

**From:** Financial Management Center  
**Sent:** Tuesday, March 22, 2022 5:56 AM  
**Subject:** PIC Reporting Deadline – HCV Program

Dear Executive Director,

The purpose of this communication is to inform public housing agencies (PHAs) administering the Housing Choice Voucher (HCV) program of the deadline date for entering calendar year (CY) 2021 data into the Public and Indian Housing Information Center (PIC). All PIC reporting must be current and successfully submitted for CY 2021 data by no later than 5 p.m., per the PHA's time zone, on **Thursday, March 31<sup>st</sup>, 2022.**

PIH will utilize tenant level information in PIC for Housing Assistance Payment (HAP) and Administrative Fee set-aside adjustments, which includes but is not limited to, portability special fees and the portability category of the HAP set-aside.

Finally, please ensure this message is shared with your HCV Program staff because this deadline date will not be extended.

Should you have any questions about this communication, please do not hesitate to contact the Financial Management Division (FMD) at [PIH.Financial.Management.Division@hud.gov](mailto:PIH.Financial.Management.Division@hud.gov). For PIC reporting inquiries, please reach out to your designated PIC Coach or Field Office representative.

Sincerely,

Miguel A. Fontáñez  
Director FMD  
Office of Housing Voucher  
Programs