



U.S. Department of Housing and Urban Development

Public and Indian Housing

Family Self-Sufficiency Program - Renewal MODIFICATION

FR-6200-N-04

Application Due Date: 11/30/2018

Family Self-Sufficiency Program - Renewal MODIFICATION
FR-6200-N-04
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U.S. Department of Housing and Urban Development

Program Office:	Public and Indian Housing
Funding Opportunity Title:	Family Self-Sufficiency Program - Renewal MODIFICATION
Announcement Type:	Modification
Funding Opportunity Number:	FR-6200-N-04
Primary CFDA Number:	14.896
Due Date for Applications:	11/30/2018

Overview

Prospective applicants should carefully read all instructions in all sections to avoid sending an incomplete or ineligible application. HUD funding is highly competitive. Failure to respond accurately to any submission requirement could result in an incomplete or noncompetitive proposal.

For Further Information Regarding this NOFA: Please direct questions regarding the specific program requirements of this Program Notice of Funding Availability (NOFA) to the office contact identified in Section VII.

OMB Approval Number(s): 2577-0178

I. Funding Opportunity Description.

A. Program Description.

1. Purpose

a. Overview: The Family Self-Sufficiency (FSS) program supports the Department's strategic goal of increasing economic opportunity for HUD-assisted families. FSS provides grants to Public Housing Authorities (PHAs) to support the salaries and training needs of FSS Program Coordinators who assist participating families receiving housing assistance through the Housing Choice Voucher (HCV/PBV) and Public Housing (PH) programs. FSS Program Coordinators develop local strategies to connect participating families to public and private resources to increase their earned income and financial literacy, reduce or eliminate the need for welfare assistance, and make progress toward economic independence and self-sufficiency. PHAs and each individual participating family execute a five-year contract that incorporates the responsibilities of each party, as well as a training and services plan to help the family become more self-sufficient. PHAs are not permitted to limit FSS participation to those families most likely to succeed.

On May 24 2018, The Economic Growth, Regulatory Relief, and Consumer Protection Act became Public Law No: 115-174. Section 306 of the bill amends the United States Housing Act of 1937 to revise the FSS program. The bill specifically changes program requirements related to program eligibility, escrow deposits, and supportive services; allows the Secretary to

establish a funding formula; and extends eligibility for grant awards to private owners of project-based rental assistance (PBRA) properties.

The changes to the FSS program are not in effect until HUD issues implementing regulations, and Congress has required HUD to do so within 365 days of the passage of the bill. As such, the bill will not impact funding awarded under this NOFA.

b. Responsibilities of FSS Program Coordinators. An FSS Program Coordinator must:

- Build partnerships with employers and service providers in the community and work with the Program Coordinating Committee (PCC) and with such local service providers to ensure that FSS program participants are linked to the supportive services they need to achieve self-sufficiency, including services for participants with limited English proficiency. See Section I.A.4 of this NOFA ("Definitions") for the definition of PCC. For more information on Partnerships and Collaborations, see Notice PIH 2011-51, and for more information on partnerships between PHAs and Department of Labor Workforce Investment Boards/One Stops, see "From the Ground Up: Creating Partnerships between Public Housing Authorities and Workforce Investment Boards" at <http://www.wf31.org/view/5001417448285409284/info>.
- Ensure that an Individual Training and Services Plan is prepared for the head of the FSS family and each adult member of the FSS family who elects to participate in the FSS program. See Section I.A.4 eligible families.
- Ensure that the services included in the participants' contracts of participation are provided on a regular, ongoing and satisfactory basis; participants are fulfilling their responsibilities under the contracts; and FSS escrow accounts are established and properly maintained for eligible families. FSS coordinators may also perform job development functions (e.g., outreach to potential employers) for the FSS program.
- Monitor the progress of participants and evaluate the overall success of the program.

FSS Coordinators are encouraged to ensure that participants have greater access to financial education/literacy/empowerment/coaching programs that will help them acquire the knowledge and skills to make informed and effective decisions that ultimately help them reach their goals and achieve self-sufficiency and financial stability. This includes partnering with organizations that can conduct financial education workshops that cover topics such as credit, debt, savings, budgeting, asset building and banking services; and/or organizations that can provide financial coaching. For information on financial literacy tools and resources available to help HUD-assisted families enhance their financial literacy and asset building skills, please see Notice PIH 2014-26 (HA).

The FSS Guidebook and Online training is a resource that FSS Coordinators, PCCs, PHA board members and commissioners, executive directors, senior housing staff, and other staff who may work with the FSS program can use to better serve FSS participants and run an effective FSS program. The guidebook and online training provide in-depth information about all aspects of the FSS program drawing on evidence about "what works" and the experience of practitioners. All FSS applicants must have a representative from their agency complete the FSS training. See Section III.A.3 for more information.

c. Staffing Guidelines. Under normal circumstances, a full-time FSS Program Coordinator should be able to serve approximately 50 FSS participants, depending on the coordinator's case

management functions. While this NOFA requires at least 25 FSS participants to qualify for one full-time FSS Coordinator position (see Section III.E.3. of this NOFA "Eligibility Requirement: Number of FSS families served" for more information), grantees are encouraged to serve at least 50 FSS participants per full-time coordinator position.

d. Outreach. Grantees are encouraged to reach out to eligible families with disabilities and to persons with limited English proficiency who might be interested in participating in the FSS program, and to include agencies that work with and provide services to families with disabilities and agencies that work with and provide services to persons with limited English proficiency on their FSS Program Coordinating Committee (PCC). Additionally, grantees are encouraged to reach out to formerly homeless persons, veterans, and formerly incarcerated persons.

e. Coordination between Programs with Services or Service Coordination. Grantees that are located in a jurisdiction that receives multiple sources of funding (from the programs listed below) to serve the same population or geographic area, should coordinate among those programs, where appropriate, so as to leverage shared resources, avoid duplication of services, and improve access and service delivery to participating families: ROSS Service Coordinators (ROSS-SC), Jobs Plus, HOPE VI Revitalization, Choice Neighborhoods, Elderly/Disabled Service Coordinators, HUD-VASH, Family Unification Program (FUP) vouchers, Multi-Family Service Coordinators, Housing Opportunities for Persons With AIDS (HOPWA), Continuum of Care programs and/or other special use housing assistance with services or service coordination. One example of coordination is a PHA that administers both FSS and ROSS-SC programs using a single Program Coordinating Committee. Coordination between programs should be conducted by and between program coordinators or other program management staff. In general, residents that are part of FSS should not also be served by ROSS-SC and should be very carefully managed between FSS and Jobs Plus. Jobs Plus programs should consult their Grant Managers for more information

2. Changes from Previous NOFA.

Please note that this section highlights only the major changes from the previous FSS NOFA. Applicants should read this entire NOFA carefully to ensure that all threshold and eligibility requirements are met (otherwise the applicant will be ineligible for funding), and that the program requirements listed in this NOFA are followed.

a. Salary Comparability Information: In the previous NOFA, HUD asked applicants to submit salary comparability information with their application. Under this NOFA, applicants that received FY17 FSS funds are not required to submit any salary comparability information and should leave the fields in Part IV of form HUD_52651 blank. However, applicants that last received FSS funds in FY16 and FY15 are required to submit salary comparability information. Please see Section IV.B.2.c for more information.

HUD anticipates requiring applicants to submit salary comparability information every 3 years as a way to reduce administrative burden for applicants. Applicants must continue to keep salary comparability information on file and ensure that funding requested under this NOFA is

supported by such salary comparability information.

b. Funding Categories: Under this NOFA, applicants will only be able to apply for funding for renewal positions. See Section V.B.3. HUD anticipates issuing a separate NOFA for new FSS funding applications.

c. FSS Mandatory Training: All eligible applicants must have at least one person from their agency complete the FSS online training and submit the "get credit" form. Please see Section III.A.3 for more information.

d. Tribe/TDHEs Eligibility: Indian Housing Authorities (IHAs) are not eligible for funding under this NOFA since the Native American Housing Assistance and Self Demonstration Act of 1996 does not allow HUD to enter into new Annual Contributions Contracts (ACCs) with IHAs after September 30, 1997.

3. Definitions.

a. Standard Definitions

Authorized Organization Representative (AOR) is the person authorized to submit applications on behalf of the organization via Grants.gov. The AOR is authorized by the E-Biz point of contact in the System for Award Management. The AOR is listed in item 21 on the SF-424. Award, as used in this NOFA means a federal, grant, cooperative agreement, loan, or loan guarantee.

Catalog of Federal Domestic Assistance (CFDA) is a directory of the various Federal listings, projects, services and activities offering financial and non-financial assistance and benefits to the American public. CFDA Number is the unique number assigned to each program, project, service or activity listed in the Catalog of Federal Domestic Assistance (CFDA).

Consolidated Plan is a document developed by states and local jurisdictions. This plan is completed by engaging in a participatory process to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions with funding from formula grant programs. (See 24 CFR part 91 for more information about the Consolidated Plan and related Annual Action Plan).

Contract means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this NOFA does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward (See 2 CFR 200.22.)

Contractor means an entity receiving a contract.

Deficiency is information missing or omitted within a submitted application. Deficiencies typically involve missing documents, information on a form, or some other type of unsatisfied information requirement (e.g., an unsigned form, unchecked box, etc.). Depending on specific criteria, deficiencies may be either curable or non-curable.

- Curable Deficiency – Applicants may correct a curable deficiency with timely action.

To be curable the deficiency must:

Not be a threshold requirement, except for documentation of applicant eligibility;

Not influence how an applicant is ranked or scored versus other applicants; and

Be able to be remedied within the time frame specified in the notice of deficiency.

- Non-Curable Deficiency – An applicant cannot correct a non-curable deficiency after the submission deadline.

Non-curable deficiencies are deficiencies if corrected would change an applicant's score or rank versus other applicants.

Non-curable deficiencies may result in an application being marked ineligible, or otherwise adversely affect an application's score and final determination.

DUNS Number is the nine-digit identification number assigned to a business or organization by Dun & Bradstreet and provides a means of identifying business entities on a location-specific basis. Requests for a DUNS number can be made by visiting the Online DUNS Request Portal. Eligibility requirements are mandatory requirements for an application to be eligible for funding. Deficiencies in meeting an eligibility requirement may be categorized as either curable or non-curable.

Federal Awardee Performance and Integrity Information System (FAPIS) is a database that has been established to track contractor misconduct and performance.

Grants.gov is the website serving as the Federal government's central portal for searching and applying for federal financial assistance throughout the Federal government. Registration in Grants.gov is required for submission of applications to prospective agencies.

NOTE: Passwords expire every 60 days. Accounts inactive for 1 year or more result in removal of all account roles. For more account management information, review the [Applicant FAQs](#) contained on the grants.gov web page.

Non-Federal Entity means a state, local government, Indian tribe, institution of higher education (IHE), or non-profit organization carrying out a Federal award as a recipient or subrecipient.

Point of Contact (POC) is the person who may be contacted with questions about the application submitted by the AOR. The point of contact is listed in item 8F on the SF424.

Promise Zones are federally-designated, high-poverty urban, rural and tribal communities where the Federal government will partner with and invest in communities to accomplish these goals: create jobs, leverage private investment, increase economic activity, expand educational opportunities, and reduce violent crime.

Promotores/Promotoras are Spanish-speaking Community Health Workers who work in their communities to reduce barriers to health services and make health care systems more responsive.

Recipient means a non-Federal entity receiving an award directly from HUD to carry out an activity under a HUD program.

Section 3 Business Concern means a business concern (1) 51 percent or more owned by Section 3 residents; or (2) of which at least 30 percent of permanent, full-time employees are currently Section 3 residents, or were Section 3 residents within three years of the date of first employment with the business concern; or (3) provides evidence of a commitment to subcontract over 25 percent of the dollar award of all subcontracts to be awarded to business concerns meeting the qualifications in this definition.

Section 3 Residents means: 1) Public housing residents; or 2) Low and very-low income persons, as defined in 24 CFR 135.5, who live in the metropolitan area or non-metropolitan county where Section 3 covered assistance is expended.

Standard Form 424 (SF424) Application for Federal Assistance Programs, required by discretionary grant programs.

Subaward means an award provided by a recipient to a subrecipient for the subrecipient to carry out part of a Federal award received by the recipient. It does not include payments to a contractor or payments to an individual's beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the recipient considers a contract.

Subrecipient means a non-Federal entity receiving a subaward from a recipient to carry out part of a HUD program; but does not include an individual's beneficiary of such program.

A subrecipient may also receive other Federal awards directly from a Federal awarding agency (including HUD).

System for Award Management (SAM), is an official website of the U.S. government. You can access the website at Sam.gov. There is no cost to use SAM. SAM is the official U.S.

Government system that consolidated the capabilities of Central Contractor Registry (CCR), Excluded Parties List System (EPLS) and the Online Representations and Certifications Application (ORCA). Registration with Sam.gov is required for submission of applications via Grants.gov.

Threshold Requirement – Threshold requirements are a type of eligibility requirement.

Threshold requirements must be met for an application to be reviewed. Threshold requirements are not curable, except for documentation of applicant eligibility. Threshold requirements are listed in Section III.C. of this NOFA.

Applicants must ensure their application package addresses threshold requirements. Please check your application carefully!

4. Program Definitions

Action Plans are required by FSS program regulations to be developed by PHAs and approved by HUD. An Action Plan describes the policies and procedures of the PHA for operation of a local FSS program. For a full description of the information that the Action Plan must contain, please see 24 CFR 984.201.

Amount Last Funded for Renewal Positions is the most recent funding amount (i.e., FY 2017, FY 2016, or FY 2015) awarded to an applicant seeking FSS renewal funding.

Amount Requested for Renewal Positions is the requested funding amount for the FY 2018 renewal positions previously funded under the FY 2017, FY 2016 and/or FY 2015 FSS NOFAs, as described in Section IV.B.2.c of this NOFA.

Cap on Number of Renewal Positions is the maximum number of renewal positions that a PHA is eligible to receive under this NOFA. The cap is determined by the most recent number of FSS program coordinator positions funded (i.e., FY 2017, FY 2016 and/or FY 2015 FSS program coordinator positions) for applicants seeking renewal funding. See Sections IV.F of this NOFA "Cap on Number of Renewal Positions" and V.B.3 "Funding Priority Categories" for more information.

Client-to-Staff Ratio is the ratio of the total number of active FSS participants in your FSS program during the target period, relative to the number of coordinator positions last funded by HUD as represented in the "Cap on Number of Renewal Positions" column in the Public Housing Information Center (PIC) report (Appendix C). In other words, it is the ratio of

Participants: Coordinators.

Contract Administrator is an overall grant administrator or a financial management agent (or both) that oversees the implementation of the grant and/or the financial aspects of the grant. See Section III.E.2 of this NOFA "Troubled PHAs" for more information.

Contract of Participation: See 24 CFR 984.103 for the definition and 24 CFR 984.303 for further information including the contract term.

Eligible Families are PH program participants, HCV program participants, or PH participants enrolled in the FSS program prior to a Rental Assistance Demonstration (RAD) conversion that have become Project-Based Rental Assistance (PBRA) residents. See Section III.E.7.d "Rental Assistance Demonstration" for more information).

FSS Escrow Account is a savings account for FSS participants. As a participating family's earned income increases, their (income-based) tenant rent payment also increases. However, under FSS, the amount of the family's rent increase (the difference between the baseline rent, set when the family signs the Contract of Participation, and the new rent, calculated as the family's income increases) is deposited into the participant's escrow account. The participating family can access the funds in their escrow account upon graduation from the FSS program. The escrow funds may be used for any purpose, as determined by the graduate family. See 24 CFR 984.103 for the definition and 24 CFR 984.305 for further information.

FSS Program Coordinator is the person responsible for linking FSS program participants to supportive services. See Section I.A.1.b "Responsibilities of FSS Program Coordinators" of this NOFA for more information.

Job-sharing means that two or more employees are retained on a part-time or reduced-time basis to perform a job normally fulfilled by one FSS coordinator working full-time. See Section II.A.1 of this NOFA "Eligible Use of Funds" for more information.

Moving to Work (MTW) PHAs are PHAs that are under MTW agreements with HUD. See Section III.E.7.a of this NOFA "Program Administration" for more information.

Number of FSS Service Coordinators Supported by PIC Data, shown in the PIC report, is determined by the number of FSS program participants in your entire FSS program during the target period, according to the formula in Section III.E.3 of this NOFA "Eligibility Requirement: Number of FSS families served". For example, if PIC data shows that the PHA has 75 families participating in its FSS program during the NOFA's target period, then the number of FSS coordinators supported by this level of participation would be 2.

Number of FSS Program Participants is the total number of eligible families under an FSS contract of participation in your FSS program during the target period. The total number of FSS families under an FSS contract of participation includes any FSS families with enrollment, progress, or exit report(s) during the target period. FSS families who have ported their assistance to another jurisdiction will be counted for both the initial and receiving PHA. PHAs that are administering a FSS contract for a family that has ported to another PHA must ensure that their PHA code is in field 17d of the HUD-50058 form to receive credit for that FSS family. For more information about FSS PIC reporting, see PIH Notice 2016-08.

