Sample Timeline for Cohort #2 Applicants of Moving to Work (MTW) Expansion

Resident/Participant Notification

WEEK 1 (through 09/04/20): Upon publication of Request for Applications/PHA notification.

- Notify public housing residents and/or HCV participants of intention to participate in the MTW demonstration

  (*as applicable to the PHA's inventory*)

MTW Plan and Rent Reform Policy Development

WEEKS 2-9 (through 10/30/20): After Resident/Participant Notification

- Begin development of Part I of the MTW Plan and Application Package (MTW Plan and Rent Reform Information)

  (*see Sections 4(C)(ii)(a) and 4(C)(ii)(b) on pages 10-14 of Request for Applications*)

- Hold first resident/participant meeting
- Continue development of Part I of the MTW Plan and Application Package, considering feedback already received
- Hold second resident/participant meeting
- Finish complete draft of Part I of MTW Plan and Application Package, considering feedback already received

Public Hearing and Consideration of Feedback

WEEKS 10-15 (through 12/11/20): After draft of Part I of the MTW Plan and Application Package is complete

- Publish notice that a hearing will be held on the MTW Plan

  (*make complete draft of Part I of the MTW Plan and Application Package available for public inspection for **AT LEAST 30 DAYS***)

- Hold a public hearing to discuss the draft of Part I of the MTW Plan and Application Package
- Consider public comments received to-date and incorporate them into Part I of the MTW Plan and Application Package where appropriate

Finalization and Submission of MTW Plan and Application

WEEK 17-19 (through 01/08/21): At least 15 days after public hearing

- Finalize Part I of the MTW Plan and Application Package and complete Appendix 2 (the description of public process) and Appendix 4 (other supporting documentation)
- Obtain necessary signatures for Appendix 1 (Certifications of Compliance) and Appendix 3 (HUD Form 2991, HUD Form 50071 and SF-LLL)
- Obtain PHA Board of Commissioners approval of the MTW Plan and Application Package by resolution

  (***AT LEAST 15 DAYS** after public hearing*)

- Assemble final MTW Plan and Application Package (including Part I and the appendices in Part II)
- Submit complete MTW Plan and Application Package to HUD in Microsoft Word or PDF format by email to MTWcohort2@hud.gov

(*NO LATER THAN 01/08/21*)

How to Use this Sample Timeline:

This sample timeline is an example of how a PHA might utilize the application window to accomplish all of the required public meetings and comment periods. It is meant only as a guide.

The three time-related, mandatory requirements from PIH Notice 2018-17 are shown in ***BOLD CAPITAL ITALICS***. While all of the tasks in PIH Notice 2018-17 remain in effect, the dates shown in the sample timeline are guidelines only.