Emergency Housing Voucher Dashboard User Guide & Data Dictionary

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1 Summary

The EHV dashboard offers unprecedented transparency and accountability for this new HCV program. The dashboard provides daily updates on leasing, issuances and unit utilization for the Emergency Housing Voucher program as well as the overall EHV funding and the number of vouchers awards by PHA. The dashboard showcases EHV data at the national, network, region, field office, state and PHA-level for ease of use by a variety of audiences. The data is sourced from the IMS/PIC and HUDCAPS systems and is refreshed daily.

2 How to Access the Dashboard

The EHV dashboard is accessible both internally to HUD employees and externally for the public. The public facing dashboard is located here:

https://www.hud.gov/EHV

3 Dashboard Overview

When initially navigating to the dashboard you will land on the following introduction page which indicates how recently the data was updated as well as the data sources.

3.1 Does the HCV Dashboard include Moving-To-Work (MTW) Agencies?
The dashboard does include MTW PHAs. The dashboard will default to include MTW PHAs and the user can choose to filter out MTW PHAs if they choose.

Each report page has a dropdown menu where the user can select to include or exclude MTW PHAs.

For more information on the Moving-To-Work program and a list of participating agencies please click [here](#).

### 3.2 How to Navigate Between Pages in the Dashboard

To navigate to each page of the dashboard, use the arrows on the bottom of the screen to navigate between the various report pages in the dashboard. The report pages within the dashboard are as follows: EHV Summary Page, EHV Leasing, EHV Funding, and State Ranking of EHV Awards.

![Dashboard Screenshot](#)

**Emergency Housing Voucher Dashboard**

**Summary of EHV Award, Current Issuances and Leased Vouchers**

<table>
<thead>
<tr>
<th>PHA Code</th>
<th>PHA Name</th>
<th>Total Awards</th>
<th>Current Issuances</th>
<th>Current Leased Vouchers</th>
<th>Unit Utilization</th>
</tr>
</thead>
<tbody>
<tr>
<td>OR01</td>
<td>Housing Authority of Calearnes County</td>
<td>41</td>
<td>41</td>
<td>41</td>
<td>100.00%</td>
</tr>
<tr>
<td>RI03</td>
<td>Delaware County Housing Authority</td>
<td>30</td>
<td>35</td>
<td>29</td>
<td>96.67%</td>
</tr>
<tr>
<td>NJ06</td>
<td>Perth Amboy Housing Authority</td>
<td>31</td>
<td>32</td>
<td>29</td>
<td>93.55%</td>
</tr>
<tr>
<td>MA05</td>
<td>Johnson County Public Housing Agency</td>
<td>15</td>
<td>23</td>
<td>14</td>
<td>53.33%</td>
</tr>
<tr>
<td>MN01</td>
<td>Reading Housing Authority</td>
<td>45</td>
<td>44</td>
<td>40</td>
<td>88.89%</td>
</tr>
<tr>
<td>MN04</td>
<td>Mead Housing Commission</td>
<td>15</td>
<td>16</td>
<td>13</td>
<td>86.67%</td>
</tr>
<tr>
<td>MN164</td>
<td>Clay County HRA</td>
<td>15</td>
<td>17</td>
<td>13</td>
<td>86.67%</td>
</tr>
<tr>
<td>CA06</td>
<td>Housing Authority of the City of San Luis Obispo</td>
<td>156</td>
<td>157</td>
<td>130</td>
<td>83.33%</td>
</tr>
<tr>
<td>TX012</td>
<td>Housing Authority of the City of Baytown</td>
<td>31</td>
<td>31</td>
<td>25</td>
<td>80.65%</td>
</tr>
<tr>
<td>Ky016</td>
<td>Housing Authority of Georgetown</td>
<td>15</td>
<td>17</td>
<td>12</td>
<td>80.00%</td>
</tr>
<tr>
<td>OK017</td>
<td>Housing Authority of the City of Miami-Dade</td>
<td>15</td>
<td>11</td>
<td>8</td>
<td>80.00%</td>
</tr>
<tr>
<td>AR015</td>
<td>Housing Authority of the City of Texarkana</td>
<td>24</td>
<td>19</td>
<td>19</td>
<td>79.17%</td>
</tr>
<tr>
<td>WV004</td>
<td>Housing Authority of the City of Huntington</td>
<td>22</td>
<td>17</td>
<td>17</td>
<td>77.27%</td>
</tr>
<tr>
<td>UT002</td>
<td>Housing Authority of the City of Provo</td>
<td>34</td>
<td>36</td>
<td>25</td>
<td>73.33%</td>
</tr>
<tr>
<td>NY034</td>
<td>Ithaca Housing Authority</td>
<td>15</td>
<td>20</td>
<td>10</td>
<td>66.67%</td>
</tr>
<tr>
<td>TX615</td>
<td>Tarrant County Housing Assistance Office</td>
<td>85</td>
<td>100</td>
<td>55</td>
<td>64.71%</td>
</tr>
<tr>
<td>NY040</td>
<td>Housing Authority of Mayfield</td>
<td>15</td>
<td>12</td>
<td>9</td>
<td>60.00%</td>
</tr>
<tr>
<td>KY132</td>
<td>City of Richmond Section 8 Housing Program</td>
<td>15</td>
<td>12</td>
<td>9</td>
<td>60.00%</td>
</tr>
<tr>
<td>AZ009</td>
<td>Housing Authority of Maricopa County</td>
<td>19</td>
<td>67</td>
<td>55</td>
<td>59.55%</td>
</tr>
<tr>
<td>IN015</td>
<td>Housing Authority of the County of Delaware</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>100.00%</td>
</tr>
<tr>
<td>WV004</td>
<td>Housing Authority of Marion County</td>
<td>76</td>
<td>74</td>
<td>43</td>
<td>56.18%</td>
</tr>
</tbody>
</table>