PIC Report shows data for the HCV and PH programs, including information about participating PHAs' FSS programs. For each eligible FSS renewal applicant, the report shows

the following data points (all of these measures are as defined above): the number of FSS program participants reported in PIC, the number of FSS coordinators supported by PIC data, and the cap on the number of renewal positions. The PIC report is attached to this NOFA as Appendix C and includes both MTW and non-MTW PHAs.

Program Coordinating Committee (PCC), a requirement of the FSS program, assists the PHA in securing commitments of public and private resources for the operation of the FSS program within the PHA's jurisdiction, including assistance to develop the Action Plan and implement the program. See 24 CFR 984.202 for further information.

Target Period for data verification in this NOFA is Calendar Year 2017 (01/01/2017 - 12/31/2017). HUD will review the data in PIC for this period to verify the number of participating families served by applicants and other relevant information to determine FY 2018 funding eligibility.

5. Web Resources

The resources indicated provide details for the application process

- [Affirmatively Furthering Fair Housing](#)
- [Code of Conduct list](#)
- [Do Not Pay](#)
- [Dun & Bradstreet](#)
- [Request a DUNS Number](#)
- [Equal Participation of Faith-Based Organizations](#)
- [Federal Awardee Performance and Integrity Information System](#)
- [Federal Subaward Reporting System\) FSRS](#)
- [Grants.gov](#)
- [Grants.gov support](#)
- [Healthy Homes Strategic Plan](#)
- [Healthy Housing Reference Manual](#)
- [HUD Funds available](#)
- [HUD's Strategic Plan](#)
- [HUD Grants](#)
- [NOFA webcasts](#)
- [Procurement of recovered materials](#)
- [Promise Zones](#)
- [Section 3 Business Registry](#)
- [State Point of Contact List](#)
- [System for Award Management \(SAM\)](#)
- [Real Property Acquisition and Relocation](#)
- [USASpending](#)

B. Authority.

The FSS program is authorized by Section 23 of the United States Housing Act of 1937. The funding authority for this NOFA is provided by the Consolidated Appropriations Act, 2018 (Public Law 115-141).

II. Award Information.

A. Available Funds

Funding of up to **\$75,000,000** is available through this NOFA.

Additional funds may become available for award under this NOFA as a result of HUD's efforts to recapture unused funds, use carryover funds, or because of the availability of additional appropriated funds. Use of these funds is subject to statutory constraints. All awards are subject to the applicable funding restrictions contained in this NOFA.

Please note: HUD anticipates issuing a separate NOFA for a limited number of new grantees to receive FSS funding. Therefore, funding of up to \$75,000,000 under this NOFA will be reduced to fund new FSS grantees.

1. Eligible Use of Funds

- Funds awarded to PHAs under this NOFA will be used to pay the salary and fringe benefits (defined at 2 CFR 200.431 Compensation - fringe benefits) of FSS program coordinators.
- Funds awarded under this NOFA that are projected to remain unexpended by the end of the grant period for adequate reasons (such as FSS coordinator turnover or prolonged absence) may also be used for eligible administrative and training costs related to the FSS program, subject to prior HUD approval and a cap of 10% of the total award amount. (For example, if the grantee was awarded a \$45,000 grant, no more than \$4,500 of this total may be approved for eligible administrative and training costs.) Such administrative and training costs must be related to the FSS program and attributable to the PHA (not to the family). Examples of eligible administrative expenses include, but are not limited to, mileage costs for visits to FSS families in relation to the FSS coordinator's case management/coaching functions and cost of FSS outreach materials. Examples of ineligible administrative costs include, but are not limited to, security deposits, landlord incentives, and food and beverages. Examples of eligible training expenses include, but are not limited to, training materials, and/or cost of registration for trainings related to case management, service coordination, and economic self-sufficiency. PHAs seeking to use funds for these purposes must seek prior approval from their local HUD Field Office before the grant period closes. If a PHA submits a request to use funds for administrative and/or training costs during the first, second, or third quarter of the grant period, the PHA will have until the end of the grant period to expend funds or funds will be recaptured at the end of the one-year grant period. If a PHA submits a request to use funds for administrative and/or training costs during the last quarter of the grant period, the PHA will have up to 3 months after the grant period to expend funds or funds will be recaptured. Further information may be provided in the grant agreement or through other means. See Section IV.F.2 of this NOFA "Ineligible Activities" for information on ineligible activities.

- A part-time FSS program coordinator may be retained where appropriate.
- The funds for a FSS coordinator position may be used to job-share, meaning the funds may be pro-rated to more than one staff member if FSS functions are shared. Two or more employees may be retained on a reduced-time basis to perform a job normally fulfilled by one FSS coordinator working full-time. See Section IV.F.2 of this NOFA "Ineligible Activities" for information on ineligible activities.
- Funding awarded through this NOFA may be used to serve PH residents and HCV participants. The funds may be used to continue serving residents of former PH projects that converted to PBRA through the RAD program, provided the residents were enrolled in the FSS program prior to RAD conversion. PBRA residents not enrolled in FSS prior to a RAD conversion or PBRA residents that were not formerly PH residents are not eligible to be served by an FSS coordinator funded under this NOFA.

B. Number of Awards.

HUD expects to make approximately 700 awards from the funds available under this NOFA. For information on the methodology used to make award determinations under this NOFA, please see section V.B "Review and Selection Process below.

C. Minimum/Maximum Award Information

Minimum and maximum total award amounts will vary depending on number of coordinators, PIC data, and amount last funded. The maximum award amount per coordinator is \$72,000.

Total award amount will be based on the applicant's request, subject to the amount last awarded and number of FSS coordinators supported by PIC data. Applicants that last received FSS funds in FY2016 and FY 2015 total award amounts are also subject to salary comparability information.

For each full-time renewal position, applicants may request up to the amount last funded per position under the FY 2015, FY 2016 or FY 2017 FSS NOFA, as applicable. For example, if an applicant was last funded \$72,000 in FY 2017 for one position, then the applicant will be eligible for up to \$72,000 for one position. If an applicant was funded for fewer positions in FY 2017 than in FY 2016, HUD will fund the number of positions awarded in FY 2017, the most recent year of funding.

Estimated Total Funding:	\$75,000,000
Minimum Award Amount:	\$0 Per Project Period
Maximum Award Amount:	\$72,000 Per Project Period

D. Period of Performance

Most grants made pursuant to this NOFA will run from January 1, 2019 to December 31, 2019. However, the grant term may be modified or extended by HUD as determined necessary. The estimated project start and end dates below are only estimates, as some grantees may have a grant term that starts and ends on a different date. Please note that grant extensions are discouraged and will be done pursuant to 2 CFR Part 200.308.

Estimated Project Start Date: 01/01/2019
Estimated Project End Date: 12/31/2019
Length of Project Periods: 12-month project period and budget period
Length of Project Periods Explanation of Other:

E. Type of Funding Instrument.

Funding Instrument Type: Grant

Funding will be disbursed through HUD's Line of Credit Control System (LOCCS), in accordance with each successful applicant's executed Grant Agreement. Beginning with awards made under the FY2014 FSS competition, all FSS grantees were required to establish an account and drawdown funds utilizing LOCCS. LOCCS is HUD's primary grant and subsidy disbursement system that disburses and tracks the payment of grant funds to grantees. Grantees must access and manage their grant funds through an internet version of LOCCS called *eLOCCS*. FSS funds will continue to be disbursed using this system, and in accordance with the *Grant Agreement*. Additional terms and requirements of the grant will be specified in the Grant Agreement.

All grantees should have already obtained access to LOCCS. Obtaining access to LOCCS requires HUD approval and can be a lengthy process. If your agency does not currently have LOCCS access, we encourage you to begin the process as soon as possible, in the event that your agency is awarded funds under this NOFA. Should you not get LOCCS approval in sufficient time, you could potentially face a lapse in availability of FSS program coordinator funding. For more information about gaining access to LOCCS, please visit http://portal.hud.gov/hudportal/HUD?src=/program_offices/cfo/locss_guidelines, or contact the Office of the Chief Financial Officer, User Support Branch at 1-877-705-7504 (toll free). Grantees should also review the *eLOCCS User Guide* (http://portal.hud.gov/hudportal/documents/huddoc?id=elocss_registration_guide.pdf) for information on the steps needed to gain access to *eLOCCS* through HUD's Secure Systems platform. For additional information, please contact your local field office representative, or the Office of the Chief Financial Officer, User Support Branch at 1-877-705-7504 (toll free).

When completing the LOCCS Access Authorization Form (HUD 27054), please indicate "ROSS" in section 5a (LOCSS Program Area) and "Resident Opport and Self Sufficiency" in block 5b (Program Name).

Please be reminded that there will be no amendment to any successful applicant's Annual Contributions Contract, and HUD's Financial Management Center will not disburse funding increments.

III. Eligibility Information.

A. Eligible Applicants.

Others (see text field entitled "Additional Information on Eligibility" for clarification)

Additional Information on Eligibility:

1. Eligible applicants. PHAs (including MTW PHAs) currently administering an FSS program, that have served at least the minimum number of families required by this NOFA (as described in Section III.E.3. below; "Eligibility Requirement: Number of FSS Families Served") and have met all other funding requirements.

Due to the level of funding under this NOFA, applicants will only be eligible for funding if they meet one of the following criteria:

- the applicant was funded under any of the FY 2015, FY 2016, and/or FY 2017 FSS NOFAs; or
- the applicant received an FSS program through a transfer or consolidation from a PHA that was funded under the FY 2015, FY 2016 or FY 2017 NOFA.

2. Tribe/TDHEs Eligibility: Indian Housing Authorities (IHAs) are not eligible for funding under this NOFA since the Native American Housing Assistance and Self Demonstration Act of 1996 does not allow HUD to enter into new Annual Contributions Contracts (ACCs) with IHAs after September 30, 1997.

3. Mandatory FSS Training. We have developed an Online Training and Guidebook on the FSS program to provide guidance on how to develop and administer a successful FSS program. You must have at least one person from your PHA complete the FSS online training and submit the "get credit" form. You are not required to submit any documentation with your application to show that they have received credit from the training. We will pull a list of all individuals that have received credit for completing the training from [HUD Exchange](#) at the time of grant award. If your PHA is not on the list generated from HUD Exchange at the time of grant award, all grant funds will be held by the Field Office until proof of course completion is submitted to the Field Office.

4. New Applicants. Applicants that have not been funded in FY 2015, FY 2016 and/or FY 2017 are ineligible for funding under this NOFA. Please register with [grants.gov](#) to get updates on upcoming publications of NOFAs.

B. Cost Sharing

This Program does not require cost sharing, matching or leveraging.

C. Threshold Requirements.

Applicants who fail to meet any of the following threshold eligibility requirements will be deemed ineligible. Applications from ineligible applicants will not be evaluated.

1. Timely Submission of Applications – Applications submitted after the deadline stated within this NOFA that do not meet the requirements of the grace period policy will be marked late. Late applications are ineligible and will not be considered for funding. See also Section IV

D. Statutory and Regulatory Requirements Affecting Eligibility

Eligibility Requirements for Applicants of HUD's Grants Programs

The following requirements affect applicant eligibility. Detailed information on each requirement is posted on HUD's Funding Opportunities Page ([click here](#)).

Resolution of Civil Rights Matters

Outstanding Delinquent Federal Debts

Debarments and/or Suspensions

Pre-selection Review of Performance

Sufficiency of Financial Management System

False Statements

Mandatory Disclosure Requirement

Prohibition Against Lobbying Activities

Equal Participation of Faith-Based Organizations in HUD Programs and Activities

E. Program Specific Requirements.

1. Program Modifications to HUD Wide or Federal Agency Wide Requirements.

a. Sufficiency of Financial Management System. By applying for this NOFA, applicants confirm that they have a financial management system that meets federal standards (per 2 CFR Part 200, subpart D),

b. Debarment and/or Suspensions. This requirement does not apply directly to eligible applicants under this NOFA. However, no person employed by or contracted with the applicant that appears on the Excluded Parties Listing System (EPLS) may be paid pursuant to funding under this NOFA. The EPLS may be accessed through the SAM website at the following address: <https://www.sam.gov/portal/SAM/#1>.

c. Conducting Business in Accordance with Ethical Standards/Code of Conduct. In addition to submitting a copy of your code of conduct, dated and signed by the Executive Director, Chair, or equivalent official, you shall continue to maintain a written code of conduct in your PHA administrative plan and/or Admissions and Continued Occupancy Policy (ACOP) that prohibits the solicitation or acceptance of gifts or gratuities, in excess of a nominal value, by any officer or employee of the PHA, or any contractor, subcontractor, or agent of the PHA. Your administrative plan and/or ACOP shall state PHA policies concerning PHA administrative and disciplinary remedies for violation of the PHA code of conduct. PHAs and employees must conduct business in accordance with 2 CFR Part 200. The PHA shall inform all officers, employees, and agents of its organization of the PHA's code of conduct. Pursuant to applicable Federal and HUD regulations, applicants must disclose in writing any potential conflict of interest and all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award.

d. Consistency with the Consolidated Plan and Analysis of Impediments/ Assessments of Fair Housing. This requirement is not applicable to this NOFA because FSS is not one of the public housing or Section 8 programs under the United States Housing Act of 1937 that requires

consistency with the consolidated plan.

2. Troubled PHAs. If you have been identified by HUD as PHAS/SEMAP Troubled as of the time of publication of this NOFA you are, as required by HUD regulations at 24 CFR 902.73 and/or 24 CFR 985.107, subject to a review, corrective action plan, and monitoring of your PH or HCV program, including, if applicable, the FSS program. If deemed necessary by the local HUD field office, you will be required to enter into a Recovery Agreement with the HUD field office, which may include contracting with an entity acceptable to the HUD field office to act as Contract Administrator for the program. See the Definitions Section of this NOFA I.A.4 for the definition of Contract Administrator. The local HUD field office may also require a Recovery agreement if you have had serious program management findings from Inspector General audits or serious outstanding HUD management review or Independent Public Accountant audit findings for your HCV and PH programs or your FSS program.

The HUD field office will work with you to put a Recovery Agreement in place prior to the funds being made available. If a Recovery Agreement is required, funding will be contingent upon execution of the Agreement. If the Recovery Agreement requires a Contract Administrator, funding cannot be disbursed until the Contract Administrator is in place, even if the Recovery Agreement has been executed.

3. Eligibility Requirement: Number of FSS Families Served. As in prior years, eligibility for funding will be based on the number of FSS program participants in your entire FSS program during the target period, according to a formula that requires 15-24 families to support one part-time position, 25 families to support one full-time position, and an additional 50 families to support each additional position beyond the first full-time position (75 families for two full-time positions, 125 families for three full-time positions, etc.). Please see the chart below for a visual representation of this principle.

State and Regional programs that operate FSS programs in administratively distinct parts of a state or region may request that the eligibility requirements be applied to each separate area where they administer an FSS program of the required size.

Number of FSS Families Served During the Target Period	Number of Positions Supported
15-24 families	1 part-time position
25-74 families	1 full-time position
75-124 families	2 full-time positions
125-174 families	3 full-time positions
175-224 families	4 full-time positions
225-274 families	5 full-time positions
275-324 families	6 full-time positions
325-374 families	7 full-time positions

And so on in increments of 50	
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a. Part-Time Renewal Positions Beyond the Initial Position. If you were last funded (under the FY 2017 FY 2016, and/or FY 2015 FSS NOFAs) for a part-time renewal position beyond your initial renewal position (e.g., you were funded for 1.5 renewal positions), you will be eligible for the same number of renewal positions and the same renewal funding amount (as shown in the PIC report on Appendix C of this NOFA) , provided that **the number of FSS families in your program meets the required minimum applicable to the next full-time position.**

Example 1. PHA A was last funded for 2.5 positions at \$140,000 in FY **2017**. To be eligible for 2.5 positions at \$140,000 under Funding Category 1 of this NOFA, PHA A will need to have at least 125 FSS families during this NOFA's target period.

Example 2. PHA B was last funded for 4.5 positions at \$300,000 in FY **2016**. PHA B will be eligible for 4.5 positions at \$300,000 under this NOFA if PHA B has at least 225 FSS families during this NOFA's target period.

b. Part-Time Renewal Positions Beyond the Initial Position - Transfers/Consolidations. Applicants under a transfer or consolidation under this NOFA whose combined cap on renewal positions includes a part-time renewal position beyond the initial renewal position will be eligible for the combined number of renewal positions and the combined renewal funding amount of the divesting and receiving PHAs provided that the number of families in the receiving PHA's FSS program during this NOFA's target period is at least the same number of FSS families of the divesting and receiving PHAs under the FY 2017 FSS NOFA's target period, or at least the required minimum number of FSS families applicable to the next full-time position as described above. **However, the receiving PHA will need to increase the number of FSS families to the required minimum applicable to the next full-time position (if not there already), starting in FY 2019 to continue to be eligible for the same cap on renewal positions and renewal funding amount. Consider the following example:**

Example. PHA A was funded for 0.5 positions at \$23,500 in FY 2017. PHA B was funded for 1 full-time position at \$65,235 in FY2017. PHA A transferred its program to PHA B after both were awarded FY2017 FSS funding. PHA A had 19 FSS families during the FY 2017 FSS NOFA's target period and PHA B had 50 FSS families. To be eligible for 1.5 positions at \$88,735 under funding category 1 of this NOFA, PHA B needs to have at least 69 FSS families during this NOFA's target period. In FY 2019, PHA B will need to increase the number of FSS families during this NOFA's target period to at least 75 to continue to be eligible for 1.5 positions at \$88,735.

