Sample Timeline for Asset Building Cohort Applicants of Moving to Work (MTW) Expansion

Consideration Window

WEEKS 1-3 (through 05/20/22): Upon publication of the Asset Building Cohort Request for Applications

- Review the PIH Notice requesting applications for Asset Building Cohort of the MTW Expansion
- Work with PHA residents, staff and stakeholders to decide if participation in Asset Building Cohort of the MTW Expansion is a good fit
- Review the Asset Building Cohort eligibility criteria (see Section 5(B) of PIH Notice 2022-11)
- Review the resources and webinars on Asset Building Cohort website
- If the PHA decides to move forward with the Asset Building Cohort of the MTW Expansion, develop a timeline for the PHA to incorporate all requirements of the PIH Notice requesting Asset Building Cohort applications

MTW Plan and Asset Building Policy Development

WEEKS 4-6 (through 06/10/22):
After Consideration of MTW Status

- Begin development of Part I of the MTW Plan and Application Package (MTW Plan and Asset Building Initiatives Information)
 (see Section 5(C)(ii) of PIH Notice 2022-11)
- Work with PHA staff, residents and stakeholders to develop MTW Plan and Asset Building Initiatives
- Finish complete draft of Part I of MTW Plan and Application
 Package, considering feedback already received

Public Hearing and Consideration of Feedback

WEEKS 7-10 (through 07/08/22): After draft of Part I of the MTW Plan and Application Package is complete

- Publish notice that a hearing will be held on the MTW Plan and Application Package
 (make complete draft of Part I of the MTW Plan and Application Package available for public inspection for AT LEAST 30 DAYS)
- Hold a public hearing to discuss the draft of Part I of the MTW Plan and Application Package
- Consider public comments received to-date and incorporate them into Part I of the MTW Plan and Application Package where appropriate

Finalization and Submission of MTW Plan and Application

WEEKS 11-13 (through 07/28/22): At least 15 days after public hearing

- Finalize Part I of the MTW Plan and Application Package and complete Appendix 2 (the description of public process) and Appendix 4 (other supporting documentation)
- Obtain necessary signatures for Appendix 1 (Certifications of Compliance) and Appendix 3 (HUD Form 2991, HUD Form 50071 and SF-LLL)
- Obtain PHA Board of Commissioners approval of the MTW Plan and Application Package by resolution

(AT LEAST 15 DAYS after public hearing)

- Assemble final MTW Plan and Application Package (including Part I and the appendices in Part II)
- Submit complete MTW Plan and Application Package to HUD in Microsoft Word or PDF format by email to MTWcohort4@hud.gov

(NO LATER THAN 07/28/22)

How to Use this Sample Timeline:

This sample timeline is an example of how a PHA might utilize the application window to accomplish all of the required public meetings and comment periods. It is meant only as a guide.

The three time-related, mandatory requirements are shown in **BOLD CAPITAL ITALICS**. While all of the tasks from the PIH Notice requesting MTW Plans and applications for the Asset Building Cohort remain in effect, the dates shown in the sample timeline are guidelines only.