# Extension Request

(for unaudited financial submissions)

<table>
<thead>
<tr>
<th>Fiscal Year End</th>
<th>30-Sep</th>
<th>31-Dec</th>
<th>31-Mar</th>
<th>30-Jun</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unaudited Due Date:</strong> 1, 2</td>
<td>30-Nov</td>
<td>28-Feb</td>
<td>31-May</td>
<td>31-Aug</td>
</tr>
<tr>
<td><strong>Unaudited Extension Request Deadline</strong></td>
<td>15-Nov</td>
<td>13-Feb</td>
<td>16-May</td>
<td>16-Aug</td>
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</tbody>
</table>

1. Due dates do not include extensions
2. Late penalty: 1 point score deduction every 15 days the submission is late with a maximum late penalty deduction of 5 points

### Extension Request Process: 24 CFR 902.60(b)

1. The request must be submitted electronically to NASS in HUD/PIH REAC Secure System
2. HUD must receive the request 15 days before the submission due date
3. The request must include an objectively verifiable justification as to why PHA cannot submit the financial information by the submission due date
4. HUD shall forward its determination electronically to the requesting PHA

Login to Secure System to request an extension