**EHV Summary Report Page of the Dashboard**

The EHV Summary report of the EHV Dashboard is located on Tab #2 and has four main...
sections. Each section will be explained in detail in this data dictionary.

4.1 Drop Down Menu to Select Analysis Level
The Dropdown menu allows you to select your analysis level for the dashboard. The dashboard will default to national level. The user can select to analyze data on the HUD Network, Region, Field Office, State or Public Housing Authority level as well.

4.2 Summary Table of EHV Awards, Current Issuances, and Current Leasing
The Summary of EHV Awards, Current Issuances and Current Leasing provides a table with each PHA’s name and PHA code along with total EHV award, current issuances, current leased vouchers and EHV unit utilization for your selected analysis level. The data dictionary definitions for each of the summary table components is listed below.
• **Total Awards** = total EHV vouchers awarded
• **Current Issuances** = count of issuance actions (Type 10) in IMS/PIC that do not have a subsequent expiration action (Type 11)
• **Current Leased Vouchers** = count of new admission actions (Type 1) in IMS/PIC that do not have a subsequent end of participation action (Type 6)

***Currently PIC reports do not include Action Type 2, 3 or 7 so these actions are not included in the current leased vouchers. Once the PIC report extracts include this data it will be incorporated into the dashboard.***

• **Unit Utilization** = Current Leased Vouchers / Total EHV Awards

### 4.3 EHV Award and Leasing Overview

The EHV Award and Leasing Overview provides the total EHV award, current EHV leased units and EHV leasing utilization for your selected analysis level. The data dictionary definitions for each of the EHV Award and Leasing Overview components is listed below.

<table>
<thead>
<tr>
<th>Total EHV Awards*</th>
<th>Current EHV Units Leased</th>
<th>EHV Leasing Utilization</th>
</tr>
</thead>
<tbody>
<tr>
<td>69,880</td>
<td>2,291</td>
<td>3.28%</td>
</tr>
</tbody>
</table>

*Note: 70,000 EHV were awarded to PHAs across the United States. The reduction in Total Award Amount is due to PHAs that have returned their EHV awards.

• **Total EHV Awards** = total EHV vouchers awarded
• **Current EHV Units Leased** = count of new admission actions (Type 1) in IMS/PIC that do not have a subsequent end of participation action (Type 6)
  ***Currently PIC reports do not include Action Type 2, 3 or 7 so these actions are not included in the current leased vouchers. Once the PIC report extracts include this data it will be incorporated into the dashboard.***

• **EHV Leasing Utilization** = Current Leased Vouchers / Total EHV Awards

4.4 **Map of EHV Leasing Utilization by State**
The map of EHV Leasing Utilization by State displays the United States with each state’s color set to depict the amount of EHV leasing utilization within that state. The color saturation is based on the leasing utilization of EHV vouchers for that state. The darker the color saturation the higher the EHV leasing utilization. The user can hover over the state to see the total number of vouchers issued, vouchers leased, leasing utilization and total EHV award for that state. The data dictionary definitions for the map are listed below.

