorily address these deficiencies before HUD can make a grant award.
- **Pre-Award Requirements:** Successful applicants may have to provide supporting documentation concerning the management, maintenance, operation, or financing of proposed projects before a grant agreement can be executed. HUD may ask for additional information on the scope, magnitude, timing, budget, or method of implementing the project. HUD may also ask further information to verify the commitment of other resources required to complete, operate, or maintain the proposed project. HUD will notify applicants by facsimile or via the U.S. Postal Service, return receipt requested. Applicants will be provided fourteen (14) calendar days from the date of receipt of the

HUD notification to respond to these requirements. No extensions will be provided. If the deadline date falls on a Saturday, Sunday, or Federal holiday, the response must be received by HUD on the next day that is not a Saturday, Sunday, or Federal holiday. If an applicant does not respond within the prescribed time period or makes an insufficient response, then ONAP will determine that the requirement has not been met and will withdraw the grant offer. Applicants may not substitute new projects for those originally proposed in the application and any new information will not affect the project's rating and ranking. The time period for calculating the response deadline for pre-award requirements begins on the day after receipt of the pre-award letter from ONAP.

l) Agency Errors: Judgments made within the provisions of this NOFA and all program statutory and regulatory requirements are not subject to claim of error. There is no appeal process. An applicant may however, bring arithmetic errors in application scoring to the attention of HUD within 30 days of being informed of its score.

m) Anticipated Announcement and Award Dates: HUD anticipates announcing awards for FY2020 funds under this NOFA approximately four to six months after the application due date.

VI. Award Administration Information.

A. Award Notices.

Following the evaluation process, HUD will notify successful applicants of their selection for funding. HUD will also notify other applicants, whose applications were received by the deadline, but have not been chosen for award. Notifications will be sent by email to the person listed as the AOR in item 21 of the SF424.

Negotiation. After HUD has made selections, HUD will negotiate specific terms of the funding agreement and budget with selected applicants. If HUD and a selected applicant do not successfully conclude negotiations in a timely manner, or a selected applicant fails to provide requested information, an award will not be made to that applicant. In this case, HUD may select another eligible applicant. HUD may impose special conditions on an award as provided under 2 CFR 200.207:

- Based on HUD's review of the applicant's risk under 2 CFR 200.205;
- When the applicant or recipient has a history of failure to comply with the general or specific terms and conditions of a Federal award;
- When the applicant or recipient fails to meet expected performance goals contained in a Federal award; or
- When the applicant or recipient is not otherwise responsible.

Adjustments to Funding. To ensure the fair distribution of funds and enable the purposes or requirements of a specific program to be met, HUD reserves the right to fund less than the amount requested in an application.

a. HUD will fund no portion of an application that:

- (1) Is not eligible for funding under applicable statutory or regulatory requirements;
- (2) Does not meet the requirements of this notice; or
- (3) Duplicates other funded programs or activities from prior year awards or other selected applicants.

b. If funds are available after funding the highest-ranking application, HUD may fund all or part of another eligible fundable application. If an applicant turns down an award offer, or if HUD

and an applicant do not successfully complete grant negotiations, HUD may make an offer of funding to another eligible application.

c. If funds remain after all selections have been made, remaining funds may be made available within the current FY for other competitions within the program area, or be held for future competitions, or be used as otherwise provided by authorizing statute or appropriation.

d. If, after announcement of awards made under the current NOFA, additional funds become available either through the current appropriations, a supplemental appropriation, other appropriations or recapture of funds, HUD may use the additional funds to provide additional funding to an applicant awarded less than the requested amount of funds to make the full award, and/or to fund additional applicants that were eligible to receive an award but for which there were no funds available.

Funding Errors. If HUD commits an error that when corrected would cause selection of an applicant during the funding round of a Program NOFA, HUD may select that applicant for funding, subject to the availability of funds.

The HUD Reform Act prohibits HUD from notifying applicants as to whether they have been selected to receive a grant until it has announced all successful award recipients.

If selected and as soon as a Congressional release has been obtained, ONAP will send the applicant an award letter and a grant agreement to sign and return. If the applicant does not already have one, it will have to establish an account in LOCCS so that it can draw down grant funds as needed to complete project/activities. Grantees will also be encouraged to participate in award implementation training offered by ONAP.

All grant awards are conditioned on the successful completion of an environmental review in accordance with the requirements of 24 CFR 1000.18-1000.24, and an environmental review must be completed before funds are released. Applicants must comply with HUD environmental review requirements, in accordance with 24 CFR 1000.18-1000.24. An Indian tribe can assume environmental responsibilities under 24 CFR part 58 or decline to assume environmental responsibilities and request HUD perform the review under 24 CFR part 50, in accordance with 24 CFR 1000.20(a).