NOTE: HUD records show that there are 0 transfers/consolidations that affect eligibility under this NOFA.

c. PIC Data. The number of families that are under an FSS contract of participation (including enrollment, progress, and exit reports) during this NOFA's target period will be based on data in HUD's PIC system (as shown in the PIC report in Appendix C). No additional documentation will be allowed. The only applicants who will be allowed to submit additional documentation are: (1) MTW PHAs, and (3) PHAs that serve RAD-PBRA families. See Section IV.B.1.a for more information. PHAs that are administering a FSS contract for a FSS family that has ported

to another PHA must ensure that their PHA code is in field 17d of the HUD-50058 form to receive credit for that FSS family. For more information about FSS PIC reporting, see PIH Notice 2016-08.

NOTES: Other than those applicants who were last funded for part-time renewal positions beyond the initial renewal position (e.g. an applicant who was funded for 1.5 renewal positions) and those applicants under a transfer or consolidation whose combined cap on renewal positions includes a part-time renewal position beyond the initial renewal position (see Section III.E.5 "Transfer/Consolidation Eligibility" of this NOFA), no other applicant may be funded for a part-time position beyond the initial position under this NOFA.

The number of FSS families served described in this section is used to determine your eligibility for funding but does not prescribe a limit on the number of families who can participate in your FSS program. While the FSS action plan requires the grantee to indicate the number of eligible families who can reasonably be expected to receive supportive services under the FSS program (see 24 CFR 984.201 (d)(2)), you may modify this number upon HUD approval (see 24 CFR 984.201(c)(2)).

4. Cap on Number of Renewal Positions. You will not be awarded more **renewal** positions than the most recent number of FSS program coordinator positions funded.

For example, a PHA that was last awarded 2 full-time renewal FSS positions in FY 2017 may only be awarded up to 2 full-time **renewal** positions under this NOFA, even if "Number of FSS Coordinators Supported by PIC Data" is higher than 2 positions.

5. Transfer/Consolidation Eligibility. A receiving PHA under a program transfer or consolidation will be eligible for the combined cap of renewal positions of the receiving and divesting PHAs, provided that the divesting PHA was also funded under any of the FY 2017, FY 2016 and/or FY 2015 FSS NOFAs. If the divesting PHA was not funded under any of these NOFAs, the receiving PHA will be eligible only for its own cap on number of renewal positions. A receiving PHA's eligibility is subject to the number of FSS program participants served requirement described in Section III.E.3 of this NOFA. Where the divesting PHA was also funded under any of the FY 2017, FY 2016 and/or FY 2015 FSS NOFAs, the divesting PHA's number of FSS families will be added to the receiving PHA's number of FSS families.

Consider the following example of a transfer, in which the divesting PHA transferred its program to the receiving PHA after both PHAs were awarded FY 2017 FSS funding: the receiving PHA's "Number of FSS Coordinators Supported by PIC Data" (PIC Report, Appendix C) is 2 full-time positions, and the divesting PHA's "Number of FSS Coordinators Supported by PIC Data" (PIC Report, Appendix C) is 1 full-time position, so the receiving PHA qualifies for 3 full-time positions. However, the combined cap on number of renewal positions is 2 full-time positions (the receiving PHA was awarded only 1 full-time position in FY 2017, as was the divesting PHA), so the receiving PHA will not be awarded more than 2 full-time renewal positions.

Or consider the following example of a consolidation, in which 3 PHAs consolidated after each of the PHAs was awarded FY 2017 FSS funding: each of the 3 divesting PHAs show 1 full-time position in its PHA's "Number of FSS Coordinators Supported by PIC Data" (PIC Report, Appendix C); however, the newly consolidated PHA shows zero positions in their "Number of FSS Coordinators Supported by PIC Data" (PIC Report, Appendix C), due to the timing of the

consolidation. The newly consolidated PHA qualifies for 3 full-time positions. The combined cap on number of renewal positions is 3 full-time positions (each of the 3 divesting PHAs was awarded 1 full-time position in FY 2017), so the newly consolidated PHA may be awarded 3 full-time renewal positions.

Please note that the above calculation for transfers/consolidations applies only to the first NOFA competition after the transfer/consolidation. Beyond that initial competition, the PHA must adhere to all of the regular requirements of future NOFAs.

6. Joint Applicants. If you did not apply jointly under the most-recently funded NOFA (FY 2017 FY 2016. and/or FY 2015 FSS NOFAs), you may not apply jointly under this NOFA. If you did apply jointly under the most-recently funded NOFA, you may not add new joint applicants under this NOFA. However, you may change the composition of the joint applicants to remove any member(s) or change a co-applicant to a lead applicant (or vice-versa).

If you applied jointly under the most-recently funded NOFA, you may not apply separately under this NOFA. HUD has adopted this policy in consideration of the potential effect that allowing joint applicants to apply separately could have on the amount of funding awarded to PHAs.

As with all other applicants, the joint applicant group is subject to the cap on number of renewal positions (see Section IV.F.3 of this NOFA; "Cap on Number of Renewal Positions") and must meet the number of FSS families served eligibility requirement (see Section III.E.3 of this NOFA; "Eligibility Requirement: Number of FSS families served"). Additionally, each joint applicant must individually meet the requirement set forth in Section VI.B ("Resolution of Civil Rights Matters").

7. FSS Statutory and Regulatory Requirements.

Please note that all grantees must administer the FSS program in accordance with the requirements listed below.

a. Program Administration. All recipients of funding under this NOFA must administer the FSS program in accordance with HUD regulations and requirements in 24 CFR part 984 and must comply with PH and HCV and/or PBRA program requirements, notices, and guidebooks, as applicable. This includes using a PCC to secure the necessary resources to implement and administer the FSS program. A PHA's FSS program may share a PCC with another PHA. (See 24 CFR 984.202 for more information).

MTW agencies must administer their FSS programs in accordance with 24 CFR part 984 unless there are approved activities in their MTW Plan to the contrary. Please note that an MTW PHA that previously applied jointly with a non-MTW PHA(s) cannot transfer any of its MTW flexibilities to the non-MTW PHA(s). The same is applicable to two or more MTW PHAs who previously applied jointly (each MTW PHA is subject to its own MTW plan, and may not transfer any of the flexibilities of that plan to the other MTW PHA).

As provided under 24 CFR 984.303(g), a family enrolled in FSS is eligible to graduate from the program and receive amount that has accrued in the escrow account when the family has completed all of its obligations under the Contract of Participation, even if such completion occurs before the expiration of the Contract. These obligations must include the two required goals of suitable employment for the Head of Household and being free from welfare cash

assistance for at least the last 12 months. PHAs and owners are responsible for determining what qualifies as suitable employment for each individual "based on the skills, education, and job training of the individual that has been designated the head of the FSS family and based on the available job opportunities with the jurisdiction served by the PHA" (24CFR 984.303(b)(4)(iii)). PHAs shall not require or define a certain number of hours or rate of pay as "suitable" for all FSS participants to adhere to.

Please note that HUD's Office of General Counsel has determined that 984.303(g)(2), regarding the second method of graduation wherein 30 percent of the monthly adjusted income of the FSS family equals or exceeds the published existing housing fair market rent for the size of the unit for which the FSS family qualifies based on the PHA's occupancy standards, was not intended to pertain to PH residents, but is only applicable to HCV residents.

b. Portability and other consideration due to moves between rental assistance programs.

Execution of a new FSS Contract of Participation will be required under certain circumstances, including:

- under portability procedures for the HCV program where a different agency will administer the family's FSS Contract; and
- except in the case of RAD (discussed in Section III.E.7.d), if an FSS participant leaves his or her current rental assistance program and applies as a new applicant to a different rental assistance program within the same PHA.

The new contract will incorporate the same baseline information and the same end date as the original FSS Contract of Participation. Execution of a new FSS Contract of Participation is not required if the change in rental assistance program is between the PH and HCV programs and the agency administering the FSS Contract of Participation does not change. However, because each rental program's escrow accounts will be funded from different sources, you must set up separate escrow accounts for the transferring program participant. This means that the participant will get more than one check upon graduation; one for the escrow earned while in each rental assistance program. If the participant fails to complete its FSS contract resulting in forfeiture of the FSS escrow accounts, the escrow funds revert to the program from whence they came. Additional guidance on FSS portability provisions can be found in PIH Notice 2016-08. (<https://www.hud.gov/sites/documents/PIH2016-08.PDF>).

c. FSS Program Termination Due to Reduced Funding. There are no statutory or regulatory provisions that allow for the wholesale termination of an existing FSS program. **Loss of funding for the FSS coordinator position does not relieve you of your contractual obligation to families already under an FSS contract.**

d. Rental Assistance Demonstration.

Project based voucher (PBV) Conversions: PH FSS participants whose PH assistance is converted to PBV assistance under RAD continue to be eligible for FSS during and after the conversion. After conversion, they become HCV FSS participants (as do any families who join FSS after the property has converted).

See Section 1.6(C)(5) of the RAD notice (Notice PIH 2012-32 (HA), Rev-3) for more information on continued participation in the FSS program under RAD conversions to PBV.

PBRA Conversions: PHAs that are converting or have converted public housing units to PBRA assistance through RAD are allowed to use FSS funds made available under this NOFA to serve families enrolled in FSS prior to RAD conversion, until such participants exit the FSS program.

PBRA owners that are not PHAs may implement their own FSS programs but are not eligible to compete for funding under this NOFA. Please note that PHAs that convert all of their ACC units to PBRA (and thus now only administer a PBRA program) and remain the contract administrator may continue to use FSS funding that was granted prior to the RAD conversion to continue serving residents who were enrolled in FSS prior to the RAD conversion.

See Section 1.7(B)(4) of the RAD notice (Notice PIH 2012 -32 (HA), Rev-3). Also note that the Office of Multifamily Housing has issued guidance to PBRA owners, including PHAs, who want to serve PBRA residents with an FSS program. See Notice H-2016-08.

F. Criteria for Beneficiaries.

IV. Application and Submission Information.

A. Obtaining an Application Package.

Instructions for Applicants.

You must download both the Application Instruction and the Application Package from Grants.gov. To ensure you are using the correct Application Package and Application Instructions, you must verify the CFDA Number and CFDA Description on the first page of the Application Package, and the Opportunity Title and the Funding Opportunity Number match the Program and NOFA to which you are applying.

The Application Package contains the Adobe forms created by Grants.gov. The Instruction Download contains official copies of the NOFA, and forms necessary for a complete application. The Instruction Download may include Microsoft Word, Microsoft Excel and additional documents.

An applicant demonstrating good cause may request a waiver from the requirement for electronic submission. For example, a lack of available Internet access in the geographic area in which your business offices are located. Lack of SAM registration or valid DUNS is not deemed good cause. If you cannot submit your application electronically, you must ask in writing for a waiver of the electronic grant submission requirements. HUD will not grant a waiver if HUD does not receive your written request at least 15 days before the application deadline or if you do not demonstrate good cause. An email request sent 15 days before the application will also be considered. If HUD waives the requirement, HUD must receive your paper application or email request before the deadline of this NOFA. To request a waiver and receive a paper copy of the application materials, you must contact:

Email: FSS@hud.gov

The subject line of the email message should be, "FY 2018 FSS NOFA Waiver Request." If an applicant is granted a waiver, then the approval will provide instructions for submitting paper copies to the appropriate HUD office(s). All applicants eligible for FY 2017 FSS funding submitted electronically, so waivers to submit via paper will only be granted in extreme circumstances; for example, natural disasters.

B. Content and Form of Application Submission.

You must verify boxes 11, 12, and 13 on the SF424 match the NOFA for which you are applying. If they do not match, you have downloaded the wrong Application Instruction and Application Package.

Submission of an application that is otherwise sufficient, under the wrong CFDA and Funding Opportunity Number is not a curable deficiency and will result in your application being declared ineligible for funding.

1. Content.

Forms for your package include the forms outlined below:

Forms / Assurances / Certifications	Submission Requirement	Notes / Description
Documentation to Confirm the Correct # in PIC , if applicable	Only for those who fall into the situations outlined in Section IV.B.1.a below. If not applicable to your agency, do not include as part of your submission.	See Section IV.B.1.a below and Appendix B for more information and a sample.
Application for Federal Assistance - Form SF_424	This form is required of all applicants. It is a Grants.gov fillable form.	See Section IV.B.2.b of this NOFA ("SF_424") for more information. HUD may contact an applicant to clarify items on this form, and a problem with this form will be treated as a curable deficiency (see Sections IV.D.4 and V.B.4 of this NOFA "Corrections to Deficient Applications" for more information).
Disclosure of Lobbying Activities - Form SF-LLL, if applicable	If this form is not applicable to your agency, do not include it as part of your submission.	This form is only applicable if your agency has used or intends to use non-federal funds for lobbying activities. HUD may contact an applicant to clarify items on this form, and a problem with this form will be treated as a curable deficiency (see Sections IV.D.4 and V.B.4 of this

		NOFA "Corrections to Deficient Applications" for more information).
Applicant/Recipient Disclosure/Update Report - Form HUD-2880	This form is required of all applicants. It is a Grants.gov fillable form.	This is the HUD Applicant Recipient Disclosure Report on Grants.gov . HUD may contact an applicant to clarify items on this form, and a problem with this form will be treated as a curable deficiency (see Sections IV.D.4 and V.B.4 of this NOFA "Corrections to Deficient Applications" for more information).
Family Self-Sufficiency (FSS) Program Coordinator Funding - Form HUD_52651	This form is required of all applicants. It is a Grants.gov fillable form.	This is the FSS application form. All FSS applicants will use the HUD-52651 form; see Section IV.B.2.c of this NOFA ("HUD_52651") for more information. HUD may contact an applicant to clarify items on this form (e.g., the amount requested,), and a problem with this form will be treated as a curable deficiency (see Sections IV.D.4 and V.B.4 of this NOFA "Corrections to Deficient Applications" for more information).
Acknowledgment of Application Receipt - Form HUD-2993, if applicable	If this form is not applicable to your agency, do not include it as part of your submission.	This form is only applicable if a waiver of the electronic application requirement is granted for the applicant.

Additionally, your complete application must include the following narratives and non-form attachments.

a. Documentation to Confirm the Correct Number of FSS Program Participants During the Target Period. Appendix C of this NOFA is the PIC report as defined in Section I.A.4 of this NOFA. HUD will no longer accept documentation to correct the number of FSS families as shown in the PIC report in Appendix C. However, applicants in the limited cases specified below must continue to submit documentation of the number of FSS program participants so that HUD may accurately determine funding eligibility.

In the past, applicants have been able to submit documentation to correct the number of FSS families as shown in the PIC report. Applicants will no longer submit such documentation except in the limited cases specified below. The Department has made available guidance and online training on FSS PIC reporting. See PIH Notice 2016-08. PIH 2016-08 and the online training may be found at the following address: http://portal.hud.gov/hudportal/HUD?src=/program_of

[fices/public_indian_housing/programs/hcv/fss](https://www.hud.gov/program_offices/public_indian_housing/programs/hcv/fss).

If any of the following situations apply, you must include documentation with your application to confirm the correct number of FSS program participants during the target period.

- a MTW PHA; or
- a PHA that serves RAD-PBRA families in your FSS program, and: (1) believes that these families are not reflected in the PIC report, and (2) is requesting more renewal positions than what the PIC numbers support (as shown in the PIC report under the “number of FSS coordinators supported by PIC data” column). You must include documentation ONLY if both of these elements, (1) and (2), apply to you.

Please note that the documentation requirements are the same regardless of the reason that the applicant is submitting documentation. You must submit documentation only once even if submitting for more than one reason. Documentation may include, but is not limited to, an ad hoc report from PIC or another listing generated from the applicant’s software.

- The documentation must include a list of the names of Heads of Household.
- The documentation must include the total number of FSS program participants (as defined in Section I.A.4 of this NOFA; "Definitions") in your FSS program during the target period of this NOFA. This includes any FSS participants that had an enrollment, progress, or exit report during this NOFA’s target period.
- The documentation must include a participant’s name only once.
- The documentation must not include any personally identifiable information (e.g., social security numbers or dates of birth).
- In the case of State and Regional PHAs requesting that the eligibility requirements for program size be applied to each separate administrative area where they administer an FSS program of the required size (as described in Section III.E.3 of this NOFA; "Eligibility Requirement: Number of FSS families served"), the ad hoc report from PIC or another listing generated from the PHA’s software (besides meeting the requirements listed in the preceding bullets) must identify the names and number of FSS families in each of the separate administrative areas.
- If the participant is not reflected in PIC because s/he is a RAD-PBRA resident, that must be indicated.

A sample of acceptable documentation is provided in Appendix B of this NOFA. Failure to submit documentation with your application to confirm the correct number of FSS program participants during the target period (if any of the situations described above apply to you) is a curable deficiency under this NOFA. See Sections IV.D.4 of this NOFA "Corrections to Deficient Applications" for more information on corrections to deficient applications.

The documentation you submit must be, to the best of your knowledge and belief, true and correct. HUD retains the right to conduct post-award audits, and the submission of inaccurate documentation may result in a recapture of funding and/or other sanctions.