• **Unit Utilization** = Current Leased Vouchers / Total EHV Awards
• **Current Issuances** = count of issuance actions (Type 10) in IMS/PIC that do not have a subsequent expiration action (Type 11)
• **Current Leased Vouchers** = count of new admission actions (Type 1) in IMS/PIC that do not have a subsequent end of participation action (Type 6)
  ***Currently PIC reports do not include Action Type 2, 3 or 7 so these actions are not included in the current leased vouchers. Once the PIC report extracts include this data it will be incorporated into the dashboard.***
• **Total Awards** = total EHV vouchers awarded

5 **EHV Leasing Report Page of the Dashboard**
The EHV Leasing Report of the EHV Dashboard is located on Tab #3 and has three main sections. Each section will be explained in detail in this data dictionary.
5.1 Drop Down Menu to Select Analysis Level
The Dropdown menu allows you to select your analysis level for the dashboard. The dashboard will default to national level. The user can select to analyze data on the HUD Network, Region, Field Office, State or Public Housing Authority level as well.

5.2 Cumulative Issuance and Households Served Summary
The Cumulative Issuance and Households Served Summary provides the total number of households served by the EHV program, the number of current voucher holders looking for a unit and the cumulative issuances based on your selected analysis level. The data dictionary definitions for each of the Cumulative Issuance and Households Served Summary components is listed below.
• **Total Households Served by EHV Program** = count of all new admission actions (Type 1) in IMS/PIC. This includes those reported new admissions that have a subsequent end of participation action (Type 6).

• **EHV Voucher Holders Looking for a Unit** = count of all issuance actions (Type 10) in IMS/PIC that do not have a subsequent new admission action (Type 1) or an expiration action (Type 11).

• **Cumulative Reported Issuances** = count of all issuance actions (Type 10) in IMS/PIC. This includes those reported issuances (Type 10) that have subsequent expiration actions (Type 11).

• **Cumulative Households Served** = count of all new admission actions (Type 1) in IMS/PIC. This includes those reported new admissions that have a subsequent end of participation action (Type 6).

5.3 Cumulative Households Assisted over Time

The Cumulative Households Assisted over Time chart provides data on the number of cumulative households served by the EHV program since its inception based on the effective date of their lease for your selected analysis level. The data dictionary definitions for each of the chart components is listed below.

• **Cumulative Households Served** = count of all new admission actions (Type 1) in IMS/PIC. This includes those reported new admissions that have a subsequent end of participation action (Type 6).

• **Leased Effective Date** = Effective date of lease as reported in the IMS/PIC system.
6 EHV Funding Report Page of the Dashboard

The EHV Funding Report of the EHV Dashboard is located on Tab #4 and has four main sections. Each section will be explained in detail in this data dictionary.

6.1 Drop Down Menu to Select Analysis Level

The Dropdown menu allows you to select your analysis level for the dashboard. The dashboard will default to national level. The user can select to analyze data on the HUD Network, Region, Field Office, State or Public Housing Authority level as well.

6.2 PHAs Receiving EHV Funding and Vouchers

This table displays the amount each PHA was awarded in total EHV budget authority and total EHV vouchers awarded. This information is then sorted by the total amount of EHV vouchers awarded by PHA. The data dictionary definitions for this table are listed below.
6.3 Summary of EHV Funding and Voucher Awards
The Summary of EHV Funding and Voucher Awards provides the total amount of budget authority for the EHV program, the total EHV awards and the number of PHAs receiving EHV funding based on your selected analysis level. The data dictionary definitions for each of the summary components is listed below.

- **Total EHV Budget Authority** = total amount of EHV budget authority authorized in HUDCAPS data system. The total budget authority consists of funding for EHV HAP, EHV on-going admin fees, EHV preliminary fees and EHV service fees.
- **EHV Award** = number of EHV vouchers awarded and accepted by PHAs in HUDCAPS data system

6.4 Breakdown of EHV Funding
The Breakdown of EHV Funding table displays the total amount of each category of EHV
budget authority from HUDCAPS. It specifically provides funding broken down into EHV HAP, EHV on-going admin fee, EHV preliminary fee and EHV service fee for your selected analysis level. The data dictionary definitions for this breakdown is listed below.

- **EHV HAP** = total amount of housing assistance payment funding in HUDCAPS. Funding obligated to the PHA as HAP funding may only be used for eligible EHV HAP expenses (i.e., rental assistance payments). EHV HAP funding may not be used for EHV administrative expenses or for the eligible uses under the EHV services fee.