An environmental review, all required notifications, and approval of the Request for Release of Funds and Certification when applicable under 24 CFR part 58 or HUD's approval of the project or activity under 24 CFR part 50, must be completed before a recipient may commit HUD or non-HUD funds, or take any other choice limiting action, including but not limited to real property acquisition, demolition, disposition, rehabilitation, repair, new construction, site preparation or clearance, ground disturbance, and leasing. HUD may impose other grant conditions if additional actions or approvals are required, before the use of funds. Any mitigating/remedial measures required by the responsible entity (or HUD) must be carried out. Environmental review resources including training, guidance, forms, sample letters and worksheets are available on the HUD Exchange at:

<https://www.hudexchange.info/programs/environmental-review/>.

B. Administrative, National and Department Policy Requirements for HUD recipients

For this NOFA, the following [Administrative, National and Department Policy Requirements and Terms for HUD Financial Assistance Awards](#) apply. (Please select the linked text to read the detailed description of each applicable requirement).

1. Compliance with Non-discrimination and Related Requirements.

Unless otherwise specified, these non-discrimination and equal opportunity authorities and other requirements apply to all NOFAs. Please read the following requirements carefully as the requirements are different among HUD's programs.

- Compliance with Fair Housing and Civil Rights Laws, Which Encompass the Fair Housing Act and Related Authorities (cf. 24 CFR 5.105(a)).

- Improving Access to Services for Persons with Limited English Proficiency (LEP).

- Accessible Technology.

2. Equal Access Requirements.

3. Ensuring the Participation of Small Disadvantaged Business, and Women-Owned Business.

4. Equal Participation of Faith-Based Organizations in HUD Programs and Activities.

5. Uniform Relocation Act – Real Property Acquisition and Relocation Requirements.

6. Participation in HUD-Sponsored Program Evaluation.

7. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

8. Drug-Free Workplace.

9. Safeguarding Resident/Client Files.

10. Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L.109-282) (Transparency Act), as amended.

11. Eminent Domain.

12. Accessibility for Persons with Disabilities.

13. Violence Against Women Act.

14. Conducting Business in Accordance with Ethical Standards/Code of Conduct.

15. Environmental Requirements.

Compliance with 24 CFR part 50 or 58 procedures is explained below:

All awards under this NOFA will be conditioned on the successful completion of an environmental review, and environmental reviews must be completed before funds are released.

Applicants must comply with HUD environmental review requirements, in accordance with 24 CFR 1000.18-1000.24. An Indian tribe can assume environmental responsibilities under 24 CFR part 58 or decline to assume environmental responsibilities and request HUD perform the review under 24 CFR part 50, in accordance with 24 CFR 1000.20(a).

An environmental review, all required notifications, and approval of the Request for Release of Funds and Certification when applicable under 24 CFR part 58 or HUD's approval of the project or activity under 24 CFR part 50, must be completed before a recipient may commit HUD or non-HUD funds, or take any other choice limiting action, including but not limited to real property acquisition, demolition, disposition, rehabilitation, repair, new construction, site preparation or clearance, ground disturbance, and leasing. Any mitigating/remedial measures required by the responsible entity (or HUD) must be carried out. Environmental review resources

including training, guidance, forms, sample letters and worksheets are available on the HUD Exchange at: <https://www.hudexchange.info/programs/environmental-review/>.

C. Reporting.

HUD requires recipients to submit performance and financial reports under OMB guidance and program instructions.

1. Recipient Integrity and Performance Matters. Applicants should be aware that if the total Federal share of your Federal award includes more than \$ 500,000 over the period of performance, you may be subject to post award reporting requirements reflected in Appendix XII to Part 200-Award Term and Condition for Recipient Integrity and Performance Matters.

2. Race, Ethnicity and Other Data Reporting. HUD requires recipients that provide HUD-funded program benefits to individuals or families to report data on the race, color, religion, sex, national origin, age, disability, and family characteristics of persons and households who are applicants for, participants in, or beneficiaries or potential beneficiaries of HUD programs in order to carry out the Department's responsibilities under the Fair Housing Act, Executive Order 11063, Title VI of the Civil Rights Act of 1964, and Section 562 of the Housing and Community Development Act of 1987.

