Sample Timeline for Cohort #4 Applicants of Moving to Work (MTW) Expansion

Consideration Window

WEEKS 1-12 (through 04/02/21): Upon publication of the Cohort #4 Request for Applications

- Review the PIH Notice requesting applications for Cohort #4 of the MTW Expansion
- Work with PHA stakeholders to decide if participation in Cohort #4 of the MTW Expansion is a good fit
- Review the Cohort #4 eligibility criteria

  (see Section 5(B) of PIH Notice 2021-03)
- If the PHA decides to move forward with Cohort #4 of the MTW Expansion, develop a timeline for the PHA to incorporate all requirements of the PIH Notice requesting Cohort #4 applications

Resident/Participant Notification

WEEK 13 (through 04/09/21): After consideration of Cohort #4 Request for Applications

- Notify public housing residents and/or HCV participants of intention to participate in Cohort #4 of the MTW demonstration

  (*as applicable to the PHA's inventory*)

MTW Plan and Rent Reform Policy Development

WEEKS 14-21 (through 06/04/21): After Resident/Participant Notification

- Begin development of Part I of the MTW Plan and Application Package (MTW Plan and Landlord Incentives Activities Information)

  (see Section 5(C)(ii) of PIH Notice 2021-03)
- Hold first resident/participant meeting
- Continue development of Part I of the MTW Plan and Application Package, considering feedback already received
- Hold second resident/participant meeting
- Finish complete draft of Part I of MTW Plan and Application Package, considering feedback already received
- *OPTIONAL*: Request a determination on eligibility under Cohort #4 by April 16, 2021

Public Hearing and Consideration of Feedback

WEEKS 22-27 (through 07/16/21): After draft of Part I of the MTW Plan and Application Package is complete

- Publish notice that a hearing will be held on the MTW Plan and Application Package

  (*make complete draft of Part I of the MTW Plan and Application Package available for public inspection for **AT LEAST 30 DAYS***)
- Hold a public hearing to discuss the draft of Part I of the MTW Plan and Application Package
- Consider public comments received to-date and incorporate them into Part I of the MTW Plan and Application Package where appropriate

Finalization and Submission of MTW Plan and Application

WEEKS 28-30 (through 08/06/21): At least 15 days after public hearing

- Finalize Part I of the MTW Plan and Application Package and complete Appendix 2 (the description of public process) and Appendix 4 (other supporting documentation)
- Obtain necessary signatures for Appendix 1 (Certifications of Compliance) and Appendix 3 (HUD Form 2991, HUD Form 50071 and SF-LLL)
- Obtain PHA Board of Commissioners approval of the MTW Plan and Application Package by resolution

  (***AT LEAST 15 DAYS** after public hearing*)
- Assemble final MTW Plan and Application Package (including Part I and the appendices in Part II)
- Submit complete MTW Plan and Application Package to HUD in Microsoft Word or PDF format by email to MTWcohort4@hud.gov

(*NO LATER THAN 08/06/21*)

How to Use this Sample Timeline:

This sample timeline is an example of how a PHA might utilize the application window to accomplish all of the required public meetings and comment periods. It is meant only as a guide.

The three time-related, mandatory requirements are shown in ***BOLD CAPITAL ITALICS***. While all of the tasks from the PIH Notice requesting MTW Plans and applications for Cohort #4 remain in effect, the dates shown in the sample timeline are guidelines only.