- **EHV On-Going Admin Fee** = total amount of on-going admin fees in HUDCAPS. The on-going administrative fee for EHVs is calculated in the same manner as the on-going administrative fee that the PHA receives for its regular HCV program. PHAs will be allocated the full Column A administrative fee amount for each EHV that is under HAP contract as of the first day of each month. The Column A administrative fee rates for the HCV program are available on HUD’s website and may be accessed at the following: https://www.hud.gov/program_offices/public_indian_housing/programs/hcv

- **EHV Preliminary Fee** = total amount of preliminary fees in HUDCAPS. PHAs will receive a single, one-time preliminary fee of $400 per EHV allocated to the PHA once the PHA’s CACC is amended to reflect the EHV funding obligation. This fee amount will support the anticipated immediate start-up costs that the PHA will incur in implementing the EHV alternative requirements, such as the outreach to and coordination with the CoC and other potential partnering agencies and planning and development. This fee may be used for any eligible administrative expenses related to the EHVs. This fee may also be used to pay for any of the eligible activities under the EHV services fee (see paragraph below).

- **EHV Service Fee** = total amount of EHV service fee funded in HUDCAPS. Per PIH Notice 2021-15, a PHA will be allocated a one-time services fee to support its efforts in implementing and operating an effective EHV services program that will best address the needs of EHV eligible individuals and families in its jurisdiction. This fee will be allocated to the PHA once the PHA’s CACC is amended to reflect the EHV funding obligation. The amount allocated to each PHA will be equal to $3,500 for each EHV allocated to the PHA. Note that the services fee amount is not tied to each voucher, but instead is the combined total of the services fees are available to the
PHA to design a menu of services that will best address the leasing challenges faced by the EHV eligible families in the PHA’s community. The PHA may use the services fee to provide any or all of the defined eligible uses to assist families to successfully lease units with the EHV. Service fees fall into four main components: housing search assistance, security deposit/utility deposit/rental application fee, owner-related uses, and other eligible uses.

### 7 State Ranking of EHV Awards Report Page of the Dashboard

The State Ranking of EHV Awards Report of the EHV Dashboard is located on Tab #5 and has three main sections. Each section will be explained in detail in this data dictionary.

#### 7.1 Drop Down Menu to Select Analysis Level

The Dropdown menu allows you to select your analysis level for the dashboard. The dashboard will default to national level. The user can select to analyze data on the HUD Network, Region, Field Office, State or Public Housing Authority level as well.

#### 7.2 Map of Emergency Housing Vouchers by State

The map of Emergency Housing Vouchers by State displays the United States with each state’s color set to depict the amount of EHV voucher units awarded within that state. States with less than 200 vouchers are shaded the lightest blue, the medium blue is for states with 200-1,000 EHV vouchers, the dark blue is for states with 1,000-5,000 EHV vouchers.
vouchers and the darkest blue is for states with 5,000+ EHV vouchers. The user can hover over the state to see the total budget authority, the total EHV award, and the number of PHAs receiving EHV awards for that state. The data dictionary definitions for the map are listed below.

Map of Emergency Housing Vouchers by State

- **Total EHV Budget Authority** = total amount of EHV budget authority authorized in HUDCAPS data system. The total budget authority consists of funding for EHV HAP, EHV on-going admin fees, EHV preliminary fees and EHV service fees.
- **EHV Unit Count** = number of EHV vouchers awarded and accepted by PHAs in HUDCAPS data system
- **Count of PHAs Receiving EHV** = number of public housing authorities that received EHV budget authority and voucher awards after the initial award acceptance period.

7.3 Ranking of States with the most EHV Awards

The Ranking of States with the most EHV Awards provides the total number of PHAs that received EHV awards, the total EHV Budget Authority by state and the number of EHV vouchers awarded each state. This information is then sorted by the total amount of EHV vouchers awarded by state. The data dictionary definitions for this ranking is listed below.
- **PHA Count** = number of public housing authorities that received EHV budget authority and voucher awards after the initial award acceptance period.

- **Total Budget Authority** = total amount of EHV budget authority authorized in HUDCAPS data system. The total budget authority consists of funding for EHV HAP, EHV on-going admin fees, EHV preliminary fees and EHV service fees.

- **Units Count** = number of EHV vouchers awarded and accepted by PHAs in HUDCAPS data system.