Sample Application Timeline for Cohort #1 Lottery Selectees of Moving to Work (MTW) Expansion

Resident/Participant Notification

WEEK 1 (through 09/04/20): Upon notification PHA was a lottery selectee

> Notify public housing residents and/or HCV participants of intention to participate in the MTW demonstration (as applicable to the PHA's inventory)

How to Use this Sample Timeline:

This sample timeline is an example of how a PHA might utilize the application window to accomplish all of the required public meetings and comment periods. It is meant only as a guide.

The three time-related, mandatory requirements from PIH Notice 2018-17 are shown in *BOLD CAPITAL ITALICS*. While all of the tasks in PIH Notice 2018-17 remain in effect, the dates shown in the sample timeline are guidelines only.

MTW Plan and Application Development

WEEKS 2-6 (through 10/09/20): After Resident/Participant Notification

- Begin development of MTW Plan
 (see items (a)-(g) under Section V(A)(ii) on pages 13-14 of PIH
 Notice 2018-07)
- Hold first resident/participant meeting
- Continue development of MTW Plan, considering feedback already received
- Hold second resident/participant meeting
- Finish complete draft of MTW Plan, considering feedback already received

<u>Public Hearing and</u> Consideration of Feedback

WEEKS 7-11 (through 11/13/20): After draft MTW Plan is complete

Publish notice that a

the MTW Plan
(make complete draft of
MTW Plan available for
public inspection for AT
LEAST 30 DAYS)

hearing will be held on

- Hold a public hearing to discuss the draft MTW
 Plan
- Consider public comments received todate and incorporate them into the MTW Plan where appropriate

Finalization and Submission of MTW Plan and Application

WEEKS 12-14 (through 12/04/20): At least 15 days after public hearing

- Finalize MTW Plan and complete Appendix 2 (the description of public process) and Appendix 4 (other supporting documentation)
- Obtain PHA Board of Commissioners approval of the MTW Plan by resolution
 (AT LEAST 15 DAYS after

public hearing)

- Obtain necessary signatures for Appendix 1 (Certifications of Compliance) and Appendix 3 (HUD Form 2991, HUD Form 50071 and SF-LLL)
- Assemble final MTW Plan and application package (including the MTW Plan with Appendices 1-4)
- Submit complete MTW Plan and Application to HUD in Microsoft Word or PDF format by email to mtwinfo@hud.gov

(NO LATER THAN 12/04/20)