Applicants need only submit documentation specifically requested in this NOFA. Unsolicited material will not be reviewed or considered in the application.

2. Format and Form.

Narratives and other attachments to your application must follow the following format guidelines.

Guidance for Locating and Completing Forms.

a. General. Please note that the application consists of the "application download" and the "instructions download." Forms referred to as "electronic" are part of the application download in [grants.gov](https://www.grants.gov), and forms referred to as "attachments" are part of the instructions download in [grants.gov](https://www.grants.gov). Use only the forms included in the [Grants.gov](https://www.Grants.gov) application download and instructions download for this funding opportunity to avoid using outdated forms.

b. SF 424.

Question 2 – although eligible applicants under this NOFA are renewal applicants, you should select the “new” box on question 2, “type of application.”

Question 5a. – the Federal Identifier requested in 5a. is the PHA number of each applicant PHA (e.g., MD035 or AK002).

Question 5b – you may leave this blank.

Question 8.d – when entering the applicant zip code in 8.d., enter the 9 digit zip code.

Questions 10, 11, 12 and 13 are pre-populated. Do not add or change anything.

Question 14 – you may leave blank.

Question 15 – you may choose the title. However, we suggest using the name of your PHA plus FSS.

Question 16 – if the location of your office and the location of the program/project is within the same Congressional District, you should include the same answer for both parts.

Question 17 – most applicants should indicate January, 1, 2019-December 31, 2019 (however, this is an estimate and the actual dates will be determined at grant agreement).

Question 18 – complete 18.a. which will be the amount requested from HUD in this FY 2018 FSS application. The dollar amount entered in 18.a. must be the total requested under this NOFA and should include the dollar amount for fringe benefits, if applicable. No funding amount should be reported in 18.b. through 18.f. The total, 18.g. will populate when you complete 18.a.

Question 19 – answer c. Program is not covered by E.O. 12372.

Do not add attachments to the SF_424. Use the Attachments Form in the electronic application to submit attachments.

c. HUD_52651. This year, the functionality of the HUD_52651 will work the same as the SF_424. In other words, you will fill out this form electronically as you have done in the past for the SF_424. This form will no longer be part of the instructions download.

Funding requests for "Renewal Positions" will be entered in Part II.A of this form as described below.

Part II.A ("Previously Funded Positions"): Enter the total salary amount requested for Renewal Positions (Funding Category 1). You will also enter whether the position is full-time or part-time and the number of hours each position works per week. You must also indicate the position type (supervisory or non-supervisory) for each position.

Part II.B ("New Positions"): Under this NOFA, applicants will only be funded for renewal positions. Please do not complete this section since this section is only for new positions.

Part II.C ("Total Requested"): This part of the form will be populated automatically based on the information you enter in the preceding parts. Do not add or change anything. Please make sure the total requested amount matches the total amount requested on the SF_424 (question 18a).

Part III ("Requests for PHAs that are NOT currently administering FSS Programs"): While this is still part of the form, it will not be displayed on grants.gov because applicants are only eligible for funding under this NOFA if they are currently administering an FSS program.

Part IV ("Salary Comparability"): Under this NOFA, applicants that were awarded FY17 FSS funds are not required to enter any salary comparability information in Part IV. However, applicants last awarded funds in FY 2016 or FY 2015 are required to submit salary comparability information.

Part IV will be used only by applicants last awarded FSS funds in FY 2016 or FY 2015 to enter the salary comparability information. Do not submit any other documentation to show salary comparability. Salary comparability information shall be based on salary information for similar positions in the applicant's area. Similar positions are those whose responsibilities are similar to the responsibilities of an FSS coordinator. Examples include, but are not limited to: community and social service specialists, community outreach specialists, resident services coordinators, etc. **The information must be from 3 different sources and must not be based on data prior to 2016.**

If applicable, an applicant may use the wages it pays its own workers in similar positions as one of the comparable salaries it provides. An online resource, such as the CareerOneStop salary finder (<http://www.careeronestop.org/toolkit/wages/find-salary.aspx>), may be used as the basis for only one of the salary comparables. Applicants may also seek assistance from their local Workforce Investment Board (WIB) in completing the salary comparability information. Applicants located in remote areas that are unable to find reliable salary comparability information for such areas may use comparability information from nearby metropolitan areas.

There are two tables included under Part IV. The first table (table A) is to be used when entering salary comparability information for non-supervisory positions. Applicants shall use the second table (table B) ONLY if they employ supervisory FSS positions as part of their FSS program. The information in table B will show salary comparability information for similar supervisory positions. The Point of Contact (POC) information (name, email, and telephone) must be the POC of the PHA only if the applicant is using an online resource as the basis for the comparable (as mentioned above, an online resource may be used for only one of the salary comparability information). The instructions to form HUD-52651 include examples of how to fill Part IV of the form.

A proposed salary request will be considered comparable if it does not exceed the average of the three salaries submitted for comparability purposes by more than 10%. Salaries requested that are not supported by the salary comparability information are subject to reductions (including denial

of an award) without further notice to eligible applicants prior to award announcement. For example, if the average of the three salary comparables is \$45,500, a salary request will be deemed comparable if it is not more than \$50,050. If the salary request in this example is \$55,000, this salary request is not comparable and is subject to adjustment to conform with the salary comparability information. That is, the requested salary may be adjusted to \$50,050.

HUD anticipates requiring applicants to submit salary comparability information every 3 years (rather than annually) as a way to reduce administrative burden for applicants. Under this NOFA, HUD will fund no more than the last awarded amount for each applicant. Funding increases will not be awarded to eligible applicants. Applicants must continue to keep salary comparability information on file and ensure that funding requested under this NOFA is supported by such salary comparability information.

C. System for Award Management (SAM) and Dun and Bradstreet Universal Numbering System (DUNS) Number.

1. SAM Registration Requirement

Applicants must be registered with SAM before submitting their application. In addition, applicants must maintain an active SAM registration with current information while they have an active Federal award or an application or plan under consideration by HUD.

2. DUNS Number Requirement.

Applicants must provide a valid DUNS number, registered and active at SAM, in the application. DUNS numbers may be obtained for free from [Dun & Bradstreet](#).

3. Requirement to Register with Grants.gov.

Anyone planning to submit applications on behalf of an organization must register at Grants.gov and be approved by the EBiz Point of Contact in SAM to submit applications for the organization.

Registration for SAM and Grants.gov is a multi-step process and can take four (4) weeks or longer to complete if data issues arise. Applicants without a valid registration cannot submit an application through Grants.gov. Complete registration instructions and guidance are provided at Grants.gov. See also Section IV.B for necessary form and content information.

D. Application Submission Dates and Times.

The application deadline is 11:59:59 p.m. Eastern time on **11/30/2018**. Applications must be received no later than the deadline.

Submit your application to Grants.gov unless a waiver has been issued allowing you to submit your application in paper form. Instructions for submitting your paper application will be contained in the waiver of electronic submission.

“Received by Grants.gov” means the applicant received a confirmation of receipt and an application tracking number from Grants.gov. Then Grants.gov assigns an application tracking number and **date-and time-stamps** each application upon successful receipt by the Grants.gov system. A submission attempt not resulting in confirmation of receipt and an application tracking number is not considered received by Grants.gov.

Applications received by Grants.gov must be validated by Grants.gov to be received by HUD. “Validated by Grants.gov” means the application has been accepted and was not rejected with errors. You can track the status of your application by logging into Grants.gov, selecting “Applicants” from the top navigation, and selecting “Track my application” from the dropdown list. If the application status is “rejected with errors,” you must correct the error(s) and resubmit the application before the 24-hour grace period ends. Applications in “rejected with errors” status after the 24-hour grace period expires will not be received by HUD. Visit Grants.gov for a complete description of processing steps after submitting an application.

HUD strongly recommends applications be submitted at least **48 hours before the deadline** and during regular business hours to allow enough time to correct errors or overcome other problems.

You can verify the contents of your submitted application to confirm Grants.gov received everything you intended to submit. To verify the contents of your submitted application:

- Log in to Grants.gov.
- Click the Check Application Status link, which appears under the Grant Applications heading in the Applicant Center page. This will take you to the Check Application Status page.
- Enter search criteria and a date range to narrow your search results.
- Click the Search button. To review your search results in Microsoft Excel, click the Export Data button.
- Review the Status column.
- To view more detailed submission information, click the Details link in the Actions column.
- To download the submitted application, click the Download link in the Actions column.

Please make note of the Grants.gov tracking number as it will be needed by the Grants.gov Help Desk if you seek their assistance.

HUD may extend the application deadline for any program if Grants.gov is offline or not available to applicants for at least 24 hours immediately prior to the deadline date, or the system is down for 24 hours or longer and impacts the ability of applicants to cure a submission deficiency within the grace period.

HUD may also extend the application deadline upon request if there is a presidentially-declared disaster in the applicant’s area.

If these events occur, HUD will post a notice on its website establishing the new, extended deadline for the affected applicants. HUD will also include the fact of the extension in the program’s Notice of Funding Awards required to be published in the [Federal Register](#).

In determining whether to grant a request for an extension based on a presidentially-declared

disaster, HUD will consider the totality of the circumstances including the date of an applicant's extension request (how closely it followed the basis for the extension), whether other applicants in the geographic area are similarly affected by the disaster, and how quickly power or services are restored to enable the applicant to submit its application.

PLEASE NOTE: Busy servers, slow processing, or large file sizes, improper registration or password issues are not valid circumstances to extend the deadline dates or the grace period.

1. Amending or Resubmitting an Application.

Before the submission deadline, you may amend a validated application through Grants.gov by resubmitting a revised application containing the new or changed material. The resubmitted application must be received and validated by Grants.gov by the applicable deadline.

If HUD receives an original and a revised application for a single proposal, HUD will evaluate only the last submission received by Grants.gov before the deadline.

2. Grace Period for Grants.gov Submissions.

If your application is received by Grants.gov before the deadline, but is rejected with errors, you have a grace period of 24 hours after the application deadline to submit a corrected, received, and validated application through Grants.gov. The date and time stamp on the Grants.gov system determines the application receipt time. Any application submitted during the grace period not received and validated by Grants.gov will not be considered for funding. There is no grace period for paper applications.

3. Late Applications.

An application received after the NOFA deadline date that does not meet the Grace Period requirements will be marked late and will not be received by HUD for funding consideration. Improper or expired registration and password issues are not causes that allow HUD to accept applications after the deadline.

4. Corrections to Deficient Applications.

HUD will not consider information from applicants after the application deadline. HUD may contact the applicant to clarify other items in its application. HUD will uniformly notify applicants of each curable deficiency. A curable deficiency is an error or oversight that if **corrected** it would not alter, in a positive or negative fashion, the review and rating of the application. See curable deficiency in definitions section. Examples of curable (correctable) deficiencies include inconsistencies in the funding request and failure to submit required certifications. These examples are non-exhaustive.

When HUD identifies a curable deficiency, HUD will notify the authorized representative. The email is the official notification of a curable deficiency. Each applicant must provide accurate email addresses for receipt of these notifications and must monitor their email accounts to determine whether a deficiency notification has been received. The applicant must carefully review the request for cure of deficiency and must provide the response in accordance with the instructions contained in the deficiency notification.

Applicants must email corrections of curable deficiencies

to applicationsupport@hud.gov within the time limits specified in the notification. The time allowed to correct deficiencies will not exceed 14 calendar days or be less than 48 hours from the date of the email notification. The start of the cure period will be the date stamp on the email sent from HUD. If the deficiency cure deadline date falls on a Saturday, Sunday, Federal holiday, or on a day when HUD's Headquarters are closed, then the applicant's correction must be received on the next business day HUD Headquarters offices in Washington, DC are open.

The subject line of the email sent to applicationsupport@hud.gov must state: **Technical Cure** and include the Grants.gov application tracking number (e.g., Subject: Technical Cure - GRANT123456). If this information is not included, HUD cannot match the response with the application under review and the application may be rejected due to the deficiency. This only applies to certain programs and responses should be sent to the NOFA specific program.

Corrections to a paper application must be sent in accordance with and to the address indicated in the notification of deficiency. HUD will treat a paper application submitted in accordance with a waiver of electronic application containing the wrong DUNS number as having a curable deficiency. Failure to correct the deficiency and meet the requirement to have a DUNS number and active registration in SAM will render the application ineligible for funding.

5. Authoritative Versions of HUD NOFAs. The version of these NOFAs as posted on Grants.gov are the official documents HUD uses to solicit applications.

E. Intergovernmental Review.

This program is not subject to Executive Order 12372, Intergovernmental Review of Federal Programs.

F. Funding Restrictions.

1. Cap on Number of Renewal Positions: Due to level funding in FY 2018, grantees will only be funded for renewal positions. Applicants will not be awarded more renewal positions than the most recent number of FSS program coordinator positions funded (i.e., FY 2017, FY 2016, or FY 2015 FSS program coordinator positions) or the number of renewal positions that an applicant was eligible to receive based on a successful appeal.

For example, a PHA who was last awarded 2 full-time renewal FSS positions in FY2017 may only be awarded up to 2 full-time **renewal** positions under this NOFA, even if "Number of FSS Coordinators Supported by PIC Data" is higher than 2 positions (PIC Report, Appendix C).

2. Ineligible Activities.

a. Funds under this FSS NOFA may not be used to pay for services for FSS program participants.

b. Funds under this FSS NOFA may not be used for performance of routine PH or HCV program functions. However, an FSS coordinator may perform some PH or HCV functions, such as annual reexaminations for FSS participants, *if it enhances the effectiveness of the FSS*

program. This provision is to be employed only to the extent that these functions enhance, and do not interfere with, the FSS Coordinators' ability to fully fulfill the role of the FSS Program Coordinator as his or her primary work. FSS Coordinator positions MUST NOT be used to balance or fill in for gaps in traditional staffing. Performance of routine HCV and/or PH functions for non-FSS families does not enhance the effectiveness of the FSS program and is therefore an ineligible use of FSS funds. If a FSS coordinator will perform some PH or HCV functions, a request must be submitted to HUD explaining how performing such duties enhances the FSS program. Prior HUD approval is required for an FSS coordinator to perform such functions. Further information may be provided in the grant agreement or through other means.

c. Funds under this NOFA may not be used to compensate coordinators for homeownership functions performed for families not enrolled in the FSS program. While FSS funds may be used to perform homeownership functions for FSS families, this may not be the sole function for which funds are used.

HUD published a Final Rule entitled "Housing Counseling: New Certification Requirements." This rule requires that, after the Final Compliance Date (which will be 36 months from the date HUD issues a separate Federal Register Notice announcing the availability of the HUD Certified Housing Counselor Examination), organizations providing housing counseling required under or provided in connection with HUD programs must be approved to participate in the Housing Counseling Program and have all individuals providing such housing counseling be certified by HUD. If your FSS Coordinator provides homeownership counseling to FSS participants after the Final Compliance Date, you will be required to be in compliance with the housing counseling rule in order to continue providing homeownership counseling. However, we are noting this Final Rule and potential implications for future use of FSS funding. The Final Rule (and FAQs, including FAQs regarding how the FSS program is affected by the Final Rule) can be found at <https://www.hudexchange.info/programs/housing-counseling/certification/>.

d. Funds may not be used to pay for a Contract Administrator (as defined in Section I.A.3 of this NOFA; "Definitions").

Indirect Cost Rate.

G. Other Submission Requirements.

1. Application Certifications and Assurances

By signing the SF424 either through electronic submission or in paper copy submission (for those granted a waiver), applicant affirms certifications and assurances associated with the application are material representations of the facts upon which HUD will rely when making an award to the applicant. If it is later determined the signatory to the application submission knowingly made a false certification or assurance or did not have the authority to make a legally binding commitment for the applicant, the applicant may be subject to criminal prosecution, and HUD may terminate the award to the applicant organization or pursue other available remedies. Each applicant is responsible for including the correct certifications and assurances with its application submission, including those applicable to all applicants, those applicable

only to federally-recognized Indian tribes, and those applicable to applicants other than federally-recognized Indian tribes. All program-specific certifications and assurances are included in the program Instructions Download on Grants.gov.

2. Lead Based Paint Requirements

When providing education or counseling on buying or renting housing that may include pre-1978 housing, when required by regulation or policy, inform clients of their rights under the Lead Disclosure Rule (24 CFR part 35, subpart A), and, if the focus of the education or counseling is on rental or purchase of HUD-assisted pre-1978 housing, the Lead Safe Housing Rule (subparts B, R, and, as applicable, F - M).

V. Application Review Information.

A. Review Criteria.

1. Rating Factors.

In pursuit of advancing HUD's ability to evaluate the effectiveness of the FSS program, per statutory mandate (Section 23(i)(2) of the Housing Act of 1937), HUD recently developed a new FSS performance measurement system to provide HUD, Congress, and PHA grantees with information on the performance of individual FSS programs.

Under the FY 2018 NOFA, HUD will not use the performance measurement system to determine funding priorities. However, the performance measurement system may be used to determine funding priorities in future NOFAs.

2. Preference Points.

Preference points are not available for this program.