3. Program-Specific Reporting Requirements

IHBG Competitive Grant Program: Post-Award Reporting Requirements

a) Quarterly Federal Financial Reports: Grantees will have to submit a Federal Financial Report (SF-425) to the Area ONAP within 30 days after the end of each quarter. If applicable, the SF-425 must also show that leveraging resources were received and used for their intended purposes. A final SF-425 must be submitted within 90 days after the end of the period of performance identified on the grant agreement.

b) Annual Performance Reports:

Grantees are required to submit an Annual Performance Report (APR) Form HUD-52737 to HUD within 90 days of the end of their program year and within 90 days after the end of the period of performance identified on the grant agreement. This APR must pertain only to the activities of IHBG Competitive Grant and submitted separately from the traditional IHBG formula APR. Grantees must also include a narrative accompanying the HUD-52737 addressing the following areas:

1. The progress made on completing the project in accordance with the project implementation plan and schedule;
2. A list of work remaining towards project completion;
3. If applicable, any minor modifications to the grantee's workplan and budget in order to meet the project goals. Note that all modifications must be in accordance with this NOFA and subject to HUD approval;
4. If applicable, a discussion of how the grantee is addressing any identified gaps in capacity for managing the IHBG Competitive grant in accordance with the detailed assessment provided in the application;

5. If applicable, a discussion of the barriers faced towards project implementation and explanation how the grantee will overcome those barriers to complete the project by the period of performance end date;
6. An update of how the project is addressing the need factors identified in the IHBG Competitive grant application;
7. Progress of efforts to implement the project in coordination with community members, tribal departments, and other agencies/organizations;
8. Discussion of outputs and measurable outcomes achieved to date;
9. A report of obligations and expenditures in comparison with remaining funding LOCCS balances, or its successor system;
10. If applicable, a status of leveraging resources committed to the project; and
11. When the project is done, an evaluation of its effectiveness in meeting the grantee's affordable housing project needs.

Filing of IHBG Competitive Grant Post-Award reports is mandatory for all grantees, and failure to do so within the required timeframe may result in HUD taking enforcement action against the grantee in accordance with Title IV of NAHASDA and IHBG implementing regulations.

HUD will assess all post-award reports submitted to evaluate the grantee's performance in meeting its project goals. Grantees will also be held to the milestones in the program schedule, as approved by HUD. HUD expects that all grantees to have made significant progress on their IHBG Competitive workplan and on implementing their grants by September 30, 2022. Failing to make significant progress by September 30, 2022, as evidenced by failing to meet planned activities described in an IHBG Competitive workplan, may constitute substantial noncompliance under 24 CFR 1000.534. HUD will review the circumstances of each grantee on a case by case basis to determine if the noncompliance is substantial.

D. Debriefing.

For a period of at least 120 days, beginning 30 days after the public announcement of awards under this NOFA, HUD will provide a debriefing related to their application to requesting applicants. A request for debriefing must be made in writing or by email by the authorized official whose signature appears on the SF-424 or by his or her successor in office and be submitted to the POC in Section VII Agency Contact(s), below. Information provided during a debriefing may include the final score the applicant received for each rating factor, final evaluator comments for each rating factor, and the final assessment indicating the basis upon which funding was approved or denied.

VII. Agency Contact(s).

HUD staff will be available to provide clarification on the content of this NOFA.

Questions regarding specific program requirements for this NOFA should be directed to the POC listed below. Name:

Phone:

Email:

IHBGCompetitiveProgram@hud.gov

Persons with hearing or speech impairments may access this number via TTY by calling the toll-free Federal Relay Service at 800-877-8339. Please note that HUD staff cannot assist applicants in preparing their applications.

VIII. Other Information.

1. National Environmental Policy Act.

This NOFA provides funding under, and does not alter the environmental requirements of, 24 CFR Part 1000. Accordingly, under 24 CFR 50.19(c)(5), this NOFA is categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321). Activities under this NOFA are subject to the environmental review provisions set out at 24 CFR 1000.18 – 1000.24.

2. Paperwork Reduction Act Statement. The information collection requirements in this notice have been approved by OMB under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. Each NOFA will identify its applicable OMB control number unless its collection of information is excluded from these requirements under 5 CFR part 1320.

3. Web Resources.

- [**Affirmatively Furthering Fair Housing**](#)
- [**Code of Conduct list**](#)
- [**CFDA**](#)
- [**Dun & Bradstreet**](#)
- [**Equal Participation of Faith-Based Organizations**](#)
- [**Federal Awardee Performance and Integrity Information System**](#)
- [**FFATA Subaward Reporting System**](#)
- [**Grants.gov**](#)
- [**HBCUs**](#)
- [**Healthy Homes Strategic Plan**](#)
- [**Healthy Housing Reference Manual**](#)
- [**HUD's Strategic Plan**](#)
- [**HUD Grants**](#)
- [**Limited English Proficiency**](#)
- [**NOFA Webcasts**](#)
- [**Opportunity Zone**](#)
- [**Procurement of Recovered Materials**](#)
- [**Promise Zones**](#)
- [**Section 3 Business Registry**](#)
- [**State Point of Contact List**](#)
- [**System for Award Management \(SAM\)**](#)
- [**Uniform Relocation Act – Real Property Acquisition and Relocation Requirements**](#)
- [**USA Spending**](#)

