



How to Manually Calculate the HCV Reporting Rate

March 2019

If you would like to manually calculate the 50058 reporting rate as it is calculated on the Delinquency Report and the SEMAP Indicators Report, you can use the information below. This is useful if you want to see what the reporting rate would be using the same month of VMS data as the report end date on the Delinquency Report. One example of this would be cases where a PHA is below the 95% reporting rate when they are scored under SEMAP and want to know if they would have been at 95% or above if using more recent VMS data (e.g. instead of the May VMS data that was used on the June 30th report using June VMS data instead).

You will need a copy of the Delinquency Report or SEMAP Indicators Report from IMS-PIC. Note that only the most recently run reports are available, previous month's reports are not stored. Both of these reports use the same formula. The screen print below shows the Delinquency Report after you have navigated to the Voucher Funded Assistance link. The same information would be found toward the top of the SEMAP Indicators Report. There are five columns you will be working with.

- VMS Units Leased (a) – note the As Of (MM/YY) column goes with this column on the report but won't be used for our manual calculation
- Port Outs (b)
- Port Ins (c)
- 50058 Required (a-b+c)
- 50058 Received

Delinquency Report
As of January 31, 2015

Field Office Code : 7DPH
Field Office Name : NEBRASKA STATE OFFICE
Effective Dates Included : October 01, 2013 through January 31, 2015

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Program Type: Detailed Report

Public Housing		Voucher Funded Assistance				Mod Rehab					
HA Code	HA Name	HA FYE	ACC Units	VMS Units Leased (a)	As of (MM/YY)	Port Outs (b)	Port Ins (c)	50058 Required (a-b+c)	50058 Received	Difference	Reporting Rate
NE078	SCOTTS BLUFF COUNTY	06/30	410	411	11/14	4	3	410	421	-11	102.68

Since you want to use a more recent VMS number than the one on the report you will need to obtain that from your VMS submission. In this example we are using the December 2014 submission. You need to find the number on the line labeled “Number of Vouchers Under Lease (HAP Contract) on the last day of the Month”. The screen print below shows where this line is located.

Other Voucher Reporting Requirements			
Number of Vouchers Under Lease (HAP Contract) on the last day of the Month	418	411	382
Temporary Housing Units to HCV Conversion - Leasing			

Now that you have these two items you can proceed with the calculation. The formula is provided in the column heading for the column 50058 Required. You'll also notice that the letters in that formula are contained in the column headings for the applicable columns. For the example below I will use the information in the screen prints above.

VMS Units Leased (a) - this is what you just obtained from VMS	418
Port Outs (b)	4
Port Ins (c)	3
50058 Required (a – b + c)	418 – 4 = 414 + 3 = 417
50058 Received	421
Reporting Rate Formula: (50058 Received ÷ 50058 Required) × 100	(421 ÷ 417) × 100 = 100.96%