B. Review and Selection Process.

1. Past Performance

In evaluating applications for funding, HUD will take into account an applicant's past performance in managing funds. Items HUD may consider include, but are not limited to:

- a. The ability to account for funds appropriately;
- b. Timely use of funds received from HUD;
- c. Timely submission and quality of reports submitted to HUD;
- d. Meeting program requirements;
- e. Meeting performance targets as established in the grant agreement;
- f. The applicant's organizational capacity, including staffing structures and capabilities;
- g. Time-lines for completion of activities and receipt of promised matching or leveraged funds;
- and
- h. The number of persons to be served or targeted for assistance.

HUD may reduce scores as specified under V.A. Review Criteria. Each NOFA will specify how

past performance will be rated or otherwise used in the determination of award amounts. Whenever possible, HUD will obtain past performance information from staff with the greatest knowledge and understanding of each applicant's performance. If this evaluation results in an adverse finding related to integrity or performance, HUD reserves the right to take any of the remedies provided in Section III.D 1. Pre-selection Review of Performance, above.

2. Assessing Applicant Risk

HUD may impose special conditions on an award as provided under 2 CFR 200.207:

1. Based on HUD's review of the applicant's risk under 2 CFR 200.205;
2. When the applicant or recipient has a history of failure to comply with the general or specific terms and conditions of a Federal Award;
3. When the applicant or recipient fails to meet expected performance goals; and
4. When the applicant or recipient is not otherwise responsible.

Risk will be evaluated by way of the elements described in Sections III.C., III.D., and III.E.a.-c. of this NOFA.

3. Funding Priority. Under this NOFA, HUD will fund eligible applicants for renewal positions at the last awarded amount (positions funded under any of the FY 2017, FY 2016, and/or FY 2015 FSS NOFAs). HUD will not fund any increases for renewal positions and/or new positions.

If HUD receives applications that are greater than the amount made available under this NOFA, HUD will equally prorate each award. Proration would result in each eligible applicant receiving only a portion of the award amount for which it is eligible. For example, if HUD were to institute a 95 percent proration, an applicant eligible for \$65,500 would be awarded \$62,225.

Funding will be based on the maximum salary amount per position of \$72,000 and is subject to the number of FSS families served eligibility requirement described in Section III.E.3 "Eligibility Requirement: Number of FSS families served" of this NOFA.

C. Anticipated Announcement and Award Dates.

It is anticipated that award announcements will take place by December, 2018.

VI. Award Administration Information.

A. Award Notices.

Following the evaluation process, HUD will notify successful applicants of their selection for funding. HUD will also notify other applicants, whose applications were received by the deadline, but have not been chosen for award. Notifications will be sent by email to the person listed as the AOR in item 21 of the SF-424.

Successful applicants will receive a notification with instructions about the steps grantees must take in order to access funding and begin implementing grant activities; funding will be provided via a grant agreement and through the LOCCS system. Unsuccessful applicants will receive a

denial letter from HUD that will state the basis for the decision.

Applicants wishing to appeal a funding determination must submit their request within 30 calendar days of the date that FSS grant awards are publicly announced. Your appeal request must include the basis for your appeal and must be sent to FSS@hud.gov. The subject line should read "2018 FSS Funding Determination Appeal." In the event HUD committed an error that, when corrected, would result in increased funds, HUD may issue a revised award, subject to the availability of funds. Separate and apart from an appeal request, you may request a debriefing related to your application. See Section VI.D for more information.

B. Administrative, National and Department Policy Requirements for HUD recipients

For this NOFA, the following General Administrative Requirements and Terms for HUD Financial Assistance Awards apply. Please [[click here](#)] to read the detailed description of each applicable requirement.

1. Compliance with Non-discrimination and Other Requirements.

Unless otherwise specified, these non-discrimination and equal opportunity authorities and other requirements apply to all NOFAs. Please read the following requirements carefully as the requirements are different among HUD's programs.

- Compliance with Fair Housing and Civil Rights Laws.
- Affirmatively Furthering Fair Housing.
- Economic Opportunities for Low-and Very Low-income Persons (Section 3).
- Improving Access to Services for Persons with Limited English Proficiency (LEP).

2. Equal Access to Housing Regardless of Sexual Orientation or Gender Identity.

3. Participation in HUD-Sponsored Program Evaluation.

4. OMB Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

5. Drug-Free Workplace.

6. Safeguarding Resident/Client Files.

7. Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L.109-282) (Transparency Act), as amended.

8. Accessibility for persons with Disabilities.

9. Conducting Business in accordance with Ethical Standards/Code of Conduct.

10. Environmental Requirements.

Compliance with 24 CFR Part 50 or 58 procedures is explained below:

In accordance with 24 CFR 50.19(b)(12), activities funded under this NOFA are categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and are not subject to environmental review under related laws and authorities."

C. Reporting.

HUD requires recipients to submit performance and financial reports under OMB guidance and program instructions.

1. Reporting Requirements and Frequency of Reporting. Applicants should be aware that if the total Federal share of your Federal award includes more than \$ 500,000 over the period of performance, you may be subject to post award reporting requirements reflected in Appendix XII to Part 200-Award Term and Condition for Recipient Integrity and Performance Matters.

2. Race, Ethnicity and Other Data Reporting. HUD requires recipients that provide HUD-funded program benefits to individuals or families to report data on the race, color, religion, sex, national origin, age, disability, and family characteristics of persons and households who are applicants for, participants in, or beneficiaries or potential beneficiaries of HUD programs in order to carry out the Department's responsibilities under the Fair Housing Act, Executive Order 11063, Title VI of the Civil Rights Act of 1964, and Section 562 of the Housing and Community Development Act of 1987. NOFAs may specify the data collection and reporting requirements. Many programs use the Race and Ethnic Data U.S. Department of Housing OMB Approval No. 2535-0113 Reporting Form HUD-27061.

3. Performance Reporting. All HUD funded programs, including this program, require recipients to submit, not less than annually, a report documenting achievement of outcomes under the purpose of the program and the work plan in the award agreement.

4. PIC and MTW. Successful applicants must report activities of their FSS enrollment, progress and exit activities of their FSS program participants through required submissions of the form HUD_50058 at least annually. MTW PHAs will report using the form HUD_50058_MTW and any additional reports required for MTW reporting. HUD's assessment of the accomplishments of the FSS programs of PHAs funded under this NOFA will be based primarily on PIC system data obtained from forms HUD_50058 and HUD_50058 MTW.

HUD requires submission of racial and ethnic data and has a form (HUD_27061-H) that is often used for that purpose. However, the HUD_50058 and HUD_50058-MTW forms, which provide racial and ethnic data to HUD's PIC data system, are comparable program forms that should be used by PHAs for reporting racial and ethnic data for FSS program participants.

See Notice PIH 2016-08, and any subsequent amendments to the notice, for information on FSS reporting requirements in PIC. A webcast training on the provisions of PIH 2016-08 was published on August 12, 2016. Also note that as of May, 2015, HUD established a set of warnings and fatal edits related to FSS PIC reporting. All of the preceding documents and information can be found on the FSS webpage at the following address: <http://portal.hud.gov/hudportal/HUD?src=/programoffices/publicindianhousing/programs/hcv/fss>.

5. VMS. PHAs must continue to report HCV FSS coordinator expenses into VMS for any HCV FSS funds made available under the FY 2013 (or earlier) HCV FSS NOFA. However, due to the combined funding streams starting with the FY 2014 FSS NOFA, PHAs will no longer use VMS to report HCV FSS coordinator expenses for funds made available under this NOFA (Note, PHAs must continue to enter the amount of HCV FSS escrow deposits and HCV FSS escrow forfeitures into VMS for all funds made available).

Also note that amounts expended in excess of the FSS grant for costs associated with the administration of the FSS program which are allocated to the HCV program including the FSS coordinator's salary and benefits as well as additional eligible costs such as office space, computer costs, office supplies, etc. must be reported in VMS as administrative expenses. PHAs

with an FSS program serving both PH and HCV families with costs not chargeable to funds awarded under this NOFA will be required to develop a cost allocation method that allocates these expenses fairly between the two programs. See [REAC Accounting Brief #23](#) and any subsequent revisions for more information on how to record and account for FSS expenses.

6. SF-425. Grantees must also submit a completed Federal Financial Report, SF_425.

D. Debriefing.

For a period of at least 120 days, beginning 30 days after the public announcement of awards under this NOFA, HUD will provide a debriefing related to their application to requesting applicants. A request for debriefing must be made in writing or by email by the authorized official whose signature appears on the SF424 or by his or her successor in office, and be submitted to the point of contact in Section VII Agency Contact(s), below. Information provided during a debriefing may include the final score the applicant received for each rating factor, final evaluator comments for each rating factor, and the final assessment indicating the basis upon which funding was approved or denied.

VII. Agency Contacts.

HUD staff will be available to provide clarification on the content of this NOFA. Questions regarding specific program requirements for this NOFA should be directed to the point of contact listed below.

FSS@hud.gov

Persons with hearing or speech impairments may access this number via TTY by calling the toll-free Federal Relay Service at 800-877-8339. Please note that HUD staff cannot assist applicants in preparing their applications.

VIII. Other Information.

1. National Environmental Policy Act.

This NOFA provides funding under 24 CFR part 984, which does not contain environmental review provisions because it concerns only activities listed in 24 CFR 50.19(b). Accordingly, under 24 CFR 50.19(c)(5), this NOFA is categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321).

Additional Technical Assistance and Additional Information.

HUD often makes available FAQs and/or a webcast regarding the FSS NOFA and/or grant applications in general on HUD's Funds Available page at http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/grants/fundsavail or on the NOFA-specific page that can be accessed from that page. You may also check HUD's webcast page at <http://portal.hud.gov/hudportal/HUD?src=/press/multimedia>.

We encourage all applicants to sign up for the Family Self-Sufficiency (FSS) Program Listserv mailing list at [http://portal.hud.gov/hudportal/HUD?src=/subscribe/signup&;listname=Family%20Self-Sufficiency%20\(FSS\)%20Program%20Listserv&;list=FSS-L](http://portal.hud.gov/hudportal/HUD?src=/subscribe/signup&;listname=Family%20Self-Sufficiency%20(FSS)%20Program%20Listserv&;list=FSS-L). You'll receive an email message shortly after you enter your email address, asking you to confirm your

registration. Once you confirm, you'll receive periodic email messages with upcoming trainings, resources, and FSS program updates.

Appendix.

Appendix A: List of Common Mistakes

1. **Expired System for Award Management (SAM) Registration.** During previous FSS competitions, several applicants were unable to successfully submit their application on time because of an expired SAM registration. Please note that SAM registrations must be renewed and revalidated at least every 12 months from the date the applicant last certified and submitted the registration in SAM, or sooner if the applicant's information changes. It takes 48 to 72 hours to complete the revalidation processes. However, obtaining an initial SAM registration can take up to four weeks; therefore, applicants should start this process or check their status immediately upon publication of this NOFA. For more information about SAM, please visit <https://www.sam.gov/portal/SAM/#1>.
2. **File Attachment Names.** During previous FSS competitions several applicants were unable to successfully submit their application because of errors in their file attachment names. Please note that file attachment names longer than approximately 50 characters can cause problems processing packages in grants.gov. Also, avoid using any special characters (example: -, &, *, %, /, #) or spacing in the file names. If you need spaces in the name of your files, use the underscore (example: my_Attached_File.pdf) in naming the attachments. When submitting your application, please ensure that your file attachment names meet this criteria; otherwise, your application will be rejected by Grants.gov.
3. **Not Checking Validation Status.** *Please remember that your application must be 'validated' by Grants.gov after it is 'received' by Grants.gov.* During previous FSS competitions, several applicants submitted their application to Grants.gov but did not check to ensure that the application was validated by Grants.gov. In some cases, the application was rejected by Grants.gov, and the applicant did not resubmit before the grace period ended, and the applicant was therefore not processed. As described in this NOFA (Section IV.D 'Application Submission Dates and Times'), your application must be 'validated' by Grants.gov after it is 'received' by Grants.gov. The applicant is responsible for tracking the application, as described in the General Section and in this NOFA.
4. **Late Applications.** Applicants must successfully submit their applications prior to the deadline date as stated in the NOFA; otherwise, their applications will not be processed. The deadline date for application submission can be found on the first page of this NOFA.
5. **Failure to Respond to Deficiency Notice.** Applicants will be notified when corrections or clarifications to their application are needed. The Department will notify applicants of a deficiency by sending an email to the person designated in item 8 of the SF424 submitted with the application and to the person listed in item 21 of the SF424 as authorized representative. These email notifications will be sent from the Department with confirmation of delivery receipt. The email notifications will be the official notification of the need to cure a technical

deficiency. It is the responsibility of the applicant to provide the Department with accurate email addresses for receipt of these notifications. The Department is not responsible for correcting an email address that was not entered into the SF424 correctly. Applicants are responsible for monitoring their email accounts to determine whether a cure letter has been received and for notifying appropriate staff promptly. If the applicant fails to correct technical deficiencies required for funding within the specified period of time, the application will be rendered unacceptable for processing. See Sections IV.D.4 and V.B.4 of this NOFA ('Corrections to Deficient Applications') and Section V.B.3 of this NOFA ('Unacceptable Applications') for more information.

Appendix B: Sample of Acceptable Documentation to Confirm the Correct Number of FSS Program Participants During the Target Period

Neighborhood Housing Authority

FSS Program Participants for 1/1/2017 – 12/31/2017.

Total Number of FSS Participants: 34

	FSS Participant Name
1	Anderson, Vincent
2	Clark, Andrea
3	Coleman, Alana
4	Collins, Molly
5	Cooper, Eric
6	Evans, Whitney
7	Hall, Corey
8	Jackson, Scott
9	Lee, Allison
10	Lewis, Troy
11	Lopez, Maria
12	Park, Anna
13	Ramirez, Jorge
14	Rogers, Jada
15	Sanchez, Kimberly

16	Thomas, Alicia
17	Torres, Veronica
18	Ward, Amber
19	Brown, Emily
20	Cooper, Brandon
21	Davis, George
22	Martinez, Yolanda
23	Smith, Sara
24	Shawn, Taylor
25	Rodriguez, Luz
26	Johnson, Tina
27	Moore, Linda
28	Williams, Kia
29	Perez, Marta
30	Wilson, Erica
31	Smith, Jasmine
32	Williamson, Ruth
33	Franklin, Joe
34	Thomas, Paul

Appendix C

PHA Number	PHA Name	Co-Applicant Information	Number of FSS Participants (PIC Data)	Number of Positions Supported by PIC Count	Cap on Number of Renewal Positions	PHA Type
AK901/AK001	Alaska Housing Finance Corporation		972	19	4	MTW
AL001	Housing Authority of the Birmingham		211	4	2	PHA

	District					
AL002	Mobile Housing Board		238	5	4	PHA
AL006	The Housing Authority of the City of Montgomery, Alabama		280	6	2	PHA
AL047	Huntsville Housing Authority		491	10	4	PHA
AL048	Housing Authority of the City of Decatur		18	0.5	1	PHA
AL050	Auburn		64	1	1	PHA
AL054	Florence Housing Authority		31	1	1	PHA
AL068	Sheffield Housing Authority		37	1	1	PHA
AL077	Tuscaloosa Housing Authority		124	2	2	PHA
AL086	Jefferson County Housing Authority		159	3	3	PHA
AL121	Albertville Housing Authority		30	1	0.5	PHA
AL125	Housing Authority of the City of Bessemer		47	1	1	PHA
AL169	Prichard Housing Authority		93	2	2	PHA
AL174	Alexander City Housing Authority		34	1	1	PHA
AR002	Housing Authority of the City of North Little Rock Arkansas		59	1	1	PHA
AR003	Fort Smith Housing		61	1	1	PHA

	Authority					
AR010	Northwest Regional Housing Authority		11	0	0.5	PHA
AR017	Housing Authority of the City of Pine Bluff		96	2	2	PHA
AR024	Housing Authority of the City of West Memphis		40	1	1	PHA
AR031	Housing Authority of the City of Hot Springs		77	2	1	PHA
AR039	Wynne Housing Authority		35	1	1	PHA
AR041	Housing Authority of Lonoke County		15	0.5	0.5	PHA
AR131	Jonesboro Urban Renewal and Housing Authority		37	1	1	PHA
AR161	Conway County Housing Authority		28	1	1	PHA
AR197	White River Regional Housing Authority		27	1	1	PHA
AR211	Pope County Public Facilities Board (lead applicant in FY 2017)	Yell County Public Facilities Board, AR265 (co-applicant in FY 2017) Franklin County Section 8, AR241 (co-applicant in FY 2017)	AR211: 13 AR265: 2 AR241: 0	0.5	0.5	PHA
AR213	Mississippi County Public Facilities Board		2	0	1	PHA
AR225	Lee County		38	1	1	PHA

	Housing Authority					
AR252	Pulaski County Housing Agency		29	1	1	PHA
AR257	McGehee Public Residential Housing Facilities Board (lead applicant in FY 2017)	Residential Housing Board of Desha County, AR266 (coapplicant in FY 2017)	AR257: 18 AR266: 11	1	1	PHA
AZ001	City of Phoenix Housing Department		187	4	3	PHA
AZ004	City of Tucson		136	3	3	PHA
AZ005	City of Mesa		66	1	1	PHA
AZ009	Maricopa County HA		96	2	1	PHA
AZ013	Yuma County Housing Department		309	6	3	PHA
AZ028	Chandler, City of		137	3	2	PHA
AZ031	City of Tempe Housing Services		42	1	1	PHA
AZ032	City of Scottsdale Housing Agency		25	1	1	PHA
AZ034	Housing Authority of Cochise County		42	1	1	PHA
AZ035	Housing Authority of the City of Yuma		388	8	5	PHA
AZ037	Douglas City of Public Housing Authority		26	1	0.5	PHA
AZ043	Mohave, County of		40	1	1	PHA
CA002	Housing Authority of the County of Los Angeles		724	14	10	PHA
CA003	Oakland Housing Authority		252	5	4	MTW

