DEFINITION: Unique number and name identifiers assigned to property.
PURPOSE: Assist in identifying and locating property.

NAME VARIANTS: Building identification number; Property or development name sign; House number; Unit number

COMMON MATERIALS: Plastic; Metal; Wood via laminate; Paint; Engraving; Any combination of the previous

COMMON COMPONENTS: Arabic numerals; Alphabetical letters; Frame; Mounting; Protective enclosures; Lighting component

LOCATION: □ Unit None
□ Inside None
☒ Outside Near building entrances (either above or alongside the entrance or on a nearby post) and road entrances where the property’s private road meets a public road.

MORE INFORMATION: None

DEFIciENCY 1: Address, signage, or building identification codes are broken, illegible, or not visible

LOCATION: ▒ Outside
Deficiency I — Outside: Address, signage, or building identification codes are broken, illegible, or not visible

Deficiency Criteria: Address or building identification codes are broken, illegible, or not visible.

Health and Safety Determination: Standard This is a standard health and safety issue. A repair, correction, or act of abatement for this deficiency should occur within 30 days.

Correction Timeframe: Within 30 days
HCV — Correction Timeframe: Within 30 days

Rationale:

<table>
<thead>
<tr>
<th>Code</th>
<th>Category</th>
<th>Type</th>
<th>Description</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>R2</td>
<td>Safety</td>
<td>Indirect</td>
<td>Resident could be injured because of this condition.</td>
<td>If address, signage, or building identification codes are broken, illegible, or not visible, and there is an emergency, then first responders may be delayed if they're unable to efficiently locate the property.</td>
</tr>
<tr>
<td>M2</td>
<td>Routine Maintenance</td>
<td>Direct</td>
<td>It is reasonable to expect that this deficiency would be identified through routine daily observations and facilities management would prioritize work orders to fix this deficiency.</td>
<td>If address, signage, or building identification codes are broken, illegible, or not visible, then it is likely that routine or daily maintenance activities are not being addressed.</td>
</tr>
</tbody>
</table>

Inspection Process:

Observation: - Look at the property and locate any signage or address.
- Look at individual buildings on the property and locate any signage or building identification codes identifying the building.

Request for Help: - None

Action: - Approach the entrance to the building from the main street, road, or parking area.

More Information: - None

Tools or Equipment:

Required: - None

Useful: - None
# SUMMARY OF CHANGES

**TITLE:** ADDRESS AND SIGNAGE  
**VERSION:** V1.3  
**DATE PUBLISHED:** 7/31/20

<table>
<thead>
<tr>
<th>FIELD</th>
<th>CHANGE</th>
<th>VERSION</th>
<th>DATE</th>
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<tbody>
<tr>
<td>Overall Formatting</td>
<td>Complete rework of document format and layout</td>
<td>V1.3</td>
<td>2020-07-31</td>
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<tr>
<td>Definition</td>
<td>Revised definition</td>
<td>V1.3</td>
<td>2020-07-31</td>
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<tr>
<td>Purpose</td>
<td>Field added</td>
<td>V1.3</td>
<td>2020-07-31</td>
</tr>
<tr>
<td>Name Variants</td>
<td>Revised name variants</td>
<td>V1.3</td>
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<tr>
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<td>Revised common components</td>
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<td>2020-07-31</td>
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<tr>
<td>More Information</td>
<td>Field added</td>
<td>V1.3</td>
<td>2020-07-31</td>
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<tr>
<td>Deficiency 1</td>
<td>Separated by inspectable location — Outside</td>
<td>V1.3</td>
<td>2020-07-31</td>
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<tr>
<td>Title</td>
<td>Revised title; added inspectable location</td>
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<tr>
<td>Deficiency Criteria</td>
<td>Revised deficiency criteria</td>
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<tr>
<td>Health and Safety Determination</td>
<td>Added standardized description</td>
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<tr>
<td>Correction Timeframe</td>
<td>Field added; response input as “Within 30 days”</td>
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<tr>
<td>HCV — Correction Timeframe</td>
<td>Field added; response input as “Within 30 days”</td>
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<tr>
<td>Rationale</td>
<td>Revised rationale explanations; added standardized codes and descriptions</td>
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<tr>
<td>Inspection Process</td>
<td>Revised observation, request for help, action, and more information</td>
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<td></td>
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<tr>
<td>Tools or Equipment</td>
<td>Field added to deficiency</td>
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<tr>
<td>Deficiency 2</td>
<td>Removed</td>
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<td>2020-07-31</td>
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<tr>
<td>Rationales</td>
<td>Updated following in-house review and public comment</td>
<td>V1-2</td>
<td>2019-12-26</td>
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<tr>
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<td>V1-2</td>
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