

AGENDA - UPCS Onsite Certification Training

Monday

- 9:00 - 9:15 Welcome/Introductions by Training Team Facilitator
- 9:15 - 10:00 Introduction to training by QA Instructor(s)
- 10:00 - 10:30 UPCS Protocol Review and Q&A
- 10:30 - 10:45 Break
- 10:45 - 12:00 Complete Protocol Review
- 12:00 - 1:00 Lunch
- 1:00 - 1:45 Compilation Bulletin Review and Q&A
- 1:45 - 2:00 Break
- 2:00 - 3:00 Protocol Test (taken in LMS)
- 3:00 - 4:00 Compilation Bulletin Test (taken in LMS)
- 4:00 - 5:00 Overview from Protocol & Compilation Bulletin Test

Tuesday

- 9:00 - 9:15 Complete review from Protocol & Compilation Bulletin Tests
- 9:15 - 10:30 Use SketchUp for Step by Step review of overall inspection process (Property Verification, Unit Walkthrough, Unit Egress, Egress Common Areas, Multistory Unit Egress, Altered Use, Detached Garages, Deficiency Definitions, etc.)
- 10:30 - 10:45 Break
- 10:45 - 12:00 SketchUp - Complete Overview of Inspection Process
- 12:00 - 1:00 Lunch
- 1:00 - 1:30 Software Introduction and review
- 1:30 - 3:00 Review Exercise 300 (or be determined by QA Trainer)
- 3:00 - 3:15 Break
- 3:15 - 5:00 Continue Review Exercise 300 (or be determined by QA Trainer)

Wednesday

- 9:00 - 10:30 Review Exercise 400 (or be determined by QA Trainer)
- 10:30 - 10:45 Break
- 10:45 - 12:00 Continue Review Exercise 400 (or be determined by QA Trainer)
- 12:00 - 1:00 Lunch
- 1:00 - 2:15 Review Exercise 500 (or be determined by QA Trainer)
- 2:15 - 2:30 Break
- 2:30 - 5:00 Continue Review Exercise 500 (or be determined by QA Trainer)

Thursday

- 9:00 - 10:30 Review for Exercise 500 (or be determined by QA Trainer)
- 10:30 - 10:45 Break
- 10:45 - 12:00 Review for Exercise 600 (or be determined by QA Trainer)
- 12:00 - 1:00 Lunch
- 1:00 - 1:30 Review (or be determined by QA Trainer)
- 1:30 - 1:45 Break
- 1:45 - 4:45 Pre-Certification Exam Exercise 600, Must pass 600 Exam prior to being allowed to move forward with written Certification Exam on Friday morning.

Friday

- 9:00 - 9:30 Review
- 9:30 - 12:30 Certification Exam (3.0 hours)
- 1:00 - 3:00 New Inspection Orientation (training Facilitator)
 - IA (Inspector Administration)
 - PASS Review Team
 - RAP Process
 - QA Team

NOTE: TIMES ARE APPROXIMATE & MAY CHANGE AT THE DISCRETION OF THE TRAINER AND/OR FACILITATOR