

**TITLE:** ADDRESS AND SIGNAGE  
**VERSION:** VI.3  
**DATE PUBLISHED:** 7/31/20

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**DEFINITION:** Unique number and name identifiers assigned to property.  
**PURPOSE:** Assist in identifying and locating property.  
**NAME VARIANTS:** Building identification number; Property or development name sign; House number; Unit number  
**COMMON MATERIALS:** Plastic; Metal; Wood via laminate; Paint; Engraving; Any combination of the previous  
**COMMON COMPONENTS:** Arabic numerals; Alphabetical letters; Frame; Mounting; Protective enclosures; Lighting component  
**LOCATION:**  Unit None  
 Inside None  
 Outside Near building entrances (either above or alongside the entrance or on a nearby post) and road entrances where the property's private road meets a public road.  
**MORE INFORMATION:** None

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**DEFICIENCY 1:** Address, signage, or building identification codes are broken, illegible, or not visible  
**LOCATION:**  Outside

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**DEFICIENCY I — OUTSIDE:** ADDRESS, SIGNAGE, OR BUILDING IDENTIFICATION CODES ARE BROKEN, ILLEGIBLE, OR NOT VISIBLE

**DEFICIENCY CRITERIA:** Address or building identification codes are broken, illegible, or not visible.

**HEALTH AND SAFETY DETERMINATION:** Standard This is a standard health and safety issue. A repair, correction, or act of abatement for this deficiency should occur within 30 days.

**CORRECTION TIMEFRAME:** Within 30 days

**HCV — CORRECTION TIMEFRAME:** Within 30 days

**RATIONALE:**

CODE	CATEGORY	TYPE	DESCRIPTION	EXPLANATION
R2	Safety	Indirect	Resident could be injured because of this condition.	If address, signage, or building identification codes are broken, illegible, or not visible, and there is an emergency, then first responders may be delayed if they're unable to efficiently locate the property.
M2	Routine Maintenance	Direct	It is reasonable to expect that this deficiency would be identified through routine daily observations and facilities management would prioritize work orders to fix this deficiency.	If address, signage, or building identification codes are broken, illegible, or not visible, then it is likely that routine or daily maintenance activities are not being addressed.

**INSPECTION PROCESS:**

- OBSERVATION:**
- Look at the property and locate any signage or address.
  - Look at individual buildings on the property and locate any signage or building identification codes identifying the building.
- REQUEST FOR HELP:** - None
- ACTION:** - Approach the entrance to the building from the main street, road, or parking area.
- More Information:** - None

**TOOLS OR EQUIPMENT:**

- REQUIRED:** - None
- USEFUL:** - None

**SUMMARY OF CHANGES**

**TITLE:** ADDRESS AND SIGNAGE  
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FIELD	CHANGE	VERSION	DATE
Overall Formatting	Complete rework of document format and layout	VI.3	2020-07-31
Definition	Revised definition	VI.3	2020-07-31
Purpose	Field added	VI.3	2020-07-31
Name Variants	Revised name variants	VI.3	2020-07-31
Common Components	Revised common components	VI.3	2020-07-31
More Information	Field added	VI.3	2020-07-31
<b>Deficiency 1</b>	<b>Separated by inspectable location – Outside</b>	<b>VI.3</b>	<b>2020-07-31</b>
Title	Revised title; added inspectable location		
Deficiency Criteria	Revised deficiency criteria		
Health and Safety Determination	Added standardized description		
Correction Timeframe	Field added; response input as “Within 30 days”		
HCV – Correction Timeframe	Field added; response input as “Within 30 days”		
Rationale	Revised rationale explanations; added standardized codes and descriptions		
Inspection Process	Revised observation, request for help, action, and more information		
Tools or Equipment	Field added to deficiency		
<b>Deficiency 2</b>	<b>Removed</b>	<b>VI.3</b>	<b>2020-07-31</b>
<b>Rationales</b>	<b>Updated following in-house review and public comment</b>	<b>VI-2</b>	<b>2019-12-26</b>
<b>Health and Safety Determinations</b>	<b>Updated following in-house review and public comment</b>	<b>VI-2</b>	<b>2019-12-26</b>