CA004	Housing Authority of the City of Los Angeles		712	14	11	PHA
CA005	Sacramento City		66	1	1	PHA
CA007	Housing Authority of the County of Sacramento		136	3	2	PHA
CA008	Housing Authority of the County of Kern		408	8	4	PHA
CA011	Housing Authority of County of Contra Costa		126	3	2	PHA
CA014	Housing Authority of the County of San Mateo		657	13	5	MTW
CA019	Housing Authority of the County of San Bernardino		186	4	3	MTW
CA021	Housing Authority of the County of Santa Barbara		45	1	1	PHA
CA023	Housing Authority of the County of Merced		77	2	1	PHA
CA024	Housing Authority of the County of San Joaquin		182	4	3	PHA
CA026	Housing Authority County of Stanislaus		160	3	2	PHA
CA027	Housing Authority of the County of Riverside		399	8	7	PHA
CA028	Housing Authority of		30	1	1	PHA

	Fresno County					
CA031	Oxnard Housing Authority		81	2	2	PHA
CA033	Housing Authority of the County of Monterey		148	3	2	PHA
CA035	Housing Authority of the City of San Buenaventura		74	1	1	PHA
CA043	Housing Authority of the County of Butte		66	1	1	PHA
CA048	Regional Housing Authority of Sutter and Nevada Counties		91	2	2	PHA
CA052	Housing Authority of the County of Marin		140	3	3	PHA
CA053	Housing Authority of the County of Kings		13	0	0.5	PHA
CA055	Housing Authority of the City of Vallejo		47	1	1	PHA
CA056	Housing Authority of the City of San Jose		133	3	2	MTW
CA059	Housing Authority of the County of Santa Clara		239	5	3	MTW
CA062	Housing Authority of the City of Alameda		35	1	0.5	PHA
CA063	San Diego Housing Commission		437	9	6	MTW
CA064	Housing Authority of the City of San Luis		84	2	2	PHA

	Obispo					
CA067	Housing Authority of the County of Alameda		185	4	4	PHA
CA068	Housing Authority of the City of Long Beach		568	11	4	PHA
CA069	City of Madera		57	1	1	PHA
CA072	Housing Authority of the County of Santa Cruz		94	2	2	PHA
CA073	Napa Housing Authority		63	1	1	PHA
CA076	Housing Authority of the City of Santa Barbara		136	3	3	PHA
CA085	Sonoma County Community Development Commission		42	1	1	PHA
CA088	City of Santa Rosa		37	1	1	PHA
CA092	Area Housing Authority of the County of Ventura		46	1	1	PHA
CA093	Housing Authority of the City of Santa Ana		186	4	2	PHA
CA094	Orange County Housing Authority		281	6	4	PHA
CA096	Shasta County Housing Authority		28	1	0.5	PHA
CA102	Garden Grove Housing Authority		50	1	1	PHA
CA104	City of Anaheim Housing		128	3	2	PHA

	Authority					
CA106	Housing Authority of the City of Redding		53	1	1	PHA
CA108	San Diego, County of (DBA Hsg Authority of the County of SD)		92	2	2	PHA
CA110	Culver City Housing Authority		20	0.5	0.5	PHA
CA111	City of Santa Monica Housing Authority		41	1	1	PHA
CA117	Pico Rivera Housing Assistance Agency		13	0	0.5	PHA
CA118	City of Norwalk		23	0.5	0.5	PHA
CA123	City of Pomona		68	1	1	PHA
CA125	Vacaville Housing Authority		92	2	2	PHA
CA128	Roseville Housing Authority		31	1	1	PHA
CA131	Solano County Housing Authority		27	1	1	PHA
CA132	City of Oceanside Community Development Commission		58	1	1	PHA
CA143	Imperial Valley Housing Authority		84	2	1	PHA
CA144	Lake County Housing Commission		27	1	1	PHA
CA151	El Dorado County Public Housing Authority		33	1	1	PHA
CO001	Housing Authority of the City and County		278	6	6	PHA

	of Denver					
CO002	Housing Authority of the City of Pueblo		121	2	1	PHA
CO041	Fort Collins Housing Authority (lead applicant in FY 2017)	Wellington HA, CO014 (coapplicant in FY 2017)	CO041: 199 CO014: 0	4	3	PHA
CO048	Housing Authority of the City of Englewood (lead applicant in FY 2017)	City of Sheridan Housing Authority, CO057 (co-applicant in FY 2017)	CO048: 36 CO057: 11	1	1	PHA
CO051	Housing Authority of the City of Grand Junction		31	1	1	PHA
CO058	Adams County Housing Authority		27	1	1	PHA
CO061	Boulder County Housing Authority (lead applicant in FY 2016)	Boulder Housing Partners, CO016 (co-applicant in FY 2017)	CO061: 124 CO016: 46	3	3	PHA
CO911	Colorado Department of Local Affairs, Division of Housing		36	1	1	PHA
CT002	Housing Authority of the City of Norwalk		112	2	2	PHA
CT004	Housing Authority of the City of New Haven		175	4	2	MTW
CT005	Housing Authority of New Britain		40	1	2	PHA
CT007	Housing Authority of		41	1	1	PHA

	Stamford					
CT011	Housing Authority of the City of Meriden		107	2	3	PHA
CT015	Housing Authority of the City of Ansonia		44	1	1	PHA
CT017	Housing Authority of the City of Derby		29	1	1	PHA
CT019	Greenwich Housing Authority		59	1	1	PHA
CT020	Danbury Housing Authority		40	1	1	PHA
CT023	Bristol Housing Authority		65	1	1	PHA
CT039	West Hartford Housing Corporation		46	1	1	PHA
CT901	Connecticut Department of Social Services		233	5	3	PHA
DC001	District of Columbia Housing Authority		240	5	4	MTW
DE001	Wilmington Housing Authority		179	4	2	PHA
FL001	Jacksonville Housing Authority		471	9	6	PHA
FL003	Housing Authority of the City of Tampa		485	10	8	PHA
FL004	Housing Authority of the City of Orlando, FL		27	1	0.5	MTW
FL005	Public Housing and Community Development		227	5	4	PHA

FL007	The Housing Authority of the City of Daytona Beach		120	2	2	PHA
FL008	Sarasota Housing Authority		54	1	1	PHA
FL009	West Palm Beach Housing Authority		159	3	3	PHA
FL010	Housing Authority of the City of Fort Lauderdale		233	5	2	PHA
FL011	Housing Authority of Lakeland		68	1	2	PHA
FL017	Housing Authority of the City of Miami Beach		22	0.5	0.5	PHA
FL020	Housing Authority of Brevard County		130	3	2	PHA
FL021	Pahokee Housing Authority		26	1	1	PHA
FL023	Bradenton Housing Authority		0	0	0.5	PHA
FL028	Housing Authority of Pompano Beach		15	0.5	1	PHA
FL032	Ocala		111	2	2	PHA
FL041	Housing Authority of the City of Fort Pierce		79	2	1	PHA
FL047	Housing Authority of the City of Fort Myers		146	3	2.5	PHA
FL053	Milton Housing Authority		31	1	1	PHA
FL060	Punta Gorda Housing		31	1	1	PHA

	Authority					
FL062	Pinellas County Housing Authority		98	2	2	PHA
FL066	Hialeah Housing Authority		185	4	2	PHA
FL073	Tallahassee		46	1	0.5	PHA
FL075	Clearwater Housing Authority		50	1	1	PHA
FL079	Broward County Housing Authority		186	4	4	PHA
FL080	Palm Beach County Housing Authority		116	2	2	PHA
FL081	Housing Authority of the City of Deerfield Beach		56	1	1	PHA
FL083	Delray Beach Housing Authority		54	1	1	PHA
FL093	Orange County Housing and Community Development		45	1	1	PHA
FL104	Pasco County Housing Authority		105	2	1	PHA
FL105	Manatee County		27	1	0.5	PHA
FL110	Walton County Housing Agency		37	1	1	PHA
FL119	Boca Raton Housing Authority		39	1	1	PHA
FL128	Lee County Housing Authority		76	2	1	PHA
FL139	Winter Haven Housing Authority		113	2	2	PHA
FL141	Collier County		8	0	0.5	PHA

	Housing Authority					
GA001	Housing Authority of the City of Augusta, Georgia		167	3	3	PHA
GA002	Housing Authority of Savannah		159	3	3	PHA
GA004	Housing Authority of Columbus, Georgia		101	2	2	MTW
GA006	The Housing Authority of the City of Atlanta, Georgia		125	3	4	MTW
GA007	Macon HA		23	0.5	1	PHA
GA010	Housing Authority of the City of Marietta		136	3	2	PHA
GA023	Albany		37	1	1	PHA
GA061	Griffin		26	1	1	PHA
GA078	Housing Authority of the City of East Point, Georgia		66	1	1	PHA
GA095	Housing Authority of Newnan		48	1	1.5	PHA
GA116	Housing Authority of the City of Carrollton		116	2	2	PHA
GA183	Winder		0	0	1	PHA
GA228	Housing Authority of the City of Jonesboro		88	2	1.5	PHA
GA232	The Housing Authority of the City of College Park		90	2	2	PHA
GA264	Housing Authority of		22	0.5	1	PHA

	Fulton County					
GA283	Tri-City Housing Authority		29	1	1	PHA
GA285	Northwest Georgia Housing Authority		142	3	2	PHA
GQ901	Guam Housing & Urban Renewal Authority		123	2	2	PHA
HI002	Hawaii County Housing Agency		55	1	1	PHA
HI003	City and County of Honolulu		105	2	2	PHA
HI004	County of Maui		29	1	1	PHA
HI005	Kauai, County of; DBA Kauai County Housing Agency		106	2	2	PHA
HI901	Hawaii Public Housing Authority		50	1	1	PHA
IA018	City of Sioux City Housing Authority		94	2	2	PHA
IA020	City of Des Moines Municipal Housing Agency		177	4	3	PHA
IA022	Iowa City Housing Authority		248	5	2	PHA
IA023	Municipal Housing Agency of Council Bluffs, Iowa		36	1	0.5	PHA
IA024	City of Cedar Rapids		97	2	2	PHA
IA049	Muscatine, City of d/b/a Muscatine Municipal Housing Agency		30	1	1	PHA
IA087	City of Dubuque		99	2	2	PHA
IA107	Municipal Housing Agency		112	2	2	PHA

	of the City of Fort Dodge					
IA117	Southern Iowa Regional Housing Authority		43	1	1	PHA
IA122	Region XII Regional Housing Authority		33	1	1	PHA
IA126	Eastern Iowa Regional Housing Authority		215	4	3	PHA
IA131	Central Iowa Regional Housing Authority		32	1	0.5	PHA
ID002	Nampa		30	1	1	PHA
ID013	Boise City Housing Authority		110	2	2	PHA
ID016	Southwestern Idaho Cooperative Housing Authority Corp		97	2	2	PHA
ID021	Ada County Housing Authority		101	2	2	PHA
ID901	Idaho Housing and Finance Association		254	5	5	PHA
IL001	Housing Authority of the City of East St. Louis		35	1	1	PHA
IL002	Chicago Housing Authority		1255	25	15	MTW
IL003	Peoria Housing Authority		141	3	2	PHA
IL004	Springfield Housing Authority		361	7	5	PHA
IL009	Housing Authority of Henry County		120	2	2	PHA
IL015	Madison County		101	2	1	PHA

	Housing Authority					
IL018	Rock Island Housing Authority		29	1	1	PHA
IL022	Rockford Housing Authority		111	2	2	PHA
IL024	Housing Authority of Joliet		35	1	1	PHA
IL025	Housing Authority of the County of Cook		333	7	3	PHA
IL026	Waukegan Housing Authority, Inc.		30	1	1	PHA
IL028	Menard County Housing Authority		17	0.5	0.5	PHA
IL029	Freeport Housing Authority		30	1	1	PHA
IL030	St. Clair County Housing Authority		46	1	1	PHA
IL039	Kankakee County Housing Authority		57	1	1	PHA
IL047	Macoupin County Housing Authority		28	1	0.5	PHA
IL051	Housing Authority of the City of Bloomington (lead applicant in FY 2017)	Housing Authority of McLean County, IL117 (co-applicant in FY 2017)	IL051: 47 IL117: 20	1	1	PHA
IL056	Housing Authority of the County of Lake, IL.		328	7	4	PHA
IL057	Housing Authority of Marion County		31	1	0.5	PHA
IL083	Winnebago		98	2	2	PHA

	County Housing Authority					
IL092	Housing Authority of City of Elgin		39	1	1	PHA
IL101	DuPage Housing Authority		119	2	2	PHA
IN002	Housing Authority City of Vincennes		48	1	1	PHA
IN003	Housing Authority of the City of Fort Wayne, Indiana		194	4	3	PHA
IN007	Housing Authority of the City of Kokomo		56	1	1	PHA
IN010	Housing Authority of the City of Hammond		30	1	1	PHA
IN011	Housing Authority of the City of Gary		53	1	1	PHA
IN012	New Albany Housing Authority		165	3	3	PHA
IN015	Housing Authority of South Bend		47	1	1	PHA
IN016	Evansville Housing Authority		121	2	2	PHA
IN017	Indianapolis Housing Agency		545	11	4	PHA
IN019	Michigan City Housing Authority		21	0.5	0.5	PHA
IN021	Housing Authority of the City of Terre Haute		86	2	2	PHA
IN022	Housing Authority of the		98	2	2	PHA

	City of Bloomington					
IN026	Housing Authority, City of Elkhart		133	3	1	PHA
IN041	Marion Housing Authority		58	1	1	PHA
IN058	Housing Authority of the City of Columbus, Indiana		51	1	1	PHA
IN091	Housing Authority City of Peru		38	1	0.5	PHA
KS002	Topeka Housing Authority		39	1	1	PHA
KS004	City of Wichita Kansas Housing Authority		167	3	3	PHA
KS038	Salina		44	1	1	PHA
KS043	City of Olathe		39	1	1	PHA
KS053	Lawrence- Douglas County Housing Authority		205	4	5	MTW
KS162	Johnson County Kansas		30	1	1	PHA
KS168	NEK-CAP, Inc.		36	1	1	PHA
KY001	Louisville Metro Housing Authority		261	5	7	MTW
KY002	Covington		34	1	1	PHA
KY003	Housing Authority of Frankfort		57	1	1	PHA
KY004	Lexington-Fayette Urban County Housing Authority		73	1	2	MTW
KY008	Housing Authority of Somerset		22	0.5	1	PHA

KY015	Housing Authority of Newport, KY		31	1	1	PHA
KY021	Housing Authority of Cynthiana		40	1	1	PHA
KY026	Glasgow		47	1	1	PHA
KY061	Housing Authority of Georgetown		29	1	1	PHA
KY063	Bowling Green		31	1	1	PHA
KY132	City of Richmond Section 8 Housing		151	3	2	PHA
KY133	City of Covington CDA		51	1	1	PHA
KY135	Boone County Fiscal Court		38	1	1	PHA
KY141	Pineville Urban Renewal & Community		27	1	1	PHA
KY150	Barbourville Urban Renewal & Community Development Agency		37	1	1	PHA
KY157	Housing Authority of Floyd County		67	1	1	PHA
KY160	Cumberland Valley Regional Housing Authority		106	2	2	PHA
KY161	Appalachian Foothills Housing Agency, Inc.		44	1	1	PHA
KY901	Kentucky Housing Corporation		162	3	2	PHA
LA002	Shreveport HA		140	3	2	PHA
LA013	Jefferson Parish Housing Authority		111	2	2.5	PHA
LA092	St James Parish		25	1	1	PHA

	Housing Authority					
LA172	Calcasieu Parish Police Jury Housing Department		28	1	0.5	PHA
LA211	Terrebonne Parish Consolidated Government		49	1	1	PHA
MA001	Lowell Housing Authority		85	2	1	PHA
MA002	Boston Housing Authority		209	4	4	PHA
MA005	Holyoke Housing Authority		190	4	2	MTW
MA006	Fall River Housing Authority		131	3	2	PHA
MA012	Worcester Housing Authority		426	9	5	PHA
MA014	Revere Housing Authority		23	0.5	1	PHA
MA015	Medford Housing Authority		52	1	1	PHA
MA016	Chelsea Housing Authority		63	1	1	PHA
MA017	Taunton Housing Authority		45	1	1	PHA
MA018	Attleboro Housing Authority (lead applicant in FY 2017)	Dedham Housing Authority, MA040 (co-applicant in FY17) Norwood Housing Authority, MA109 (co-applicant in FY17) Milford Housing Authority, MA069 (co-applicant in	MA018: 13 MA040: 32 MA069: 30 MA109: 15 MA134: 5	2	1	PHA

		FY17) Mansfield Housing Authority, MA134 (co- applicant in FY17)				
MA020	Quincy Housing Authority		47	1	1	PHA
MA022	Malden Housing Authority		91	2	2	PHA
MA023	Lynn Housing Authority & Neighborhood Development (LHAND)		180	4	2	PHA
MA024	Brockton Housing Authority		140	3	2	PHA
MA025	Gloucester Housing Authority		45	1	1	PHA
MA028	Framingham Housing Authority		77	2	1	PHA
MA031	Somerville Housing Authority		85	2	2	PHA
MA048	Arlington Housing Authority		36	1	1	PHA
MA053	Braintree Housing Authority		52	1	1	PHA
MA057	Acton Housing Authority		29	1	1	PHA
MA059	Plymouth Housing Authority		31	1	1	PHA
MA063	Melrose Housing Authority (lead applicant in FY 2017)	Wakefield Housing Authority, MA074 (co- applicant in FY 2017)	MA063: 17 MA074: 10	1	1	PHA

MA081	Methuen Housing Authority		35	1	1	PHA
MA086	Leominster Housing Authority		31	1	1	PHA
MA096	Greenfield Housing Authority (lead applicant in FY 2017)	Franklin County Regional Housing Authority & Redevelopment Authority, MA094 (co-applicant in FY 2017)	MA096: 11 MA094: 38	1	1	PHA
MA101	Wayland Housing Authority		22	0.5	0.5	PHA
MA107	North Andover Housing Authority		31	1	1	PHA
MA108	Chelmsford Housing Authority (lead applicant in FY 2013 HCV FSS)		32	1	1	PHA
MA119	Hingham Housing Authority		19	0.5	1	PHA
MA125	Winchester Housing Authority		33	1	1	PHA
MA147	Milton Housing Authority		38	1	1	PHA
MA901	Commonwealth of Massachusetts		954	19	14	MTW
MD001	Annapolis Housing Authority		27	1	1	PHA
MD002	Housing Authority of Baltimore City		1716	34	7	MTW
MD003	Housing Authority of the City of Frederick		56	1	1	PHA
MD004	Housing		230	5	5	PHA

	Opportunities Commission					
MD006	Hagerstown Housing Authority		163	3	3	PHA
MD007	Rockville Housing Enterprises		65	1	1	PHA
MD012	Havre De Grace Housing Authority		45	1	1	PHA
MD015	The Housing Authority of Prince George's County		136	3	2	PHA
MD018	The Housing Commission of Anne Arundel County		167	3	3	PHA
MD021	Housing Authority of St. Mary's County, Maryland		33	1	1	PHA
MD023	Howard County Housing Commission		25	1	1	PHA
MD025	Harford County Housing Agency		21	0.5	0.5	PHA
MD028	The Housing Authority of Washington County		17	0.5	1	PHA
MD029	Cecil County Housing Agency		42	1	1	PHA
MD032	Commissioners of Carroll County		31	1	1	PHA
MD033	Baltimore, County of		444	9	5	PHA
MD901	Maryland Department of Housing and Community Development		31	1	1	PHA

ME003	Portland Housing Authority		75	2	1	PHA
ME005	Lewiston Housing Authority		43	1	1	PHA
ME009	Bangor Housing Authority		120	2	1	PHA
ME015	Westbrook Housing Authority		36	1	1	PHA
ME018	Housing Authority of the City of Old Town		18	0.5	0.5	PHA
ME021	Brewer HA		29	1	1	PHA
ME025	City of Caribou		48	1	1	PHA
ME030	Augusta Housing Authority		18	0.5	0.5	PHA
ME901	Maine State Housing Authority		62	1	1	PHA
MI001	Detroit Housing Commission		256	5	4.5	PHA
MI005	Pontiac Housing Commission		38	1	1	PHA
MI006	Saginaw Housing Commission		91	2	1.5	PHA
MI009	Flint Housing Commission		1	0	1	PHA
MI045	Plymouth Housing Commission		165	3	3	PHA
MI058	Lansing Housing Commission		16	0.5	1	PHA
MI064	Ann Arbor, City of		156	3	2	PHA
MI073	Grand Rapids Housing Commission		330	7	5	PHA
MI080	Traverse City Housing Commission		27	1	1	PHA
MI115	Wyoming Housing		119	2	2	PHA

	Commission					
MI139	Westland Housing Commission		52	1	1	PHA
MI198	Kent County Housing Commission		137	3	2	PHA
MI901	Michigan State Housing Development Authority		1162	23	14	PHA
MN001	Public Housing Agency of the City of Saint Paul		29	1	0.5	PHA
MN003	Housing & Redevelopment Authority of Duluth, MN		28	1	1	PHA
MN007	Housing & Redevelopment Authority of Virginia, MN		44	1	1	PHA
MN032	Brainerd Housing and Redevelopment Authority		35	1	1	PHA
MN063	Mankato Economic Development Authority (lead applicant in FY 2017)	Blue Earth County Economic Development Authority, MN167 (co-applicant in FY 2017)	MN063: 28 MN167: 6	1	1	PHA
MN144	Housing Authority of Saint Louis Park		33	1	0.5	PHA
MN147	Dakota County Community Development Agency		27	1	0.5	PHA
MN164	Housing & Redevelopment Authority of Clay County		41	1	1	PHA

MN184	Scott County Community Development Agency		35	1	0.5	PHA
MN197	Southeastern Minnesota Multi-County HRA		46	1	1	PHA
MN212	Washington County Housing and Redevelopment Authority		31	1	0.5	PHA
MN219	South Central MN Multi-County HRA		25	1	1	PHA
MO001	St. Louis Housing Authority		131	3	2	PHA
MO002	Housing Authority of Kansas City, Missouri		305	6	5	PHA
MO004	Housing Authority of St. Louis County		129	3	2	PHA
MO006	Housing Authority of Saint Charles		107	2	2	PHA
MO007	Housing Authority of the City of Columbia, MO		102	2	2	PHA
MO009	Housing Authority of the City of Jefferson		33	1	1	PHA
MO058	Housing Authority of the City of Springfield, Missouri		26	1	0.5	PHA
MO197	St. Clair County PHA		184	4	4	PHA
MO199	North East Community Action Corp./dba		142	3	2	PHA

	Lincoln County PHA					
MO203	St. Francois County Public Housing Authority		23	0.5	0.5	PHA
MO205	Franklin County Public Housing Agency		96	2	2	PHA
MO206	Phelps County Public Housing Agency		105	2	2	PHA
MO210	Housing Authority of the City of Liberty		41	1	1	PHA
MO212	Ripley County Public Housing Agency		47	1	1	PHA
MO215	Jasper County Public Housing Agency		25	1	1	PHA
MO227	St. Charles County Government		64	1	1	PHA
MS004	The Housing Authority of the City of Meridian		139	3	2	PHA
MS005	The Housing Authority of the City of Biloxi		41	1	1	PHA
MS006	Tennessee Valley Regional Housing Authority		165	3	3	PHA
MS016	Mississippi Regional Housing Authority No. II		38	1	1	PHA
MS040	Mississippi Regional Housing Authority VIII		119	2	2	PHA
MS057	Mississippi Regional Housing Authority No. VII		291	6	4	PHA
MS058	Mississippi		127	3	2	PHA

	Regional Housing Authority VI					
MS095	South Delta Regional Housing Authority		80	2	2	PHA
MS103	The Housing Authority of the City of Jackson, MS		25	1	1	PHA
MT001	Housing Authority of Billings		46	1	1	PHA
MT033	Missoula Housing Authority		140	3	3	PHA
NC001	Housing Authority of the City of Wilmington, NC		79	2	2	PHA
NC003	Housing Authority of the City of Charlotte, N.C.		5210	110	2	MTW
NC004	Housing Authority of the City of Kinston, NC		97	2	2	PHA
NC006	Housing Authority of the City of High Point		172	3	3	PHA
NC007	Housing Authority of the City of Asheville		249	5	2	PHA
NC008	City of Concord Housing Department		94	2	1	PHA
NC011	Greensboro Housing Authority		271	5	5	PHA
NC012	Housing Authority of the City of Winston-Salem		85	2	1	PHA
NC013	The Housing		162	3	2	PHA

	Authority of the City of Durham					
NC016	Salisbury Housing Authority		0	0	1	PHA
NC018	Housing Authority of the Town of Laurinburg		90	2	1	PHA
NC020	Wilson Housing Authority		34	1	1	PHA
NC021	Housing Authority of the County of Wake		44	1	1	PHA
NC022	Housing Authority of the City of Greenville		192	4	3	PHA
NC032	Washington Housing Authority		53	1	1	PHA
NC035	Sanford Housing Authority		144	3	2	PHA
NC039	Lexington Housing Authority		40	1	0.5	PHA
NC056	Hickory Housing Authority		28	1	1	PHA
NC057	Gastonia Housing Authority		33	1	1	PHA
NC060	Roxboro Housing Authority		35	1	1	PHA
NC066	Burlington Housing Authority		31	1	1	PHA
NC069	N Wilkesboro Housing Authority		36	1	1	PHA
NC071	Thomasville Housing Authority		19	0.5	0.5	PHA
NC072	Statesville Housing Authority		199	4	3	PHA
NC087	Mid-East		30	1	1	PHA

	Regional Housing Authority					
NC102	Rowan County Housing Authority		157	3	2	PHA
NC120	Chatham County Housing Authority		28	1	1	PHA
NC134	East Spencer Housing Authority		42	1	1	PHA
NC140	Western Carolina Community Action		42	1	1	PHA
NC141	Coastal Community Action, Inc.		32	1	1	PHA
NC144	Eastern Carolina Human Services Agency, Inc.		42	1	0.5	PHA
NC145	Economic Improvement Council, Inc.		73	1	1	PHA
NC149	Sandhills Community Action Program		39	1	1	PHA
NC151	Twin Rivers Opportunities, Inc.		84	2	1.5	PHA
NC152	Mountain Projects, Inc.		35	1	0.5	PHA
NC159	Western Piedmont Council of Governments		51	1	1	PHA
NC161	Isothermal Plan and Dev Commission		30	1	0.5	PHA
NC167	Northwestern Regional Housing Authority		253	5	4	PHA
ND012	The Housing Authority of the City of Grand		123	2	2	PHA

	Forks, ND					
ND014	Fargo Housing and Redevelopment Authority		108	2	2	PHA
ND017	Minot Housing Authority		14	0	1	PHA
NE001	Housing Authority of the City of Omaha		221	4	4	PHA
NE002	Housing Authority of the City of Lincoln		131	3	2	MTW
NE004	Kearney Housing Agency		83	2	2	PHA
NE153	Douglas County Housing Authority		61	1	1	PHA
NE180	Northeast Nebraska Joint HA		31	1	1	PHA
NE181	Goldenrod Regional Housing Agency		26	1	1	PHA
NH001	Manchester Housing and Redevelopment Authority		30	1	1	PHA
NH003	Dover Housing Authority		89	2	2	PHA
NH010	Keene Housing Authority		85	2	2	MTW
NH901	New Hampshire Housing Finance Authority		189	4	4	PHA
NJ002	Housing Authority of the City of Newark		161	3	2	PHA
NJ006	Housing Authority of the City of Perth Amboy		114	2	3	PHA
NJ009	Housing		225	5	4	PHA

	Authority of the City of Jersey City					
NJ010	Housing Authority of the City of Camden		33	1	1	PHA
NJ014	Atlantic City Housing Authority		33	1	1	PHA
NJ021	Housing Authority of the City of Paterson		30	1	1	PHA
NJ025	Housing Authority of the City of Orange		36	1	1	PHA
NJ033	Woodbridge Housing Authority		29	1	0.5	PHA
NJ037	Irvington Housing Authority		31	1	1	PHA
NJ039	The Housing Authority of Plainfield		45	1	1	PHA
NJ050	Housing Authority of the City of East Orange		27	1	1	PHA
NJ052	Housing Authority of the Town of Boonton, NJ		33	1	1	PHA
NJ054	Lakewood Housing Authority		30	1	1	PHA
NJ059	Pleasantville Housing Authority		71	1	1	PHA
NJ063	Vineland HA		47	1	1	PHA
NJ068	Housing Authority Town of Dover		17	0.5	0.5	PHA
NJ071	Fort Lee Housing Authority		80	2	1	PHA

NJ090	Passaic County Public Housing Agency		81	2	2	PHA
NJ092	Housing Authority County of Morris		93	2	2	PHA
NJ095	Monmouth County Public Housing Agency		36	1	1	PHA
NJ105	Housing Authority of the Borough of Madison (lead applicant in FY 2017)	Morristown Housing Authority, NJ023 (co-applicant in FY 2017) Housing Authority of the City of Summit, NJ017 (co-applicant in FY 2017)	NJ105: 46 NJ023: 3 NJ017: 1	1	1	PHA
NJ204	Housing Authority of Gloucester County		93	2	1	PHA
NJ214	Lakewood Twp Rental Assistance Program		105	2	1	PHA
NJ912	New Jersey Department of Community Affairs		32	1	1	PHA
NM002	Clovis Housing & Development Agency, Inc.		108	2	2	PHA
NM003	Mesilla Valley Public Housing Authority		39	1	1	PHA
NM009	Santa Fe Civic Housing Authority		36	1	1	PHA
NM020	Housing Authority of the City of Truth or		74	1	1	PHA

	Consequences					
NM050	Santa Fe County Housing Authority		34	1	1	PHA
NM057	Bernalillo County Housing Department		90	2	2	PHA
NM063	Eastern Regional Housing Authority		84	2	2	PHA
NM077	Socorro County Housing Authority		24	0.5	0.5	PHA
NV001	Housing Authority of the City of Reno		136	3	2	MTW
NV018	Southern Nevada Regional Housing Authority		565	11	8.5	PHA
NY001	Syracuse Housing Authority		288	6	3	PHA
NY002	Buffalo Muni HA		26	1	1	PHA
NY005	New York City Housing Authority		812	16	3	PHA
NY006	Utica HA		79	2	1	PHA
NY009	Albany Housing Authority		221	4	3	PHA
NY012	Troy Housing Authority		107	2	2	PHA
NY015	Mechanicville Housing Authority		72	1	1	PHA
NY022	Cohoes Housing Authority (lead applicant in FY 2017)	Watervliet Housing Authority, NY025 (co-applicant in FY 2017) Green Island Housing Authority, NY535 (co-	NY022: 18 NY025: 13 NY535: 4	1	0.5	PHA

		applicant in FY 2017)				
NY027	City of Oswego Community Development Office		18	0.5	0.5	PHA
NY028	Municipal Housing Authority of the City of Schenectady		94	2	2	PHA
NY035	Town of Huntington Housing Authority		48	1	0.5	PHA
NY041	Rochester Housing Authority		199	4	3	PHA
NY044	Geneva HA		31	1	1	PHA
NY048	Gloversville Housing Authority (lead applicant in FY 2017)	Town of Stillwater, NY561 (coapplicant in FY 2017) Town of Niskayuna, NY430 (coapplicant in FY 2017)	NY048: 58 NY561: 25 NY430: 8	2	1.5	PHA
NY054	Ithaca Housing Authority		149	3	2	PHA
NY060	Amsterdam Housing Authority		96	2	2	PHA
NY071	Monticello Housing Authority		70	1	0.5	PHA
NY077	Town of Islip Housing Authority		35	1	1	PHA
NY086	North Hempstead Housing Authority		24	0.5	1	PHA
NY091	Erie County PHA		346	7	3	PHA

	Consortium, Town of Amherst, Belmont Housing					
NY110	New York City Department Housing Preservation + Development		1227	25	20	PHA
NY125	Village of Highland Falls		28	1	0.5	PHA
NY130	Town of Babylon Housing Assistance Agency		34	1	1	PHA
NY149	Town of Brookhaven		35	1	0.5	PHA
NY155	Town of Smithtown		1	0	0.5	PHA
NY158	Village of Kiryas Joel Housing Authority		40	1	1	PHA
NY405	City of North Tonawanda, Belmont Housing Resources, Agent		29	1	1	PHA
NY408	Town of Colonie		72	1	1	PHA
NY409	Rental Assistance Corporation of Buffalo		169	3	2	PHA
NY422	Town of Guilderland (lead applicant in FY 2017	Town of Bethlehem, NY427 (coapplicant in FY 2017) Town of Knox, NY447 (coapplicant in FY 2017) Town of Duanesburg, NY428 (coapplicant in FY 2017) Town of Clifton	NY422: 14 NY427: 7 NY447: 6 NY428: 3 NY416: 6 NY630: 5	1	1	PHA

		Park, NY416 (coapplicant in FY 2017) Village of Waterford, NY630 (coapplicant in FY 2017)				
NY433	City of Johnstown		33	1	0.5	PHA
NY443	City of Utica Section 8 Program		49	1	1	PHA
NY512	Village of Scotia (lead applicant in FY 2017)	Town of Glenville, NY513 (coapplicant in FY 2017) Town of Schodack, NY431 (coapplicant in FY 2017)	NY512: 28 NY513: 5 NY431: 6	1	0.5	PHA
NY516	Town of Rotterdam		56	1	1	PHA
NY530	Village of Fort Plain		31	1	1	PHA
NY538	Village of Corinth (lead applicant in FY 2017)	Town of Corinth, NY519 (coapplicant in FY 2015) Town of Hadley, NY421 (coapplicant in FY 2015)	NY538: 19 NY519: 9 NY421: 9	1	0.5	PHA
NY562	Village of Ballston Spa		36	1	1	PHA
NY904	NYS Housing Trust Fund		1930	39	27.5	PHA
OH001	Columbus Metropolitan Housing Authority		208	4	2.5	PHA
OH002	Youngstown Metropolitan Housing Authority		203	4	4	PHA

OH003	Cuyahoga Metropolitan Housing Authority		381	8	4	PHA
OH004	Cincinnati Metropolitan Housing Authority		479	10	6	PHA
OH005	Dayton Metropolitan Housing Authority		177	4	3	PHA
OH006	Lucas Metropolitan Housing Authority		255	5	4	PHA
OH007	Akron Metropolitan Housing Authority		235	5	5	PHA
OH008	Trumbull Metropolitan Housing Authority		78	2	2	PHA
OH009	Zanesville Metropolitan Housing Authority		225	5	4	PHA
OH012	Lorain Metropolitan Housing Authority		133	3	2	PHA
OH014	Jefferson Metropolitan Housing Authority		39	1	1	PHA
OH021	Springfield Metropolitan Housing Authority		26	1	1	PHA
OH024	Chillicothe Metropolitan Housing Authority		94	2	2	PHA

OH025	Lake Metropolitan Housing Authority		58	1	1	PHA
OH028	Erie MHA		62	1	1	PHA
OH031	Portage Metropolitan Housing Authority		28	1	1	MTW
OH033	Cambridge Metropolitan Housing Authority (lead applicant in FY 2017)	Monroe Metropolitan Housing Authority (OH058; co-applicant in FY 2017 HCV FSS) Noble Metropolitan Housing Authority (OH069; co-applicant in FY 2017 HCV FSS)	OH033: 18 OH058: 6 OH069: 4	1	1	PHA
OH035	Meigs MHA		60	1	1	PHA
OH036	Wayne Metropolitan Housing Authority		58	1	1	PHA
OH040	Jackson Metropolitan Housing Authority		36	1	1	PHA
OH041	Athens Metropolitan Housing Authority		35	1	1	PHA
OH042	Geauga Metropolitan Housing Authority		73	1	1	PHA
OH044	Allen Metropolitan Housing		57	1	1	PHA

	Authority					
OH046	Adams Metropolitan Housing Authority		41	1	0.5	PHA
OH050	Knox Metropolitan Housing Authority		24	0.5	0.5	PHA
OH053	Clinton Metropolitan Housing Authority		36	1	1	PHA
OH059	Pickaway Metro Housing Authority		20	0.5	0.5	PHA
OH063	Tuscarawas Metropolitan Housing Authority		52	1	1	PHA
OH066	Morgan Metropolitan Housing Authority (lead applicant in FY 2015)		31	1	1	PHA
OH070	Fairfield Metropolitan Housing Authority		81	2	2	PHA
OH072	The Logan County Metropolitan Housing Authority		27	1	1	PHA
OH073	Parma Public Housing Agency		49	1	1	PHA
OH077	City of Marietta, OH/PHA		45	1	1	PHA
OH078	Vinton Metropolitan Housing Authority		27	1	1	PHA
OH079	Delaware		9	0	0.5	PHA

	Metropolitan Housing Authority					
OH083	Morrow Metropolitan Housing Authority		28	1	1	PHA
OK002	Oklahoma City Housing Authority		18	0.5	1	PHA
OK073	Housing Authority of the City of Tulsa		354	7	2	PHA
OK095	Housing Authority of the City of Shawnee, OK		150	3	3	PHA
OK099	Muskogee		110	2	1	PHA
OK139	Housing Authority of the City of Norman		41	1	1	PHA
OK146	Housing Authority of the City of Stillwater		79	2	1	PHA
OK901	Oklahoma Housing Finance Agency		208	4	3	PHA
OR001	Housing Authority of Clackamas County		86	2	1.5	PHA
OR002	Home Forward		473	9	8	MTW
OR006	Housing and Community Services Agency of Lane County		204	4	3	PHA
OR008	Housing Authority & Urban Renewal Agency of Polk Co		47	1	1	PHA
OR011	Housing Authority of the		221	4	4	PHA

	City of Salem					
OR014	Marion County Housing Authority		33	1	1	PHA
OR015	Housing Authority of Jackson County		88	2	2	PHA
OR016	Housing Authority of Yamhill County		173	3	4	PHA
OR019	Linn-Benton Housing Authority		125	3	2	PHA
OR022	Housing Authority of Washington County		113	2	2	PHA
OR026	Mid-Columbia Housing Authority		49	1	1	PHA
OR028	Northwest Oregon Housing Authority		27	1	1	PHA
OR032	Northeast Oregon Housing Authority		90	2	2	PHA
OR034	Central Oregon Regional Housing Authority dba Housing Works		126	3	2	PHA
PA001	Housing Authority of the City of Pittsburgh		587	12	8	MTW
PA002	Philadelphia Housing Authority		285	6	5	MTW
PA006	Allegheny County Housing Authority		129	3	3	PHA
PA008	Harrisburg Housing Authority		14	0	0.5	PHA
PA010	Housing		46	1	1	PHA

	Authority of the County of Butler					
PA012	Montgomery County Housing Authority		38	1	1	PHA
PA018	Westmoreland County Housing Authority		212	4	4	PHA
PA021	Lycoming Housing Authority		38	1	1	PHA
PA022	Housing Authority of the City of York		67	1	1	PHA
PA023	Delaware County Housing Authority		45	1	1	PHA
PA024	Housing Authority of the City of Easton		36	1	1	PHA
PA031	Altoona Housing Authority		143	3	1	PHA
PA034	Housing Authority of the County of Franklin		28	1	0.5	PHA
PA035	Housing Authority of the County of Dauphin		27	1	1	PHA
PA036	Housing Authority of the City of Lancaster		18	0.5	0.5	PHA
PA039	Armstrong County Housing Authority		25	1	0.5	PHA
PA046	Housing Authority of the County of Chester		74	1	1	PHA
PA048	Housing Authority of Indiana County		32	1	1	PHA
PA060	Housing		26	1	1	PHA

	Authority of Northumberland County					
PA075	Housing Authority of the County of Cumberland		31	1	0.5	PHA
PA081	Lehigh County Housing Authority		32	1	1	PHA
PA082	Housing Authority of the County of Union		21	0.5	0.5	PHA
PA086	Housing Authority of the County of Clarion		90	2	2	PHA
PA088	Housing Authority of Centre County		30	1	1	PHA
PA091	Adams County Housing Authority		50	1	1	PHA
RI001	The Housing Authority of the City of Providence		184	4	3	PHA
RI002	Housing Authority of the City of Pawtucket		118	2	2	PHA
RI004	Central Falls Housing Authority		44	1	1	PHA
RI007	East Providence Housing Authority		46	1	1	PHA
RI010	Town of Cumberland Housing Authority (lead applicant in FY 2017)	Lincoln Housing Authority, RI018 (co-applicant in FY 2017)	RI010: 44 RI018: 15	1	1	PHA
RI011	Warwick Housing Authority		25	1	1	PHA

RI016	Town of Coventry Housing Authority		39	1	1	PHA
RI017	Town of North Providence Housing Authority		14	0	0.5	PHA
RI024	Housing Authority of the Town of East Greenwich		23	0.5	1	PHA
RI026	Narragansett Housing Authority		35	1	1	PHA
RI901	Rhode Island Housing		171	3	3	PHA
RQ006	Municipality of San Juan		38	1	1	PHA
RQ008	Municipality of Ponce		19	0.5	0.5	PHA
RQ011	Municipality of Bayamon		37	1	1	PHA
RQ016	Municipality of Guaynabo		24	0.5	1	PHA
RQ030	Municipality of San German (lead applicant in FY 2017)	Municipality of Hormigueros, RQ035 (co-applicant in FY 2017) Municipality of San Sebastian, RQ026 (co-applicant in FY 2017)	RQ030: 6 RQ035: 5 RQ026: 15	1	1	PHA
RQ038	Municipality of Juana Díaz		13	0	1	PHA
SC001	The Housing Authority City of Charleston		82	2	1	PHA
SC002	Housing Authority of the City of Columbia, SC		85	2	2	PHA

SC003	Spartanburg Housing Authority		70	1	2	PHA
SC004	Housing Authority of Greenville		104	2	2	PHA
SC026	Beaufort Housing Authority		42	1	1	PHA
SC034	Housing Authority of Myrtle Beach		41	1	1	PHA
SC037	Housing Authority of Anderson		21	0.5	1	PHA
SC056	Charleston County Housing & Redevelopment Authority		86	2	1	PHA
SC057	North Charleston Housing Authority		64	1	1	PHA
SD016	Sioux Falls Housing and Redevelopment Commission		139	3	2	PHA
SD056	Brookings County Housing Redevelopment Commission		67	1	1	PHA
SD057	Mobridge Housing and Redevelopment Commission		28	1	1	PHA
TN001	Memphis Housing Authority		112	2	1	PHA
TN003	Knoxville's Community Development Corporation		37	1	1	PHA
TN004	Chattanooga Housing Authority		82	2	1	PHA
TN005	MDHA -		347	7	4	PHA

	Nashville					
TN006	Kingsport Housing & Redevelopment Authority		96	2	2	PHA
TN007	Jackson Housing Authority		233	5	4	PHA
TN035	Franklin		42	1	1	PHA
TN039	Shelbyville		59	1	1	PHA
TN042	Town of Crossville Housing Authority		43	1	1	PHA
TN046	Columbia		14	0	1	PHA
TN088	Oak Ridge Housing Authority		27	1	0.5	PHA
TN113	East Tennessee Human Resource Agency, Inc.		22	0.5	1	PHA
TN903	Tennessee Housing Development Agency		283	6	5	PHA
TX001	Housing Authority of Austin		255	5	5	PHA
TX003	Housing Authority of the City of El Paso, TX		175	4	2	PHA
TX004	Housing Authority of City of Fort Worth		309	6	5	PHA
TX005	Houston Housing Authority		592	12	7	PHA
TX006	Housing Authority of the City of San Antonio		1173	23	17	MTW
TX007	Housing Authority of the City of		200	4	3	PHA

	Brownsville					
TX009	The Housing Authority of the City of Dallas, Texas (DHA)		971	19	11	PHA
TX010	Housing Authority of the City of Waco		117	2	2	PHA
TX017	Housing Authority of the City of Galveston		34	1	1	PHA
TX018	Housing Authority of the City of Lubbock		55	1	1	PHA
TX022	Wichita Falls		31	1	1	PHA
TX023	Housing Authority of the City of Beaumont		125	3	2	PHA
TX028	McAllen Housing Authority		67	1	1	PHA
TX046	Housing Authority of the City of Mission, Texas		116	2	1	PHA
TX073	Housing Authority of the City of Pharr		40	1	1	PHA
TX087	San Marcos Housing Authority		78	2	2	PHA
TX114	Housing Authority of the City of Kingsville		34	1	1	PHA
TX163	Robstown Housing Authority		48	1	1	PHA
TX322	Housing Authority of the City of Round Rock, Texas		23	0.5	1	PHA
TX327	Housing Authority of the City of Abilene		103	2	1	PHA

TX431	Tarrant County Housing Assistance Office		222	4	3	PHA
TX433	Housing Authority of the City of Arlington		160	3	3	PHA
TX435	City of Garland Housing Agency		45	1	1	PHA
TX439	Anthony Housing Authority, Inc.		84	2	1	PHA
TX452	Housing Authority of Bexar County		197	4	3	PHA
TX456	City of Tyler Housing Agency		78	2	1	PHA
TX459	City of Longview, Texas		25	1	1	PHA
TX461	Walker County Housing Authority		31	1	1	PHA
TX470	Housing Authority of the City of San Angelo, TX		106	2	2	PHA
TX472	City of Amarillo		11	0	0.5	PHA
TX497	Housing Authority of the County of Hidalgo		94	2	2	PHA
TX512	Deep East Texas Council of Governments		55	1	2	PHA
TX526	Brazos Valley Council of Governments		333	7	7	PHA
TX534	Midland County Housing Authority		37	1	1	PHA
TX542	Texoma Council of Governments		91	2	2	PHA
TX559	Dallas, County Of		91	2	1	PHA
TX560	Montgomery County Housing Authority		38	1	1	PHA

UT002	Housing Authority of the City of Ogden		45	1	1	PHA
UT003	The Housing Authority of the County of Salt Lake		208	4	4	PHA
UT004	Housing Authority of Salt Lake City		120	2	2	PHA
UT007	Provo City Housing Authority		69	1	2	PHA
UT009	Davis Community Housing Authority		30	1	1	PHA
UT011	Housing Authority of Utah County		42	1	1	PHA
UT020	Tooele County Housing Authority		37	1	1	PHA
UT021	St. George Housing Authority		15	0.5	0.5	PHA
VA001	Portsmouth Redevelopment and Housing Authority		247	5	4	PHA
VA002	Bristol RHA		25	1	1	PHA
VA003	Newport News Redevelopment and Housing Authority		130	3	3	PHA
VA004	Alexandria Redevelopment and Housing Authority		113	2	1	PHA
VA005	Hopewell RHA		41	1	1	PHA
VA006	Norfolk Redevelopment and Housing Authority		292	6	5	PHA

VA007	Richmond Redevelopment and Housing Authority		76	2	1	PHA
VA010	Danville RHA		20	0.5	0.5	PHA
VA011	City of Roanoke Redevelopment & Housing Authority		255	5	3	PHA
VA012	Chesapeake Redevelopment & Housing Authority		129	3	3	PHA
VA014	Harrisonburg Redevelopment and Housing Authority		135	3	1	PHA
VA017	Hampton Redevelopment & Housing Authority		37	1	1	PHA
VA018	Franklin Redevelopment and Housing Authority		27	1	1	PHA
VA019	Fairfax County Redevelopment & Housing Authority		103	2	2	MTW
VA022	Waynesboro Redevelopment and Housing Authority		83	2	2	PHA
VA025	Suffolk Redevelopment and Housing Authority		106	2	2	PHA
VA035	County of Loudoun		33	1	1	PHA
VA039	City of Virginia Beach		43	1	1	PHA
VA041	James City County Office of Housing &		11	0	0.5	PHA

	Community Development					
VA046	Prince William County OHCD		32	1	1	PHA
VQ001/VQ901	Virgin Island Housing Authority		46	1	1	PHA
VT001	Burlington Housing Authority		140	3	2	PHA
VT002	Brattleboro Housing Authority		67	1	1	PHA
VT901	Vermont State Housing Authority		195	4	4	PHA
WA001	Seattle Housing Authority		391	8	6	MTW
WA002	King County Housing Authority		319	6	5	MTW
WA003	Housing Authority of the City of Bremerton		49	1	1	PHA
WA004	Peninsula Housing Authority		75	2	2	PHA
WA005	Housing Authority of the City of Tacoma		3317	66	3	MTW
WA007	Housing Authority City of Longview		104	2	2	PHA
WA008	Housing Authority of the City of Vancouver		263	5	3	MTW
WA013	Columbia Gorge Housing Authority		36	1	1	PHA
WA020	Housing Authority City of Kelso		36	1	0.5	PHA
WA021	Housing		38	1	1	PHA

	Authority of the City of Pasco and Franklin County					
WA024	Housing Authority of Island County		28	1	1	PHA
WA036	Kitsap County Consolidated Housing Authority		13	0	0.5	PHA
WA042	Housing Authority of the City of Yakima		137	3	2	PHA
WA049	Housing Authority of Thurston County		126	3	2	PHA
WA054	Pierce County Housing Authority		151	3	2	PHA
WA061	Housing Authority of Skagit County		51	1	1	PHA
WA064	Housing Authority of Chelan County and the City of Wenatchee		29	1	1	PHA
WI002	Housing Authority of the City of Milwaukee		167	3	2	PHA
WI064	Beloit Housing Authority		12	0	1	PHA
WI065	Appleton Housing Authority		36	1	1	PHA
WI160	Dunn County Housing Authority (lead applicant in FY 2017)	Wisconsin Housing and Economic Development Authority (WI901; co-applicant in FY 2017 FSS)	WI160: 8 WI901: 7	0.5	0.5	PHA
WI183	Housing		63	1	1	PHA

	Authority of Racine County					
WI186	Brown County Housing Authority		80	2	2	PHA
WI195	City of Kenosha Housing Authority		45	1	1	PHA
WI213	Winnebago County Housing Authority		33	1	1	PHA
WI214	Dane County Housing Authority (lead applicant in FY 2017)	City of Madison Community Development Authority, WI003 (co-applicant in FY 2017)	WI214: 10 WI003: 14	0.5	1	PHA
WV001	Charleston- Kanawha Housing Authority		137	3	2	PHA
WV003	Wheeling Housing Authority		53	1	1	PHA
WV004	The Huntington West Virginia Housing Authority		47	1	1	PHA
WV005	Parkersburg Housing Authority		78	2	1	PHA
WV009	The Housing Authority of the City of Fairmont		17	0.5	0.5	PHA
WV014	Benwood - McMechen Housing Authority		25	1	0.5	PHA
WV027	Clarksburg- Harrison Regional Housing Authority		35	1	1	PHA
WV037	Housing Authority of Mingo County		88	2	1	PHA

WV045	Randolph County Housing Authority		21	0.5	0.5	PHA
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